

Special Finance & Personnel Committee  
Thursday, October 5, 2023  
5:00 PM, 2<sup>nd</sup> Floor, Joseph G. Cannon Building

## MINUTES

### Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Miller called the Special Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Craig Golden, Joe Eakle, Todd Johnson and Becky Stark. Excused Absent were Jerry Hawker and Shelley McLain. 5 Present, 2 Absent. Also, in attendance; Larry Baughn, Jr. – Chairman, Haley Dixon – Chief Deputy Auditor’s office, Cassy Carter- Vermilion County Financial Resources Director, Missy Quick – Circuit Clerk, Dr Wes Bieritz – Land Bank, Bill Donahue – Audience Member, Steve Brandy – WDAN, Jane McFadden – Coroner, Jacqueline Lacy – State’s Attorney, Robyn Heffern – Chief Deputy County Clerk’s Office, Clayton Fauver – Financial Resources Director Health Department, Jana Messmore – Acting Public Health Administrator, Tom Gregory – Probation Director, Darren Duncan – Treasurer, Kasey Snyder – Animal Shelter Director, Nancy Boose – HR Director and Marti Carroll – Veteren’s Administration Director.

### Agenda Item 2 - Adoption/Amendments to the Agenda

Miller asked to flip items #10 --2023-2023FY Budget and item #11 --2023-2023FY Tax Levy. Johnson motioned to approved the agenda with the amendment from Miller, second by Stark to approve. Motion passed by acclamation.

### Agenda Item 3 - Approval of Minutes – September 11, 2023

Miller stated in the minutes there needs to be a changed to “motion to approve” instead of the current “motion to discuss”. Johnson motioned to approve the amended minutes, second by Eakle. Motion passed by acclamation.

### Agenda Item 4 - Audience Comments

Matt Long – Supervisor of Assessment, reviewed the tax multipliers.

Dr Wes Bieritz – Land Bank – stated the Mike Davis has received a grant for \$1,000,000. This will be divided three ways between all three counties the Land Bank serves. So, this is good news as Vermilion County will receive \$340,000 to help with the demolition of dilapidated homes.

Bill Donahue stated the Tax Levy is incorrect on the budget, Carter was aware of the issue and had already passed out the revised Tax Levy.

### Agenda Item 5 – Financial Update

Dixon referenced her handout that reflects fund balances through 09/30/2023. The General Fund is doing very well and it is ahead of where it should be. The Liability Fund (Fund 005) is still negative, but will reflect as positive, once all the tax bills are posted. The ARPA financial report was also attached with no questions to Carter.

### Agenda Item 6 – ARPA – Land Bank

Dr. Bieritz spoke on behalf of the Land Bank. He stated the Land Bank board is changing bi-laws that now there will be two board members per county. Champaign, Vermilion and Macon Counties all support the Land Bank. The Land Bank has demolished 50-60 dilapidated homes in Vermilion County. The Land Bank has helped various communities with coding issues, as to help get these homes demolished. They also have donated the 801 Fairchild location to the United Way, so that they no longer have to pay rent. He stated the Land Bank not only wants to do these projects, but are also wanting to improve salvageable homes with new roofs. This would allow better community presentation, as well as long term tax payments on these homes for the tax basis. Land Bank is requesting \$500,000 from ARPA. He is also requesting an additional \$70,000 for administrative expenses. Audience member Bill Donahue stated this is not sufficient notice for a vote.

### Agenda Item 7 – Infrastructure Fund – Village of Sidell for water project

Miller excused himself as chairman from this conversation. Baughn stated this is to keep current the discussion of using the Infrastructure Fund for the Village of Sidell water project.

**Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Veterans Assistance Commission – Out of Category Transfer \$7,200.00**

Miller returned as chairman. Johnson motioned, second Golden Johnson to approve. Carroll explained this is moving money from the fund balance into the current FY2022-2023 budget expense line. This is to hire another person and pay them through the end of FY2022-2023.

Upon the call of the roll the following members voted yes, to wit: Miller, Golden, Eakle, Johnson and Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County States Attorney Department – Out of Category Transfer \$6,000.00**

Golden motioned, second by Stark to approve. Lacy explained this is moving money from case expenses into Supplies. She stated this is due to the additional supplies needed due to the Pretrial Fairness Act.

Upon the call of the roll the following members voted yes, to wit: Miller, Golden, Eakle, Johnson and Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 10 – Vermilion County Proposed Budget – 2023 – 2024FY**

Golden motioned, second by Eakle to add to the Full County Board agenda to place the Budget on display.

Upon the call of the roll the following members voted yes, to wit: Miller, Golden, Eakle, Johnson and Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 11 – Vermilion County Proposed Tx Levy – 2023 – 2024FY**

Eakle motioned, second by Stark to add to the Full County Board agenda to place the Tax Levy on display.

Upon the call of the roll the following members voted yes, to wit: Miller, Golden, Eakle, Johnson and Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 12 – Executive Session**

None

**Agenda Item 13 - Items of Information**

Baughn noted the budget will be placed on display at full county board on Tuesday. He also noted that the Ordinance for the windfarm tax will be on the agenda as well, but per Andrew Kyte, this is an ineligible tax and thus not allowed.

**Agenda Item 14 – Adjournment**

Committee Chairman Steve Miller adjourned the meeting at 6:22PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director