

Finance & Personnel Committee
Monday, August 7, 2023
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Craig Golden, Bruce Stark, Joe Eakle, Shelley McLain, Todd Johnson and Nancy O’Kane. 8 Present, 0 Absent. Also, in attendance; Cathy Jenkins – County Clerk, Robyn Heffern – Chief Deputy County Clerk, Terry Bates – Mayor of Sidell, James Siddens – Village of Alvin, Haley Dixon – Chief Deputy Auditor’s office, Cassy Carter- Vermilion County Financial Resources Director, Russ Leigh – City of Hoopeston, Tim Dudley – Vermilion Advantage (via phone call), Darren Duncan – Vermilion County Treasurer, Tom Gregory – Probation Director, Pat Hartshorn – Sheriff, Sandy Cook – Clifton Larson Allen, Matt Long – SOA, Missy Quick – Circuit Clerk and Bill Donahue, Brenda Carpenter, Grace Kielich – Audience Members.

Agenda Item 2 - Adoption/Amendments to the Agenda

Hawker motioned to amend the agenda and add item 16A Salary Department Head. Eakle motioned to approve amended agenda, second by Hawker to approve. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – July 10, 2023

Johnson motioned to approve minutes, second by Stark. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Bill Donahue commented that the county opted to have a Shelter for animals. He wanted to remind all that this shelter has always been expensive and it is not a money maker. He requested that the conversation about the Animal Shelter stay positive and to be completely transparent.

Agenda Item 5 – Financial Update

Dixon referenced her handout that reflects fund balances through 07/31/2023. The General Fund is doing very well it was at 69.41% and should be at 66.67%. The taxes for July are not yet reflected in these numbers. The ARPA financial report was also attached showing a balance of \$8,870,844.77. No questions to Carter on ARPA.

Agenda Item 6 – Clifton Larson Allen- Sandy Cook – Audit Presentation

Cook reviewed and passed out copies of the final audit numbers.

Agenda Item 7 – ARPA – Village of Sidell

Stark motioned, second by Golden to discuss. Steve Miller removed himself from the conversation due to conflict of interest, and left the meeting to Vice Chair Hawker. Bates is requesting APRA funds for the water tower, treatment, meters and hydrants. Bates explained the village is short for this project. Stark motioned to earmark \$100,000 to Village of Sidell for water tower project.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Hawker then motioned to amend the Sidell amount to earmark to \$150,000 to be allocated by 9/1/2024 due to the water tower being a standing structure for 20+ years.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 8 – ARPA – Vermilion Advantage/Hoopeston

Hawker motioned, second by Johnson to discuss. Leigh and Dudley explained this project is pay for the road into a much-needed hotel and strip mall in Hoopeston. With the windfarm employees needing a place to stay, this hotel would

be at max capacity several months of the year. This would create jobs and increase the tax basis. There are private investors, and the city is also allocating money to this project. McLain inquired about the MFT funds and Leigh was going to follow up to get more information on this. Hawker motioned to allocate \$200,000 to the Hotel Project roadway for the City of Hoopston, second by Johnson.

Upon the call of the roll the following members voted yes, to wit: Hawker and Johnson. Golden, Stark, Eakle, McLain and O’Kane voted no. Miller was absence. Motion did not pass. McLain explained she voted no just because she needs more information and invited Dudley and Leigh back to the next meeting so they could vote again and have additional information including City of Hoopston ARPA total, breakdown of how it was used, the MFT balance, and an estimate on how much tax revenue increase.

Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Health Insurance Lines

Miller resumed back as Chaiman.

Stark motioned, second by Hawker to discuss. Carter explained this is needing to add money into the health insurance lines to pay employees’ insurance. This number varies due to employees adding, removing or changing coverage throughout the year.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 8 yes, 0 absent. Motion passed

Agenda Item 10 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation and Court Service Fund - \$11,000.00

Stark motioned, second by Golden to discuss. Gregory explained this is moving money from the OPIOID settlement into the Probation Service Fund to purchase bus passes for probation clients to attend office visits and various treatment programs.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 8 yes, 0 absent. Motion passed

Agenda Item 11 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Department - \$20,000.00

Hawker motioned, second Eakle to discuss. Gregory explained this is moving money from the fund balance into the current FY2022-2023 budget expense line. This increased expense is due to the large number of clients currently on the ankle electronic monitoring device.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 8 yes, 0 absent. Motion passed

Agenda Item 12 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney Office - \$3,326.00

Hawker motioned, second by Eakle to discuss. Carter explained this is adding money to the Department Head Salary line due to the increase by the state for the Cost-of-Living Adjustment.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 8 yes, 0 absent. Motion passed

Agenda Item 13 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender’s Office - \$2,993.00

Hawker motioned, second by Johnson to discuss. Carter explained this is adding money to the Department Head Salary line due to the increase by the state for the Cost-of-Living Adjustment. The Public Defender’s pay is 90% of the State’s Attorney.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O’Kane. 8 yes, 0 absent. Motion passed

Agenda Item 14 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the

Sheriff Department - \$2,901.00

Hawker motioned, second by Stark to discuss. Carter explained this is adding money to the Department Head Salary line due to the increase by the state for the Cost-of-Living Adjustment. The Sheriff's pay is 80% of the State's Attorney. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O'Kane. 8 yes, 0 absent. Motion passed

Agenda Item 15 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County, County Clerk Department – Out of Category Transfer - \$36,600.00

Golden motioned, second by McLain to discuss. Heffern explained this moving money from the Election/Personnel line into the Supplies/Elections line to pay rent on equipment.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O'Kane. 8 yes, 0 absent. Motion passed

Agenda Item 16 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter Control Fund (exclude Department Head Line)

Golden motioned, second by Stark to discuss and to pay all expenses via APRA through 11/30/2023. Snyder explained this is adding monies into the fund to the lines, that are short to pay staff and to pay for the care of the animals. The lines were shorted at the time of the budget, due to the budget needing to balance. The plan was to pay any remaining expenses from ARPA. Discussion ensued on various expenses and APRA.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, McLain, Johnson and O'Kane. 8 yes, 0 absent. Motion passed

Agenda Item 16A – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter Control Fund (Department Head Line)

Johnson motioned, second by O'Kane to discuss and to pay Department Head Salary via APRA through 11/30/2023.

Snyder explained this is adding monies into the department head salary line. This line was shorted at the time of the budget, due to the budget needing to balance. The plan again was to pay the remaining salary from ARPA. Discussion ensued on the salary amount in the budget book being lower than the amount actually being paid and the reasoning of this being shorted.

Upon the call of the roll the following members voted yes, to wit: Golden, Stark, McLain, Johnson and O'Kane. Miller, Hawker and Eakle voted no. 5 yes, 3 no. Motion passed

Agenda Item 17 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter Control Fund

McLain motioned, second by Johnson to discuss. Carter explained this is transferring money from the General Fund to the Animal Control Fund. This was passed as a previous budget amendment on 8/3 which added the money to the lines in New World, this now is actually transferring the monies into the fund.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain, Johnson and O'Kane. 8 yes, 0 absent. Motion passed

Agenda Item 18 – Executive Session

None

Agenda Item 19 - Items of Information

None

Agenda Item 20 – Adjournment

Committee Chairman Steve Miller adjourned the meeting at 7:30PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director