

Taxation & Elections Committee  
Tuesday, September 20, 2022  
5:00 PM, 2<sup>nd</sup> Floor, VCAB

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

County Board Chairman Larry Baughn called the Taxation & Elections Committee meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Jerry Hawker, Nancy O’Kane, Becky Stark and Bruce Stark. Tom Morse was excused absent. Joel Bird and Marla Mackiewicz were absent. Also, in attendance; Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Cathy Jenkins – County Clerk, Robyn Heffern – Chief Deputy County Clerk’s Office, Judge Thomas O’Shaughnessy – Chief Judge, Barb Bailey – Election Commission, Sandy Delhaye – Election Commission Director, Tom Mellen – Election Commission, Dave Ryan – Election Commission, Dave Stone – Recorder and Matt Long – Supervisor of Assessment & Board of Review.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Nancy O’Kane motioned, second by Bruce Stark to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – July 12, 2022**

Becky Stark motioned to approve minutes, second by Jerry Hawker. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Election Commission**

Jerry Hawker motioned, second by Nancy O’Kane to discuss. Baughn explained this is moving money that had to be deposited into the revenue line into the expense line. This will allow the Election Commission to spend this money for postage and supplies.

Upon the call of the roll the following members voted yes, to wit: Jerry Hawker, Nancy O’Kane, Becky Stark and Bruce Stark. 4 yes, 3 absent. Motion passed.

### **Agenda Item 6 – Election Commission Budget FY 2022-2023**

Bruce Stark motioned, second by Becky Stark to discuss. Jerry Hawker questioned the increase for the department head. This was the county board action of \$3 per hour and 3.25% for FY2023. All other budget lines remained the same.

Upon the call of the roll the following members voted yes, to wit: Nancy O’Kane, Becky Stark and Bruce Stark. Jerry Hawker voted no. 3 yes, 1 no, 3 absent. Motion passed.

### **Agenda Item 7 – Recorder Budget FY 2022-2023**

Jerry Hawker motioned, second by Becky Stark to discuss. Larry Baughn explained the budget stayed the same as the previous year with the exception of the salary line. Dave Stone thanked the members for allowing the raises as he feels they are very fair.

Upon the call of the roll the following members voted yes, to wit: Jerry Hawker, Nancy O’Kane, Becky Stark and Bruce Stark. 4 yes, 3 absent. Motion passed.

### **Agenda Item 8 – County Clerk Budget FY 2022-2023**

Becky Stark motioned, second by Bruce Stark to discuss. Cathy Jenkins explained the only increases were to the salary line which was increased per County Board action. She also explained there is no

overtime paid during elections. They are working with high school students to help with elections. Upon the call of the roll the following members voted yes, to wit: Jerry Hawker, Nancy O’Kane, Becky Stark and Bruce Stark. 4 yes, 3 absent. Motion passed.

**Agenda Item 9 – Supervisor of Assessments & Board of Review Budget FY 2022-2023**

Jerry Hawker motioned, second by Nancy O’Kane to discuss. Matt Long explained on the SOA budget there was a change to salary lines per County Board action. Also, there was an increase to publication line to put all notices in the paper. In the BOR budget the change was to the salary line per County Board action.

Upon the call of the roll the following members voted yes, to wit: Jerry Hawker, Nancy O’Kane, Becky Stark and Bruce Stark. 4 yes, 3 absent. Motion passed.

**Agenda Item 10 – Executive Session**

None

**Agenda Item 11 - Items of Information**

Chairman Baughn noted that we will have all committee meetings this month with budgets.

**Agenda Item 12 – Adjournment**

County Board Chairman Larry Baughn adjourned the meeting at 5:22 PM.

Minutes by: Cassy Carter, Financial Resources Director