

AGENDA

Special Transportation Committee Meeting
Tuesday January 14, 2025
5:30 PM, Second Floor, VCAB

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – October 8, 2024 Meeting
4. Audience Comments
5. Review of Expenses – December 2024
6. Supplemental Resolution for Improvement, Section 23-00226-00-SP Safety Improvements, CH 6, Perrysville Road
7. 2025 County Maintenance Resolution, Motor Fuel Tax
8. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Transportation Committee Meeting
Tuesday, October 8, 2024
5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL
MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Kevin Green, Craig Golden, Mark Steinbaugh, and Robert Boyd. Mitch Weaver and Dan Wright were excused. 5 present 2 absent at roll call. Also attending the meeting: Larry Baughn- Chairman, Lon Henderson- CB Member, Adrian Greenwell - County Engineer and Jennifer Jenkins – CB Office Manager

Agenda Item 2 - Adoption of the Agenda

Steinbaugh moved, seconded by Green, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the August 28, 2024 Minutes

Steinbaugh moved, seconded by Golden, to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Review of Expenses – August and September 2024

Greenwell indicated that expenses were on target as budgeted. Maintenance and repair of vehicles is staying around 84% but if anything comes up they may have to request that money be shuffled in order to pay for any upcoming, unexpected, expenses. Motion by Green to approve the August and September expenses seconded by Golden. Upon a roll call vote the following voted yes: Eakle, Green, Golden, Steinbaugh, and Boyd. 5 yes 2 absent.

Agenda Item 6 – Resolution: Newell Twp. Low Bid Award, Township MFT Funds, Section 24-13000-08-GM, Letting held September 8, 2024

Greenwell indicated that this is for patching and seal coating that is currently taking place. Motion by Green, seconded by Steinbaugh. Upon a roll call vote the following voted yes to wit: Eakle, Green, Golden, Steinbaugh, and Boyd. 5 yes 2 absent.

Agenda Item 7 – Resolution: Improvement Kickapoo Park RD., CH 32, Section 22-00221-00-DR, Culvert Extension, Rebuild Funds

Greenwell advised that this is due to flooding a few years ago. There was a hydraulic study done. They are adding to the existing culvert. Motion Steinbaugh, seconded by Green. Upon a roll call vote the following voted yes: Eakle, Boyd, Golden, Green and, Steinbaugh. 5 yes 2 absent.

Agenda Item 8 – Resolution: Improvement Hungry Hollow Rd., CH 32, Section 24-00229-00-RS, Resurfacing, Rebuild Funds

Greenwell explained that this is for resurfacing in 2025. Motion by Steinbaugh, seconded by Green. Upon a roll call vote the following voted yes: Eakle, Boyd, Golden, Green, and, Steinbaugh. 5 yes 2 absent.

Agenda Item 9 – Executive Session

None

Agenda Item 10 – Items of Information

Greenwell advised that Corps will be ready to advertise Higginsville around the middle of October or so.

Baughn advised that the former EMA building on Georgetown Road is nearing demolition. Building and Grounds has been removing items.

Agenda Item 11 - Adjournment of Meeting

Committee Chairman Eakle adjourned the meeting at 5:38 pm.

Minutes by:

Jennifer Jenkins – CB Office Manager



Expense Budget Performance Report

Date Range 12/01/24 - 12/31/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - County Highway									
Project 00 - General									
	EXPENSE								
4101	Salary - Personnel	553,780.00	.00	553,780.00	21,311.66	.00	21,311.66	533,468.34	4
4104	Salary - Overtime	50,000.00	.00	50,000.00	1,430.22	.00	1,430.22	48,569.78	3
4128	Salary - Technical/Secretary	430,848.00	.00	430,848.00	13,511.15	.00	13,511.15	417,336.85	3
4132	Salary - Summer Personnel	20,000.00	.00	20,000.00	640.00	.00	640.00	19,360.00	3
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++
4154	Insurance - Life/Health	.00	.00	.00	.00	.00	.00	.00	+++
4156	Insurance - Liab/Fire/Bonds	137,400.00	.00	137,400.00	4,750.00	.00	4,750.00	132,650.00	3
4159	Employee Fringe Benefits	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
4210	Supplies/Office	17,000.00	.00	17,000.00	1,321.65	.00	1,321.65	15,678.35	8
4220	Materials	7,000.00	.00	7,000.00	257.99	.00	257.99	6,742.01	4
4221	Fuel	30,000.00	.00	30,000.00	1,007.70	.00	1,007.70	28,992.30	3
4238	Special Circumstances	100,000.00	.00	100,000.00	491.36	.00	491.36	99,508.64	0
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4260	Telephone	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++
4270	Postage	2,500.00	.00	2,500.00	173.52	.00	173.52	2,326.48	7
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4291	Maint/Repair - Vehicles	90,000.00	.00	90,000.00	2,537.87	.00	2,537.87	87,462.13	3
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	3,216.58	.00	3,216.58	36,783.42	8
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	Electricity/Gas	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0
4316	Water	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
4451	Vehicle Lease/Purchase	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
4452	Equipment Lease/Purchase	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++



Expense Budget Performance Report

Date Range 12/01/24 - 12/31/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007	COUNTY HIGHWAY FUND								
Department 810	County Highway								
Project 00	General EXPENSE								
4610	Transfer out	.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		\$1,825,528.00	\$0.00	\$1,825,528.00	\$50,649.70	\$0.00	\$50,649.70	\$1,774,878.30	3%
Project 00 - General Totals		(\$1,825,528.00)	\$0.00	(\$1,825,528.00)	(\$50,649.70)	\$0.00	(\$50,649.70)	(\$1,774,878.30)	3%
Department 810 - County Highway Totals		(\$1,825,528.00)	\$0.00	(\$1,825,528.00)	(\$50,649.70)	\$0.00	(\$50,649.70)	(\$1,774,878.30)	3%
Fund 007 - COUNTY HIGHWAY FUND Totals		\$1,825,528.00	\$0.00	\$1,825,528.00	\$50,649.70	\$0.00	\$50,649.70	\$1,774,878.30	



Expense Budget Performance Report

Date Range 12/01/24 - 12/31/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062	COUNTY BRIDGE FUND								
Department 850	County Bridge								
Project 00	General								
	EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	9,746.81	.00	9,746.81	370,253.19	3
4610	Transfer out	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	\$9,746.81	\$0.00	\$9,746.81	\$370,253.19	3%
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$9,746.81)	\$0.00	(\$9,746.81)	(\$370,253.19)	3%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$9,746.81)	\$0.00	(\$9,746.81)	(\$370,253.19)	3%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$9,746.81	\$0.00	\$9,746.81	\$370,253.19	
	Grand Totals	\$2,205,528.00	\$0.00	\$2,205,528.00	\$60,396.51	\$0.00	\$60,396.51	\$2,145,131.49	



Is this project a bondable capital improvement?

Yes No

Resolution Type Resolution Number Section Number Supplemental 23-00226-00-SP

BE IT RESOLVED, by the Board of the County of Vermilion, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row: Perrysville Road, CH 6, 3.54, FAS 503, Brewer/Rileysburg Roads, Indiana State Line

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Addition of 3 ft paved shoulders with rumble strips, update pavement markings and chevron and curve signing.

2. That there is hereby appropriated the sum of One Hundred Thousand

Dollars (\$100,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins, County Clerk in and for said County

of Vermilion in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Vermilion at a meeting held on January 14, 2025

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of January, 2025

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved Regional Engineer Signature & Date Department of Transportation

Aye ___ Nay ___ Absent ___ Abstain ___

Re: Resolution for Improvement for Section 23-00226-00-SP

APPROVED BY TRANSPORTATION COMMITTEE:
January 14, 2025

Joe Eakle (Chair) Aye Nay Absent Abstain

Phearn Butler Aye Nay Absent Abstain

Craig Golden Aye Nay Absent Abstain

Britny Hoag Aye Nay Absent Abstain

Mark Steinbaugh Aye Nay Absent Abstain

Mitch Weaver Aye Nay Absent Abstain

Dan Wright (VC) Aye Nay Absent Abstain

Resolution Number _____



District	County	Resolution Number	Resolution Type	Section Number
5	Vermilion		Original	25-00000-00-GM

BE IT RESOLVED, by the Board of the County of Vermilion Illinois that there is hereby appropriated the sum of One Million, Five Hundred, Fifty Thousand Dollars (\$1,550,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/25 to 12/31/25.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Vermilion shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Board of Vermilion at a meeting held on 01/14/25.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of January, 2025.

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation

Aye ___ Nay ___ Absent ___ Abstain ___

Re: Resolution for Maintenance for Section 25-00000-00-GM

APPROVED BY TRANSPORTATION COMMITTEE:
January 14, 2025

Joe Eakle (Chair) Aye Nay Absent Abstain

Phearn Butler Aye Nay Absent Abstain

Craig Golden Aye Nay Absent Abstain

Britny Hoag Aye Nay Absent Abstain

Mark Steinbaugh Aye Nay Absent Abstain

Mitch Weaver Aye Nay Absent Abstain

Dan Wright (VC) Aye Nay Absent Abstain

Resolution Number _____