

**Special Health & Education Committee**  
**Wednesday, April 24, 2024**  
**5:00 PM, 2<sup>nd</sup> Floor, Joseph G. Cannon Building**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – March 21, 2024
4. Audience Comments
5. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health Board 708 Fund – Budget Amendment - \$75,000.00
6. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Solid Waste Fund – Budget Amendment - \$10,000.00
7. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Health Department – Budget Amendment - \$30,000.00
8. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
9. Items of Information
10. Adjournment

**Health and Education Committee Meeting**  
Thursday, March 21, 2024  
Vermilion County Health Dept. 5:00 P.M.

## MINUTES

### Agenda Item 1- Call to Order and Roll Call

Committee Chairman Tim McFadden called the Health & Education meeting to order at 5:00 pm. Roll Call, the following members were present: Tim McFadden, Britny Hoag, Kevin Green, Christine Lamar, and Kevin Bodine. Phearn Butler was excused. Phillip Jackson was absent. 5 present, 2 absent. Also present were: Larry Baughn Jr. – Chairman, County Board, Steve Miller- County Board, Lon Henderson- County Board, Jerry Hawker- County Board, Steve Laker- Vermilion County Health Department, Dr. Danso-Odei-Health Department Administrator, Cheryl Carlson- Audience, Kasey Napier- Animal Regulations Director, Kathleen Orcutt- Animal Regulations, Nancy Boose- Human Resources Director, and Jennifer Jenkins- County Board Office Manager.

### Agenda Item 2- Adoption/ Amendment to the Agenda

Motion made by Green to amend the agenda to include Item 1- discussion of rabies tags/fees, Item 2 – fees paid to the City of Danville, McFadden asked to add Item 3- discussion of Animal Shelter, second by Bodine to approve the agenda as amended. Motion passed by acclamation.

### Agenda Item 3 – Approval of Minutes from August 23, 2023

Moved by Lamar, second by Green, to approve minutes presented. Motion passed by acclamation.

### Agenda Item 4 – Audience Comments

Audience member, Cheryl Carlson addressed the committee regarding her past interactions with the Animal Shelter. She has asked that an audit be performed for number of animals seized, how many calls received, and how many repeat calls are received. Her previous complaints involved her neighbors and their dog whom “was vicious”. These owners have now even got yet another dog.

### Agenda Item 5 – Discussion/Presentation – STD Clinic- Dr. Danso-Odei

Dr. Prince Danso-Odei provided the committee with several handouts regarding the STD's and the statistics from Vermilion County. He is determined to set up an accessible STD clinic for the community within the Vermilion County Health Department. Steve Laker was also present to support the presentation. The following information is what was presented by Dr. Danso-Odei to the committee.

- Implement a nurse led express STI clinic that can provide the patient with options of triage-based STI screenings without the need for a full clinical examination for asymptomatic patients or a full testing visit for high risk or symptomatic patients
- Provide expedited partner therapies to patients with known exposures
- Focus on STI Prevention by providing education and resources such as free condoms
- Increase billable services to offset costs and increase program sustainability
- Hire two additional RN's in the communicable disease departments for STI screenings, treatments, lab draws, and case management
- Hire a Nurse Practitioner to expand services for symptomatic patients
- Increase community education and resources

### Agenda Item 6 – Rabies Tag Discussion

Kasey Snyder informed the committee that she wanted to start a discussion regarding rabies tag fees. They definitely need to be raised in price. Part of the evaluation with the Animal Shelter Planners of America was processed internally and the community as a whole. He suggested changing this right away.

The structure isn't set up to reward anyone for spaying or neutering their pets. An incentive could increase the numbers. Currently there are new tags that can be scanned from an app on your phone. With consent of the customer, the owner could be identified and which in turn will decrease the number of intakes. Also the fees could be rearranged and we could keep the tags the way they are. They suggest raising the tag by \$3.00.

The significant increases would be the spaying/neutering fees. It would be tied in with the newer style tags so that individuals would be given an incentive to do all together. An example she provided was that currently a one year rabies tag for a dog that has not been spayed/neutered is \$20.00. They would like this fee increased to \$150.00. This increase will encourage owners to have their animal spayed/neutered as the fee is the same regardless. She explained this is just the beginning of discussions so there is much more to consider as suggested from the evaluation of the shelter. Hoag advised that she felt that this was almost punishing owners for not having this done. She feels as if it should be determined by the owner to have this done as it be a behavioral change for an animal if this is done. Hawker asked how many dog/cat tags are sold by year. Snyder advised that she can run a report for these numbers but she can't give accurate numbers by memory. She values the committee/board member comments for moving forward. Henderson asked whom would do data entry if decided to move to a different tag. It will be the same employees with additional training. He also asked if a vet does it vs the Animal Shelter than how does this get entered. Snyder advised that the Veterinarian supplies this information to the shelter.

Snyder advised she has been working with the Chairman on the City of Danville contract. Baughn advised that he is talking with the Mayor of Danville and he will have additional information soon. The contract will be adjusted. It was last adjusted around 2014.

Snyder gave information regarding the Animal Shelter study that was performed. She advised that we are definitely not where we should be. His concerns included the following; ventilation, heating and a/c, the size of the kennels is outdated, and, cat housing meets the bare minimum. He was very thorough and went through the entire shelter. The overall off the cuff assessment was that the newer part of the shelter may be salvageable however, the remaining structure would need to be torn down and replaced with a newer shelter. He was going to go back and review, research, and create a full report for the committee and County Board.

**Agenda Item 7 – Executive Session**

None needed.

**Agenda Item 8 – Items of Information**

None

**Agenda Item 9 – Adjournment**

Motion by McFadden, seconded by Green to adjourn the meeting at 7:22 p.m.

Minutes respectfully submitted by: Jennifer Jenkins, Office Manager- County Board

**Request for Amendment  
Fiscal Budget  
2023 - 2024**

Dept: Mental Health Board

Date: 4/18/2024

Account Number	Account Description	Original Appr.	Additional	To Read
004.101.00.3902	Transfer In	\$ 1,173,269	\$ 75,000	1,248,269.00
004.470.00.4374	Miscellaneous Expenses	\$ 0	\$ 75,000	75,000.00
001.168.00.4610	Transfer	\$ 1,183,269	\$ 75,000	1,258,269.00
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Narrative:**

**This is moving money from the General Fund Opioid Settlement line, into the Mental Health Board Fund. Since this is an allowed opioid remediation use, this will allow paying the Illinois Recovery Oriented System of Care expense via the Mental Health Fund.**

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Department Head: Jim Russell

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Chairman

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\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: 708 Community Mental Health Board Budget Amendment**

**WHEREAS**, the Vermilion County General Fund contains funds from an Opioid Settlement and such funds are now needing to be transferred for proper use and expenditure to the 708 Community Mental Health Board budget; and,

**WHEREAS**, the funds will be moved to facilitate an expenditure for Mental Health First Aid Trainings, a relevant and permitted use of such funds; and,

**WHEREAS**, the process requires multiple amendments and entries to accomplish this goal and so are outlined in the lines below, but fundamentally transfer the settlement funds to a line to spend on trainings; and,

**WHEREAS**, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

<b>004.101.00.3902</b>	<b>Transfer In</b>	<b>\$75,000.00</b>
<b>004.470.00.4374</b>	<b>Miscellaneous Expenses</b>	<b>\$75,000.00</b>
<b>001.168.00.4610</b>	<b>Transfer</b>	<b>\$75,000.00</b>

***This amendment takes two thirds majority for passage by the Board.***

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the May 14, 2024 A.D. Session.

DATED this 14<sup>th</sup> day of May, 2024 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ Ordinance No. \_\_\_\_\_

\_\_\_\_\_  
Larry Baughn, Jr.  
Chairman, Vermilion County Board

ATTEST: \_\_\_\_\_

Cathy Jenkins, Clerk of the County Board

Page 2 Budget Amendment - Mental Health Board

Approved by Health & Education Committee: 4/24/24

Tim McFadden Y N A  
Chairperson

Britny Hoag Y N A

Kevin Green Y N A

Phil Jackson Y N A

Christine Lamar Y N A

Phearn Butler Y N A

Kevin Bodine Y N A

Approved by Finance Personnel Committee: 5/6/24

Steven Miller Y N A  
Chairperson

Jerry Hawker (Vice Chair) Y N A

Craig Golden Y N A

Lon Henderson Y N A

Becky Stark Y N A

Todd Johnson Y N A

Joe Eakle Y N A

Greg Shepard Y N A

Jim McMahan Y N A

**Request for Amendment  
Fiscal Budget  
2023 - 2024**

Dept: Solid Waste

Date: 4/10/2024


Account Number	Account Description	Original Appr.	Additional	To Read
<u>066.101.00.3324</u>	<u>Grant Funds</u>	\$ <u>15,000</u>	\$ <u>10,000</u>	<u>\$25,000</u>
<u>066.660.00.4361</u>	<u>Contractual/Prof Services</u>	\$ <u>60,000</u>	\$ <u>10,000</u>	<u>\$70,000</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
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_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

This is adding money to revenue and expense line to reflect a grant that was received by Solid Waste.

This money will be used for a consultant to help with the Solid Waste Plan. This plan must be done every five years.

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Department Head: 

**Approved By:**

\_\_\_\_\_ Committee  
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 Chairman  
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Finance Committee  
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 Chairman  
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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Solid Waste Fund - Budget Amendment**

**WHEREAS**, the Vermilion County Solid Waste Department was awarded a grant for a consultant to assist with the five-year Solid Waste Plan; and,

**WHEREAS**, the funds received need to be recognized in the Solid Waste Revenue and Expense budget and placed in appropriate lines for expending the funds; and,

**WHEREAS**, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

<b>066.101.00.3324</b>	<b>Grant Funds</b>	<b>\$10,000</b>
<b>066.660.00.4361</b>	<b>Contractual/Prof Services</b>	<b>\$10,000</b>

**PRESENTED, APPROVED AND RESOLVED** by the County Board of Vermilion County, Illinois at the May 14, 2024 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 14<sup>th</sup> day of May, 2024 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board



Approved by Health & Education Committee: 4/24/24

Tim McFadden (Chairman)	Y N A
Britny Hoag	Y N A
Kevin Green	Y N A
Phil Jackson	Y N A
Christine Lamar	Y N A
Phearn Butler	Y N A
Kevin Bodine	Y N A

Approved by Finance Personnel Committee: 5/6/24

<u>Steven Miller</u> Chairperson	Y N A
Jerry Hawker	Y N A
Craig Golden	Y N A
Lon Henderson	Y N A
Becky Stark	Y N A
Todd Johnson	Y N A
Joe Eakle	Y N A
Greg Shepard	Y N A
Jim McMahon	Y N A

**Request for Amendment  
Fiscal Budget  
2023 - 2024**

Dept: Health Department

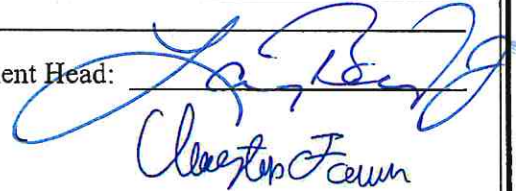
Date: 4/11/2024

Account Number	Account Description	Original Appr.	Additional	To Read
<u>003.101.00.3330</u>	<u>Basic Health/HProtection</u>	<u>\$ 223,565.00</u>	<u>\$ 30,000.00</u>	<u>253,565.00</u>
<u>003.445.00.4450</u>	<u>Equipment</u>	<u>\$ 70,000.00</u>	<u>\$ 13,659.00</u>	<u>83,659.00</u>
<u>003.445.00.4231</u>	<u>Supplies/consumable</u>	<u>\$ 136,500.00</u>	<u>\$ 3,309.00</u>	<u>139,809.00</u>
<u>003.445.00.4218</u>	<u>Supplies/educational</u>	<u>\$ 1,311.00</u>	<u>\$ 400.00</u>	<u>1,711.00</u>
<u>003.445.00.4251</u>	<u>Travel</u>	<u>\$ 28,524.00</u>	<u>\$ 5,000.00</u>	<u>33,524.00</u>
<u>003.445.00.4101</u>	<u>Salary- Personnel</u>	<u>\$ 1,355,497.00</u>	<u>\$ 7,632.00</u>	<u>1,363,129.00</u>
<u>                    </u>	<u>                    </u>	<u>\$                    </u>	<u>\$                    </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	<u>\$                    </u>	<u>\$                    </u>	<u>                    </u>

Narrative:

**The Health Department recieved an additional \$30,000 in the Local Health Protection Grant for STI screening. This money will be used for STI equipment, supplies, travel, and personnel.**

Department Head: \_\_\_\_\_



**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR the Health Department**

**WHEREAS**, the Vermilion County Health Department received Grant Funds from the Local Health Protection Grant and such funds are now needing to be transferred for proper use and expenditure to the Vermilion County Health Department budget; and,

**WHEREAS**, the funds will be moved to facilitate expenditures for; STI health protection, equipment, supplies, travel and salary, all are relevant and permitted uses of this grant; and,

**WHEREAS**, the process requires multiple amendments and entries to accomplish this goal and are outlined in the lines below; and,

**WHEREAS**, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

<b>003.101.00.3330</b>	<b>Basic Health/HProtection</b>	<b>\$30,000.00</b>
<b>003.445.00.4450</b>	<b>Office Furniture/Equipment</b>	<b>\$13,659.00</b>
<b>003.445.00.4231</b>	<b>Supplies/consumable</b>	<b>\$3,309.00</b>
<b>003.445.00.4218</b>	<b>Supplies/educational</b>	<b>\$400.00</b>
<b>003.445.00.4251</b>	<b>Travel</b>	<b>\$5,000.00</b>
<b>003.445.00.4101</b>	<b>Salary – Personnel</b>	<b>\$7,632.00</b>

***This amendment takes two thirds majority for passage by the Board.***

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the May 14, 2024 A.D. Session.

DATED this 14<sup>th</sup> day of May, 2024 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ Ordinance No. \_\_\_\_\_

\_\_\_\_\_  
Larry Baughn, Jr.  
Chairman, Vermilion County Board

ATTEST: \_\_\_\_\_

Cathy Jenkins, Clerk of the County Board

Approved by Health & Education Committee: 4/24/24

Tim McFadden (Chairman)	Y N A
Britny Hoag	Y N A
Kevin Green	Y N A
Phil Jackson	Y N A
Christine Lamar	Y N A
Phearn Butler	Y N A
Kevin Bodine	Y N A

Approved by Finance Personnel Committee: 5/6/24

<u>Steven Miller</u> Chairperson	Y N A
Jerry Hawker	Y N A
Craig Golden	Y N A
Lon Henderson	Y N A
Becky Stark	Y N A
Todd Johnson	Y N A
Joe Eakle	Y N A
Greg Shepard	Y N A
Jim McMahon	Y N A