

Taxation & Elections Committee
Tuesday, August 5, 2025
5:00 PM, 2nd Floor, Joseph G Cannon Bldg.

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Member Craig Golden called the Taxation & Elections Committee meeting to order at 5:00PM. Upon the call of the roll, the following members were present; Craig Golden, Tim Morgan, Phearn Butler and Vic McFadden. Absent were; Todd Johnson and Kevin Green. 4 present, 2 absent. Also, in attendance; Steve Miller – County Board Chairman, Tim McFadden – County Board Vice Chairman, Jerry Hawker – County Board Member, Carrie Wilson – County Clerk’s Office, Robyn Heffern – County Clerk, Cassy Carter – Financial Resources Director and Nate Byram - Supervisor of Assessments.

Agenda Item 2 - Adoption/Amendments to the Agenda

Morgan motioned to approve agenda, second by V. McFadden. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – May 6, 2025

Butler motioned to approve minutes, second by Morgan. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, County Clerk Department – Out of Category Transfer - \$11,500.

V. McFadden motioned, second by Morgan to approve. Heffern explained this is moving money from the Election Personnel salary line into the Supplies line to pay for the updated voters registration system. Upon the call of the roll the following members voted yes, to wit: Golden, Morgan, Butler and V. McFadden. 4 yes, 2 absent. Motion passed.

Agenda Item 6 – Budget – County Clerk

V. McFadden motioned, second by Butler to approve. Heffern explained the budget lines that increased were due to having two elections in the fiscal year. Upon the call of the roll the following members voted yes, to wit: Golden, Morgan, Butler and V. McFadden. 4 yes, 2 absent. Motion passed.

Agenda Item 7 – Budget – Supervisor of Assessments

Morgan motioned, second by V. McFadden to approve. Byram explained the budget lines that increased were: postage, due to rate increase and Contract/Professional due to the increase in two contracts. One is Trueroll which analyzes exceptions to voters’ registration. Second is, Costar which increased 4%. This product is used when there is a dispute on taxes and provides comparables without needing to pay for appraisals. There is not a need to increase the budget for shredding, as he found a low-cost option for this need.

Upon the call of the roll the following members voted yes, to wit: Golden, Morgan, Butler and V. McFadden. 4 yes, 2 absent. Motion passed.

Agenda Item 8 – Budget – Board of Review

Butler motioned, second by Morgan to approve. Byram explained there is one full time staff member in this budget. This budget actually decreased over all, and only had one increase of \$100 to the postage line due to increased postage rate.

Upon the call of the roll the following members voted yes, to wit: Golden, Morgan, Butler and V. McFadden. 4 yes, 2 absent. Motion passed.

Agenda Item 9 – Budget – Recorder

V. McFadden motioned to move this forward to finance with no recommendation from the parent committee due to the budget decreasing from the previous year and the elected official, Matt Long, was unable to attend since was committed to another community event. Second by Morgan to approve. Motion passed by acclamation.

Agenda Item 10 – Executive Session

None

Agenda Item 11 - Items of Information

None

Agenda Item 12 – Adjournment

Committee Member Golden adjourned the meeting at 5:20PM.

Minutes by: Cassy Carter, Financial Resources Director