

**Judicial & Rules Committee Meeting**  
**Tuesday, June 24, 2025**  
**Joseph G Cannon Building, 2<sup>nd</sup> Floor, 5:00 PM**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call:**

Committee Chair Britny Hoag called the meeting to order at 5:00PM. Upon the call of roll, the following members were present: Britny Hoag, Dan Wright, Brad Watson and Steve Miller (Ex-Officio Member). Absent were: Phil Jackson, Tim Morgan, Nancy O’Kane and Vic McFadden. 4 present, 4 absent. Also attending the meeting were: Thomas M. O’Shaughnessy – Chief Judge, Tim McFadden – Vice Chairman County Board, Cassy Carter – Financial Resources Director, Cayley Martin – Specialty Courts Supervisor, Stefanie Verando – Deputy Director of Probation and Tom Gregory – Director Probation.

**Agenda Item 2 - Adoption/Amendment to the Agenda:**

Miller moved, second by Wright to adopt the agenda as presented. Motion carried by acclamation. Motion passed.

**Agenda Item 3 - Approval of Minutes from July 23, 2024:**

Miller moved, second by Wright, to approve the minutes as presented. Motion carried by acclamation. Motion passed.

**Agenda Item 4 - Audience Comments:**

None.

**Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Drug Court Fee Fund Department – Budget Amendment - \$20,000.00**

Motion by Miller, second by Watson to approve.

Gregory explained this is transferring money from the Drug Court Fund balance into a current fiscal year expense line. This will allow payments of court ordered expenses. This pays for various items such as housing when participant released from jail. Gregory explained this fund resides under Judge O’Shaughnessy, but probation spends the money. Miller questioned Martin, if this was money well spent. She explained this is very well spent. She stated, the participants are coming to them out of rehab and they have nothing. This is paying rent for a few months and establishing basic needs until they can find jobs. The housing provided is in a sober living facility. There are three male locations and one female location. Watson asked if they are required to search for jobs. Martin stated, they are required to actively apply for jobs. Hoag asked if this is a “one and done” program. Gregory explained relapse is part of recovery and that is taken into account. He said the plan is to keep the participants moving forward. Problem Solving Courts is a five-stage program. The goal is to take the participants from addiction to productive individuals. Upon roll call vote the following members voted yes, to-wit: Hoag, Wright, Watson and Miller. 4 yes, 4 absent. Motion passed.

**Agenda Item 6 – Executive Session:**

None.

**Agenda Item 7 - Items of Information:**

Hoag stated budgets will be presented at the next meeting on July 22<sup>nd</sup>. There will be a special meeting in August. Miller stated Kasey Snyder is no longer at the Animal Shelter. Ryan Goodner has been appointed as the Interim Animal Shelter Director.

**Agenda Item 8- Adjournment:**

Committee Chairman Hoag adjourned the meeting at 5:14PM

Minutes by: Cassy Carter, Financial Resources Director