

Property Committee Meeting  
October 21, 2024  
Joseph G. Cannon Building, 2<sup>nd</sup> Floor, 5:00 PM

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Kevin Green called the meeting to order at 5:00 p.m. Upon the call of roll, the following members were present: Kevin Green, Britny Hoag, Mark Steinbaugh, and Becky Stark. Todd Johnson, Greg Shepard, and Billy Ryan were excused. 4 present and 3 absent. Also present were: Larry Baughn Jr.- CB Chairman, Lon Henderson- CB Member, Dan Wakefield – Reifsteck, Reid, Wakefield, and Fanning, and Jennifer Jenkins - CB Office Manager.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

A motion was made by Green to accept the agenda as presented, second by Steinbaugh to adopt the agenda. Motion was carried by acclamation.

### **Agenda Item 3 – Approval of minutes- August 19, 2024**

A motion was made by Green, second by Hoag to approve the August 19, 2024 minutes. Motion was carried by acclamation.

### **Agenda Item 4 - Audience Comments**

There were no audience comments.

### **Agenda Item 5- Centrica – Guaranteed Energy Savings Contract**

Jennifer Jenkins, B&G, explained that Blaine Meadows from Centrica has asked that what was presented in the agenda is in reference to the windows for the JGC Building. This has previously been discussed prior, however, he wanted to move this through the proper committees and then finally County Board. This is the contract for Centrica to move forward with the windows at the Joseph G. Cannon Building. Steinbaugh motioned, second by Stark to approve the contract. Upon the roll of call the following voted yes to wit: Green, Hoag, Steinbaugh, and Stark. 4 Yes and 3 absent.

### **Agenda Item 6 - Discussion – Reifsteck, Reid, Wakefield, Fanning, and Company- Courthouse (Courtroom 3A & Courtroom 3B) and Joseph G. Cannon Elevator Study**

Mr. Dan Wakefield from Reifsteck, Reid, Wakefield, Fanning, and Company, advised that the objective that they were given was to take out the jury boxes to accommodate a larger setup for the attorneys, and the room in general. With renovation comes accessibility requirements. That takes up more square footage to satisfy these parameters. As you look at the handouts there are several areas shown with dash lines representing clearances for accessibility. The room was really tight and limiting with the way things needed to be laid out. For the witness, they were separated from everyone else to allow everyone to see them, they have easy access for in and out. They weren't able to accommodate them being closer to the Judge or with the other two, clerk and reporter.

The witness stand stays at floor level, hence the +0" reference on the layout. The Judges bench has 2 combinations. One is a ramp to the first level and then have an area that looks like a staircase and then if needed it has a platform (courtroom lift) that can lift up to accommodate a wheelchair. Judge O'Shaughnessy confirmed to the committee that this is for courtroom 3A. Judge O'Shaughnessy would like to take these back to the Judges and meet with them to discuss their opinions and suggestions. On the Jury courtroom, 3B,

Wakefield explained that there were 2 items they reported on. An expanded audience and to accommodate enough seats for a jury selection. The second item was removing the wall and column to take out the jury box to accommodate the counsel tables. After analysis they determined that the County would probably not find it financially feasible to remove the column as it would be very costly and time consuming as it would affect other floors and an additional column would need to be added. Wakefield explained that with this amount of construction it would probably not be cost effective to do this however, the County could pursue if they decided upon moving forward. Judge O'Shaughnessy will come back to the committee with suggestions.

**Agenda Item 7- Resolution: Surplus Vermilion County Emergency Management Agency- 2507 Georgetown Road, Danville, IL. 61832**

Baughn explained that this is the step to get the building torn down. Once it is has been surplused we can then move forward with removing salvageable items as well as some Elected Officials records/storage. Motion by Hoag, second by Steinbaugh to approve the resolution. Motion passed by acclamation.

**Agenda Item 8- Executive Session**

Not necessary.

**Agenda Item 9- Items of Information and Committee Concerns**

Baughn advised that there will be another Property Committee meeting coming up once the Judges have reviewed the architect's plans.

**Agenda Item 10 – Adjournment**

Meeting adjourned @ 5:27 P.M.

Minutes by: Jennifer Jenkins, CB Office Manager