Technology Committee Meeting Wednesday, September 13, 2023 5:00 P.M., Joseph G Cannon Building, 2nd Floor

AGENDA

- 1. Call to Order and Roll Call
- 2. Adoption/Amendments to Agenda
- 3. Approval of Minutes- August 4th, 2022
- 4. Audience Comments
- 5. ARPA Minute taker Software \$5,000.00
- 6. Technology Services Budget 2023-2024
- 7. GIS Budget 2023-2024
- 8. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 9. Items of Information and Committee Concerns
- 10. Adjournment

Technology Committee Meeting

Thursday, August 4, 2022 5:00 pm Vermilion County Administration Building (VCAB)

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman of the committee, Crisi Walls called to order the Technology Committee meeting at 5:00 PM Thursday, August 4th, 2022 at the VCAB Building, 2nd floor.

Upon the call of roll, the following members were present: Crisi Walls, Joel Bird, Breannah Haton and Larry Baughn (Ex-Officio Member). Absent were Phearn Butler, Jim Watson, and Shelly McLain. (4 present, 3 absent)

Also present were: Karen Rudd - Technology Services Director, Kevin Green, County Board Member, Bill Donahue, Risk Consultant, and Cassy Carter, Financial Resources Director.

Agenda Item 2 - Adoption/Amendment to the Agenda

Bird motioned, second by Haton to approve the Agenda. Motion passed by acclamation.

Agenda Item 3- Approval of Minutes - August 5th, 2021

Bird motioned, second by Haton to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Green asked for an update of the microphones in chambers. Rudd explained she has ordered wired microphones and samples of acoustic tiles.

Agenda Item 5 – Technology Services Budget FY 2022 - 2023

Karen Rudd, Technology Services Director, was present to walk through the Technology Budget for the 2023 FY. The salary line was increased by \$3 then additional 3% to account for raises. The budget overall decreased. This was due to the ability to pay software, license fees, and the Judge's calendars from the American Rescue Fund.

Motion made by Bird to approve the budget, seconded by Haton. Upon roll call, budget was passed unanimously. (4 yes, 3 absent)

Agenda Item 6 - GIS Budget FY 2022-2023

The GIS budget was presented by Karen Rudd. The only change to the budget was a decrease due to the plotter/scanner already purchased in the FY2021-2022 budget.

Motion made by Bird to approve the budget, seconded by Haton. Upon roll call, budget was passed unanimously. (4 yes, 3 absent)

Agenda Item 7 - Executive Session

Not needed.

Agenda Item 8 - Items of Information

None.

<u>Agenda Item 9 - Adjournment</u>

Walls declared the meeting adjourned at 5:06 pm.

Minutes respectfully submitted by: Cassy Carter, Financial Resources Director



Technology Services Budget Worksheet Report Budget Year 2024

Account	Assessment Descriptions	2004	2022 4 4 4 4		2023 Amended		2024 Department
	Account Description 01 - GENERAL FUND	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	Budget	2023 Actual Amount	Request
EXPEN							
	artment 130 - Technology Service	res					
	pject 00 - General						
	SONNEL SERVICES						
4101	Salary - Personnel	93,208.84	92,422.16	168,848.00	168,848.00	93,846.03	114,251.00
4110	Salary - Department Head	70,812.50	72,937.00	81,775.00	81,775.00	54,499.25	75,343.00
4155	Insurance - Life/Health	34,800.00	33,300.00	51,500.00	51,500.00	27,497.21	35,000.00
	PERSONNEL SERVICES Totals	\$198,821.34	\$198,659.16	\$302,123.00	\$302,123.00	\$175,842.49	\$224,594.00
SUP	PPLIES & MATERIALS	,	,,	7012/220100	4502/125/00	41, 3,012.13	\$221,331.00
4210	Supplies/Office	5,993.80	5,996.92	6,000.00	6,000.00	1,963.36	6,000.00
	SUPPLIES & MATERIALS Totals	\$5,993.80	\$5,996.92	\$6,000.00	\$6,000.00	\$1,963.36	\$6,000.00
OTH	HER SERVICES & CHARGES				, , , , , , , , , , , , , , , , , , , ,	42,000.00	40,000,00
4251	Travel Expense	174.84	133.39	350.00	350.00	.00	350.00
4270	Postage	65.40	94.80	100.00	100.00	65.20	100.00
4292	Maint/Repair - Hardware	143,966.42	141,988.09	94,671.00	94,671.00	45,751.58	91,135.00
4293	Maint/Repair - Software	168,660.09	164,554.11	116,931.00	116,931.00	90,208.53	185,004.00
4361	Contractual/Prof Services	34,198.00	24,887.50	35,500.00	35,500.00	18,750.98	38,060.00
0	THER SERVICES & CHARGES Totals	\$347,064.75	\$331,657.89	\$247,552.00	\$247,552.00	\$154,776.29	\$314,649.00
CAP	PITAL OUTLAY						
4450	Office Furniture/Equipment	.00	.00	500.00	500.00	.00	500.00
4453	Communications	174,451.93	175,220.49	172,550.00	172,550.00	114,703.66	174,176.00
	CAPITAL OUTLAY Totals	\$174,451.93	\$175,220.49	\$173,050.00	\$173,050.00	\$114,703.66	\$174,676.00
	Project 00 - General Totals	\$726,331.82	\$711,534.46	\$728,725.00	\$728,725.00	\$447,285.80	\$719,919.00
	Department 130 - Technology	\$726,331.82	\$711,534.46	\$728,725.00	\$728,725.00	\$447,285.80	\$719,919.00
	EXPENSE TOTALS	\$726,331.82	\$711,534.46	\$728,725.00	\$728,725.00	\$447,285.80	\$719,919.00
Fui	nd 001 - GENERAL FUND Totals						
	EXPENSE TOTALS	\$726,331.82	\$711,534.46	\$728,725.00	\$728,725.00	\$447,285.80	\$719,919.00
Fui	nd 001 - GENERAL FUND Totals	(\$726,331.82)	(\$711,534.46)	(\$728,725.00)	(\$728,725.00)	(\$447,285.80)	(\$719,919.00)
						=	



GIS Automation Fund Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
	3 - GIS AUTOMATION FUND	1500					
REVEN							
	artment 101 - General						
	oject 00 - General						
	ARGES FOR SERVICES						
3590	Filing Fee - GIS	232,944.00	205,344.00	230,000.00	230,000.00	134,044.00	230,000.00
3591	Mapping Revenue - GIS	2,304.75	.00.	2,000.00	2,000.00	76.30	2,000.00
	CHARGES FOR SERVICES Totals	\$235,248.75	\$205,344.00	\$232,000.00	\$232,000.00	\$134,120.30	\$232,000.00
	SCELLANEOUS REVENUES						
3701	Interest	1,052.37	1,117.03	100.00	100.00	991.67	100.00
M	ISCELLANEOUS REVENUES Totals	\$1,052.37	\$1,117.03	\$100.00	\$100.00	\$991.67	\$100.00
	Project 00 - General Totals	\$236,301.12	\$206,461.03	\$232,100.00	\$232,100.00	\$135,111.97	\$232,100.00
De	epartment 101 - General Totals		\$206,461.03	\$232,100.00	\$232,100.00	\$135,111.97	\$232,100.00
	REVENUE TOTALS	\$236,301.12	\$206,461.03	\$232,100.00	\$232,100.00	\$135,111.97	\$232,100.00
EXPEN	NSE						
Depa	artment 131 - GIS Automation	Fund					
Pro	oject 00 - General						
PER	RSONNEL SERVICES						
4101	Salary - Personnel	(1,641.00)	.00	.00	.00	.00	.00
	PERSONNEL SERVICES Totals	(\$1,641.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTH	HER SERVICES & CHARGES						
4292	Maint/Repair - Hardware	1,094.96	8,618.75	2,000.00	2,000.00	.00	2,000.00
4293	Maint/Repair - Software	8,000.00	8,000.00	9,000.00	9,000.00	7,100.00	9,000.00
4361	Contractual/Prof Services	156,850.00	158,491.00	156,850.00	156,850.00	104,560.00	156,850.00
077	HER SERVICES & CHARGES Totals	\$165,944.96	\$175,109.75	\$167,850.00	\$167,850.00	\$111,660.00	\$167,850.00
	Project 00 - General Totals	\$164,303.96	\$175,109.75	\$167,850.00	\$167,850.00	\$111,660.00	\$167,850.00
	Department 131 - GIS	\$164,303.96	\$175,109.75	\$167,850.00	\$167,850.00	\$111,660.00	\$167,850.00
	EXPENSE TOTALS	\$164,303.96	\$175,109.75	\$167,850.00	\$167,850.00	\$111,660.00	\$167,850.00
Fund (013 - GIS AUTOMATION FUND						
	REVENUE TOTALS	\$236,301.12	\$206,461.03	\$232,100.00	\$232,100.00	\$135,111.97	\$232,100.00
	EXPENSE TOTALS	\$164,303.96	\$175,109.75	\$167,850.00	\$167,850.00	\$111,660.00	\$167,850.00
Fund (013 - GIS AUTOMATION FUND	\$71,997.16	\$31,351.28	\$64,250.00	\$64,250.00	\$23,451.97	\$64,250.00

Area Wildo - mith agreements Network Defense, Anti-Virus & Censil agam Area Wildo - Anti-Virus & Censil agam Versil Anti-Virus & Censil Anti-Virus & Censil agam Versil Anti-Virus & Censil & Ce	Fund 001 Depts	Department	Notes	Hardware 4292	Software 4293	Cont/Prof 4961	Communication 4453	1
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Tech Services			No new equipment needed	-				
Tech Services		-						-
Replication	Auditor	001.120						-
### Replace applyments in Tech Services for serviced \$2,000.00			No new equipment needed					
### Replace applyments in Tech Services for serviced \$2,000.00								
### Replace applyments in Tech Services for serviced \$2,000.00	Took Condess	004 400				1		
Register expeligement to enter department (a) \$23,000.00	rech services	001.150						
Register expeligement to enter department (a) \$23,000.00			Replace equipment in Tech Services (as needed)	\$2,900.00				
Type - New World Accounting Software Unioning \$10,000,00 \$1,9,000,00 \$1,177.00 \$								
Type - New World Accounting Software (Increase 38) sentiol S18,000.00 Type - yeary face Management Rosene S1,177.00				\$10,700.00				
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Tyles - yearly laces Minagentees (Declares cannal) Denited property tax software (Declares cannal) Area Wilds - min agreements SS, 210.00 Assa Wilds - Min compliance tool for with pages \$550.00 Assa Wilds - Mind compliance tool for with pages \$550.00 Assa Wilds - Mind compliance tool for with pages \$550.00 Core Mindrew Police Book across pop 9 SS, 200.00 Vision Backup Execution			Tyler - New World Accounting Software (increases 5% yearly)		\$19,000,00			
DenMat property tax software (includes canna) 53,210.00				*****				
### Answirine - min agreements								_
Reconstitution Section			DevNet property tax software (includes cama)					35
Reconstitution Section			Area Wide - mtn agreements	\$3,210,00				-
Area Wildsinfrail deskepts Silvenes (WINCS Devir acress pol) Core Swintford R2048 S2,000.00 Vesses Backup Essentish S5,850.00 R65 SS,350.00 S5,500.00 S5,500.00 S5,500.00 S5,500.00 S5,500.00 S5,500.00 ARTS - cell polenos for T.A. Research Essentish ARTS - cell polenos for T.A. Research Essentish ARTS - Cell polenos for T.A. Research Essentish ARTS - Cell polenos for T.A. ARTS - Cell polenos for T.				7-2-2-2	\$77,040.00			-
Core Switches M2048 \$2,000.00					\$650.00			
Vesam flackup Essentish \$2,450,00								
Version Stroke Sand-Pist Section			Core Switches NZ048		\$2,000.00			_
Version Stroke Sand-Pist Section			Veeam Backup Essentials		\$2,450.00			
Net Support - Desktop Alart \$3,85,350,00			Veeam Backup Essentials at PSB		-			
Net Support - Decktop Alare \$1,85.85								
Sovic Wall - yearly costs (VCAB, lissed St, Nealth Dept) S1,100.00			Vsphere - yearly renewal		\$5,350.00			
Sovic Wall - yearly costs (VCAB, lissed St, Nealth Dept) S1,100.00			Net Support - Desktop Alert		\$165.85			-
SS Certificates \$3,070,000								
SASS device - yearly received (5 devices) \$4,280.00			Sonic Wall - yearly costs (VCAB, Hazel St, Health Dept)	\$1,100.00				
SASS device - yearly received (5 devices) \$4,280.00			CO Cartification		61 070 00			_
County Board - Zeam S1,100.00 S2,500.00				\$4,280.00				-
					Commence of the last of the la			
### ATE* - cell phones for T.S. \$2,600.00				1	62 100 00			
Network Consulting [Area Wide] \$29,500.00					\$1,100.00		\$2,600,00	
Gibson - plante contractor \$4,280.00							7.0,000.00	
Other - consultants (Johnson, Selco, etc.) \$4,280.00								
AT&T network connection to 7 buildings AT&T (internet and voice) for courthouse and VCAB AT&T (internet an				 				
AT&T (Internet and voice) for courthouse and VCAB AT&T (Fes POTS phones) AT&T (Fes POTS phones) AT&T (Fes. Bandwidth AT&T (Fes. Bandwidth) S12,200.00 B&B - VOIP phones Peerless / Call One - phone bitts Gibson - yearly software at except one of the phone bitts Gibson - yearly software at ESB Gibson - yearly software at ESB Gibson - yearly software at Health Dept Gibson - yearly software at Health Dept Miss Phone Costs (replace phones, etc.) Sparkight (Cable One) Internet - 2507 Georgetown Rd Corncar - backup at 201, N Vermillon Treasurer O01.140 And Fund 088 No new equipment needed. (Bought with extra in 23) Quickbooks - yearly software at subscription On-Department O03.168 Replace 3 copiers CDS Copier contract \$22,250.00 OTI copier costs \$15,550.00 Alta (Fes POTS phones) \$15,550.00 ATAT (Fes POTS phones) \$15,000.00 \$23,000.00 \$23,000.00 \$33,900.00 OTI copier costs \$15,550.00 OTI copier costs \$15,550.00			Other Consultants (polarson, serco, etc.)			\$4,200.00		-
A161 [PS0 - POTS phones] \$15,200.00 A161 IP Flex \$4,800.00 A162 IP Flex \$4,800.00 A163 IP Flex \$1,500.00 A163 IP Flex \$1,500.00 A164 IP Flex \$1,500.00 A165 IP Flex \$1,200.00 B163 - VOLP phones \$12,300.00 Pecifics / Call One - phone bills \$23,000.00 Gibson - rearly software at countboose \$3,745.00 Gibson - yearly software at too thouse \$5,1,000.00 Gibson - yearly software at Flex Det \$600.00 Gibson - yearly software at Flex Det \$600.00 Gibson - yearly software at Flex Det \$600.00 Gibson - yearly software at Flex Det \$500.00 Sparklight (Cable One) Internet - 2507 Georgetown Rd \$1,600.00 Carncar - backup at 201. N Vermillon \$3,900.00 Treasurer 001.148			AT&T network connection to 7 buildings				\$68,400.00	
At St. IP Flex								
### AT&T Flex Bandwidth \$16,200.00 #### B&B - VOIP phones \$12,300.00 #### Peciles; / Call One - phone bills \$23,000.00 #### Gibson - vent agreement on phone system of vcab \$3,745.00 #### Gibson - yearly software at courthouse \$1,100.00 #### Gibson - yearly software at Fe8 \$600.00 #### Gibson - yearly software at Jew Det \$600.00 #### Gibson - yearly software at Jew Det \$600.00 ##### Gibson - yearly software at Jew Det \$600.00 ##################################				<u> </u>				_
### ### ##############################			The state of the s					-
Peerless / Call One - phane bills \$23,000.00							7	
Gibson - entra agreement on phone system at vicab \$3,745.00								
Gibson - yearly software at F5B \$600.00								_
Gibson - yearly software at PSB \$600.00 Gibson - yearly software at PsB \$600.00 Gibson - yearly software at Jew Det \$600.00 Misc Phone Costs (replace phones, etc.) \$3,200.00 Sparklight (Cable One) Internet - 2507 Georgetown Rd \$1,600.00 Comcast - backup at 201 N Vermillon \$3,900.00 Treasurer 002.140				l				-
Gibson - yearly software at Jew Det \$600.00								-
Misc Phone Costs (replace phones, etc.) \$3,200.00								
Sparklight (Cable One) Internet - 2507 Georgetown Rd \$1,600.00								
Comcast - backup at 201 M Vermillon \$3,900.00			Misc Phone Costs (replace phones, etc.)		ļ		\$3,200.00	_
Comcast - backup at 201 M Vermillon \$3,900.00			Sparklight (Cable One) Internet - 2507 Georgetown Rd				\$1,600,00	-
Treasurer 003.140 and Fund 088 No new equipment needed. (Bought with extra in 23) Quickbooks - pearly software subscription \$4,300.00 Ion-Degariment: 003.168 Replace 3 copiers CDS Copier contract \$28,250.00 OTI copier costs \$15,550.00 Capital Outlays 003.190 n/a								
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Quickbooks - yearly software subscription \$4,300.00			No new equipment needed. (Sought with extra in 22)	 		_		-
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Replace 3 copiers								
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DTI copier costs \$15,550.00 Capital Outlays 001.190 n/a	MERCA MANAGEMENT			\$28,250,00				- \$1
Capital Outlays 001.190								
n/s								
n/s	Control Cont							
	Capital Outlays	001.190	p/s	 	 			-
Circuit Clerk 001.210 also see fund 074			teg w		<u> </u>			-
Circuit Clerk 001.210 also see fund 07/4								
		001 250	also see fund MA					

A) containing		computer equipment paid from Fund 074		1			
tate's Attorney	001.220					i i	
		No new equipment needed.					
							,
Probation	001.230	See Fund 014					
a	nd Fund 024						
		Probation pays for equipment from Fund 014					
elisione 9. Outre	001 240						
diciary & Rules	001.240						
		Vandy Callet Clade Court Calmate					
		Yearly - Solid Circle Court Calendar Yearly Zoom Ucenses					\$7,000.00
		Wall Complete Company				-	\$2,400.00
1				-			
ublic Defender	001.250					-	
		No new equipment needed.		 			
		Current Legal Edge yearly - charged by # of cases		\$3,000.00			
				40,000.00			
	1			I			
Sheriff	001.310	Public Bldg Comm pays for IT		Ī		1	
	nd Fund 006						
31	nd Fund 009						

erit Commissio:	001.320	n/a					
				1			
EMA	001.330						
		No new equipment needed.					
	001.750						
Coroner	001.350						
	nd Fund 035	No Equipment Needed (bought in 23)					
1				-			
Supt/Schools	001.420			 		-	
		Bookkeeping software - yearly mtn (chalkable)		\$4,700.00		 	
		Comcast internet - \$140.00 monthly				\$1,900.00	
				1			
				I		i	
Animal Reg	001.440	See Fund 011					
{	& Fund 011	Google Workspace \$48.00 monthly		\$576.00			
County Clerk	001.510	The state of the s				I	
	nd Fund 015	No new equipment needed.					
31	nd Fund 018	Control of the Contro					
Dannel	004 555						
Recorder	001.520	Currently leases equipment from non fund 001					
a	nd Fund 076	transminusted that they exclude a					
	Re	ecommended that they replace pcs and server in late 2022 or 202	23				
T				-			
lection Comm	001,530			1		-	
	200,000			-		 	
I	1			-			
Supv/Assmts 00	01.540 & 550			1			
Brd of Reviewa				-		 	
							
				1		 	
ldg & Grounds	001.610			i		†	
		ComCast Internet \$190.00 a month for Hazel Street		l		\$2,500.00	
				1		1	
	NAME OF TAXABLE PARTY.			1		1	
			Hardware 4292	Software 4202	Cont/Prof	Communication	ADDE
				Software 4293	Cont/Prof 4361	Communication 4453	ARPA
roposed budgete	ed amount:		Hardware 4292 \$91,135.00	Software 4293 \$185,003.85			
	-			\$185,003.85	\$38,060.00	\$174,175.92	
ast Year's Budget	-		\$91,135.00		\$38,060.00 \$35,500.00	\$174,175.92 \$172,550.00	ARPA \$88,550.0
Proposed budgets ast Year's Budget	-		\$91,135.00 \$94,671.00	\$185,003.85 \$116,931.00	\$38,060.00	\$174,175.92	