

**Judicial & Rules Committee Meeting**  
**Tuesday, July 25, 2023**  
**Joseph G Cannon Building, 2<sup>nd</sup> Floor, 5:00 PM**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call:**

Acting Committee Chair, Greg Shepard, called the meeting to order at 5:00PM. Upon the call of roll, the following members were present: Larry Baughn, Jr., Britny Hoag, Greg Shepard and Becky Stark. Joel Bird was excused absent. Marla Mackiewicz and Tom Morse were absent. 4 present, 3 absent. Also attending the meeting were: Tom Gregory – Director of Probation, Mike Mara – Public Defender, Jacqueline Lacey – State’s Attorney, Judy Hartshorn – Director of JDC, Steve Miller – County Board Member, and Cassy Carter – Financial Resources Director.

**Agenda Item 2 - Adoption/Amendment to the Agenda:**

Stark moved, seconded by Hoag, to adopt the agenda as presented. Motion was carried by acclamation. Motion passed.

**Agenda Item 3 - Approval of Minutes from September 29, 2022:**

Stark moved, seconded by Hoag, to approve the minutes as presented. Motion was carried by acclamation. Motion passed.

**Agenda Item 4 - Audience Comments:**

None.

**Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation and Court Service Fund - \$11,000.00**

Motion by Stark, seconded by Hoag to discuss.

Gregory explained this is moving money from the Opioid settlement line into Probation Services. This money will provide transportation such as bus passes for their clients to attend treatment, drug testing and various court dates.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Department - \$20,000.00**

Motion by Stark, seconded by Hoag to discuss.

Gregory explained this is moving money from the fund balance into the current budget year. This shortage is due to the high number of clients on the electronic monitoring device.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney Office - \$3,326.00**

Motion by Hoag, seconded by Stark to discuss.

SA Lacey explained this increase is due to the COLA increase from the state. Following the state recommendations allows the county to receive reimbursement for the salary.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender’s Office - \$2,993.00**

Motion by Stark, seconded by Hoag to discuss.

PD Mike Mara explained this increase is due to the COLA increase from the state. The PD receives 90% of the SA pay. Following the state recommendations allows the county to receive reimbursement for the salary at 66 2/3%.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 9 – Budget – FY2023-2024 Public Defender**

Motion by Hoag, seconded by Stark to discuss.

PD Mike Mara explained the budget is the same as last year with the exception of the salary and insurance lines. The salary line increased due to the 3.125% contract increase.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 10 – Budget – FY2023-2024 Juvenile Detention Center**

Motion by Stark, seconded by Hoag to discuss.

Director Judy Hartshorn explained the budget is very similar to last year with the exception to the salary and insurance lines. The salary line increased due to the 3.125% contract increase. She did note the training line did increase due to the requirements of AOIC.

Upon roll call vote the following members voted yes, to-wit: Hoag, Shepard, Stark and Baughn. 4 yes, 3 absent. Motion passed.

**Agenda Item 11 – Executive Session:**

None.

**Agenda Item 12 - Items of Information:**

None.

**Agenda Item 13- Adjournment:**

Shepard adjourned the meeting at 5:15PM

Minutes by: Cassy Carter, Financial Resources Director