

# AGENDA

## Transportation Committee Meeting

Tuesday, November 14, 2023

5:30 PM, Second Floor, Joseph G. Cannon Building

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – September 19, 2023 Meeting
4. Audience Comments
5. Review of Expenses – September and October 2023
6. Resolution Requesting Consent of the Department of Transportation to the Reappointment of the Incumbent as County Engineer.
7. Resolution for Improvement Section 23-00226-00-SP, Safety Improvements CH 6, Perrysville Road.
8. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

**Transportation Committee Meeting**  
**Tuesday, September 19, 2023**  
**5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Kevin Green, Mitch Weaver, Dan Wright, Craig Golden and Mark Steinbaugh. Absent was Robert Boyd. 6 present, 1 absent at roll call. Also attending the meeting: Larry Baughn - County Board Chairman, Adrian Greenwell (via phone) - County Engineer, Steve Miller – County Board Member, Bill Donahue – Audience Member and Cassy Carter – Financial Resources Director

### **Agenda Item 2 - Adoption of the Agenda**

Steinbaugh moved, second by Golden, to adopt the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of the August 8, 2022 Minutes**

Weaver moved, second by Steinbaugh, to adopt the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Review of Expenses**

Greenwell indicated that expenses were on target as budgeted. There were no comments or questions.

Golden moved, second by Weaver to accept.

Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden and Steinbaugh. 6 yes, 1 absent. Motion passed.

### **Agenda Item 6 – County Bridge Fund 062, Resolution Blount Twp, Section 23-01135-00DR.**

\*Purpose: Resolution to assist Blount Township with drainage work on Old Ottawa (2100N).

Moved by Steinbaugh, seconded by Golden to discuss. Greenwell explained that this is to assist with drainage work.

Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden and Steinbaugh. 6 yes, 1 absent. Motion passed.

### **Agenda Item 7 – Executive Session**

None

### **Agenda Item 8 – Items of Information**

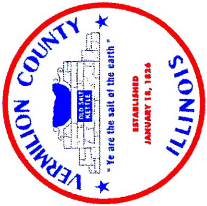
Greenwell explained he will be ordering cabinets and chairs for the Highway office this is around \$2,000 and will be paid from ARPA. He also handed out pictures of the current highway compound, and stated there is one acre behind this for sale that would be used for holding brush removal. This land should be appraised and would come back to committee once this appraisal is complete.

### **Agenda Item 9 – Adjournment of Meeting**

Committee Chairman Eakle adjourned the meeting at 5:42pm.

### **Minutes by:**

Cassy Carter, Financial Resources Director

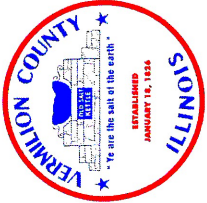


# Expense Budget Performance Report

Date Range 12/01/22 - 09/30/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007 - COUNTY HIGHWAY FUND										
Department 810 - County Highway										
Project 100 - General										
	<b>EXPENSE</b>									
4101	Salary - Personnel	521,235.00	.00	521,235.00	58,655.34	.00	425,126.42	96,108.58	82	
4104	Salary - Overtime	50,000.00	.00	50,000.00	5,059.58	.00	9,988.44	40,011.56	20	
4128	Salary - Technical/Secretary	400,759.00	.00	400,759.00	36,722.39	.00	250,510.90	150,248.10	63	
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++	
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++	
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++	
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++	
4155	Insurance - Life/Health	112,860.00	700.00	113,560.00	9,500.00	.00	94,525.00	19,035.00	83	
4156	Insurance - Liab/Fire/Bonds	100,000.00	.00	100,000.00	.00	.00	93,564.00	6,436.00	94	
4159	Employee Fringe Benefits	17,000.00	.00	17,000.00	1,056.92	.00	13,819.37	3,180.63	81	
4210	Supplies/Office	7,000.00	.00	7,000.00	123.76	64.88	3,133.98	3,801.14	46	
4220	Materials	30,000.00	.00	30,000.00	1,072.50	.00	15,886.67	14,113.33	53	
4221	Fuel	100,000.00	.00	100,000.00	3,677.36	.00	44,266.39	55,733.61	44	
4238	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	+++	
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	29.40	1,970.60	1	
4260	Telephone	5,000.00	.00	5,000.00	174.14	.00	1,927.82	3,072.18	39	
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++	
4270	Postage	2,500.00	.00	2,500.00	195.00	.00	1,480.09	1,019.91	59	
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
4291	Maint/Repair - Vehicles	80,000.00	.00	80,000.00	4,583.37	.00	27,052.13	52,947.87	34	
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	4,097.09	196.07	19,707.15	20,096.78	50	
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4315	Electricity/Gas	24,000.00	.00	24,000.00	933.12	40.33	13,374.34	10,585.33	56	
4316	Water	2,000.00	.00	2,000.00	73.70	28.19	1,110.71	861.10	57	
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	.00	.00	506.17	1,493.83	25	
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++	
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++	
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++	
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	4,102.43	897.57	82	
4451	Vehicle Lease/Purchase	175,000.00	.00	175,000.00	.00	.00	.00	175,000.00	0	
4452	Equipment Lease/Purchase	160,000.00	.00	160,000.00	534.00	.00	7,417.28	152,582.72	5	
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++	

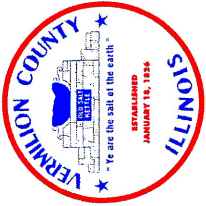


# Expense Budget Performance Report

Date Range 12/01/22 - 09/30/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007	COUNTY HIGHWAY FUND								
Department 810	County Highway								
Project 00	General								
	EXPENSE								
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	\$1,858,354.00	\$700.00	\$1,859,054.00	\$126,458.27	\$329.47	\$1,028,528.69	\$830,195.84	55%
	Project 00 - General Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$126,458.27)	(\$329.47)	(\$1,028,528.69)	(\$830,195.84)	55%
	Department 810 - County Highway Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$126,458.27)	(\$329.47)	(\$1,028,528.69)	(\$830,195.84)	55%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,858,354.00	\$700.00	\$1,859,054.00	\$126,458.27	\$329.47	\$1,028,528.69	\$830,195.84	

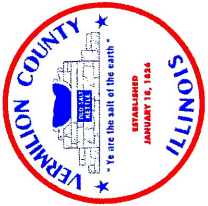


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Date Range 12/01/22 - 09/30/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062	COUNTY BRIDGE FUND								
	Department 850 - County Bridge								
	Project 00 - General								
	EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	9,018.23	1,200.00	49,927.16	328,872.84	13
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$380,000.00</b>	<b>\$0.00</b>	<b>\$380,000.00</b>	<b>\$9,018.23</b>	<b>\$1,200.00</b>	<b>\$49,927.16</b>	<b>\$328,872.84</b>	<b>13%</b>
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$9,018.23)	(\$1,200.00)	(\$49,927.16)	(\$328,872.84)	13%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$9,018.23)	(\$1,200.00)	(\$49,927.16)	(\$328,872.84)	13%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$9,018.23	\$1,200.00	\$49,927.16	\$328,872.84	
	<b>Grand Totals</b>	<b>\$2,238,354.00</b>	<b>\$700.00</b>	<b>\$2,239,054.00</b>	<b>\$135,476.50</b>	<b>\$1,529.47</b>	<b>\$1,078,455.85</b>	<b>\$1,159,068.68</b>	

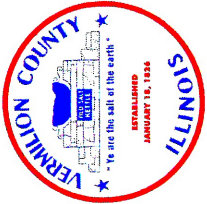


# Expense Budget Performance Report

Date Range 12/01/22 - 10/31/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007 - COUNTY HIGHWAY FUND										
Department 810 - County Highway										
Project 00 - General										
	<b>EXPENSE</b>									
4101	Salary - Personnel	521,235.00	.00	521,235.00	39,941.76	.00	465,068.18	56,166.82	89	
4104	Salary - Overtime	50,000.00	.00	50,000.00	2,223.48	.00	12,211.92	37,788.08	24	
4128	Salary - Technical/Secretary	400,759.00	.00	400,759.00	22,912.46	.00	273,423.36	127,335.64	68	
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++	
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++	
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++	
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++	
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++	
4155	Insurance - Life/Health	112,860.00	700.00	113,560.00	9,500.00	.00	104,025.00	9,535.00	92	
4156	Insurance - Liab/Fire/Bonds	100,000.00	.00	100,000.00	.00	.00	93,564.00	6,436.00	94	
4159	Employee Fringe Benefits	17,000.00	.00	17,000.00	1,870.93	.00	15,690.30	1,309.70	92	
4210	Supplies/Office	7,000.00	.00	7,000.00	435.33	.00	3,569.31	3,430.69	51	
4220	Materials	30,000.00	.00	30,000.00	427.25	.00	16,313.92	13,686.08	54	
4221	Fuel	100,000.00	.00	100,000.00	2,941.41	.00	47,207.80	52,792.20	47	
4238	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	+++	
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	29.40	1,970.60	1	
4260	Telephone	5,000.00	.00	5,000.00	174.32	.00	2,102.14	2,897.86	42	
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++	
4270	Postage	2,500.00	.00	2,500.00	.00	.00	1,480.09	1,019.91	59	
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
4291	Maint/Repair - Vehicles	80,000.00	.00	80,000.00	2,914.72	.00	29,966.85	50,033.15	37	
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	2,761.97	.00	22,469.12	17,530.88	56	
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4315	Electricity/Gas	24,000.00	.00	24,000.00	1,020.58	.00	14,394.92	9,605.08	60	
4316	Water	2,000.00	.00	2,000.00	85.06	.00	1,195.77	804.23	60	
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	490.00	.00	996.17	1,003.83	50	
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++	
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++	
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++	
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	4,102.43	897.57	82	
4451	Vehicle Lease/Purchase	175,000.00	.00	175,000.00	.00	.00	.00	175,000.00	0	
4452	Equipment Lease/Purchase	160,000.00	.00	160,000.00	.00	.00	7,417.28	152,582.72	5	
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++	

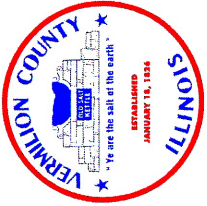


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Fund 007	COUNTY HIGHWAY FUND								
Department 810	County Highway								
Project 00	General								
EXPENSE									
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,858,354.00	\$700.00	\$1,859,054.00	\$87,699.27	\$0.00	\$1,116,227.96	\$742,826.04	60%
	Project 00 - General Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$87,699.27)	\$0.00	(\$1,116,227.96)	(\$742,826.04)	60%
	Department 810 - County Highway Totals	(\$1,858,354.00)	(\$700.00)	(\$1,859,054.00)	(\$87,699.27)	\$0.00	(\$1,116,227.96)	(\$742,826.04)	60%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,858,354.00	\$700.00	\$1,859,054.00	\$87,699.27	\$0.00	\$1,116,227.96	\$742,826.04	



# Expense Budget Performance Report

Date Range 12/01/22 - 10/31/23

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Fund 062	COUNTY BRIDGE FUND								
	Department: 850 - County Bridge								
	Project: 00 - General								
	EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	1,466,700	.00	64,594.86	315,405.14	17
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$380,000.00</b>	<b>\$0.00</b>	<b>\$380,000.00</b>	<b>\$14,667.70</b>	<b>\$0.00</b>	<b>\$64,594.86</b>	<b>\$315,405.14</b>	<b>17%</b>
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$14,667.70)	\$0.00	(\$64,594.86)	(\$315,405.14)	17%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$14,667.70)	\$0.00	(\$64,594.86)	(\$315,405.14)	17%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$14,667.70	\$0.00	\$64,594.86	\$315,405.14	
	<b>Grand Totals</b>	<b>\$2,238,354.00</b>	<b>\$700.00</b>	<b>\$2,239,054.00</b>	<b>\$107,366.97</b>	<b>\$0.00</b>	<b>\$1,180,822.82</b>	<b>\$1,058,231.18</b>	





**Resolution Requesting Consent to the  
Reappointment of the Incumbent  
as County Engineer**

WHEREAS, a vacancy will exist on 02/01/24 in the office of County Engineer in Vermilion  
Date County

Illinois due to the expiration of the six-year term of office of the incumbent County Engineer Adrian L. Greenwell, and  
Name of Incumbent

WHEREAS, in accordance with 605 ILCS 5/5-201, the County Board must submit to the Department of Transportation before the reappointment of the incumbent can be made.

THEREFORE, BE IT RESOLVED that the County Board of Vermilion County does hereby request the consent of the  
County

Department of Transportation to the reappointment of Adrian L. Greenwell as County Engineer, and  
Name of Incumbent

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and  
Name of Clerk County

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of

a resolution adopted by the County Board of Vermilion at a meeting held on 11/14/23.  
County Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of November, 2023.  
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

**Re: Resolution Requesting Consent to the Reappointment of the Incumbent as County Engineer**

APPROVED BY TRANSPORTATION COMMITTEE:  
November 14, 2023

Joe Eakle            Y N A  
Committee Chairperson

Robert Boyd            Y N A

Craig Golden            Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh            Y N A

Mitch Weaver            Y N A

Dan Wright            Y N A

Resolution Number \_\_\_\_\_



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type Resolution Number Section Number
Original

BE IT RESOLVED, by the Board of the County

Governing Body Type Local Public Agency Type
of Vermilion Illinois that the following described street(s)/road(s)/structure be improved under

Name of Local Public Agency
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: Perrysville Road, CH 6, 3.54, FAS 503, Brewer/Rileysburg Roads, Indiana State Line

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Addition of 3 ft paved shoulders with rumble strips, update pavement markings and chevron and curve signing.

2. That there is hereby appropriated the sum of Three Hundred, Fifty Thousand

Dollars ( \$350,000.00 ) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins County Clerk in and for said County

Name of Clerk Local Public Agency Type
of Vermilion in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Vermilion at a meeting held on November 14, 2023
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 14th day of November, 2023
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved
Regional Engineer Signature & Date
Department of Transportation

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

**Re: Resolution for Improvement for Section 23-00226-00-SP**

APPROVED BY TRANSPORTATION COMMITTEE:  
November 14, 2023

Joe Eakle            Y   N   A  
Committee Chairperson

Robert Boyd            Y   N   A

Craig Golden            Y   N   A

Kevin Green (VC)    Y   N   A

Mark Steinbaugh    Y   N   A

Mitch Weaver        Y   N   A

Dan Wright            Y   N   A

Resolution Number \_\_\_\_\_