

AGENDA

**Transportation Committee Meeting
Tuesday, December 12, 2023
5:30 PM, Second Floor, VCAB**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – November 14, 2023 Meeting
4. Audience Comments
5. Review of Expenses – November 2023
6. County Maintenance Resolution
7. County Bridge Fund 062, Resolution Pilot Twp., Section 23-15151-00-DR.
 - **Purpose:** Resolution to assist Pilot Township with the replacement of crossroad culvert on 2350N. Petition and location map are attached.
8. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Transportation Committee Meeting
Tuesday November 14, 2023
5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman Larry Baughn Jr. called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Kevin Green, Mitch Weaver, Dan Wright, Craig Golden, and Mark Steinbaugh. Joe Eakle and Robert Boyd were excused. 5 present and 2 absent. Also attending the meeting: Adrian Greenwell - County Engineer, and Jennifer Jenkins – Vermilion County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Steinbaugh moved, second by Weaver, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the minutes September 19, 2023

Steinbaugh moved, second by Weaver, to adopt the September 19, 2023 minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Review of Expenses- September and October 2023

Greenwell indicated that everything is going as planned. Motion made by Golden, seconded by Steinbaugh to approve the September and October 2023 expenses. Upon a roll call vote the following voted yes: Green, Weaver, Wright, Golden, and Steinbaugh. 5 yes and 2 absent.

Agenda Item 6 – Resolution- Requesting Consent of the Department of Transportation to the Reappointment of the Incumbent as County Engineer

Greenwell explained that this is for the reappointment of his position for another 6 years. Motion made by Steinbaugh, seconded by Green to approve the resolution. Upon a roll call vote the following voted yes: Green, Weaver, Wright, Golden, and Steinbaugh. 5 yes and 2 absent

Agenda Item 7 – Resolution for Improvement Section 23-00226-00-SP, Safety Improvements CH 6, Perrysville Road

Greenwell explained that this is for roadway improvements such as; shoulder widening, curb signing, etc. Motion made by Weaver, seconded by Green. Upon a roll call vote the following voted yes: Green, Weaver, Wright, Golden, and Steinbaugh. 5 yes and 2 absent

Agenda Item 8 – Executive Session

No need.

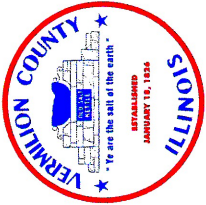
Agenda Item 9 – Items of Information

Greenwell updated the committee on the acquisition of the property adjacent to the Highway Department. The appraiser came last Wednesday and will provide an appraisal report/estimate once completed.

Agenda Item 10 – Adjournment of Meeting

Chairman Baughn adjourned the meeting at 5:41 pm.

Minutes by: Jennifer Jenkins, CB Office Manager

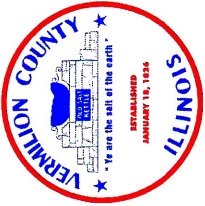


Expense Budget Performance Report

Date Range 12/01/22 - 11/30/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007	COUNTY HIGHWAY FUND									
Department 810	County Highway									
Project 00	General EXPENSE									
4101	Salary - Personnel	521,235.00	700.00	521,935.00	39,421.76	.00	504,489.94	17,445.06	97	
4104	Salary - Overtime	50,000.00	(1,200.00)	48,800.00	.00	.00	12,211.92	36,588.08	25	
4128	Salary - Technical/Secretary	400,759.00	.00	400,759.00	30,230.91	.00	303,654.27	97,104.73	76	
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++	
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++	
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++	
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++	
4155	Insurance - Life/Health	112,860.00	700.00	113,560.00	9,500.00	.00	113,525.00	35.00	100	
4156	Insurance - Liab/Fire/Bonds	100,000.00	.00	100,000.00	.00	.00	93,564.00	6,436.00	94	
4159	Employee Fringe Benefits	17,000.00	500.00	17,500.00	1,604.68	.00	17,294.98	205.02	99	
4210	Supplies/Office	7,000.00	.00	7,000.00	392.04	.00	3,961.35	3,038.65	57	
4220	Materials	30,000.00	.00	30,000.00	1,027.80	.00	17,341.72	12,658.28	58	
4221	Fuel	100,000.00	.00	100,000.00	8,269.88	.00	55,477.68	44,522.32	55	
4238	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	+++	
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	29.40	1,970.60	1	
4260	Telephone	5,000.00	.00	5,000.00	174.40	.00	2,276.54	2,723.46	46	
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++	
4270	Postage	2,500.00	.00	2,500.00	135.00	.00	1,615.09	884.91	65	
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
4291	Maint/Repair - Vehicles	80,000.00	.00	80,000.00	5,555.42	.00	35,522.27	44,477.73	44	
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	762.98	.00	23,232.10	16,767.90	58	
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4315	Electricity/Gas	24,000.00	.00	24,000.00	975.94	.00	15,370.86	8,629.14	64	
4316	Water	2,000.00	.00	2,000.00	40.20	.00	1,235.97	764.03	62	
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	375.00	.00	1,371.17	628.83	69	
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++	
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++	
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++	
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	4,102.43	897.57	82	
4451	Vehicle Lease/Purchase	175,000.00	.00	175,000.00	.00	.00	.00	175,000.00	0	
4452	Equipment Lease/Purchase	160,000.00	.00	160,000.00	190.00	.00	7,607.28	152,392.72	5	
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++	

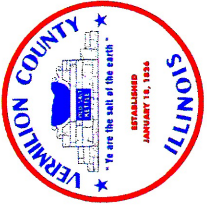


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Fund 007	COUNTY HIGHWAY FUND								
	Department 810 - County Highway								
	Project 00 - General								
4610	EXPENSE								
	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,858,354.00	\$700.00	\$1,859,054.00	\$98,656.01	\$0.00	\$1,214,883.97	\$644,170.03	65%
	Project 00 - General Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$98,656.01)	\$0.00	(\$1,214,883.97)	(\$644,170.03)	65%
	Department 810 - County Highway Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$98,656.01)	\$0.00	(\$1,214,883.97)	(\$644,170.03)	65%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,858,354.00	\$700.00	\$1,859,054.00	\$98,656.01	\$0.00	\$1,214,883.97	\$644,170.03	



Expense Budget Performance Report

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Fund 062	COUNTY BRIDGE FUND								
Department 850	County Bridge								
Project 00	General								
	EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	13,637.77	.00	78,232.63	301,767.37	21
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	\$13,637.77	\$0.00	\$78,232.63	\$301,767.37	21%
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$13,637.77)	\$0.00	(\$78,232.63)	(\$301,767.37)	21%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$13,637.77)	\$0.00	(\$78,232.63)	(\$301,767.37)	21%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$13,637.77	\$0.00	\$78,232.63	\$301,767.37	
	Grand Totals	\$2,238,354.00	\$700.00	\$2,239,054.00	\$112,293.78	\$0.00	\$1,293,116.60	\$945,937.40	



Resolution for Maintenance Under the Illinois Highway Code

Table with 5 columns: District (5), County (Vermilion), Resolution Number, Resolution Type (Original), Section Number (24-00000-00-GM)

BE IT RESOLVED, by the Board of the County of Illinois that there is hereby appropriated the sum of One Million, Five Hundred Thousand Dollars (\$1,500,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/24 to 12/31/24

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Vermilion shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Vermilion at a meeting held on 12/12/23

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of December, 2023

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date Department of Transportation

Aye ___ Nay ___ Absent ___ Abstain ___

Re: Resolution for Maintenance for Section 24-00000-00-GM

APPROVED BY TRANSPORTATION COMMITTEE:
December 12, 2023

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
Pilot	Section 23-15151-00-DR	\$17,500

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the December 12, 2023, A.D. Session.

DATED this 12th day of December, 2023, A.D.

Aye ___ Nay ___ Absent ___ Abstain ___

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution Number _____

County Bridge Resolution (062 fund)

Pilot Twp. Section 23-15151-00-DR

APPROVED BY TRANSPORTATION COMMITTEE:
On Tuesday December 12, 2023

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____

P E T I T I O N

PETITION OF PILOT ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 23-15151-00-DR Exist. SN 092- NONE Prop. SN 092- NONE
ESTIMATED COST


	<u>COUNTY</u>	<u>TOWNSHIP</u>	<u>FEDERAL</u>	<u>TWP BRIDGE</u>	<u>TOTALS</u>
Const.	\$ <u>17,500</u>	\$ <u>17,500</u>	\$ _____	\$ _____	\$ <u>35,000</u>
Eng.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Type & Location Replace culverts and repair erosion at drop box on 2350N

NOW THEREFORE, the said Road District hereby requests county aid in the sum of Seventeen Thousand Five Hundred and No/100 Dollars \$ 17,500.00, for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,



Highway Commissioner 11/20, 2023
Date

PILOT Road District

MAP OF PROPOSED IMPROVEMENT

TR 171 (2350 N)

23-15151-00-DR

