

Finance & Personnel Committee
Monday, June 3, 2024
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 – Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Craig Golden, Todd Johnson, Becky Stark, Lon Henderson and Jim McMahon. Excused absent was Greg Shepard. Absent was Joe Eakle. 7 Present, 2 Absent.

Also, in attendance; Cassy Carter- Financial Resources Director, Matt Long – Supervisor of Assessment, Erika Ramsey – Auditor, Blaine Medows, Derek Shults, Michael Bruders and Brian Burcham – Centrica Business Solutions, Kyle Richards – Maintenance Supervisor, Missy Quick – Circuit Clerk, Bill Pickett – News, Kevin Bodine – County Board Member, Darren Duncan – Treasurer, Mike Marron – CEO, Vermilion Advantage and Kerry Wienke – Vermilion County Farm Bureau.

Agenda Item 2 - Adoption/Amendments to the Agenda

Hawker motioned to approve the agenda, second by Johnson. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – May 6, 2024

Stark motioned to approve the minutes as presented, second by Golden. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Vermilion Advantage – Broadband Initiative

Marron presented information regarding Vermilion County’s need for Broadband build out. He stated that marketing Vermilion County has a challenge due to needing a larger broadband footprint. Marron has been attending weekly phone calls on this and has had a very positive response from the State on the broadband build out report. Marron stated, having broadband would help to improve marketing opportunities at our state parks, Quaker building, home access which Vermilion County is known to have some of the most affordable housing which could also appeal to remote workers, medical visits and access for educational purposes. Wienke stated that for farming this would allow access for farmers to help with GPS, stock markets etc. Vermilion Advantage is researching the possibility of providing broadband to all locations in Vermilion County. They are in need of \$100,000 - \$200,000 to have professional feasibility study completed.

Agenda Item 6 – Financial Update

Ramsey noted there were no large changes on the Fund Equity Changes Report. The General Fund Revenue report reflects this year we are at 40% where as last year at this time we were at 54%. Baughn noted on line 3306 (Corp Replacement Tax) according to the State site this should end at \$3.3 million, thus should recover as we get further into FY2023-2024 budget. Due to this being on the State FY of July – June, these numbers will never match perfectly. He also noted line 3710 (Miscellaneous) had a large deposit of \$140,000 due to the collection’s efforts from Carter from a vendor whom was not paying their franchise fees. Line 3902 (Transfers in) was due to timing as well as OPIOID transfers. Ramsey also handed out the history of the General Fund Balance dating from 2011 to 2023. This noted the lowest balance of \$5,152,230 to the highest balance from 2023 of \$26,384,764. Ramsey stated the ARPA fund balance is \$5,656,517.51. Carter noted the community/village balance is \$0. Henderson asked when the pending “earmarked” recipients will provide invoices so that these can be paid, Carter noted it was timing issues as waiting on various items such as RFP’s, availability of products needed for projects, etc. Baughn noted the original date to follow up date on this was to be in September.

Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education – Budget Amendment - \$8,011.00

Henderson motioned, second by Hawker to approve. Carter explained this passed the parent committee of Health & Education and this is yearly money from the state for the Regional Office of Education County employee's yearly stipends. This is grant money in, grant money out.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Johnson, Stark, Henderson and McMahan. 7 yes, 2 absent. Motion passed.

Agenda Item 8 – Resolution – RE: County Engineer's Salary

McMahan motioned, second by Henderson to approve. Carter explained this passed the parent committee of Transportation and is the state recommended salary for the county engineer. With this passing, this allows this salary to be paid from the motor fuel tax.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Johnson, Stark, Henderson and McMahan. 7 yes, 2 absent. Motion passed.

Agenda Item 9 – Resolution – RE: 2025 Legal Holidays for Vermilion County, Illinois

Henderson motioned, second by Hawker to approve. Carter explained this is yearly holiday schedule for county employees. Baughn noted this is per union contracts.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Johnson, Stark, Henderson and McMahan. 7 yes, 2 absent. Motion passed.

Agenda Item 10 – Energy Savings Project – Final Design Review from Centrica – Blaine Medows

Medows passed out a presentation on the final design and pricing for the Energy Savings Projects. He (and team) reviewed per building the projects to be addressed. The main focus is the Joseph G Cannon Building, the Rita B Garman Courthouse and the Vermilion County Health Department. Other buildings will receive upgrades in lighting. Medows reviewed cost per project totaling \$7,965,401. This will now move forward to the third-party architect allowing 3-4 weeks for this process. Baughn stated he and Miller will follow up and meet with the third-party architect.

Agenda Item 11 – Executive Session

None

Agenda Item 12 - Items of Information

Baughn stated he, Miller and Marron will meet on the Broadband Initiative project. He also noted there will be a Committees on Committees meeting before the upcoming County Board meeting. The insurance company did payout for the former EMA building, the check received was less than the cost of teardown. Baughn will be in contact with the insurance company to discuss, as he feels this amount is too short. He also updated all on the cost to demo the Annex building noting the State's Attorney office and the City attorney are working on the contract language.

Agenda Item 13 – Adjournment

Committee Chairman Miller adjourned the meeting at 7:02PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director