

Special Judicial & Rules Committee Meeting
Tuesday, August 19, 2025
5:00 PM, 2nd Floor, Joseph G Cannon Bldg.

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – July 22, 2025
4. Audience Comments
5. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk Department – Budget Amendment - \$5,000.00
6. Budget – Circuit Clerk
7. Budget – Probation
8. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Judicial & Rules Committee Meeting
Tuesday, July 22, 2025
Joseph G Cannon Building, 2nd Floor, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call:

Chairman Steve Miller called the meeting to order at 5:00PM. Upon the call of roll, the following members were present: Phil Jackson, Tim Morgan, Vic McFadden and Brad Watson. Absent were: Britny Hoag, Dan Wright and Nany O’Kane. 4 present, 3 absent. Also attending the meeting were: Steve Miller – County Board Chairman, Jerry Hawker – County Board Member, Tim McFadden – County Board Vice Chairman, Jacqueline Lacy – State’s Attorney, Mike Mara – Public Defender, Judy Hartshorn – Juvenile Detention Director, Bill Donahue – WITY, Thomas M. O’Shaughnessy – Chief Judge and Cassy Carter – Financial Resources Director.

Agenda Item 2 - Adoption/Amendment to the Agenda:

Hawker noted the Circuit Clerk was not present and asked the committee to strike her from the agenda. Watson moved to amend the agenda and strike Circuit Clerk Budget, second by Morgan. Motion carried by acclamation. Motion passed.

Agenda Item 3 - Approval of Minutes from June 24, 2025:

Watson moved, second by Morgan, to approve the minutes as presented. Motion carried by acclamation. Motion passed.

Agenda Item 4 - Audience Comments:

None.

Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney Office – Budget Amendment - \$5,301.00

Motion by Morgan, second by V. McFadden to approve.

Lacy explained this is adding money to her salary line due to the state COLA increase of 6.2%. This will allow the state to reimburse the county at 66 2/3%.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender’s Office – Budget Amendment - \$4,771.00

Motion by Morgan, second by Jackson to approve.

Mara explained this is adding money to his salary per the state COLA increase to keep the Public Defender at 90% of the State’s Attorney pay. This will allow the state to reimburse the county at 66 2/3%.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 7 – Budget - States Attorney

Motion by V. McFadden, second by Jackson to approve.

Lacy explained the salary line has increased due to an error in the budget number last year. She has enough for this year due to not being fully staffed, but that next year to keep her same staff she would need to increase this number. Once union contracts are completed, if there is an increase, she would follow that union contract. She also stated the total number of murder cases have decreased. The Pretrial Fairness Act has kept her office very busy, as this now requires several of her employees to work extra hours, including Sunday Court.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 8 – Budget - Public Defender

Motion by Morgan, second by Jackson to approve.

Mara explained the budget is the same as last year. There is no increase to the salary line due to waiting on the raise per union contract amounts.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 9 – Budget - Juvenile Detention Center

Motion by Watson, second by V. McFadden to approve.

Director Judy Hartshorn explained the budget is very similar to last year with the exception to the salary line. There is no recorded salary increase due to union negotiations. There is only a small increase shown due to increase in longevity pay. She stated there are still several openings, starting pay is \$62,000 per year, and a bachelor's degree is required.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 10 – Budget - Circuit Clerk

Stricken from agenda.

Agenda Item 11 – Budget - Court Administration

Motion by V. McFadden, second by Morgan to approve.

Judge O'Shaughnessy explained the salary has remained same due to union negotiations. Travel expense and Jurors lines have decrease, however if there an increase in cases, this may need to be increased via a budget amendment.

Upon roll call vote the following members voted yes, to-wit: Jackson, Morgan, V. McFadden and Watson. 4 yes, 3 absent. Motion passed.

Agenda Item 12 – Executive Session:

None.

Agenda Item 13 - Items of Information:

Chairman Miller stated there will be no Executive & Legislation meeting Thursday. There will be a special meeting with Finance.

Agenda Item 14- Adjournment:

Chairman Miller adjourned the meeting at 5:50PM

Minutes by: Cassy Carter, Financial Resources Director

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR CIRCUIT CLERK’S Department – Budget Amendment**

WHEREAS, the postage rate has increased and caused a need to increase the postage line for the Circuit Clerk’s Office; and

WHEREAS, this requires a budget amendment to allow for such increased costs; and,

WHEREAS, the budget therefore needs to be amended to recognize this cost accordingly and, thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2024-2025 as set out below:

001.210.00.4270 Postage \$5,000.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the September 9, 2025 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 9th day of September 2025 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Circuit Clerk – Budget Amendment

APPROVED BY Judicial & Rules:

August 19,2025

Britny Hoag Y N A
Committee Chairperson

Phil Jackson Y N A

Dan Wright Y N A

Tim Morgan Y N A

Nancy O’Kane Y N A

Vic McFadden Y N A

Brad Watson Y N A

APPROVED BY Finance:

September 2, 2025

Jerry Hawker Y N A
Committee Chairperson

Larry Baughn Y N A

Lon Henderson Y N A

Greg Shepard Y N A

Todd Johnson Y N A

Kevin Bodine Y N A

Tim McFadden Y N A

Jim McMahan Y N A

Becky Stark Y N A

**Request for Amendment
Fiscal Budget
2024 - 2025**

Dept: Circuit Clerk

Date: 07/31/25

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.210.00.04270</u>	<u>Postage</u>	<u>\$ 25,000.00</u>	<u>\$ 5,000.00</u>	<u>30,000</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>

Narrative:

There was an increase in postage this year and an increase tax take notice cases filed as well. The tax cases are hard to determine yearly and we never know how many we will need to mail out.

Department Head: 



Circuit Clerk Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Initialization
Fund 001 - GENERAL FUND							
	EXPENSE						
	Department 210 - Circuit Clerk						
	Project 00 - General						
	PERSONNEL SERVICES						
4101	Salary - Personnel	914,110.00	888,038.57	970,699.00	970,699.00	559,434.93	931,463.00
4110	Salary - Department Head	79,583.00	79,583.00	81,970.00	81,970.00	50,443.04	84,430.00
4155	Insurance - Life/Health	170,240.00	163,395.63	170,240.00	206,740.00	132,900.00	200,000.00
	PERSONNEL SERVICES Totals	\$1,163,933.00	\$1,131,017.20	\$1,222,909.00	\$1,259,409.00	\$742,777.97	\$1,215,893.00
	SUPPLIES & MATERIALS						
4210	Supplies/Office	10,000.00	9,973.31	10,000.00	10,000.00	5,934.72	10,000.00
4212	Supplies/Copier	4,000.00	3,986.61	5,000.00	5,000.00	4,338.36	5,000.00
	SUPPLIES & MATERIALS Totals	\$14,000.00	\$13,959.92	\$15,000.00	\$15,000.00	\$10,273.08	\$15,000.00
	OTHER SERVICES & CHARGES						
4270	Postage	20,000.00	27,000.00	25,000.00	25,000.00	20,337.67	30,000.00
4280	Publications	10,850.00	5,867.47	10,850.00	10,850.00	2,593.51	8,000.00
4290	Maint/Repair - Equipment	1,350.00	1,035.54	1,350.00	1,350.00	543.63	1,350.00
	OTHER SERVICES & CHARGES Totals	\$32,200.00	\$33,903.01	\$37,200.00	\$37,200.00	\$23,474.81	\$39,350.00
	CAPITAL OUTLAY						
4450	Office Furniture/Equipment	500.00	.00	500.00	500.00	.00	500.00
	CAPITAL OUTLAY Totals	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
	Project 00 - General Totals	\$1,210,633.00	\$1,178,880.13	\$1,275,609.00	\$1,312,109.00	\$776,525.86	\$1,270,743.00
	Department 210 - Circuit Clerk Totals	\$1,210,633.00	\$1,178,880.13	\$1,275,609.00	\$1,312,109.00	\$776,525.86	\$1,270,743.00
	EXPENSE TOTALS	\$1,210,633.00	\$1,178,880.13	\$1,275,609.00	\$1,312,109.00	\$776,525.86	\$1,270,743.00
	Fund 001 - GENERAL FUND Totals	\$1,210,633.00	\$1,178,880.13	\$1,275,609.00	\$1,312,109.00	\$776,525.86	\$1,270,743.00
	EXPENSE TOTALS	(\$1,210,633.00)	(\$1,178,880.13)	(\$1,275,609.00)	(\$1,312,109.00)	(\$776,525.86)	(\$1,270,743.00)

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
MELISSA QUICK
CIRCUIT CLERK

GENERAL

2024-2025 Budget Total \$1,275,609.00

2025-2026 Budget Total \$1,270,743.00

Total Increase \$37,220.00

Total Decrease \$42,086.00

Line Items Increased:

Salary/Dept Head: \$2,460.00

Insurance: \$29,760.00

Postage: \$5,000.00

Line Items Decreased:

Salary/Personnel : \$39,236.00

Publications: \$2,850.00

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

GENERAL FUND

- 4101 Salary-Personnel**
This line item has been decreased by using another fund to cover salary.
- 4110 Salary-Department Head**
This line item has been increased \$2,460.00.
- 4155 Insurance - Life/Heath**
This line item has been increased \$29,760.00.
- 4210 Supplies/Office**
This line item is used to purchase all office supplies. This line item has not been increased.
- 4212 Supplies/Copier**
This line item is used to purchase copy paper and staples for copy machines. This line item has not been increased.
- 4270 Postage**
This line item is used to cover postage for mailing. This line item has been increased \$5,000 due to increase of USPS rates.
- 4280 Publications**
This line item is used to pay for publications in Juvenile and Dissolution cases. This line item has been decreased \$2,850.
- 4290 Maintenance Repair Equipment**
This line item is used to pay half of the maintenance agreement on the postage machine. This line item has not been increased.
- 4450 Office Furniture/Equipment**
This line item is used to purchase furniture or equipment. This line item has not been increased.

Emp. #

Name

2025-26

12/01/25

3830	Quick, Melissa	Dept Head	\$84,430.0000
5141	Appelman, Genie	Judicial Crt Clk II	\$39,504,7674
5094	Baker, Ashley	Judicial Crt Clk I	\$38,213,1160
5073	Brady, Morgan	Judicial Crt Clk I	\$38,213,1160
3152	Brinkley, Lori	Supervisor	\$48,142,5394
5335	Bruens, Madisyn	Judicial Crt Clk I	\$38,213,1160
4576	Brunfield, Angela	Judicial Crt Clk II	\$39,504,8783
5352	Buyno, Mykenzie	Judicial Crt Clk I	\$38,213,1160
5111	Carpenter, Kailey	Judicial Crt Clk I	\$39,504,8783
4028	Castillo, Ashley	Judicial Crt Clk I	\$38,640,1982
5351	Clarkston, Kacy	Judicial Crt Clk I	\$38,213,1160
4354	Cramer, Dorns	Judicial Crt Clk I	\$38,640,1982
4877	Galloway, Leah	Judicial Crt Clk I	\$38,213,1160
5166	Hamilton, Brooke	Judicial Crt Clk I	\$38,213,1160
5283	Henk, Tricia	Judicial Crt Clk I	\$38,213,1160
2222	Huchel, Teri	Chief Deputy	\$59,231,2148
5052	Johnson, Katelyn	Judicial Crt Clk I	\$38,213,1160
4741	Johnson, Kathleen	Judicial Crt Clk I	\$39,504,8783
4706	Johnson, Shelby	Judicial Crt Clk I	\$38,213,1160
5108	Lindsley, Tanya	Judicial Crt Clk I	\$38,213,1160
5101	Miller, Addison	Judicial Crt Clk	\$38,213,1160
3564	Potter, Beverly	Supervisor	\$47,535,3734
5364	Pruitt, Hallie	Judicial Crt Clk I	\$38,213,1160
4795	Quick, Margaret	Judicial Crt Clk I	\$38,213,1160
	Sunday Court	Sunday Court	\$6,270,0000
			\$931,462.5503
4551	Fries, Manah	Supervisor	\$46,506,0650
	Talbot, Melissa	Judicial Crt Clk I	\$38,213,1160
	Part Time Staff	Part Time Doc Storage*	\$21,216,0000
			\$106,025,1850



Electronic Citation Fund Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Initialization
052 ELECTRONIC CITATION FUND							
REVENUE							
Department	101 - General						
Project	00 - General						
<i>FINES & FORFEITURES</i>							
3603	Electronic Citation Fees	17,558.00	16,550.81	15,000.00	15,000.00	8,743.75	17,400.00
		\$17,558.00	\$16,550.81	\$15,000.00	\$15,000.00	\$8,743.75	\$17,400.00
<i>FINES & FORFEITURES Totals</i>							
<i>MISCELLANEOUS REVENUES</i>							
3701	Interest	391.00	606.25	400.00	400.00	166.36	330.00
		\$391.00	\$606.25	\$400.00	\$400.00	\$166.36	\$330.00
		\$17,949.00	\$17,157.06	\$15,400.00	\$15,400.00	\$8,910.11	\$17,730.00
Project	00 - General Totals						
<i>FINES & FORFEITURES</i>							
3603	Electronic Citation Fees	.00	2,645.00	4,500.00	4,500.00	.00	.00
		\$0.00	\$2,645.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00
		\$0.00	\$2,645.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00
Project	52 - VC Sheriff Totals						
		\$17,949.00	\$19,802.06	\$19,900.00	\$19,900.00	\$8,910.11	\$17,730.00
Department	101 - General Totals						
		\$17,949.00	\$19,802.06	\$19,900.00	\$19,900.00	\$8,910.11	\$17,730.00
REVENUE TOTALS							
EXPENSE							
Department	210 - Circuit Clerk						
Project	00 - General						
<i>SUPPLIES & MATERIALS</i>							
4210	Supplies/Office	1,500.00	.00	1,500.00	1,500.00	.00	1,500.00
		\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
		\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00
<i>SUPPLIES & MATERIALS Totals</i>							
<i>CAPITAL OUTLAY</i>							
4450	Office Furniture/Equipment	10,000.00	6,000.00	10,000.00	10,000.00	.00	10,000.00
		\$10,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
		\$11,500.00	\$6,000.00	\$11,500.00	\$11,500.00	\$0.00	\$11,500.00
Project	00 - General Totals						
		\$11,500.00	\$6,000.00	\$11,500.00	\$11,500.00	\$0.00	\$11,500.00
Department	210 - Circuit Clerk Totals						
		\$11,500.00	\$6,000.00	\$11,500.00	\$11,500.00	\$0.00	\$11,500.00
EXPENSE TOTALS							



Electronic Citation Fund Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Initialization
Fund 052	ELECTRONIC CITATION FUND Totals						
	REVENUE TOTALS	\$17,949.00	\$19,802.06	\$19,900.00	\$19,900.00	\$8,910.11	\$17,730.00
	EXPENSE TOTALS	\$11,500.00	\$6,000.00	\$11,500.00	\$11,500.00	\$0.00	\$11,500.00
Fund 052	ELECTRONIC CITATION FUND Totals	\$6,449.00	\$13,802.06	\$8,400.00	\$8,400.00	\$8,910.11	\$6,230.00
	Net Grand Totals						
	REVENUE GRAND TOTALS	\$17,949.00	\$19,802.06	\$19,900.00	\$19,900.00	\$8,910.11	\$17,730.00
	EXPENSE GRAND TOTALS	\$11,500.00	\$6,000.00	\$11,500.00	\$11,500.00	\$0.00	\$11,500.00
	Net Grand Totals	\$6,449.00	\$13,802.06	\$8,400.00	\$8,400.00	\$8,910.11	\$6,230.00

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
MELISSA QUICK
CIRCUIT CLERK

Electronic Citation Fund

2024-2025 Budget Total \$11,500.00
2025-2026 Budget Total \$11,500.00

Line Items Increased:

None

Line Items Decreased:

None

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

E-CITATION FUND

- 4210 Supplies/Office**
This line item is used to purchase all office supplies and printing of various forms needed for E-Citations. This line item has not been increased.
- 4450 Office Furniture/Equipment**
This line item is used to purchase equipment for E-Citation. This line item has not been increased.



Court Automation Budget Worksheet

Report

Budget Year 2026

Account: Account Description 2024 Adopted Budget 2024 Actual Amount 2025 Adopted Budget 2025 Actual Amount 2026 Initialization

Fund 074 - COURT AUTOMATION FUND

REVENUE

Department 101 - General

Project 00 - General

CHARGES FOR SERVICES

3511	Court Automation Fees	84,720.00	93,478.85	86,000.00	86,000.00	50,784.08	101,500.00
		\$84,720.00	\$93,478.85	\$86,000.00	\$86,000.00	\$50,784.08	\$101,500.00
	<i>CHARGES FOR SERVICES Totals</i>						
3701	Interest	190.00	471.43	260.00	260.00	190.29	380.00
		\$190.00	\$471.43	\$260.00	\$260.00	\$190.29	\$380.00
	<i>MISCELLANEOUS REVENUES Totals</i>						
	Project 00 - General Totals	\$84,910.00	\$93,950.28	\$86,260.00	\$86,260.00	\$50,974.37	\$101,880.00
	Department 101 - General Totals	\$84,910.00	\$93,950.28	\$86,260.00	\$86,260.00	\$50,974.37	\$101,880.00
	REVENUE TOTALS	\$84,910.00	\$93,950.28	\$86,260.00	\$86,260.00	\$50,974.37	\$101,880.00

EXPENSE

Department 961 - Court Automation

Project 00 - General

SUPPLIES & MATERIALS

4210	Supplies/Office	8,000.00	5,579.73	9,000.00	9,000.00	3,638.84	9,000.00
		\$8,000.00	\$5,579.73	\$9,000.00	\$9,000.00	\$3,638.84	\$9,000.00
	<i>SUPPLIES & MATERIALS Totals</i>						
4290	Maint/Repair - Equipment	25,000.00	24,848.17	25,000.00	25,000.00	13,517.00	25,000.00
4361	Contractual/Prof Services	15,000.00	15,000.00	15,000.00	15,000.00	.00	15,000.00
4364	Education/Training	2,500.00	.00	2,500.00	2,500.00	215.00	2,500.00
		\$42,500.00	\$39,848.17	\$42,500.00	\$42,500.00	\$13,732.00	\$42,500.00
	<i>OTHER SERVICES & CHARGES Totals</i>						
4450	Office Furniture/Equipment	10,000.00	373.53	10,000.00	10,000.00	682.05	10,000.00
		\$10,000.00	\$373.53	\$10,000.00	\$10,000.00	\$682.05	\$10,000.00
	<i>CAPITAL OUTLAY Totals</i>						
	Project 00 - General Totals	\$60,500.00	\$45,801.43	\$64,500.00	\$61,500.00	\$18,052.89	\$61,500.00
	Department 961 - Court Automation Totals	\$60,500.00	\$45,801.43	\$61,500.00	\$61,500.00	\$18,052.89	\$61,500.00
	EXPENSE TOTALS	\$60,500.00	\$45,801.43	\$61,500.00	\$61,500.00	\$18,052.89	\$61,500.00



Court Automation Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Initialization
Fund 074 - COURT AUTOMATION	FUND Totals						
	REVENUE TOTALS	\$84,910.00	\$93,950.28	\$86,260.00	\$86,260.00	\$50,974.37	\$101,880.00
	EXPENSE TOTALS	\$60,500.00	\$45,801.43	\$61,500.00	\$61,500.00	\$18,052.89	\$61,500.00
	Fund 074 - COURT AUTOMATION FUND Totals	\$24,410.00	\$48,148.85	\$24,760.00	\$24,760.00	\$32,921.48	\$40,380.00
	Net Grand Totals						
	REVENUE GRAND TOTALS	\$84,910.00	\$93,950.28	\$86,260.00	\$86,260.00	\$50,974.37	\$101,880.00
	EXPENSE GRAND TOTALS	\$60,500.00	\$45,801.43	\$61,500.00	\$61,500.00	\$18,052.89	\$61,500.00
	Net Grand Totals	\$24,410.00	\$48,148.85	\$24,760.00	\$24,760.00	\$32,921.48	\$40,380.00

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
MELISSA QUICK
CIRCUIT CLERK

COURT AUTOMATION

2024-2025 Budget Total \$61,500.00

2025-2026 Budget Total \$61,500.00

Total Increase \$0.00

Total Decrease \$0.00

Line Items Increased:

None

Line Items Decreased:

None

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

COURT AUTOMATION

4101	Salary-Personnel This line item has not been increased.
4149	FICA This line item has not been increased.
4150	IMRF This line item has not been increased.
4155	Insurance Health/Life This line item has not been increased.
4210	Supplies/Office This line item is used to purchase toner. This line item has not been increased.
4290	Maintenance/Repair Equipment This line item is used to pay the maintenance on our computer equipment and software programs. This line item has not been increased. It will cover a portion of the JANO, Gavel and PayCourt yearly maintenance.
4361	Contractual Professional Services This line item is used for assistance in applying new updates on hardware and software programs. This line item has not been increased.
4364	Education/Training This line item is used for training on software updates. This line item has not been increased.
4450	Office Furniture/Equipment This line item is used to purchase computer equipment. This line item has not been increased.
4610	Transfer This line item was used to transfer money from this fund to the Capital Improvements fund to facilitate centralized billing for the JANO program. This line item is not utilized at this time.



Circuit Clerk Oper & Admin Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Actual Amount	2026 Amended Budget	2026 Initialization
Fund 078	CIRCUIT CLERK OPER & ADMIN						
REVENUE							
Department 101	General						
Project 00	General						
CHARGES FOR SERVICES							
3547	Fees	17,760.00	31,115.42	28,900.00	17,699.71	28,900.00	35,000.00
	CHARGES FOR SERVICES Totals	\$17,760.00	\$31,115.42	\$28,900.00	\$17,699.71	\$28,900.00	\$35,000.00
MISCELLANEOUS REVENUES							
3701	Interest	548.00	866.85	550.00	257.95	550.00	500.00
	MISCELLANEOUS REVENUES Totals	\$548.00	\$866.85	\$550.00	\$257.95	\$550.00	\$500.00
Project 00	General Totals	\$18,308.00	\$31,982.27	\$29,450.00	\$17,957.66	\$29,450.00	\$35,500.00
Department 101	General Totals	\$18,308.00	\$31,982.27	\$29,450.00	\$17,957.66	\$29,450.00	\$35,500.00
	REVENUE TOTALS	\$18,308.00	\$31,982.27	\$29,450.00	\$17,957.66	\$29,450.00	\$35,500.00
EXPENSE							
Department 178	Circuit Clerk Oper & Admin						
Project 00	General						
SUPPLIES & MATERIALS							
4210	Supplies/Office	.00	.00	1,000.00	455.35	1,000.00	1,000.00
	SUPPLIES & MATERIALS Totals	\$0.00	\$0.00	\$1,000.00	\$455.35	\$1,000.00	\$1,000.00
OTHER SERVICES & CHARGES							
4251	Travel Expense	7,000.00	2,879.68	7,000.00	1,230.69	4,500.00	4,500.00
4290	Maint/Repair - Equipment	8,000.00	.00	8,000.00	7,995.00	8,000.00	8,000.00
4363	Dues/License Fees	550.00	475.00	550.00	525.00	550.00	550.00
4364	Education/Training	.00	.00	.00	.00	2,500.00	2,500.00
4374	Miscellaneous Expenses	.00	247.88	.00	.00	.00	.00
	OTHER SERVICES & CHARGES Totals	\$15,550.00	\$3,602.56	\$15,550.00	\$9,750.69	\$15,550.00	\$15,550.00
4450	Office Furniture/Equipment	5,000.00	1,214.31	5,000.00	1,999.66	5,000.00	5,000.00
	CAPITAL OUTLAY Totals	\$5,000.00	\$1,214.31	\$5,000.00	\$1,999.66	\$5,000.00	\$5,000.00
Project 00	General Totals	\$20,550.00	\$4,816.87	\$21,550.00	\$12,205.70	\$21,550.00	\$21,550.00



Circuit Clerk Oper & Admin Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended		2026 Initialization
					Budget	2025 Actual Amount	
Department 1/8 - Circuit Clerk Oper & Admin Totals							
EXPENSE TOTALS		\$20,550.00	\$4,816.87	\$21,550.00	\$21,550.00	\$12,205.70	\$21,550.00
EXPENSE TOTALS		\$20,550.00	\$4,816.87	\$21,550.00	\$21,550.00	\$12,205.70	\$21,550.00
Fund 078 - CIRCUIT CLERK OPER & ADMIN Totals							
REVENUE TOTALS		\$18,308.00	\$31,982.27	\$29,450.00	\$29,450.00	\$17,957.66	\$35,500.00
EXPENSE TOTALS		\$20,550.00	\$4,816.87	\$21,550.00	\$21,550.00	\$12,205.70	\$21,550.00
Net Grand Totals		(\$2,242.00)	\$27,165.40	\$7,900.00	\$7,900.00	\$5,751.96	\$13,950.00
Net Grand Totals							
REVENUE GRAND TOTALS		\$18,308.00	\$31,982.27	\$29,450.00	\$29,450.00	\$17,957.66	\$35,500.00
EXPENSE GRAND TOTALS		\$20,550.00	\$4,816.87	\$21,550.00	\$21,550.00	\$12,205.70	\$21,550.00
Net Grand Totals		(\$2,242.00)	\$27,165.40	\$7,900.00	\$7,900.00	\$5,751.96	\$13,950.00

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
Melissa Quick
CIRCUIT CLERK

Clerk Operation & Administration Fund

2024-2025 Budget Total \$21,550.00

2025-2026 Budget Total \$21,550.00

Total Increase \$0.00

Total Decrease \$0.00

Line Items Increased:

None

Line Items Decreased:

None

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

CLERK OPERATION & ADMINISTRATION FUND

- | | |
|-------------|--|
| 4210 | Supplies/Office
This line item has been created to be used to purchase miscellaneous supplies. |
| 4251 | Travel
This line item is to be used for travel for continuing education purposes. This line item has not been increased. |
| 4290 | Maint/Repair Equipment
This line item has not been increased. Used for the County Circuit Clerk's Office App available thru the App Store and Google Play. |
| 4363 | Dues/License Fees
This line item is to be used pay annual dues. This line item has not been increased. |
| 4374 | Miscellaneous Expenses |
| 4450 | Office Furniture/Equipment
This line item has not been increased. |



Court Document Storage Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Actual Amount	2026 Actual Amount	2026 Initialization
Fund 079 COURT DOCUMENT STORAGE FUND							
REVENUE							
Department 101 - General							
Project 00 - General							
<i>CHARGES FOR SERVICES</i>							
3517	Court Document Storage Fees	84,089.00	93,552.94	86,400.00	50,570.15	101,100.00	
	<i>CHARGES FOR SERVICES Totals</i>	\$84,089.00	\$93,552.94	\$86,400.00	\$50,570.15	\$101,100.00	
<i>MISCELLANEOUS REVENUES</i>							
3701	Interest	1,172.00	1,383.18	900.00	252.67	505.00	
	<i>MISCELLANEOUS REVENUES Totals</i>	\$1,172.00	\$1,383.18	\$900.00	\$252.67	\$505.00	
Project 00 - General Totals							
	<i>MISCELLANEOUS REVENUES Totals</i>	\$85,261.00	\$94,936.12	\$87,300.00	\$50,822.82	\$101,605.00	
Department 101 - General Totals							
	<i>REVENUE TOTALS</i>	\$85,261.00	\$94,936.12	\$87,300.00	\$50,822.82	\$101,605.00	
EXPENSE							
Department 967 - Court Document Storage							
Project 00 - General							
<i>PERSONNEL SERVICES</i>							
4101	Salary - Personnel	59,150.00	53,500.10	59,150.00	31,093.06	106,026.00	
4155	Insurance - Life/Health	12,000.00	426.17	12,540.00	.00	12,540.00	
	<i>PERSONNEL SERVICES Totals</i>	\$71,150.00	\$53,926.27	\$71,690.00	\$31,093.06	\$118,566.00	
<i>SUPPLIES & MATERIALS</i>							
4210	Supplies/Office	10,000.00	1,196.08	10,000.00	3,088.97	10,000.00	
	<i>SUPPLIES & MATERIALS Totals</i>	\$10,000.00	\$1,196.08	\$10,000.00	\$3,088.97	\$10,000.00	
<i>OTHER SERVICES & CHARGES</i>							
4290	Maint/Repair - Equipment	29,000.00	14,045.80	25,000.00	7,267.56	25,000.00	
4361	Contractual/Prof Services	15,000.00	.00	12,000.00	.00	12,000.00	
	<i>OTHER SERVICES & CHARGES Totals</i>	\$44,000.00	\$14,045.80	\$37,000.00	\$7,267.56	\$37,000.00	
<i>CAPITAL OUTLAY</i>							
4450	Office Furniture/Equipment	2,500.00	.00	2,500.00	.00	2,500.00	
	<i>CAPITAL OUTLAY Totals</i>	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	



Court Document Storage Budget Worksheet Report

Budget Year 2026

Project	00 - General Totals	\$69,168.15	\$121,190.00	\$121,190.00	\$41,449.59	\$168,066.00
Department	967 - Court Document Storage Totals	\$69,168.15	\$121,190.00	\$121,190.00	\$41,449.59	\$168,066.00
	EXPENSE TOTALS	\$69,168.15	\$121,190.00	\$121,190.00	\$41,449.59	\$168,066.00
Fund	079 - COURT DOCUMENT STORAGE FUND Totals					
	REVENUE TOTALS	\$85,261.00	\$87,300.00	\$87,300.00	\$50,822.82	\$101,605.00
	EXPENSE TOTALS	\$127,650.00	\$121,190.00	\$121,190.00	\$41,449.59	\$168,066.00
Fund	079 - COURT DOCUMENT STORAGE FUND Totals	(\$42,389.00)	(\$33,890.00)	(\$33,890.00)	\$9,373.23	(\$66,461.00)

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
MELISSA QUICK
CIRCUIT CLERK

Court Document Storage Fund

2024-2025 Budget Total \$121,190.00
2024-2025 Budget Total \$168,066.00

Total Increase \$46,876.00
Total Decrease \$0.00

Line Items Increased:

Salary/Personnel: \$46,876.00

Line Items Decreased:

None

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

COURT DOCUMENT STORAGE FUND

- 4101 Salary-Personnel**
This line item is used to pay 2 full time position and 1 part time position. This line item has been increased.
- 4149 FICA**
This line item has not been increased.
- 4150 IMRF**
This line item has been increased.
- 4155 Insurance Health/Life**
This line item has not been increased.
- 4210 Supplies/Office**
This line item is used to purchase supplies relating to document storage. (Storage Boxes, File Folders, Case Labels, etc.) This line item has not been increased.
- 4290 Maintenance/Repair Equipment**
This line item is used to pay for the yearly service agreement on the AS400 and part of JANO. This line item has not been increased.
- 4361 Contractual/Professional Services**
This line item will be used to pay for the transportation, preparation, filming and destruction of case files and the maintenance of the 3rd Party RVI scanning licenses thru JANO. This line item has not been increased.
- 4450 Office Furniture/Equipment**
This line is used to purchase items pertaining document storage. This line item has not been increased.



Child Support/Maint Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Actual Amount	2026 Initialization
Fund 091	CHILD SUPPORT/MAINT					
REVENUE						
Department 101	General					
Project 00	General					
<i>INTERGOVERNMENTAL REVENUE</i>						
3310	IDPA Reimb/Circuit Clerk	6,500.00	8,211.00	3,700.00	1,743.00	3,500.00
	<i>INTERGOVERNMENTAL REVENUE Totals</i>	\$6,500.00	\$8,211.00	\$3,700.00	\$1,743.00	\$3,500.00
<i>CHARGES FOR SERVICES</i>						
3514	Child Support Maint Fees	20,000.00	18,934.76	18,000.00	14,626.00	14,000.00
	<i>CHARGES FOR SERVICES Totals</i>	\$20,000.00	\$18,934.76	\$18,000.00	\$14,626.00	\$14,000.00
<i>MISCELLANEOUS REVENUES</i>						
3701	Interest	336.00	331.88	250.00	118.13	250.00
	<i>MISCELLANEOUS REVENUES Totals</i>	\$336.00	\$331.88	\$250.00	\$118.13	\$250.00
<i>Project 00 - General Totals</i>						
		\$26,836.00	\$27,477.64	\$21,950.00	\$16,487.13	\$17,750.00
<i>Department 101 - General Totals</i>						
		\$26,836.00	\$27,477.64	\$21,950.00	\$16,487.13	\$17,750.00
	REVENUE TOTALS	\$26,836.00	\$27,477.64	\$21,950.00	\$16,487.13	\$17,750.00
EXPENSE						
Department 966	Child Support & Maintenance					
Project 00	General					
<i>PERSONNEL SERVICES</i>						
4101	Salary - Personnel	32,960.00	32,909.45	.00	.00	.00
4155	Insurance - Life/Health	.00	9,703.20	.00	.00	.00
	<i>PERSONNEL SERVICES Totals</i>	\$32,960.00	\$42,612.65	\$0.00	\$0.00	\$0.00
<i>OTHER SERVICES & CHARGES</i>						
4270	Postage	6,000.00	6,000.00	6,000.00	4,059.99	6,000.00
4290	Maint/Repair - Equipment	2,000.00	1,061.40	2,000.00	543.63	2,000.00
4374	Miscellaneous Expenses	100.00	.00	100.00	.00	100.00
	<i>OTHER SERVICES & CHARGES Totals</i>	\$8,100.00	\$7,061.40	\$8,100.00	\$4,603.62	\$8,100.00
	<i>Project 00 - General Totals</i>	\$41,060.00	\$49,674.05	\$8,100.00	\$4,603.62	\$8,100.00
	<i>Department 966 - Child Support & Maintenance Totals</i>	\$41,060.00	\$49,674.05	\$8,100.00	\$4,603.62	\$8,100.00



Child Support/Maint Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Initialization
	EXPENSE TOTALS	\$41,060.00	\$49,674.05	\$8,100.00	\$8,100.00	\$4,603.62	\$8,100.00
Fund 091	CHILD SUPPORT/MAINT Totals						
	REVENUE TOTALS	\$26,836.00	\$27,477.64	\$21,950.00	\$21,950.00	\$16,487.13	\$17,750.00
	EXPENSE TOTALS	\$41,060.00	\$49,674.05	\$8,100.00	\$8,100.00	\$4,603.62	\$8,100.00
Fund 091 - CHILD SUPPORT/MAINT	Totals	(\$14,224.00)	(\$22,196.41)	\$13,850.00	\$13,850.00	\$11,883.51	\$9,650.00
	Net Grand Totals						
	REVENUE GRAND TOTALS	\$26,836.00	\$27,477.64	\$21,950.00	\$21,950.00	\$16,487.13	\$17,750.00
	EXPENSE GRAND TOTALS	\$41,060.00	\$49,674.05	\$8,100.00	\$8,100.00	\$4,603.62	\$8,100.00
	Net Grand Totals	(\$14,224.00)	(\$22,196.41)	\$13,850.00	\$13,850.00	\$11,883.51	\$9,650.00

STATE OF ILLINOIS
CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, DANVILLE, ILLINOIS
MELISSA QUICK
CIRCUIT CLERK

CHILD SUPPORT MAINTENANCE

2024-2025 Budget Total \$8,100.00

2025-2026 Budget Total \$8,100.00

Total Increase \$0.00

Total Decrease \$0.00

Line Items Increased:

None

Line Items Decreased:

None

**CIRCUIT CLERK
2025-2026 BUDGET NARRATIVE**

CHILD SUPPORT MAINTENANCE FUND

4101

Salary-Personnel

This line item is used to pay the salary of clerks until the line item is exhausted.

4149

FICA

This line item has not been increased.

4150

IMRF

This line item has not been increased.

4155

Insurance Health/Life

This line item has not been increased.

4270

Postage

This line item is used to for mailing of support checks and Maintenance bills. This line item has not been increased.

4290

Maintenance/Repair Equipment

This line item used to pay half of the maintenance on the postage machine. This line item has not been increased.

4374

Miscellaneous Expenses

This line item is used to correct overpayments or errors in payments of maintenance bills. This line item has not been increased.



Probation Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Department Request
EXPENSE							
4101	Salary - Personnel	1,688,615.00	1,639,218.17	1,737,921.00	1,737,921.00	983,365.49	1,737,921.00
4110	Salary - Department Head	104,823.00	104,823.00	108,099.00	108,099.00	62,364.75	108,099.00
4155	Insurance - Life/Health	241,200.00	262,660.36	285,120.00	285,120.00	147,500.00	260,000.00
PERSONNEL SERVICES TOTALS		\$2,034,638.00	\$2,006,721.53	\$2,131,140.00	\$2,131,140.00	\$1,193,230.24	\$2,106,020.00
4238	Special Circumstances	19,000.00	9,459.16	19,000.00	19,000.00	7,810.16	37,000.00
WATER/UTILITIES TOTALS		\$19,000.00	\$9,459.16	\$19,000.00	\$19,000.00	\$7,810.16	\$37,000.00
PROBATION DEPARTMENT TOTALS		\$2,053,638.00	\$2,016,180.69	\$2,150,140.00	\$2,150,140.00	\$1,201,040.40	\$2,143,020.00
EXPENSE TOTALS		\$2,053,638.00	\$2,016,180.69	\$2,150,140.00	\$2,150,140.00	\$1,201,040.40	\$2,143,020.00
REVENUE							
3515	Probation Service Fees	80,000.00	66,645.55	64,045.00	64,045.00	38,513.91	77,028.00
3520	Probation Ops Fees	5,000.00	487.03	500.00	500.00	154.22	308.00
PROBATION DEPARTMENT TOTALS		\$85,000.00	\$67,132.58	\$64,545.00	\$64,545.00	\$38,668.13	\$77,336.00
3701	Interest	25.00	625.83	25.00	25.00	236.73	473.00
EXPENSE TOTALS		(\$2,053,638.00)	(\$2,016,180.69)	(\$2,150,140.00)	(\$2,150,140.00)	(\$1,201,040.40)	(\$2,143,020.00)

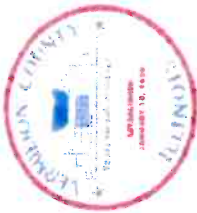


Probation Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Department Request
3710	Miscellaneous	5,000.00	11,887.79	5,000.00	5,000.00	2,068.44	5,000.00
REVENUE		\$5,025.00	\$12,513.62	\$5,025.00	\$5,025.00	\$2,305.17	\$5,473.00
3902	Transfers In	25,000.00	.00	21,000.00	21,000.00	39,100.00	61,000.00
REVENUE TOTALS		\$30,025.00	\$12,513.62	\$26,025.00	\$26,025.00	\$61,405.17	\$116,473.00
EXPENSE							
4221	Fuel	8,000.00	8,303.26	8,250.00	8,250.00	5,603.84	.00
4231	Supplies/Consumable/Clinical	8,000.00	3,744.16	8,000.00	8,000.00	3,403.66	7,000.00
EXPENSE TOTALS		\$16,000.00	\$12,047.42	\$16,250.00	\$16,250.00	\$9,007.52	\$7,000.00
4251	Travel Expense	9,000.00	19,917.40	15,000.00	15,000.00	13,145.66	15,000.00
4260	Telephone	10,000.00	10,457.31	10,000.00	10,000.00	5,189.40	.00
4291	Maint/Repair - Vehicles	4,000.00	2,227.94	4,000.00	4,000.00	2,730.25	.00
4312	Mental Health Evaluation Exp	4,000.00	910.00	4,000.00	4,000.00	2,314.96	4,000.00
4331	Uniforms	10,000.00	187.83	5,000.00	5,000.00	.00	5,000.00
4358	Drug Testing	.00	.00	.00	.00	.00	40,000.00
4361	Contractual/Prof Services	66,000.00	53,364.53	60,000.00	60,000.00	24,513.54	30,000.00
4363	Dues/License Fees	3,000.00	650.00	3,000.00	3,000.00	1,250.00	3,000.00
4364	Education/Training	8,000.00	10,791.94	10,000.00	10,000.00	6,829.91	10,000.00
EXPENSE TOTALS		\$114,000.00	\$98,506.95	\$111,000.00	\$111,000.00	\$55,973.72	\$107,000.00
NET AVAILABLE FUNDS		\$18,025.00	\$23,966.67	\$14,775.00	\$14,775.00	\$5,431.45	\$9,473.00

2025 Amended Budget: \$5,025.00
 2025 Actual Amount: \$2,305.17
 2026 Department Request: \$5,473.00



Probation Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Actual Amount	2025 Amended Budget	2025 Department Request
4293	Maint/Repair - Software	20,000.00	14,367.66	20,000.00	12,630.22	20,000.00	20,000.00
	EXPENSE CHARGES Totals	\$25,000.00	\$17,780.47	\$25,000.00	\$16,326.61	\$25,000.00	\$25,000.00
	Major - Special Technology Totals	\$25,000.00	\$17,780.47	\$25,000.00	\$16,326.61	\$25,000.00	\$25,000.00
	Subproject - All - Materials/Supplies Totals	\$155,000.00	\$128,334.84	\$152,250.00	\$81,307.85	\$152,250.00	\$139,000.00
	EXPENSE TOTALS	\$155,000.00	\$128,334.84	\$152,250.00	\$81,307.85	\$152,250.00	\$139,000.00
	REVENUE TOTALS	\$115,025.00	\$79,646.20	\$90,570.00	\$80,073.30	\$90,570.00	\$143,809.00
	EXPENSE TOTALS	\$155,000.00	\$128,334.84	\$152,250.00	\$81,307.85	\$152,250.00	\$139,000.00
	Net Change	(\$39,975.00)	(\$48,688.64)	(\$61,680.00)	(\$1,234.55)	(\$61,680.00)	\$4,809.00
	REVENUE						
	3701 Interest	10.00	250.34	204.00	103.42	204.00	206.00
	3710 Miscellaneous	40,000.00	12,021.76	11,866.00	22,200.96	11,866.00	24,401.00
	Project - All - General Totals	\$40,010.00	\$12,272.10	\$12,070.00	\$22,304.38	\$12,070.00	\$24,607.00
	Project - All - Special Totals	\$40,010.00	\$12,272.10	\$12,070.00	\$22,304.38	\$12,070.00	\$24,607.00
	REVENUE TOTALS	\$40,010.00	\$12,272.10	\$12,070.00	\$22,304.38	\$12,070.00	\$24,607.00
	EXPENSE						
	4260 Telephone	3,000.00	3,831.57	3,000.00	.00	1,000.00	12,000.00
	4361 Contractual/Prof Services	15,000.00	5,265.74	5,000.00	5,663.27	7,000.00	15,000.00
	Project - All - Special Totals	\$18,000.00	\$9,097.31	\$8,000.00	\$5,663.27	\$8,000.00	\$27,000.00



Probation Budget Worksheet Report

Budget Year 2026

Account	Account Description	2024 Adopted Budget	2024 Actual Amount	2025 Adopted Budget	2025 Amended Budget	2025 Actual Amount	2026 Department Request
Dept 000 - General Totals							
		\$18,000.00	\$9,097.31	\$8,000.00	\$8,000.00	\$5,663.27	\$27,000.00
Dept 001 - Electronic Monitor Totals							
		\$18,000.00	\$9,097.31	\$8,000.00	\$8,000.00	\$5,663.27	\$27,000.00
	EXPENSE TOTALS	\$18,000.00	\$9,097.31	\$8,000.00	\$8,000.00	\$5,663.27	\$27,000.00
Dept 003 - ELECTRONIC MONITOR Totals							
		\$40,010.00	\$12,272.10	\$12,070.00	\$12,070.00	\$12,304.38	\$24,607.00
	REVENUE TOTALS	\$40,010.00	\$12,272.10	\$12,070.00	\$12,070.00	\$12,304.38	\$24,607.00
	EXPENSE TOTALS	\$18,000.00	\$9,097.31	\$8,000.00	\$8,000.00	\$5,663.27	\$27,000.00
		\$22,010.00	\$3,174.79	\$4,070.00	\$4,070.00	\$6,641.11	(\$2,393.00)
Net Grand Totals							
		\$155,035.00	\$91,918.30	\$102,640.00	\$102,640.00	\$92,377.68	\$169,416.00
	REVENUE GRAND TOTALS	\$155,035.00	\$91,918.30	\$102,640.00	\$102,640.00	\$92,377.68	\$169,416.00
	EXPENSE GRAND TOTALS	\$2,226,638.00	\$2,153,612.84	\$2,310,390.00	\$2,310,390.00	\$1,288,011.52	\$2,309,020.00
		(\$2,071,603.00)	(\$2,061,694.54)	(\$2,207,750.00)	(\$2,207,750.00)	(\$1,195,633.84)	(\$2,140,604.00)

Vermillion County Probation

Fiscal Year 2025-2026

General Fund Account

04101 Salary Personnel

This line item contains the salaries of twenty-six (26) Probation Officers and two (2) Administrative Assistants. This is the same as last year as the collective bargaining agreement ends on November 30, 2025 and a new salary schedule has not been approved.

The total for this line item is \$1,737,921.00

04110 Department Head

This line item pays the salary for the Director of Probation and Court Services. This is the same as last year as the collective bargaining agreement ends on November 30, 2025 and a new salary schedule has not been approved.

The total for this line item is \$108,099.00

Total Salary for Personnel is \$1,846,020.00

The State Reimbursement for the Probation Department's salaries are to be funded at the full statutory amount for FY2023-2024. This amount is \$1,547,311.00

04155 Insurance Life/Health

This line item pays for insurance premiums for the Probation Department. This amount is set by the County. The total for this line item is \$260,000.00.

04328 Special Circumstances

This line item will pay for supplies for the Probation department.

This increase is due to The Supreme Court of Illinois and the Administrative Office of Illinois Courts Probation Fee Standards that were placed into effect February 2025.

The total for this line item is \$37,000.00

The total budget for Probation from the General Fund is \$2,143,020.00

Vermilion County Probation

Fiscal Year 2025-2026

Probation Service Fee Fund

4208 Supplies/Firearms

This line item is used to purchase weapons, ammunition, holsters, and the like for High Risk Probation Officers. The total for this line item is \$0.00.

4210 Supplies/Office

This line item is used to purchase all of the office supplies and printing for the Probation Department. This includes but is not limited to: intake forms, report forms, court referral cards, release of information forms, envelopes, business cards, ledger sheets, paper, ink, pens, pencils, and other miscellaneous office supplies.

The total for this line item is \$0.00.

4212 Supplies/Copier

This line item is used to pay for the purchase of supplies for the copy machine.

The total for this line item is \$0.00.

4221 Fuel

This line item is used to purchase fuel for the Probation vehicles.

The total for this line item is \$0.00.

4231 Supplies/Consumable/Clinical

This line item is use to purchase drug testing and sanitizing supplies.

The total for this line item is \$7,000.00.

4251 Travel Expense

This line item is used to pay for travel of Probation Officers to attend meetings, trainings, and conferences.

The total for this line item is \$15,000.00.

4260 Telephone

This line item is used to pay for cell phones and iPad used by Probation Officers.

The total for this line item is \$0.00.

4270 Postage

This line item is used to pay for postage and rental of postage machine.

The total for this line item is \$0.00.

4291 Maintenance/Repair Vehicles

This line item is use to pay for maintenance and repair of the Probation vehicles.

The total for this line item is \$0.00

4312 Mental Health Evaluations

This line item is used for Court Ordered evaluations, counseling, and psychological testing.

The total for this line item is \$4,000.00

4331 Uniforms

This line item is used to purchase coats, bullet proof vests, shirts, and the like.

The total for this line item is \$5,000.00

4358 Drug Testing

This line item is used to pay the costs of the Drug Testing Lab.

This is funded by the Opioid Settlement.

The total for this line item is \$40,000.00.

4361 Contractual/Professional Services

The contracts for bus passes, incentives and other miscellaneous client service items are paid out of this line item. This line item is funded by the Opioid Settlement.

The total for this line item is \$30,000.00.

4363 Dues/License Fees

This line item pays for Probation Officers to be members of the Illinois Probation and Court Services Association, American Probation and Parole Association, National Association of Probation Executives, and the Illinois Sheriffs Association.

The total for this line item is \$3,000.00.

4364 Education/Training

This line item pays for training for Probation Officers. Probation Officers are required to attend 20 hours of training per year.

The total for this line item is \$10,000.00

4450 Office Furniture/Equipment

This line item is use to purchase new office equipment such as chairs and desks.

The total for this line item is \$0.00.

4608 Peer Court

This line item is used to fund Peer Court.

The total for this line item is \$0.00.

4292 Technology/Hardware

This line item is used to pay for computer hardware.

The total for this line item is \$5,000.00.

4293 Technology/Software

This line item is used to pay for case management software for probation.

The total for this line item is \$20,000.00.

The total for the Probation Service Fund is \$139,000.00.

Vermilion County Probation

Fiscal Year 2025-2026

Electronic Monitoring Fund

4260 Telephone

This line item pays for cell phones for probation.

The total for this line item is \$12,000.00.

4361 Contractual/Professional Services

This line items pays for costs associated with electronic monitoring.

The total for this line item is \$15,000.00

The total budget for Electronic Monitoring is \$27,000.00.

Name		Salary 12/01/2024
Thomas Gregory	Director	\$108,099.00
Stefanie Verando	Deputy Director	\$84,100.00
Lisa Depratt	Juvenile Supervisor	\$74,000.00
Heidi Furry	Adult Supervisor	\$88,794.00
Sadie Edwards	Adult Supervisor	\$63,045.00
Preslee Evans	Special Services Supervisor	\$66,865.00
Caylee Davis	Problem Solving Court Coordinator	\$63,045.00
Open	High Risk/PSC Officer	\$56,744.00
Tristen Winkler	PSC Officer	\$56,716.00
Christian Hunt	Sex Offender Officer	\$53,459.00
Kaitlin Alvarez	Domestic Violence Officer	\$54,624.00
Victoria Roach	Domestic Violence Officer	\$54,990.00
Michelle Merz	Domestic Violence Officer	\$64,338.00
Andrew Dugas	High Risk Officer	\$62,257.00
Cole Stark	High Risk Officer	\$61,018.00
Andrea Caudill	Interstate Compact Officer	\$67,463.00
Logan Ingram	Intrastate Compact Officer	\$54,624.00
Emma Tucker	Adult Officer	\$53,459.00
Paige Hurt	Intake Officer	\$67,463.00
Nathan Huckstadt	DUI Officer	\$67,307.00
Tara Woodard	Adult Officer	\$68,504.00
Hannah Christian	Adult Officer/Inter./Intra	\$63,081.00
Jonathan McPherson	Adult Officer	\$53,459.00
Savannah Shuman	Adult Officer	\$53,459.00
Beth Chowning	Inter./Intra Compact Officer	\$67,307.00
Tina Quick	Juvenile Officer	\$65,499.00
Jasmine Bell	Juvenile Officer	\$53,459.00
Ashlee Hunt	Secretary	\$38,213.00
Bailey Westfall	Secretary	\$42,449.00
Total		\$1,827,840.00