



# Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 5  
13473 IL Highway 133 / P.O. Box 610 / Paris, Illinois 61944

**FILED**

November 3, 2023

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## **DISTRICT 5 LOCAL ROADS PROCESS REVIEW**

*Cathy Johnson*  
COUNTY CLERK  
VERMILION CO. IL

### **2023-09b Drawdown of RBI funds**

District Process Review 2022-09 provided notice of the final installment of Rebuild Illinois (RBI) funds as well as the requirement that all RBI funds are to be associated with identified project(s) within one year of receipt. Process Review 2023-09a advised of further efforts to draw down RBI funds to assist District 5 Local Public Agencies (LPAs) with completion of their responsibilities for this Rebuild Illinois program.

### **Refresher on Local Roads RBI Program and Drawdown**

LPAs continue to have difficulty following the Circular Letters issued by the Central Bureau of Local Roads.

Section 4 of the General Obligation Bond Act (30 ILCS 330/4) provided the Department with RBI funds for the specific purpose of promoting and assuring rapid, efficient, and safe highway transportation facilities. The RBI money was provided for state and local highways as well as for grants to LPAs for specific purposes. Instead of preparing individual grants for all LPA's, the Department provided the RBI installments as supplemental allotments into the LPA's Motor Fuel Tax account. The grant funds then became MFT funds and must be used as MFT funds.

Because a large portion of the funds were to be used for transportation improvement projects, the Department became charged with ensuring that all grant allotments are used. As stated in Circular 2020-11, the proceeds (or money obtained from the supplemental allotments of RBI grant funds) must be tied to specified improvements. All funds are required to be identified with a project within a year of receipt.

The drawdown effort by the district is intended to identify and document the eligible MFT expenditures using the proceeds of the RBI grant funds. This shows the General Assembly that LPAs have need for additional funding and promptly used the granted funds, which provides confidence of future funding requests.

We find that 79% of the proceeds can be documented as expended at this time. Our focus now is developing an action plan to use and document the remaining proceeds.

### **Action Plan**

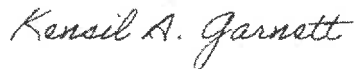
LPAs that received grant installments less than \$45,000 continue to use the funds for needed maintenance. Maintenance periods end either in December or April, meaning that a Section 24-00000-00-GM program would be the last program to complete and authorize RBI proceeds before the sunset date of July 1, 2025.

LPAs that received grant installments greater than \$45,000 must identify projects, request expenditures with supporting documentation, or receive contract authorization before July 1, 2025. Executed Joint Agreements on State Let projects require at least 90 calendar days from the letting date to be processed. State Let projects must be let by March 2025 to authorize RBI proceeds before the sunset date of July 1, 2025.

The Action Plan for Local Public Agency projects is attached. Notes highlighted in pink require extra effort by the agency to move the projects forward. The notes highlighted in green appear to be in process with paperwork pending the next steps.

Please proceed as indicated in the Action Plan to ensure Grant proceeds are identified and documented.

Sincerely,



Kensil A Garnett P.E.  
Region 3 Engineer

BKT/cs

Attach.

County	Agency Type	Agency	RBI Received	RBI Authorizations	RBI Credits	Unobligated RBI	RBI Bond Eligible	Sum of Total Appropriated (Resolutions on File)	Sum of Mfr Amount	Sum of RBI Amount	Needed Resolution	Action Plan
Champaign	Municipality	Bondville	\$29,195.46			\$29,195.46		0	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Champaign	Municipality	Champaign	\$5,341,843.44	\$4,296,017.01		\$1,045,826.43	\$4,296,017.01	\$6,495,872.00	\$0.00	\$4,296,017.01		Authorize RBI upon Award of Contract for Section 24-00324-00-PV
Champaign	Municipality	Ivesdale	\$17,596.36			\$17,596.36		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Champaign	Municipality	Mahomet	\$553,593.06	\$436,576.75		\$117,016.31	\$436,576.75	\$553,693.06	\$0.00	\$436,576.75	\$117,016.31	Additional Resolution Needed to Use RBI Create a new Section/Project
Champaign	Municipality	Ogden	\$53,382.18	\$53,023.35		\$358.83		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Champaign	Municipality	Philo	\$96,615.18	\$46,250.00		\$50,365.18		\$0.00	\$0.00	\$0.00		Close 22GM Require a Section 24-00000-00-GM to use RBI
Champaign	Municipality	Royal	\$19,309.86	\$13,338.45		\$5,971.41		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Champaign	Municipality	Savoy	\$479,780.64	\$257,421.87		\$222,358.77	\$257,421.87	\$3,049,052.00	\$186,005.10	\$257,421.87		Authorize Expenditures for Section 19-00374-00-ES
Champaign	Municipality	Thomasboro	\$74,207.82	\$26,840.75		\$47,367.07		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Champaign	RD Dist/Twnshp	Stanton	\$191,686.98	\$191,686.98	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		County Adjust/Correct RBI
DeWitt	County	DeWitt	\$670,985.16	\$337,000.00		\$333,985.16	\$337,000.00	\$691,000.00	\$0.00	\$337,000.00		Authorize RBI based on Agreement for Section 20-00044-05-RS
DeWitt	Municipality	DeWitt	\$12,126.30			\$12,126.30		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Douglas	County	Douglas	\$798,855.26	\$274,000.00		\$522,855.26	\$274,000.00	\$996,355.00	\$249,717.18	\$274,000.00	\$121,404.26	Additional Resolution Needed to Use RBI Create a new Section/Project Confirm Section 13-00104-00-BR RBI funds are authorized. Appears \$401,451.00 available to draw down RBI to zero
Douglas	Municipality	Garrett	\$10,678.46	\$5,338.23		\$5,338.23		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Douglas	Municipality	Tuscola	\$295,249.62			\$295,249.62		\$0.00	\$0.00	\$0.00	\$295,249.62	Resolution for Section 23-00037-00-RS Pending Authorize RBI upon Award of Contract
Douglas	RD Dist/Twnshp	Garrett	\$282,838.20	\$270,216.90		\$12,621.30	\$270,216.90	\$270,216.90	\$0.00	\$270,216.90	\$12,621.30	Additional Resolution to Use RBI Create a new Section/Project
Edgar	County	Edgar	\$726,291.36	\$713,781.60		\$12,509.76	\$713,781.60	\$2,364,662.07	\$219,620.01	\$713,781.60	\$12,509.76	Additional Resolution to Use RBI Use on Section 17-00134-00-BR Authorize RBI based on Agreement for Section
Edgar	Municipality	Brocton	\$21,221.04	\$12,450.92	\$4,896.11	\$13,336.23		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Edgar	Municipality	Kansas	\$51,896.40	\$22,849.21		\$29,047.19		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Edgar	RD Dist/Twnshp	Shiloh	\$288,880.32	\$223,603.22		\$65,277.10	\$223,603.22	\$288,880.32	\$0.00	\$223,603.22	\$65,277.10	Additional Resolution to Use RBI Create a new Section/Project
McLean	Municipality	Bloomington	\$5,048,900.46	\$3,474.24		\$5,045,426.22	\$3,474.24	\$7,540,495.80	\$2,161,979.89	\$3,474.24		Authorize RBI based on Agreement for Section 16-00360-00-PV Consider RBI Use for Section 16-00360-00-PV Phase II and ROW Consider Eligible Expenditures for Section 15-00355-00-BR Look for other Alternates available in case Construction delayed
McLean	Municipality	Carlock	\$36,378.96	\$12,098.62		\$23,680.34		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
McLean	Municipality	Heyworth	\$167,233.06	\$78,558.92		\$108,673.14		\$50,000.00	\$0.00	\$0.00		Close 22GM Require a Section 24-00000-00-GM to use RBI
McLean	Municipality	Normal	\$3,459,758.88	\$982,644.20		\$2,477,114.68	\$982,644.20	\$1,864,810.00	\$519,384.75	\$982,644.20	\$1,594,948.88	Resolution for Section 20-00271-00-PV Required Authorize RBI based on Agreement

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Piatt	Municipality	Cisco	\$17,200.92			\$17,200.92		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Piatt	RD Dist/Twnshp	Blue Ridge	\$343,098.72			\$343,098.72		\$343,098.72	\$0.00	\$0.00		Authorize RBI for Request of Expenditures/Contract Section 24-02125-00-PV
Piatt	RD Dist/Twnshp	Cerro Gordo	\$274,411.26			\$274,411.26		\$379,411.26	\$0.00	\$0.00		Authorize RBI upon Award - Section 22-03139-00-DR
Piatt	RD Dist/Twnshp	Goose Creek	\$315,373.20	\$227,291.81	\$222.94	\$88,304.33	\$227,068.87	\$334,310.95	\$0.00	\$227,068.87		Authorize RBI for Request of Expenditures/Contract Section 22-04130-00-DR
Piatt	RD Dist/Twnshp	Unity	\$286,218.86	\$212,739.62		\$53,479.24	\$124,000.00	\$124,000.00	\$0.00	\$124,000.00		24 GM Program Established to Use RBI
Piatt	RD Dist/Twnshp	Willow Branch	\$325,765.04	\$144,595.48		\$181,170.56	\$144,595.48	\$470,348.31	\$0.00	\$144,595.48		Authorize RBI for Acceptance of Proposal Section 24-08140-00-PV
Vermilion	County	Vermilion	\$2,540,110.32	\$19,600.00		\$2,520,510.32	\$19,600.00	\$2,489,889.10	\$974,166.83	\$19,600.00	\$70,221.22	Additional Resolution Needed to Use RBI Create a new Section/Project Require Request for Expenditures for Sections 22-00220-00-GR, 22-00221-00-DR, 23-00222-00-RS, 23-00225-00-PV, 23-00226-00-E-S, 23-00227-00-PV, 23-00228-00-RS Authorize up to \$225,689.10 RBI based upon Award of Contract for Section 22-00219-00-RS and Funding Agreement Authorize Section 23-00225-00-PV upon award of Contract
Vermilion	Municipality	Bismarck	\$38,158.98	\$37,655.50		\$502.88		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Vermilion	Municipality	Rankin	\$36,972.12	\$19,552.00		\$17,420.12		\$0.00	\$0.00	\$0.00		Require a Section 24-00000-00-GM to use RBI
Vermilion	RD Dist/Twnshp	Euter	\$364,785.24	\$332,230.39	\$4,000.00	\$28,564.85	\$328,230.39	\$422,000.00	\$29,000.00	\$328,230.39		Authorize RBI when receive Request for Expenditure Section 18-02155-00-BR
Vermilion	RD Dist/Twnshp	Grant	\$422,408.06	\$516,123.63	\$119,297.17	\$25,579.60	\$396,825.46	\$416,000.00	\$0.00	\$396,826.46	\$6,406.06	Additional Resolution Needed to Use RBI Create a new Section/Project
Vermilion	RD Dist/Twnshp	Middlefork	\$295,112.58	\$182,387.08		\$112,725.50	\$182,387.08	\$426,000.00	\$0.00	\$182,387.08		Require Revised Road Improvement Statement if Material Cost exceeds \$167,000 Require Request for Expenditures for Sections 22-12161-00-PV 22-12-162-00-DR Contract to Authorize 22-12162-00-DR
Vermilion	RD Dist/Twnshp	Oakwood	\$345,437.94	\$379,199.09	\$130,404.72	\$96,643.57	\$248,704.37	\$392,000.00	\$0.00	\$248,794.37	\$96,643.57	Additional Resolution Needed to Use RBI Create a new Section/Project Require Request for Expenditures for Sections 18-14144-00-BR for Engineering Authorize Contract Amt upon Award of Contract 18-14144-00-BR
Vermilion	RD Dist/Twnshp	Pilot	\$271,259.94			\$271,259.94		\$239,500.00	\$36,000.00	\$0.00	\$31,759.94	Additional Resolution Needed to Use RBI Create a new Section/Project