

Finance & Personnel Committee

Monday, July 10, 2023

5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Craig Golden, Bruce Stark, Joe Eakle and Shelly McLain. Todd Johnson and Nancy O’Kane were excused absent. 6 Present, 2 Absent. Also, in attendance; Becky Stark – County Board Member, James Siddens – Village of Alvin, Erika Ramsey – Vermilion County Auditor, Haley Dixon – Chief Deputy Auditor’s office, Cassy Carter- Vermilion County Financial Resources Director, Darren Duncan – Vermilion County Treasurer, Bill Donahue – Audience Member and Missy Quick – Circuit Clerk.

Agenda Item 2 - Adoption/Amendments to the Agenda

Eakle motioned to approve agenda, second by McLain to approve. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – June 5, 2023

Stark motioned to approve minutes, second by Golden. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ramsey referenced her handout that reflects fund balances through 06/30/2023. The General Fund is doing very well. The revenue should be at 58.33% and it is currently at 51.70%. She noted the Animal Shelter fund will go negative in August. The ARPA financial report was also attached showing a balance of \$9,206,538. The committee voted to set aside \$1,400,000 to help communities. This total was to include monies already spent on community requests. As of 7/7/2023 \$405,963 has been spent on community requests which leaves \$994,037 remaining. The county received the first payment for the Casino. This was for being open five days, the total for that was \$2,185.50.

Ramsey also pointed out the Animal Shelter will run out of money to pay their salaries in August. This includes the staff and the department head lines. Also, due to increase in expenses this total fund will run negative very soon. Discussion ensued about paying these salaries and expenses from the ARPA fund. It was decided to do a budget amendment for this instead. The final numbers from said budget amendment will be used for the FY2023-2024 budget.

The outside audit with Clifton Larson Allen has been almost been completed for FY2021-2022. This will be completed and sent to the state by the end of July.

Agenda Item 6 – Resolution – RE: 2024 Legal Holidays for Vermilion County, Illinois

Golden motioned, second by Hawker to discuss. The holiday schedule for 2024 was distributed. Carter explained the only change from 2023 to 2024 was rearranging the Christmas holiday to the day of Christmas and the day after. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle and McLain. 6 yes, 2 absent. Motion passed.

Agenda Item 7 – Resolution – RE: County Engineer’s Salary

Eakle motioned, second by McLain to discuss. Eakle explained this is approving the salary increase for the Highway Engineer. This is set yearly by the state, the county has to approve the amount in order to receive state reimbursement. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle and McLain. 6 yes, 2 absent. Motion passed.

Agenda Item 8 – Executive Session

None

Agenda Item 9 - Items of Information

The State's Attorney's Office has received a settlement for the Dynege Settlement. The amount deposited into the General Fund was \$20,000.00.

Agenda Item 13 – Adjournment

Committee Chairman Steve Miller adjourned the meeting at 5:54PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director