

Judicial & Rules Committee Meeting
Tuesday, August 22, 2023
Joseph G Cannon Building, 2nd Floor, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call:

Committee Chair Joel Bird called the meeting to order at 5:00PM. Upon the call of roll, the following members were present: Joel Bird, Marla Mackiewicz, Britny Hoag, and Becky Stark. Greg Shepard was excused absent. Tom Morse and George Weller were absent. 4 present, 3 absent. Also attending the meeting were: Larry Baughn, Jr. – Chairman, Tom Gregory – Director of Probation, Missy Quick – Circuit Clerk, Jacqueline Lacy – State’s Attorney, Thomas M. O’Shaughnessy – Chief Judge and Cassy Carter – Financial Resources Director.

Agenda Item 2 - Adoption/Amendment to the Agenda:

Stark moved, seconded by Mackiewicz to adopt the agenda as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 3 - Approval of Minutes from July 25, 2023:

Stark moved, seconded by Hoag, to approve the minutes as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 4 - Audience Comments:

None.

Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Circuit Clerk – Court Document Storage Fund

Motion by Hoag, seconded by Stark to discuss.

Quick explained this is moving money from the fund balance in order to pay the Jano bill.

Upon roll call vote the following members voted yes, to-wit: Bird, Mackiewicz, Hoag and Stark. 4 yes, 3 absent. Motion passed.

Agenda Item 6 – Budget – FY2023-2024 Probation

Motion by Stark, second by Hoag to discuss.

Gregory stated the budget was the same as previous year, with the exception of the contracted 3.125% salary increase and the addition of two new officers.

Upon roll call vote the following members voted yes, to-wit: Bird, Mackiewicz, Hoag, and Stark. 4 yes, 3 absent. Motion passed.

Agenda Item 7 – Budget – FY2023-2024 Court Administration

Motion by Hoag, second by Stark to discuss.

Judge O’Shaughnessy explained the salary has increased due to the county board action of 3.125%. The Witness Fee line has increased due to the increased need for interpreters. The books have increased in Law Library Fund due to price increase for printed and online subscriptions. The Drug Court Fee Fund will have a transfer from the Opioid Settlement into the revenue and expense line. These monies will be used to pay for Specialty Courts yearly training.

Upon roll call vote the following members voted yes, to-wit: Bird, Mackiewicz, Hoag, and Stark. 4 yes, 3 absent. Motion passed

Agenda Item 8 – Budget – FY2023-2024 Circuit Clerk

Motion by Stark, second by Hoag to discuss.

Quick explained with the new laws and all the changes to bonds, fines, etc., this budget year was very hard to forecast. There was the 3.125% to salaries. Several expense lines have increased due to increase in costs. The Revenue was forecasted from the current year at 80% due to the changes in the bonds and fines.

Upon roll call vote the following members voted yes, to-wit: Bird, Mackiewicz, Hoag, and Stark. 4 yes, 3 absent. Motion passed

Agenda Item 9 – Budget – FY2023-2024 State’s Attorney

Motion by Stark, second by Hoag to discuss.

Lacy explained the salary line has increased due to the county board action of 3.125%. Another small increase in the budget is due to access to legal research, education/training, travel to conferences and supplies due to increase costs.

Upon roll call vote the following members voted yes, to-wit: Bird, Mackiewicz, Hoag, and Stark. 4 yes, 3 absent. Motion passed

Agenda Item 10 – Executive Session:

None.

Agenda Item 11 - Items of Information:

None.

Agenda Item 12- Adjournment:

Bird adjourned the meeting at 5:28PM

Minutes by: Cassy Carter, Financial Resources Director