

# AGENDA

## Transportation Committee Meeting

Tuesday, September 19, 2023

5:30 PM, Second Floor, Joseph G. Cannon Building

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – August 8, 2023 Meeting
4. Audience Comments
5. Review of Expenses – August 2023
6. County Bridge Fund 062, Resolution Blount Twp., Section 23-01135-00-DR.
  - **Purpose:** Resolution to assist Blount Township with drainage work on Old Ottawa (2100N). Petition and location map are attached.
7. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
  - Highway Department Property
9. Adjournment

**Transportation Committee Meeting**  
**Tuesday August 8, 2023**  
**5:15 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:15 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Kevin Green, Mitch Weaver, Dan Wright, Craig Golden, and Mark Steinbaugh. Robert Boyd was excused. 6 present and 1 absent. Also attending the meeting: Chairman Larry Baughn Jr., Steve Miller- County Board Member, Adrian Greenwell - County Engineer, Cassy Carter- Financial Resources Director, and Jennifer Jenkins – Vermilion County Board Office Manager.

**Agenda Item 2 - Adoption of the Agenda**

Weaver moved, second by Golden, to adopt the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of the minutes July 11, 2023**

Steinbaugh moved, second by Weaver, to adopt the July 11, 2023 minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None

**Agenda Item 5 – Review of Expenses-July 2023**

Greenwell indicated that everything is going as planned. Motion made by Steinbaugh, seconded by Golden to approve the July 2023 expenses. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, and Steinbaugh. 6 yes and 1 absent.

**Agenda Item 6 – Resolution- County Bridge Fund 062, Middlefork Twp. Section 22-12163-00-BR**

Greenwell explained that this is for the replacement of the Armstrong Truss Bridge. This is 50/50 between Township and County. Motion made by Weaver, seconded by Steinbaugh to approve the resolution. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, and Steinbaugh. 6 yes and 1 absent

**Agenda Item 7 – Highway Dept Budget-County Highway Fund-County Bridge Fund**

Greenwell explained that the budget includes a tandem truck, a new broom that goes on the front of the truck. The current one is very old and needs replaced. Also discussed was the hoop building that is now filled with salt and ready for winter. Motion made by Steinbaugh, seconded by Weaver. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, and Steinbaugh. 6 yes and 1 absent

**Agenda Item 8 – Executive Session**

No need.

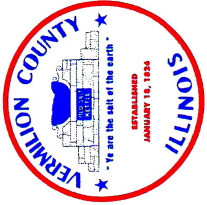
**Agenda Item 9 – Items of Information**

Greenwell updated the committee on the following: Batestown Road project started on Monday and they are doing the concrete patching. Then will move on to diamond grinding. The Catlin project will start following the Batestown Road project. Catlin will be the milling out from the edge of town to Jackson Street. Then concrete patching with a new overlay. Greenwell also advised that he has spoken with Danville Township regarding the jurisdictional transfer and they are in agreement.

**Agenda Item 10 – Adjournment of Meeting**

Committee Chairman Eakle adjourned the meeting at 5:27 pm.

Minutes by: Jennifer Jenkins, CB Office Manager

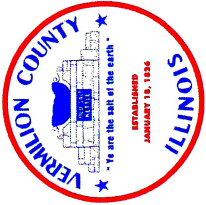


# Expense Budget Performance Report

Date Range 12/01/22 - 08/31/23

Include Rollup Account and Rollup to Base Account

| Account                         | Account Description          | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % Used/Rec'd |
|---------------------------------|------------------------------|----------------|-------------------|----------------|----------------------------|--------------|------------------|------------------|---------------------------|--------------|
| Fund 007 - COUNTY HIGHWAY FUND  |                              |                |                   |                |                            |              |                  |                  |                           |              |
| Department 810 - County Highway |                              |                |                   |                |                            |              |                  |                  |                           |              |
| Project 00 - General            |                              |                |                   |                |                            |              |                  |                  |                           |              |
|                                 | <b>EXPENSE</b>               |                |                   |                |                            |              |                  |                  |                           |              |
| 4101                            | Salary - Personnel           | 521,235.00     | .00               | 521,235.00     | 38,998.79                  | .00          | .00              | 366,471.08       | 154,763.92                | 70           |
| 4104                            | Salary - Overtime            | 50,000.00      | .00               | 50,000.00      | 2,682.27                   | .00          | .00              | 4,928.86         | 45,071.14                 | 10           |
| 4128                            | Salary - Technical/Secretary | 400,759.00     | .00               | 400,759.00     | 25,898.14                  | .00          | .00              | 213,788.51       | 186,970.49                | 53           |
| 4132                            | Salary - Summer Personnel    | 15,000.00      | .00               | 15,000.00      | .00                        | .00          | .00              | .00              | 15,000.00                 | 0            |
| 4149                            | FICA                         | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4150                            | IMRF                         | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4151                            | Unemployment                 | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4152                            | Workers Compensation         | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4153                            | Personal Days                | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4155                            | Insurance - Life/Health      | 112,860.00     | 700.00            | 113,560.00     | 9,500.00                   | .00          | .00              | 85,025.00        | 28,535.00                 | 75           |
| 4156                            | Insurance - Liab/Fire/Bonds  | 100,000.00     | .00               | 100,000.00     | .00                        | .00          | .00              | 93,564.00        | 6,436.00                  | 94           |
| 4159                            | Employee Fringe Benefits     | 17,000.00      | .00               | 17,000.00      | 1,680.98                   | .00          | .00              | 12,762.45        | 4,237.55                  | 75           |
| 4210                            | Supplies/Office              | 7,000.00       | .00               | 7,000.00       | 128.58                     | .00          | .00              | 3,010.22         | 3,989.78                  | 43           |
| 4220                            | Materials                    | 30,000.00      | .00               | 30,000.00      | 1,469.37                   | .00          | .00              | 14,814.17        | 15,185.83                 | 49           |
| 4221                            | Fuel                         | 100,000.00     | .00               | 100,000.00     | 5,446.47                   | .00          | .00              | 40,589.03        | 59,410.97                 | 41           |
| 4238                            | Special Circumstances        | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4251                            | Travel Expense               | 2,000.00       | .00               | 2,000.00       | .00                        | .00          | .00              | 29.40            | 1,970.60                  | 1            |
| 4260                            | Telephone                    | 5,000.00       | .00               | 5,000.00       | 174.14                     | .00          | .00              | 1,753.68         | 3,246.32                  | 35           |
| 4265                            | Contractual/Communications   | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4270                            | Postage                      | 2,500.00       | .00               | 2,500.00       | .00                        | .00          | .00              | 1,285.09         | 1,214.91                  | 51           |
| 4271                            | Contractual/Legal Fees       | 3,000.00       | .00               | 3,000.00       | .00                        | .00          | .00              | .00              | 3,000.00                  | 0            |
| 4291                            | Maint/Repair - Vehicles      | 80,000.00      | .00               | 80,000.00      | 4,505.93                   | .00          | .00              | 22,468.76        | 57,531.24                 | 28           |
| 4294                            | Maint/Repair - Buildings     | 40,000.00      | .00               | 40,000.00      | 1,316.22                   | .00          | .00              | 15,610.06        | 24,389.94                 | 39           |
| 4300                            | Contractual/Equipment Rental | 1,000.00       | .00               | 1,000.00       | 1,000.00                   | .00          | .00              | 1,000.00         | .00                       | 100          |
| 4301                            | Contractual/Maint - Roads    | 2,000.00       | .00               | 2,000.00       | .00                        | .00          | .00              | .00              | 2,000.00                  | 0            |
| 4302                            | Bridge Repairs               | 1,000.00       | .00               | 1,000.00       | .00                        | .00          | .00              | .00              | 1,000.00                  | 0            |
| 4315                            | Electricity/Gas              | 24,000.00      | .00               | 24,000.00      | 986.23                     | .00          | .00              | 12,441.22        | 11,558.78                 | 52           |
| 4316                            | Water                        | 2,000.00       | .00               | 2,000.00       | 102.59                     | .00          | .00              | 1,037.01         | 962.99                    | 52           |
| 4361                            | Contractual/Prof Services    | 2,000.00       | .00               | 2,000.00       | 85.37                      | .00          | .00              | 506.17           | 1,493.83                  | 25           |
| 4363                            | Dues/License Fees            | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4364                            | Education/Training           | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4410                            | Land Purchase/Easement       | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |
| 4450                            | Office Furniture/Equipment   | 5,000.00       | .00               | 5,000.00       | .00                        | .00          | .00              | 4,102.43         | 897.57                    | 82           |
| 4451                            | Vehicle Lease/Purchase       | 175,000.00     | .00               | 175,000.00     | .00                        | .00          | .00              | .00              | 175,000.00                | 0            |
| 4452                            | Equipment Lease/Purchase     | 160,000.00     | .00               | 160,000.00     | 4,060.87                   | .00          | .00              | 6,883.28         | 153,116.72                | 4            |
| 4499                            | Suspend File                 | .00            | .00               | .00            | .00                        | .00          | .00              | .00              | .00                       | +++          |

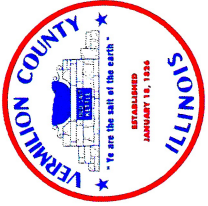


# Expense Budget Performance Report

Date Range 12/01/22 - 08/31/23

Include Rollup Account and Rollup to Base Account

| Account        | Account Description             | Adopted Budget   | Budget Amendments | Amended Budget   | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|----------------|---------------------------------|------------------|-------------------|------------------|----------------------------|--------------|------------------|------------------|---------------------------|---------------|
| Fund 007       | COUNTY HIGHWAY FUND             |                  |                   |                  |                            |              |                  |                  |                           |               |
| Department 810 | County Highway                  |                  |                   |                  |                            |              |                  |                  |                           |               |
| Project 00     | General                         |                  |                   |                  |                            |              |                  |                  |                           |               |
| 4610           | EXPENSE                         |                  |                   |                  |                            |              |                  |                  |                           |               |
|                | Transfer                        |                  |                   |                  |                            |              |                  |                  |                           |               |
|                |                                 | .00              | .00               | .00              | .00                        | .00          | .00              | .00              | .00                       | +++           |
|                | <b>EXPENSE TOTALS</b>           | \$1,858,354.00   | \$700.00          | \$1,859,054.00   | \$98,035.95                | \$0.00       | \$902,070.42     | \$956,983.58     | 49%                       |               |
|                | Project 00 - General            | (\$1,858,354.00) | (\$700.00)        | (\$1,859,054.00) | (\$98,035.95)              | \$0.00       | (\$902,070.42)   | (\$956,983.58)   | 49%                       |               |
|                | Department 810 - County Highway | (\$1,858,354.00) | (\$700.00)        | (\$1,859,054.00) | (\$98,035.95)              | \$0.00       | (\$902,070.42)   | (\$956,983.58)   | 49%                       |               |
|                | Fund 007 - COUNTY HIGHWAY FUND  | \$1,858,354.00   | \$700.00          | \$1,859,054.00   | \$98,035.95                | \$0.00       | \$902,070.42     | \$956,983.58     |                           |               |



# Expense Budget Performance Report

Date Range 12/01/22 - 08/31/23

Include Rollup Account and Rollup to Base Account

| Account        | Account Description                   | Adopted Budget        | Budget Amendments | Amended Budget        | Current Month Transactions | YTD Encumbrances | YTD Transactions     | Budget - YTD Transactions | % Used/ Rec'd |
|----------------|---------------------------------------|-----------------------|-------------------|-----------------------|----------------------------|------------------|----------------------|---------------------------|---------------|
| Fund 062       | COUNTY BRIDGE FUND                    |                       |                   |                       |                            |                  |                      |                           |               |
| Department 850 | County Bridge                         |                       |                   |                       |                            |                  |                      |                           |               |
| Project 00     | General EXPENSE                       |                       |                   |                       |                            |                  |                      |                           |               |
| 4343           | Construction & Engineering            | 380,000.00            | .00               | 380,000.00            | 3,210.00                   | .00              | 40,908.93            | 339,091.07                | 11            |
| 4610           | Transfer                              | .00                   | .00               | .00                   | .00                        | .00              | .00                  | .00                       | +++           |
|                | <b>EXPENSE TOTALS</b>                 | <b>\$380,000.00</b>   | <b>\$0.00</b>     | <b>\$380,000.00</b>   | <b>\$3,210.00</b>          | <b>\$0.00</b>    | <b>\$40,908.93</b>   | <b>\$339,091.07</b>       | <b>11%</b>    |
|                | Project 00 - General Totals           | <b>(\$380,000.00)</b> | <b>\$0.00</b>     | <b>(\$380,000.00)</b> | <b>(\$3,210.00)</b>        | <b>\$0.00</b>    | <b>(\$40,908.93)</b> | <b>(\$339,091.07)</b>     | <b>11%</b>    |
|                | Department 850 - County Bridge Totals | <b>(\$380,000.00)</b> | <b>\$0.00</b>     | <b>(\$380,000.00)</b> | <b>(\$3,210.00)</b>        | <b>\$0.00</b>    | <b>(\$40,908.93)</b> | <b>(\$339,091.07)</b>     | <b>11%</b>    |
|                | Fund 062 - COUNTY BRIDGE FUND Totals  | <b>\$380,000.00</b>   | <b>\$0.00</b>     | <b>\$380,000.00</b>   | <b>\$3,210.00</b>          | <b>\$0.00</b>    | <b>\$40,908.93</b>   | <b>\$339,091.07</b>       | <b>11%</b>    |
|                | Grand Totals                          | <b>\$2,238,354.00</b> | <b>\$700.00</b>   | <b>\$2,239,054.00</b> | <b>\$101,245.95</b>        | <b>\$0.00</b>    | <b>\$942,979.35</b>  | <b>\$1,296,074.65</b>     |               |

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Township(s) listed below, have met all the requirements of doing bridge or other work specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Township(s) for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

| TOWNSHIP | SECTION NUMBER         | AMOUNT  |
|----------|------------------------|---------|
| Blount   | Section 23-01135-00-DR | \$6,500 |

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the September 19, 2023, A.D. Session.

DATED this 19<sup>th</sup> day of September, 2023, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**County Bridge Resolution (062 fund)**

Blount Twp.            Section 23-01135-00-DR

APPROVED BY TRANSPORTATION COMMITTEE:  
On Tuesday September 19, 2023

Joe Eakle            Y   N   A  
Committee Chairperson

Robert Boyd        Y   N   A

Craig Golden        Y   N   A

Kevin Green (VC)   Y   N   A

Mark Steinbaugh    Y   N   A

Mitch Weaver      Y   N   A

Dan Wright         Y   N   A

Resolution Number \_\_\_\_\_

**P E T I T I O N**

PETITION OF BLOUNT ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 23-01135-00-DR Exist. SN 092- NONE Prop. SN 092- NONE

**ESTIMATED COST**

|        | <u>COUNTY</u>   | <u>TOWNSHIP</u> | <u>FEDERAL</u> | <u>TWP BRIDGE</u> | <u>TOTALS</u>    |
|--------|-----------------|-----------------|----------------|-------------------|------------------|
| Const. | \$ <u>6,500</u> | \$ <u>6,500</u> | \$ _____       | \$ _____          | \$ <u>13,000</u> |
| Eng.   | \$ _____        | \$ _____        | \$ _____       | \$ _____          | \$ _____         |

Type & Location Drainage work on Old Ottawa/2100N

---

---

NOW THEREFORE, the said Road District hereby requests county aid in the sum of Six Thousand Five Hundred and No/100 Dollars \$ 6,500.00, for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

  
Highway Commissioner      9-13, 2023  
Date

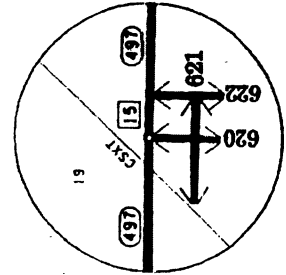
BLOUNT Road District





# BLOUNT

## Section 23-01135-00-DR



JAMESBURG  
T 21 N R 12 W

