

Special Finance & Personnel Committee

Monday, December 11, 2023

5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Miller called the Special Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Todd Johnson and Becky Stark. Excused absent were Joe Eakle and Craig Golden. Absent was Shelley McLain. 4 Present, 3 Absent. Also, in attendance; Larry Baughn, Jr. – Chairman, Cassy Carter- Vermilion County Financial Resources Director, Dr Wes Bieritz – Land Bank, Bill Pickett – Neuhoff Media, Darren Duncan – Vermilion County Treasurer, Nancy Boose – Vermilion County HR Director, Nancy O’Kane – Vermilion County Board Member, Blaine Meadows – Centrica Business Property Improvement, Erika Ramsey – Auditor, Kyle Richards – Building & Grounds Supervisor, Russ Rudd – EMA Director, Whitney Strohmeyer – Joseph Myer & Associates, Ed Butler & Reverand Frank McCullough with the Three Kings of Peace, Lon Henderson – County Board Member, and Michael Remole – Gateway Family Services.

Agenda Item 2 - Adoption/Amendments to the Agenda

Hawker motioned to approve the agenda, second by Johnson. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – November 8, 2023

Johnson motioned to approve the minutes, second by Hawker. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Darren Duncan stated that Vermilion County is now only 1 of 3 partners the Landbank. He stated since Mike Marron is now at Vermilion Advantage, that he feels it would be best to separate and go back to this being only the Vermilion County Landbank and only focus on issues in this county.

Agenda Item 5 – Financial Update

Ramsey reported the fund balances listed on her report, do not include the complete year end numbers. Revenue should stay as is expenses will increase. This is due to the statute that allows expenses to be entered up to 30 days after fiscal year end.

Carter noted the attached ARPA financial reports. Miller noted that Indianola should be added to the “earmarked” list. There was also a discussion on ARPA interest and should any of this money be added to the Community Pledge line.

Agenda Item 6 ARPA Funds Discussion/Allocation Action–

*Centrica – Blaine Meadows – County Buildings

Mr. Meadows supplied a hand out with the areas of improvement for county buildings. The major priorities are: windows at the JGC building, general energy utility savings, improved efficiency/comfort and renewable energy generation. The renewable energy systems would be installed roof-mounted solar panels at the Health Department. He noted that if this were approved at the next board meeting, the start date would be in July since it would take that for all various approvals for RFQ/RFP. Miller stated he would like to hire an architect to review the projects to ensure the counties best interests are being represented.

*Landbank – Dr Wes Bieritz – Office of the Landbank.

Dr Bieritz was requesting \$75,000 to help with administrative costs to run the Landbank. He stated the other counties have put up this money to help offset the administration cost. He stated if this is not approved that the Landbank would have to finish up work in progress in southern part of the county but would no longer be able to provide assistance in Vermilion County.

Agenda Item 7 – ARPA Presentation Request-

*Three Kings of Peace - Nancy O’Kane

Hawker noted that he was previously one of the Three Kings, so he would abstain from any discussion or voting.

Butler and Rev McCullough are requesting \$69,144 from ARPA to upgrade the mentoring center that was previously Roselawn Fitness Center. The detailed list of improvements are as follows; HVAC, Carpet, Windows, Printers, Laptops, White Boards, Filing cabinets, Speakers & Headphones, Monitors, and TV Monitors.

*Gateway Family Services – Nancy O’Kane

Michael Remole is requesting \$80,000 of ARPA funds to help to receive their status as a Behavioral Health Clinic. Once this status is achieved, they will be able to bill insurance for onsite visits. They offer Equine Assisted Trauma focused therapy. Remole noted they would add a Nurse Practitioner to their staff. He also noted Danville District 118 has donated \$276,000, but no other schools have donated. Henderson requested that he go back to the schools to request funds, then come back to finance with the amount they are short.

Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, Public Defender Department – Out of Category Transfer \$500.00

Johnson motioned, second Stark to approve. Carter explained this moving money from one line into another line to purchase a new desk.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Johnson and Stark. 4 yes, 3 absent. Motion passed.

Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, Regional Office of Education – Out of Category Transfers - \$5,512.00

Hawker motioned, second by Johnson to approve. Carter explained this is transferring money from various lines into the supply line so that they could order needed year end supplies.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Johnson and Stark. 4 yes, 3 absent. Motion passed.

Agenda Item 10 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, EMA Department - \$11,728.09 (From FY2023 to FY2024)

Hawker motioned, second by Stark to approve. Rudd explained this is transferring grant money from FY2022-2023 into FY2023-2024.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Johnson and Stark. 4 yes, 3 absent. Motion passed

Agenda Item 11 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Health Insurance Lines - \$24,000.00

Stark motioned, second by Johnson to approve. Carter explained this is adding money into FY2023-2024 to Health Insurance lines to cover employees’ whom have changed coverage and thus need this benefit.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Johnson and Stark. 4 yes, 3 absent. Motion passed

Agenda Item 12 – Executive Session

None ~

Agenda Item 13 - Items of Information

Chairman Baughn stated the yearly transfer from the Law Enforcement Fund will now be deposited into the PSB Rent Fund going forward. This is to ensure the fund has the money to pay the yearly PSB rent.

Agenda Item 14 – Adjournment

Committee Chairman Steve Miller adjourned the meeting at 7:00PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director