

**Special Finance & Personnel Committee**  
**Monday, January 8, 2024**  
**5:00 PM, 2<sup>nd</sup> Floor, Joseph G. Cannon Building**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Miller called the Special Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Craig Golden, Becky Stark, Lon Henderson and Jim McMahon. Excused absent were Joe Eakle and Todd Johnson. Absent was Jerry Hawker. 5 Present, 3 Absent. Hawker arrived at the meeting at 5:02PM. Also, in attendance; Larry Baughn, Jr. – Chairman, Cassy Carter- Vermilion County Financial Resources Director, Bill Pickett – Neuhoff Media, Nancy O’Kane – Vermilion County Board Member, Blaine Meadows – Centrica Business Property Improvement, Erika Ramsey – Auditor, Jim Russell – Mental Health Director, Kasey Snyder (per phone call) – Animal Shelter Director and Matt Long – Supervisor of Assessment.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Henderson motioned to approve the agenda, second by Stark. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – December 11, 2023**

Henderson motioned to approve the amended minutes, second by Golden. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

Blaine Medows stated he was present to see if there were any questions for the Centrica Buildings Proposal since there were new members on the Finance committee. He summarized and reviewed their proposal. This item is to be added to the February Agenda as a voting item.

### **Agenda Item 5 – Financial Update**

Ramsey reported the General Fund balance report was not added to this month due to it only being one month into the new budget. She went on to review the year end fund balances.

Carter noted the attached ARPA financial reports. She stated the remaining ARPA balance for communities is \$22,506. Discussion ensued regarding moving some of the interest from ARPA money into the community pledged line. This would all more fund to help villages and communities.

### **Agenda Item 6 – Ordinance – RE: Abating Annual Tax Levy – Jail Expansion and Juvenile Detention Center Projects - \$549,087.00**

McMahon motioned, second by Stark to approve. Carter explained this was a yearly ordinance which would abate the property taxes for the Jail and the JDC.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Henderson and McMahon. 6 yes, 2 absent. Motion passed.

### **Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health 708 Community Board – Budget Amendment - \$152,404.00**

Hawker motioned, second by Henderson to approve. Russell explained this was a yearly ordinance which would add the unspent money from FY2022-2023 into the FY2023-2024 budget. This money would be for Mental Health First Aid Training, Professional Services and Miscellaneous Expenses. The miscellaneous expenses were from local donations and transferred monies from the OPIOID settlement fund.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Henderson and McMahon. 6 yes, 2 absent. Motion passed

### **Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Fund - Budget Amendment - \$49,948.00**

Golden motioned, second by Henderson to approve. Snyder explained this was a yearly ordinance to add money to the

new FY2023-2024 budget. This amount is the unspent donation money in FY2022-2023. Discussion ensued on the donation money regarding allowable expenses on the horse cases. Ramsey explained the donation money could be used for expenses on the horses.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Henderson and McMahon. 6 yes, 2 absent. Motion passed

**Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, Public Defender Department – Budget Amendment - \$1,000.00**

McMahon motioned, second Henderson to approve. Carter explained this was previously approved, but due to the invoicing date, the money was not able to be spent in the previous budget year. This is now taking that money and adding it to FY2023-2024, so that the desk could be purchased.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Henderson and McMahon. 6 yes, 2 absent. Motion passed

**Agenda Item 10 – Supplementary ARPA allotment for local entities**

Chairman Baughn explained that he wanted the Finance Committee members to consider adding some of the earned interest on the ARPA fund into the amount pledged for communities. The previous amount of \$1,400,000 has almost all been spent and there are still several community requests.

**Agenda Item 11 – Executive Session**

None

**Agenda Item 12 - Items of Information**

Chairman Baughn stated the outside audit has started.

Hawker inquired about the Ordinances not going to their parent committee. He said going forward the parent committee need to meet to approve Ordinances and Resolutions. He also asked for a detailed report from the Animal Shelter Director showing the number of animals at the shelter and the expense per animal.

Henderson asked about the transportation meeting he attended in which the mayor was present regarding DMT and CRIS. Baughn stated the State's Attorney is working with the State of Illinois on this. The funding was decreased due to the decrease in the Vermilion County Census.

McMahon questioned the decision of the board which allowed Chairman Baughn to spend up to \$75,000 of ARPA funds without approval from Finance.

**Agenda Item 13 – Adjournment**

Committee Chairman Steve Miller adjourned the meeting at 6:11PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director