

**Technology Committee Meeting**  
Wednesday, September 13, 2023, 5:00 pm  
Joseph G Cannon Building

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Chairman of the committee, Crisi Walls called to order the Technology Committee meeting at 5:00 PM Wednesday, September 13, 2023 at the Joseph G Cannon Building, 2<sup>nd</sup> floor.

Upon the call of roll, the following members were present: Crisi Walls, Todd Johnson, Phearn Butler and Tim McFadden. Excused absent were: William Ryan and Greg Shepard. Absent was Marla Mackiewicz. (4 present, 3 absent)

Also present were: Brian Talbott - Technology Services Director, Will Keister – Assistant Director of Technology Services and Cassy Carter - Financial Resources Director.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

McFadden motioned, second by Johnson to approve the Agenda. Motion passed by acclamation.

### **Agenda Item 3- Approval of Minutes – August 4<sup>th</sup>, 2022**

Butler motioned, second by McFadden to approve the minutes. Motion passed by acclamation.

### **Agenda Item 4 – Audience Comments**

None.

### **Agenda Item 5 – ARPA Minute taker Software - \$5,000.00**

Carter explained this is a voice to text minute note taker. This would ensure the entire meeting is included in the minutes. Walls recommended, since this is under the Chairman allowed spending amount, to move this on to the Technology department so they may find the best product.

### **Agenda Item 6 – Technology Services Budget FY 2023 - 2024**

Brian Talbott, Technology Services Director, was present to walk through the Technology Budget for the 2023 - 2024FY. The salary line was increased with the approved 3.125% for raises. The budget overall decreased. This was due to the ability to pay license fees of \$60,000 from the American Rescue Fund. Motion made by Johnson to approve the budget, seconded by Butler. Upon roll call, budget was passed unanimously. (4 yes, 3 absent)

### **Agenda Item 7 – GIS Budget FY 2023-2024**

The GIS budget was presented by Brian Talbott. There were no changes to this budget from the previous budget year.

Motion made by Johnson to approve the budget, seconded by McFadden. Upon roll call, budget was passed unanimously. (4 yes, 3 absent)

### **Agenda Item 8 – Executive Session**

Not needed.

### **Agenda Item 9 – Items of Information**

None.

### **Agenda Item 10 - Adjournment**

Walls declared the meeting adjourned at 5:08 pm.

Minutes respectfully submitted by: Cassy Carter, Financial Resources Director