

Taxation & Elections Committee
Tuesday, May 6, 2025
5:00 PM, 2nd Floor, Joseph G Cannon Building

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – June 11, 2024
4. Audience Comments
5. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Supervisor of Assessments Department – Budget Amendment - \$1,200.00
6. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information
8. Adjournment

Tax & Elections Committee Meeting
Tuesday February 4, 2025 @ 5:00 P.M.
Joseph G. Cannon Building, 201 N Vermilion St
MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairwoman Walls called the meeting to order at 5:00 P.M. on Tuesday February 4, 2025. Upon the call of roll, the following members were present: Crisi Walls, Todd Johnson, Tim McFadden, Timothy Morgan, and Phearn Butler. Craig Golden and Kevin Green were excused. 5 present, 2 excused. Also attending the meeting were; Matthew Long – Vermilion County Recorder, Nate Byram - Vermilion County Supervisor of Assessments, Jerry Hawker – CB Member, Steve Miller-County Board Chairman, and Jennifer Jenkins, CB Office Manager.

Agenda Item 2 – Adoption /Amendments to Agenda

Johnson moved to adopt the agenda and a second was made by Butler. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes for the Previous Meeting- July 2, 2024

Johnson moved to approve the minutes, second was made by McFadden. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 – Ordinance RE: Requiring the Parcel Identification Number and Common Mailing Address on all Documents Recorded

Long explained that this will put the Assessor PIN and a common address if there is one available, on the deed. Miler advised that the ordinance says all documents. He doesn't think that releases and mortgages are going to help the Supervisor of Assessments office by having a PIN on the document. He added that often times it is difficult to get a release from someone and by requiring the additional information it may make it more difficult for whomever is handling this information. He would like to see the additional information for just deeds. He added although it is great to see this information come in with the PIN and common address, it is not always easy to retrieve. Walls clarified the change within the ordinance to just deed. Long will supply the updated ordinance for the County Board meeting. Motion by Johnson, seconded by Morgan to discuss Upon the roll of call the following voted yes to-wit: Walls, Johnson, McFadden, Morgan, and Butler. 5 -yes 2-absent.

Agenda Item 6 – Ordinance RE: Amending the Predictable Fee Schedule for Recording Documents

Motion by Johnson, second by Morgan to discuss. Long explained that this just brings us in compliance according to the exhibit he provided within the agenda. There was a change in the State of Illinois law advising that we need to republish the predictable fees. Nothing has changed but the heading explaining what specific documents are. He also added that there is one fee for transfer declarations not created in MyDec. The majority in the real estate community are already utilizing MyDec. It would not really affect attorneys, title companies, etc. It will really only affect individuals that come in with a hand written deed. So basically the \$25.00 fee is to add this into MyDec. Motion by Johnson, second by Morgan to approve the Ordinance. Upon the roll of call the following voted yes to-wit: Walls, Johnson, McFadden, Morgan, and Butler- 5 -yes 2-absent.

Agenda Item 7 – Executive Session

None required

Agenda Item 8 – Items of Information

None

Agenda Item 9 –Adjournment

Committee Chairwoman Walls adjourned the meeting at 5:20 PM.

Minutes by: Jennifer Jenkins, Office Manager, County Board

ORDINANCE

RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Supervisor of Assessments Department – Budget Amendment

WHEREAS, the Vermilion County, Supervisor of Assessments Department has a need to request additional General Fund monies into the Supervisor of Assessments Department; and,

WHEREAS, the funds received will be place in an expense line to pay for expenses to obtain a shredding bin for that office. This will cover the cost of state approved purge of records and two shredding events for the remainder of the FY2024-2025; and,

WHEREAS, the expense was not sufficiently certain or known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2024-2025 to add the amounts as set out below:

001.550.00.4361	Contractual/Prof Services	\$1,200.00
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PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 10, 2025 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 10th day of June, 2025 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Supervisor of Assessments

Approved by Tax & Elections: 5/6/2025:

Crisi Walls Y N A
Chairman

Todd Johnson Y N A

Craig Golden Y N A

Kevin Green Y N A

Tim McFadden Y N A

Tim Morgan Y N A

Phearn Butler Y N A

APPROVED BY FINANCE/PERSONNEL: 6/2/2025:

Jerry Hawker Y N A
Chairman

Larry Baughn Y N A

Lon Henderson Y N A

Greg Shepard Y N A

Todd Johnson Y N A

Keving Bodine Y N A

Tim McFadden Y N A

Jim McMahan Y N A

Becky Stark Y N A

**Request for Amendment
Fiscal Budget
2024 - 2025**

Dept: SOA

Date: 4/21/2025

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.550.00.4361</u>	<u>Contractual/Prof Services</u>	\$ <u>11,500.00</u>	\$ <u>1,200.00</u>	\$ <u>12,700.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

To obtain a shredding bin for this office. This will cover the cost of state approved purge of records. This will also cover 2-3 shredding events for the remaining fiscal year.

Department Head

