

Special Health & Education Committee
Wednesday, August 23, 2023
5:00 PM, 2nd Floor, Joseph G. Cannon Building

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – August 3, 2023
4. Audience Comments
5. Budget – Mental Health FY2023-2024
6. Budget – Animal Control FY2023-2024
7. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
8. Items of Information
9. Adjournment

Health and Education Committee Meeting
Thursday, August 3, 2023
5:00 PM, 2nd Floor, Joseph G Cannon Building

MINUTES

Agenda Item 1- Call to Order and Roll Call

Acting Committee Chairman Tim McFadden called the Health & Education meeting to order at 5:00 pm. Upon the Roll Call, the following members were present: Kevin Green, Phil Jackson, Phearn Butler, Christine LaMar, and Tim McFadden. (5 present, 0 absent).

Also present were: Larry Baughn – Chairman (via phone), Jana Messmore – Acting Director Health Department, Robyn Heffern - Chief Deputy County Clerk, Cathy Jenkins – County Clerk, Aaron Hird – Superintended ROE, Jerry Hawker – County Board Member, Bill Donahue – Audience Member, Nancy Boose – HR Director, Kasey Snyder – Director Animal Shelter, Steve Laker – Health Department, Clayton Fauver – Finance Director Health Department, Erika Ramsey – Auditor and Cassy Carter - Financial Resources Director.

Agenda Item 2- Adoption/ Amendment to the Agenda

Green motioned to approve agenda, second by Jackson. Motion passed by acclamation.

Agenda Item 3 – Approval of Minutes from August 3, 2023

Motion made by LaMar, second by Butler to approve minutes. Motion passed by acclamation

Agenda Item 4 – Audience Comments

None

Agenda Item 5 – Budget ROE FY2023-2024

Green Motion, second by Butler to discuss.

Aaron Hird explained the budget is the same as the previous year with the exception of the salary line. Per union contract this will be increased by 3.125%.

Upon the call of the roll the following members voted yes, to wit: Green, Jackson, LaMar, Butler and McFadden. 5 yes, 0 absent. Motion passed.

Agenda Item 6 – Budget Health Department & Solid Waste FY2023-2024

Green Motion, second by Butler to discuss.

Clayton Fauver explained the budget is the same as the previous year with the exception of the increased salary line due to union raises. He also explained they received a grant for \$350,000 that will be recorded in the current budget year, but \$253,000 will be remaining for the 2023-2024 budget year.

Upon the call of the roll the following members voted yes, to wit: Green, Jackson, LaMar, Butler and McFadden. 5 yes, 0 absent. Motion passed.

Agenda Item 7 – Ordinance RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Fund

Green motioned, second by McFadden to discuss.

Carter explained this transferring monies from the General Fund into the Animal Control Fund. Baughn explained this was due to the ARPA shortfall. To get the budget to balance, this was shorted with the plan to pay from the ARPA fund so to reserve monies in the General Fund. Conversation ensued on the Animal Control Fund.

Upon the call of the roll the following members voted yes, to wit: Green, Jackson, LaMar, Butler and McFadden. 5 yes, 0 absent. Motion passed.

Agenda Item 8 – Executive Session

None.

Agenda Item 9 - Items of Information

McFadden noted that there has not been a Chairman and Vice Chairman of the Health & Education Committee since March, also two members were not replaced. McFadden requested a Committee on Committees meeting as to fill vacant committee positions. Baughn noted this meeting would take place before the full County Board meeting.

Agenda Item 10 - Adjournment

McFadden adjourned the meeting at 5:48PM.

Minutes by: Cassy Carter, Financial Resources Director

DRAFT



Mental Health 708 Fund Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
Fund	004 - MENTAL HEALTH 708 FUND						
	REVENUE						
	Department 101 - General						
	Project 00 - General						
	PROPERTY TAXES						
3101	Real Estate Taxes	855,560.24	842,966.71	843,815.00	843,815.00	512,531.22	928,196.00
	<i>PROPERTY TAXES Totals</i>	\$855,560.24	\$842,966.71	\$843,815.00	\$843,815.00	\$512,531.22	\$928,196.00
	INTERGOVERNMENTAL REVENUE						
3341	Mental Health First Aid	25,420.00	15,150.00	.00	.00	3,668.50	.00
	<i>INTERGOVERNMENTAL REVENUE Totals</i>	\$25,420.00	\$15,150.00	\$0.00	\$0.00	\$3,668.50	\$0.00
	MISCELLANEOUS REVENUES						
3701	Interest	1,845.94	1,498.85	184.00	184.00	1,016.14	1,280.00
	<i>MISCELLANEOUS REVENUES Totals</i>	\$1,845.94	\$1,498.85	\$184.00	\$184.00	\$1,016.14	\$1,280.00
	OTHER FINANCING SOURCES						
3902	Transfers In	.00	.00	.00	75,000.00	.00	629,709.00
	<i>OTHER FINANCING SOURCES Totals</i>	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$629,709.00
	Project 00 - General Totals	\$882,826.18	\$859,615.56	\$843,999.00	\$918,999.00	\$517,215.86	\$1,559,185.00
	Department 101 - General Totals	\$882,826.18	\$859,615.56	\$843,999.00	\$918,999.00	\$517,215.86	\$1,559,185.00
	REVENUE TOTALS	\$882,826.18	\$859,615.56	\$843,999.00	\$918,999.00	\$517,215.86	\$1,559,185.00
	EXPENSE						
	Department 470 - Mental Health						
	Project 00 - General						
	PERSONNEL SERVICES						
4101	Salary - Personnel	31,399.00	40,146.00	30,435.00	30,435.00	28,986.65	45,362.00
4110	Salary - Department Head	54,075.00	55,698.00	63,976.00	63,976.00	42,160.13	65,975.00
4155	Insurance - Life/Health	11,400.00	11,248.10	8,716.00	8,716.00	7,697.46	11,400.00
	<i>PERSONNEL SERVICES Totals</i>	\$96,874.00	\$107,092.10	\$103,127.00	\$103,127.00	\$78,844.24	\$122,737.00
	SUPPLIES & MATERIALS						
4210	Supplies/Office	68.13	.00	750.00	750.00	.00	750.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$68.13	\$0.00	\$750.00	\$750.00	\$0.00	\$750.00
	OTHER SERVICES & CHARGES						
4251	Travel Expense	885.68	876.46	2,750.00	2,750.00	613.70	2,750.00
4270	Postage	77.95	67.80	500.00	500.00	71.10	500.00
4273	Mental Health First Aid	36,732.79	2,502.40	.00	21,915.50	4,923.19	18,247.00
4279	Printing	.00	.00	250.00	250.00	.00	250.00
4280	Publications	195.60	185.82	300.00	300.00	185.82	300.00
4290	Maint/Repair - Equipment	1,170.80	1,169.85	1,750.00	1,750.00	.00	1,750.00
4361	Contractual/Prof Services	716,921.91	757,497.03	730,845.00	755,207.00	554,322.71	1,408,201.00
4363	Dues/License Fees	2,395.71	2,395.71	3,200.00	3,200.00	2,480.54	3,200.00
4374	Miscellaneous Expenses	.00	.00	.00	75,000.00	.00	.00
	<i>OTHER SERVICES & CHARGES Totals</i>	\$758,380.44	\$764,695.07	\$739,595.00	\$860,872.50	\$562,597.06	\$1,435,198.00
	CAPITAL OUTLAY						
4450	Office Furniture/Equipment	.00	171.74	500.00	500.00	.00	500.00
	<i>CAPITAL OUTLAY Totals</i>	\$0.00	\$171.74	\$500.00	\$500.00	\$0.00	\$500.00
	Project 00 - General Totals	\$855,322.57	\$871,958.91	\$843,972.00	\$965,249.50	\$641,441.30	\$1,559,185.00



Mental Health 708 Fund Budget Worksheet Report

Budget Year 2024

Department 470 - Mental Health	\$855,322.57	\$871,958.91	\$843,972.00	\$965,249.50	\$641,441.30	\$1,559,185.00
EXPENSE TOTALS	\$855,322.57	\$871,958.91	\$843,972.00	\$965,249.50	\$641,441.30	\$1,559,185.00
Fund 004 - MENTAL HEALTH 708						
REVENUE TOTALS	\$882,826.18	\$859,615.56	\$843,999.00	\$918,999.00	\$517,215.86	\$1,559,185.00
EXPENSE TOTALS	\$855,322.57	\$871,958.91	\$843,972.00	\$965,249.50	\$641,441.30	\$1,559,185.00
Fund 004 - MENTAL HEALTH 708	\$27,503.61	(\$12,343.35)	\$27.00	(\$46,250.50)	(\$124,225.44)	\$0.00

Proposed Budget for 23-24	22/23	23/24	23/24
<u>INCOME</u>		Minimum	
TAXES	843,815*		
Interest	184		
TOTAL INCOME	843,999		
GENERAL			
CSP/Admin. Asst. Salary	43,791 30,435 + 13,156**	45,362	
Exec. Salary	63,821	65,975	
Health Ins.	<u>12,540</u> 8,716 + 3,824**	<u>11,400</u>	
TOTAL	102,972	122,737	
OFFICE SUPPLIES – TOTAL	750	750	
OTHER SERVICES & CHARGES			
Travel Expense	2,750	2,750	
Telephone	0	0	
Postage	500	500	
Mental Health First Aid Training		18,247	
Printing	250	250	
Publications	300	300	
Maint/Repair Eqpt.	1,750	1,750	
Dues/License Fees	3,200	3,200	
MISC Expenses	0	?	
CONTRACTUAL SERVICES	<u>730,845*</u>	<u>755,207</u>	1,408,201
TOTAL	739,595	782,204	
OFFICE FURN./EQPT. – TOTAL	<u>500</u>	<u>500</u>	
BUDGET TOTAL	843,817*	906,191	1,559,185

*Any increase in the levy or any additional funding will go into the Contractual Services Line Item.

**From ARPA (COVID) Budget line



Animal Control Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
Fund 001 - GENERAL FUND							
EXPENSE							
Department 440 - Animal Control							
Project 00 - General							
<i>TRANSFERS</i>							
4610	Transfer	311,649.00	311,649.00	461,649.00	461,649.00	461,649.00	893,429.00
	<i>TRANSFERS Totals</i>	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
	Project 00 - General Totals	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
	Department 440 - Animal	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
	EXPENSE TOTALS	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
Fund 001 - GENERAL FUND Totals							
	EXPENSE TOTALS	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
Fund	001 - GENERAL FUND Totals	<u>(\$311,649.00)</u>	<u>(\$311,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$893,429.00)</u>
Net Grand Totals							
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	<u>\$311,649.00</u>	<u>\$311,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$461,649.00</u>	<u>\$893,429.00</u>
	Net Grand Totals	<u>(\$311,649.00)</u>	<u>(\$311,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$461,649.00)</u>	<u>(\$893,429.00)</u>



Animal Control Fund Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
Fund 011 - ANIMAL CONTROL FUND							
REVENUE							
Department 101 - General							
Project 00 - General							
LICENSES & PERMITS							
3203	Rabies/Tags Fees	121,583.09	.00	130,000.00	130,000.00	.00	160,000.00
3208.01	Rabies Tags Dogs 1 Yr	11,393.99	99,513.02	.00	.00	68,821.38	.00
3208.02	Rabies Tags Dogs 3 Yr	7,292.50	29,962.42	.00	.00	18,846.26	.00
3208.03	Rabies Tags Cats 1 Yr	1,952.00	18,000.68	.00	.00	13,350.00	.00
3208.04	Rabies Tags Cats 3 Yr	264.00	2,653.78	.00	.00	1,701.00	.00
<i>LICENSES & PERMITS Totals</i>		\$142,485.58	\$150,129.90	\$130,000.00	\$130,000.00	\$102,718.64	\$160,000.00
INTERGOVERNMENTAL REVENUE							
3328	Special Circumstance -	.00	3,200.00	.00	.00	11,288.90	.00
<i>INTERGOVERNMENTAL REVENUE</i>		\$0.00	\$3,200.00	\$0.00	\$0.00	\$11,288.90	\$0.00
CHARGES FOR SERVICES							
3501.07	Public & Co Fees Animal	93,780.29	107,054.39	160,000.00	160,000.00	92,405.33	160,000.00
3508	Prepaid Rabies Vaccine	7,484.82	4,220.68	10,000.00	10,000.00	3,514.72	10,000.00
3550	Adoption Fees	36,226.10	40,847.66	52,000.00	52,000.00	25,976.22	48,000.00
3551	Boarding Fees	14,561.01	5,027.30	4,000.00	4,000.00	4,231.27	7,000.00
3552	Processing/Impound Fees	3,237.15	2,934.59	2,000.00	2,000.00	2,672.19	2,000.00
3553	Euthanasia Requests	1,146.40	330.00	500.00	500.00	844.45	500.00
3554	Reclaim & Misc Fees	14,639.74	95.10	20,000.00	20,000.00	413.40	500.00
3555	Microchips	5,299.15	3,577.30	6,000.00	6,000.00	1,864.68	3,500.00
3557	Non-Rabies Vaccines	201.99	1,142.52	1,500.00	1,500.00	1,497.45	1,500.00
3558	In-House Spay/Neuter	2,290.71	1,248.00	10,000.00	10,000.00	46.00	.00
3559	Vaccine Clinics	800.00	72.00	2,000.00	2,000.00	49.95	500.00
3562	Dog/Cat Tag Late Fees	1,048.45	3,002.24	1,000.00	1,000.00	1,272.70	1,500.00
3563	Inter/Gov Animal Control	.00	14,835.50	.00	.00	.00	.00
<i>CHARGES FOR SERVICES Totals</i>		\$180,715.81	\$184,387.28	\$269,000.00	\$269,000.00	\$134,788.36	\$235,000.00
MISCELLANEOUS REVENUES							
3701	Interest	284.12	514.79	.00	.00	611.06	500.00
3713	Owner Owed Medical	.00	.00	500.00	500.00	.00	500.00
3728	Foundation Reimbursements	1,728.00	.00	3,000.00	3,000.00	.00	.00
<i>MISCELLANEOUS REVENUES Totals</i>		\$2,012.12	\$514.79	\$3,500.00	\$3,500.00	\$611.06	\$1,000.00
OTHER FINANCING SOURCES							
3902	Transfers In	311,649.00	311,649.00	461,649.00	461,649.00	461,649.00	893,429.00
3903	NSF Checks	(351.92)	.00	800.00	800.00	.00	800.00
3913	Foundation Spay/Neuter	1,351.00	.00	5,000.00	5,000.00	.00	5,000.00
3914	Misc Income	(1,086.38)	4.82	100.00	100.00	.00	100.00
3915	Donations & Sponsors	31,963.39	32,504.67	25,000.00	25,000.00	27,525.25	35,000.00
3917	Community Spay / Neuter	940.00	5,096.74	.00	.00	5,799.21	5,000.00
<i>OTHER FINANCING SOURCES</i>		\$344,465.09	\$349,255.23	\$492,549.00	\$492,549.00	\$494,973.46	\$939,329.00
Project 00 - General Totals		\$669,678.60	\$687,487.20	\$895,049.00	\$895,049.00	\$744,380.42	\$1,335,329.00
Department 101 - General Totals		\$669,678.60	\$687,487.20	\$895,049.00	\$895,049.00	\$744,380.42	\$1,335,329.00
REVENUE TOTALS		\$669,678.60	\$687,487.20	\$895,049.00	\$895,049.00	\$744,380.42	\$1,335,329.00



Animal Control Fund Budget Worksheet Report

Budget Year 2024

EXPENSE

Department **440 - Animal Control**

Project **00 - General**

PERSONNEL SERVICES

4101	Salary - Personnel	345,997.45	382,428.75	425,829.00	420,829.00	384,368.11	701,782.00
4104	Salary - Overtime	28,677.99	25,792.32	31,080.00	36,080.00	33,397.71	67,500.00
4110	Salary - Department Head	64,511.81	66,068.56	68,635.00	68,635.00	46,039.52	77,537.00
4155	Insurance - Life/Health	100,250.00	90,700.00	157,740.00	157,740.00	72,525.00	144,600.00
<i>PERSONNEL SERVICES Totals</i>		\$539,437.25	\$564,989.63	\$683,284.00	\$683,284.00	\$536,330.34	\$991,419.00

SUPPLIES & MATERIALS

4210	Supplies/Office	2,165.10	2,673.93	3,000.00	3,000.00	2,170.84	3,000.00
4211	Supplies/Forms	876.00	.00	1,000.00	1,000.00	139.00	1,000.00
4220	Materials	37,103.05	43,875.15	38,000.00	38,000.00	36,497.62	76,000.00
4221	Fuel	12,950.37	15,000.00	15,000.00	9,522.00	9,307.82	15,000.00
4227	Supplies/Drugs/Nursing	73,421.57	69,974.32	70,000.00	71,700.00	57,341.21	115,000.00
4238	Special Circumstances	18,377.38	.00	4,963.00	43,741.00	36,875.17	10,000.00
<i>SUPPLIES & MATERIALS Totals</i>		\$144,893.47	\$131,523.40	\$131,963.00	\$166,963.00	\$142,331.66	\$220,000.00

OTHER SERVICES & CHARGES

4251	Travel Expense	617.67	493.88	500.00	500.00	.00	500.00
4260	Telephone	4,292.27	3,756.87	5,000.00	5,000.00	1,910.15	5,000.00
4261	Owner Owed Medical Fees	.00	.00	500.00	500.00	.00	500.00
4270	Postage	2,239.39	1,023.30	2,000.00	2,000.00	1,112.01	2,000.00
4290	Maint/Repair - Equipment	.00	.00	750.00	.00	.00	.00
4291	Maint/Repair - Vehicles	3,237.88	1,792.10	4,500.00	4,500.00	1,821.40	4,500.00
4294	Maint/Repair - Buildings	481.86	229.03	500.00	500.00	11.99	500.00
4299	U of I Spayed & Neutered	424.30	.00	2,500.00	2,500.00	1,125.45	2,500.00
4308	Community Spay/Neuter	3,118.45	.00	18,500.00	18,500.00	1,863.20	18,500.00
4331	Uniforms	1,724.30	1,536.84	1,600.00	2,510.00	2,478.20	2,510.00
4361	Contractual/Prof Services	3,014.60	2,184.53	3,500.00	3,500.00	1,727.27	3,500.00
4363	Dues/License Fees	826.25	442.25	500.00	500.00	202.25	500.00
4364	Education/Training	980.00	380.00	1,500.00	1,500.00	1,152.00	2,000.00
4369	Prepaid Rabies Vaccinations	2,318.50	561.76	5,000.00	5,000.00	190.00	5,000.00
4374	Miscellaneous Expenses	13,094.76	35,700.67	400.00	240.00	.00	400.00
4375	Donations Expense	13,614.98	15,189.68	25,000.00	25,000.00	4,233.00	35,000.00
<i>OTHER SERVICES & CHARGES</i>		\$49,985.21	\$63,290.91	\$72,250.00	\$72,250.00	\$17,826.92	\$82,910.00

CAPITAL OUTLAY

4450	Office Furniture/Equipment	260.82	50.97	500.00	500.00	128.00	500.00
4451	Vehicle Lease/Purchase	.00	.00	.00	.00	.00	40,000.00
<i>CAPITAL OUTLAY Totals</i>		\$260.82	\$50.97	\$500.00	\$500.00	\$128.00	\$40,500.00

TRANSFERS

4606	Foundation Spay/Neuter	.00	.00	500.00	500.00	.00	500.00
<i>TRANSFERS Totals</i>		\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00

Project **00 - General** Totals **\$734,576.75** **\$759,854.91** **\$888,497.00** **\$923,497.00** **\$696,616.92** **\$1,335,329.00**

Department **440 - Animal** **\$734,576.75** **\$759,854.91** **\$888,497.00** **\$923,497.00** **\$696,616.92** **\$1,335,329.00**

EXPENSE TOTALS **\$734,576.75** **\$759,854.91** **\$888,497.00** **\$923,497.00** **\$696,616.92** **\$1,335,329.00**



Animal Control Fund Budget Worksheet Report

Budget Year 2024

Fund 011 - ANIMAL CONTROL

REVENUE TOTALS	\$669,678.60	\$687,487.20	\$895,049.00	\$895,049.00	\$744,380.42	\$1,335,329.00
EXPENSE TOTALS	\$734,576.75	\$759,854.91	\$888,497.00	\$923,497.00	\$696,616.92	\$1,335,329.00
Fund 011 - ANIMAL CONTROL	(\$64,898.15)	(\$72,367.71)	\$6,552.00	(\$28,448.00)	\$47,763.50	\$0.00
Net Grand Totals						
REVENUE GRAND TOTALS	\$669,678.60	\$687,487.20	\$895,049.00	\$895,049.00	\$744,380.42	\$1,335,329.00
EXPENSE GRAND TOTALS	\$734,576.75	\$759,854.91	\$888,497.00	\$923,497.00	\$696,616.92	\$1,335,329.00
Net Grand Totals	(\$64,898.15)	(\$72,367.71)	\$6,552.00	(\$28,448.00)	\$47,763.50	\$0.00

Animal Regulations and Shelter Budget

December 1st, 2023- November 30th, 2024

GENERAL FUND

Salary

4101 Salary Personnel \$701,782.00 includes increases negotiated with the new Union Contract.

4104 Salary Overtime \$67,500.00 reflects increase in hourly wages.

4110 Salary Department Head \$77,537.00 reflects increase in salaries across departments.

Total Salary for Personnel is \$846,819.00

This amount is reflective of the true and transparent estimated cost for personnel in 2024, including estimated overtime for case management, union negotiated contract increases and Dept Head standard increase.

Supplies and Materials

4210 Supplies/Office \$3,000.00 (no change)

4211 Supplies/Forms \$1,000.00 (no change)

4220 Materials \$76,000.00

Increased from \$38,000 to represent a true and transparent estimated cost of Materials to support the Department throughout 2024.

4221 Fuel \$15,000.00 (no change)

4227 Supplies/Drugs/Nursing \$115,000.00

Increased from \$71,700 to represent a true and transparent estimated cost of Supplies/Drugs & Nursing to support the Department throughout 2024.

4238 Special Circumstances \$10,000.00

Supplies and materials cover all administrative needs for Animal Reg as well as all supplies, cleaning supplies, medications, surgery materials, veterinary care invoices, vaccinations, microchips, animal control equipment and items needed to repair broken or malfunctioning equipment, etc. This category includes the cost to operate the kennels, maintain the health and welfare of the animals and the safety of staff.

The increase in these lines is reflective of the rise in cost of supplies due to inflation. There has also been an increase in cost for animals to receive veterinary care and emergency care at local clinics, when needed. These lines also reflect a more accurate representation of what is transferred into each line by the end of each budget year.

Special Circumstances normally starts with a balance of \$0.00. For 2024 there will be \$10,000 in this line, which will be reserved for emergency use on any large-scale animal seizures. Should there be no emergency cases arise in 2024, this \$10,000 will remain in the line and return to the general fund.

Total Supplies and Materials is \$220,000 which is an increase of \$88,037.

Other Services and Charges

4251 Travel Expense \$500.00 (no change)

4260 Telephone \$5,000.00 (no change)

4261 Owner Owed Medical Fees \$500.00 (no change)

This line is for medical expenses that are accrued and spent from Supplies/Drugs/Nursing on an owned animal and that will be reimbursed to Animal Regulation by the animal owner.

4270 Postage \$2000.00 (no change)

4290 Maint/Repair-Equipment \$0.00 (decreased from \$750.00)

4291 Maint/Repair Vehicles \$4,500.00 (no change)

4294 Maint/Repair-Buildings \$500.00 (no change)

4299 U of I Spayed/Neutered \$2,500.00 (no change)

4308 Community Spay/Neuter \$18,500.00 (no change)

4331 Uniforms \$2,510.00

This line was increased to reflect the need to provide kennel staff with shirts and boots as well as animal control officers winter jackets.

4361 Contractual and Professional \$3,500.00 (no change)

4363 Dues/License Fees \$500.00 (no change)

4364 Education/Training \$2,000.00

This line was increased to cover the cost of employee certifications (CVT, CET)

4369 Prepaid Rabies Vaccinations \$5,000.00 (no change)

This line is where we pay local DVM clinics for prepaid rabies vaccinations for adopted animals and returned to owner animals that need rabies vaccines.

4374 Miscellaneous Expenses \$400.00 (no change)

437 Donations Expense \$35,000.00

This line has been increased to reflect the increased revenue line for donations.

Other services and charges cover a wide variety of categories. We have been able to update processes and staff training to allow for as many things to be done in house vs outsourced for a higher fee. We also have two Veterinarians on staff which have helped to reduce the cost of sending animals out of the shelter for rabies vaccinations and neuter surgeries.

Total Other Services and Charges is \$82,910.00 which is an increase of \$10,660.00.

Capital Outlay

4450 Office Furniture/Equipment \$500.00 (no change)

4451 Vehicle Lease/Purchase \$40,000.00

We have been waiting for a truck for 1.5-2 years. Only having 2 trucks has been a challenge and Officer Hueston's truck is going to be out of commission at any point. Once we are down 2 trucks, Officer's will have to ride together or will not be able to respond.

Foundation Spay/Neuter

4606 Foundation Spay/Neuter \$500 (no change)