

Tax & Elections Committee Meeting  
Tuesday February 4, 2025 @ 5:00 P.M.  
Joseph G. Cannon Building, 201 N Vermilion St  
**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairwoman Walls called the meeting to order at 5:00 P.M. on Tuesday February 4, 2025. Upon the call of roll, the following members were present: Crisi Walls, Todd Johnson, Tim McFadden, Timothy Morgan, and Phearn Butler. Craig Golden and Kevin Green were excused. 5 present, 2 excused. Also attending the meeting were; Matthew Long – Vermilion County Recorder, Nate Byram - Vermilion County Supervisor of Assessments, Jerry Hawker – CB Member, Steve Miller-County Board Chairman, and Jennifer Jenkins, CB Office Manager.

**Agenda Item 2 – Adoption /Amendments to Agenda**

Johnson moved to adopt the agenda and a second was made by Butler. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes for the Previous Meeting- July 2, 2024**

Johnson moved to approve the minutes, second was made by McFadden. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None.

**Agenda Item 5 – Ordinance RE: Requiring the Parcel Identification Number and Common Mailing Address on all Documents Recorded**

Long explained that this will put the Assessor PIN and a common address if there is one available, on the deed. Miler advised that the ordinance says all documents. He doesn't think that releases and mortgages are going to help the Supervisor of Assessments office by having a PIN on the document. He added that often times it is difficult to get a release from someone and by requiring the additional information it may make it more difficult for whomever is handling this information. He would like to see the additional information for just deeds. He added although it is great to see this information come in with the PIN and common address, it is not always easy to retrieve. Walls clarified the change within the ordinance to just deed. Long will supply the updated ordinance for the County Board meeting. Motion by Johnson, seconded by Morgan to discuss Upon the roll of call the following voted yes to-wit: Walls, Johnson, McFadden, Morgan, and Butler. 5 -yes 2-absent.

**Agenda Item 6 – Ordinance RE: Amending the Predictable Fee Schedule for Recording Documents**

Motion by Johnson, second by Morgan to discuss. Long explained that this just brings us in compliance according to the exhibit he provided within the agenda. There was a change in the State of Illinois law advising that we need to republish the predictable fees. Nothing has changed but the heading explaining what specific documents are. He also added that there is one fee for transfer declarations not created in MyDec. The majority in the real estate community are already utilizing MyDec. It would not really affect attorneys, title companies, etc. It will really only affect individuals that come in with a hand written deed. So basically the \$25.00 fee is to add this into MyDec. Motion by Johnson, second by Morgan to approve the Ordinance. Upon the roll of call the following voted yes to-wit: Walls, Johnson, McFadden, Morgan, and Butler- 5 -yes 2-absent.

**Agenda Item 7 – Executive Session**

None required

**Agenda Item 8 – Items of Information**

None

**Agenda Item 9 –Adjournment**

Committee Chairwoman Walls adjourned the meeting at 5:20 PM.

***Minutes by: Jennifer Jenkins, Office Manager, County Board***