

AGENDA

Transportation Committee Meeting
Tuesday, January 9, 2024
5:30 PM, Second Floor, VCAB

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – December 12, 2023 Meeting
4. Audience Comments
5. Review of Expenses – December 2023
6. Resolution Reappointing County Engineer
7. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

Transportation Committee Meeting
Tuesday December 12, 2023
5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Vice-Chairman Kevin Green called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Kevin Green, Mark Steinbaugh, Steve Miller, and Larry Baughn Jr. Dan Wright joined the meeting at 5:35 P.M. Joe Eakle, Mitch Weaver, Craig Golden, and Robert Boyd were excused. 4 present and 5 absent. Also attending the meeting: Mayor Rickey Williams Jr., Sam Cole – City of Danville, Lisa Beith- City of Danville, Adrian Greenwell - County Engineer, and Jennifer Jenkins – Vermilion County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Green would like to add after #4 to add "guests from the City of Danville. Steinbaugh moved, second by Miller, to adopt the agenda with the addition of the item. Motion passed by acclamation.

Agenda Item 3 - Approval of the minutes November 14, 2023

Baughn moved, second by Steinbaugh, to adopt the November 14, 2023 minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 4B- City of Danville

Green explained that with Vermilion County's decrease in population that it has now been designated a rural. With this new rural designation the County is only allowed one mass transit entity over the whole county. Currently it is CRIS however the City of Danville would like for it to be Danville Mass Transit. Mayor Williams spoke to the committee and explained that we lost significant population in the 2010-2020 census. We went from urban to rural. The transit lost funding of about \$1.5 million dollars. Green suggested that we rewrite the most current ordinance from 2020 to remove CRIS as the mass transit provider and change the wording around to Danville Transit Authority instead of CRIS. Baughn advised that he pulled the 2010 ordinance as well and found that we more than likely need to send this through the Executive/Legislation Committee and then through full County Board. He will get this to the State's Attorney's office as soon as possible for their review.

Agenda Item 5 – Review of Expenses- November 23

Greenwell indicated that this is the last report of the fiscal year. Motion made by Steinbaugh, seconded by Miller to approve the November 2023 expenses. Upon a roll call vote the following voted yes: Green, Wright, Steinbaugh, Miller, and Baughn. 5 yes and 4 absent.

Agenda Item 6 – County Maintenance Resolution

Greenwell explained that this is for motor fuel tax funds for general maintenance of roads. Motion made by Steinbaugh, seconded by Wright to approve the resolution. Upon a roll call vote the following voted yes: Green, Wright, Steinbaugh, Miller, and Baughn. 5 yes and 4 absent

Agenda Item 7 – Resolution County Bridge Fund 062, Pilot Twp., Section 23-15151-00-DR

Greenwell explained that this is for a replacement of a culvert on 2350 N Road. Motion made by Steinbaugh, seconded by Baughn. Upon a roll call vote the following voted yes: Green, Wright, Steinbaugh, Miller, and Baughn. 5 yes and 4 absent

Agenda Item 8 – Executive Session

No need.

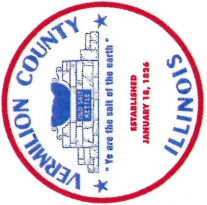
Agenda Item 9 – Items of Information

None.

Agenda Item 10 – Adjournment of Meeting

Vice-Committee Chairman Green adjourned the meeting at 5:58 pm.

Minutes by: Jennifer Jenkins, CB Office Manager



Expense Budget Performance Report

Date Range 12/01/23 - 12/31/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007	COUNTY HIGHWAY FUND										
Department 810	County Highway										
Project 00	General EXPENSE										
4101	Salary - Personnel	536,878.00	.00	536,878.00	28,026.96	.00	28,026.96	.00	28,026.96	508,851.04	5
4104	Salary - Overtime	50,000.00	.00	50,000.00	.00	.00	.00	.00	.00	50,000.00	0
4128	Salary - Technical/Secretary	412,790.00	.00	412,790.00	13,220.48	.00	13,220.48	.00	13,220.48	399,569.52	3
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	.00	.00	.00	.00	.00	15,000.00	0
4149	FICA	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4155	Insurance - Life/Health	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4156	Insurance - Liab/Fire/Bonds	114,000.00	.00	114,000.00	9,500.00	.00	9,500.00	.00	9,500.00	104,500.00	8
4159	Employee Fringe Benefits	100,000.00	.00	100,000.00	.00	.00	.00	.00	.00	100,000.00	0
4210	Supplies/Office	17,000.00	.00	17,000.00	839.97	.00	839.97	.00	839.97	16,160.03	5
4220	Materials	7,000.00	.00	7,000.00	317.93	.00	317.93	.00	317.93	6,682.07	5
4221	Fuel	30,000.00	.00	30,000.00	438.00	.00	438.00	.00	438.00	29,562.00	1
4238	Special Circumstances	100,000.00	.00	100,000.00	9,365.63	.00	9,365.63	.00	9,365.63	90,634.37	9
4251	Travel Expense	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4260	Telephone	2,000.00	.00	2,000.00	.00	.00	.00	.00	.00	2,000.00	0
4265	Contractual/Communications	5,000.00	.00	5,000.00	.00	.00	.00	.00	.00	5,000.00	0
4270	Postage	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4271	Contractual/Legal Fees	2,500.00	.00	2,500.00	.00	.00	.00	.00	.00	2,500.00	0
4291	Maint/Repair - Vehicles	3,000.00	.00	3,000.00	.00	.00	.00	.00	.00	3,000.00	0
4294	Maint/Repair - Buildings	80,000.00	.00	80,000.00	1,284.34	.00	1,284.34	.00	1,284.34	78,715.66	2
4300	Contractual/Equipment Rental	40,000.00	.00	40,000.00	649.54	.00	649.54	.00	649.54	39,350.46	2
4301	Contractual/Maint - Roads	1,000.00	.00	1,000.00	.00	.00	.00	.00	.00	1,000.00	0
4302	Bridge Repairs	2,000.00	.00	2,000.00	.00	.00	.00	.00	.00	2,000.00	0
4315	Electricity/Gas	1,000.00	.00	1,000.00	.00	.00	.00	.00	.00	1,000.00	0
4316	Water	24,000.00	.00	24,000.00	1,333.30	.00	1,333.30	.00	1,333.30	22,666.70	6
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	33.50	.00	33.50	.00	33.50	1,966.50	2
4363	Dues/License Fees	2,000.00	.00	2,000.00	.00	.00	.00	.00	.00	2,000.00	0
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	.00	.00	.00	5,000.00	0
4451	Vehicle Lease/Purchase	350,000.00	.00	350,000.00	.00	.00	.00	.00	.00	350,000.00	0
4452	Equipment Lease/Purchase	315,582.00	.00	315,582.00	.00	.00	.00	.00	.00	315,582.00	0
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	.00	.00	+++



Expense Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007	COUNTY HIGHWAY FUND								
Department 810	County Highway								
Project 00	General								
EXPENSE									
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		\$2,217,750.00	\$0.00	\$2,217,750.00	\$65,009.65	\$0.00	\$65,009.65	\$2,152,740.35	3%
Project 00 - General Totals		(\$2,217,750.00)	\$0.00	(\$2,217,750.00)	(\$65,009.65)	\$0.00	(\$65,009.65)	(\$2,152,740.35)	3%
Department 810 - County Highway Totals		(\$2,217,750.00)	\$0.00	(\$2,217,750.00)	(\$65,009.65)	\$0.00	(\$65,009.65)	(\$2,152,740.35)	3%
Fund 007 - COUNTY HIGHWAY FUND Totals		\$2,217,750.00	\$0.00	\$2,217,750.00	\$65,009.65	\$0.00	\$65,009.65	\$2,152,740.35	



Expense Budget Performance Report

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Fund 062	COUNTY BRIDGE FUND								
Department 850	County Bridge								
Project 00	General EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	15,938.00	.00	15,938.00	364,062.00	4
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	\$15,938.00	\$0.00	\$15,938.00	\$364,062.00	4%
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$15,938.00)	\$0.00	(\$15,938.00)	(\$364,062.00)	4%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$15,938.00)	\$0.00	(\$15,938.00)	(\$364,062.00)	4%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$15,938.00	\$0.00	\$15,938.00	\$364,062.00	
	Grand Totals	\$2,597,750.00	\$0.00	\$2,597,750.00	\$80,947.65	\$0.00	\$80,947.65	\$2,516,802.35	



Resolution Reappointing County Engineer

WHEREAS, a vacancy will exist on 02/01/24 in the office of County Engineer in Vermilion County, Illinois due to the expiration of the six-year term of office of the incumbent County Engineer Adrian L. Greenwell, and

WHEREAS, the Vermilion County Board by resolution dated 11/14/23 requested the consent Department of Transportation to the reappointment of Adrian L. Greenwell and

WHEREAS, the Department of Transportation has on 12/13/23 given its consent to the reappointment of Adrian L. Greenwell;

NOW, THEREFORE, BE IT RESOLVED by the Vermilion County Board that Adrian L. Greenwell is hereby appointed County Engineer for Vermilion for a term of six years effective 02/01/24, and

BE IT FURTHER RESOLVED, by the Vermilion County Board that the salary of the County Engineer be fixed as follows:

Salary		
Date From	Date To	Amount of Salary
02/01/24	01/31/25	100% STATE PROB.
02/01/25	01/31/26	100% STATE PROB.
02/01/26	01/31/27	100% STATE PROB.
02/01/27	01/31/28	100% STATE PROB.
02/01/28	01/31/29	100% STATE PROB.
02/01/29	01/31/30	100% STATE PROB.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Vermilion at a meeting held on 01/09/24.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 9th day of January, 2024.

(SEAL, if required by the LPA)

Clerk Signature & Date

[Signature box]

Re: Resolution Reappointing County Engineer

APPROVED BY TRANSPORTATION COMMITTEE:
January 9, 2024

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

December 13, 2023

Ms. Cathy Jenkins
Vermilion County Clerk
201 N Vermilion St
Danville, IL 61832

Dear Ms. Jenkins,

In concurrence with the resolution adopted by your county board on November 14, 2023, the consent of the department is hereby provided to the reappointment of Mr. Adrian Greenwell as county engineer for Vermilion County.

When your county board takes necessary action on the reappointment, please complete and submit a Resolution Reappointing County Engineer (BLR 02121). The form is located on the department's web site at <http://www.idot.illinois.gov>. (Access the IDOT web site and select Resources at the top; then select 'Forms'; the under 'L' and Local Roads; and the select the appropriate form – BLR 02121.) A certified original resolution should be submitted through the district office.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Tapas'.

George A. Tapas, PE, SE
Engineer of Local Roads and Streets

GT/hp

cc: Adrian Greenwell, County Engineer
Kensil Garnett, Dist. 5 – Attn: Brian Trygg