

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
January 16, 2024
6:00 PM**

Present: Brad Gross, John Hart, Carla Priest, Connie Ostrander, Phillip Jackson, Karen Broaders, and Jane Cooney

Absent: Sabeeha Haque, Bob Jones, Celeste Widolff, and Paulina Padjen

Call to Order

The meeting was called to order by Brad Gross, at 6:03 PM.

Approval of Agenda

A motion was made to approve the attached agenda as presented.

Motion: John Hart

Second: Jane Cooney

Motion carried was unanimously approved, as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Jane Cooney	Yes
Phillip Jackson	Yes
Karen Broaders	Yes
Carla Priest	Yes

Audience Comments

The Board of Health presented Steve Laker and Susan Pacot with plaques for their years of service and dedication in helping the Health Department to this day.

Approval of Meeting Minutes

A motion was made to approve the meeting minutes of 8/29/2023 and 11/21/2023.

Motion: John Hart

Second: Karen Broaders

Motion carried was unanimously approved as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Jane Cooney	Yes
Phillip Jackson	Yes
Karen Broaders	Yes

Fiscal Status

The Board reviewed the attached Budget Performance Report, Income Statement, and the Balance Sheet for December 2023. A motion was then made to accept and approve the attached report, as presented.

Motion: Connie Ostrander
Second: Karen Broaders

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Jane Cooney	Yes
Phillip Jackson	Yes
Karen Broaders	Yes
Carla Priest	Yes

State and federal grant update

Clayton Fauver informed the board that the grants are coming in as usual.

County fiscal update

Phillip Jackson updated the Board of Health on the County fiscal status. He informed the Board that the tax levy did increase. One of the reasons for this is to hit the tax numbers Springfield wants.

Executive Session

Executive Session: Pursuant to the Illinois Open Meeting Act, Illinois Compiled Statutes 5 ILCS 120/2 (c) (1), “the appointment, employment, compensation, discipline, performance evaluation or dismissal of specific employees of the public body...”

The Board of Health did not go into closed session.

Program Updates

Environmental Health- Environmental Health is applying for a grant that will assist them in their Solid Waste Plan. The grant is \$10,000.

Public Health Emergency Preparedness- The Health Department is looking for a new PHEP Coordinator. They are in the interview process now.

Immunizations – Immunizations is looking into starting a STI program. The Health Department is thinking of ways to fund it. The Board discussed the salary of a nurse practitioner and how to fund that salary. They also discussed bringing a part time nurse practitioner to save on funds. The organizational chart will need to be changed when this program is instilled.

WIC (Women's, Infants and Children)- WIC is operating as normal.

Administrator- Dr. Prince Danso Odei is reviewing administrative policies, job descriptions, organizational chart, and bringing in the STI program.

Items of Information:


The next meeting will be Tuesday, February 20, 2024, at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Jane Cooney
Second: John Hart
Motion carried unanimously.

Respectfully submitted,

Clayton Fauver 
Recording Secretary


Carla Priest
Secretary, Board of Health