

Special Health & Education Committee
Thursday, August 3, 2023
5:00 PM, 2nd Floor, Joseph G. Cannon Building

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – May 18, 2023
4. Audience Comments
5. Budget – ROE FY2023-2024
6. Budget – Health Department & Solid Waste FY2023-2024
7. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Fund
8. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
9. Items of Information
10. Adjournment

Health and Education Committee Meeting
Thursday, May 18, 2023
5:00 PM, 2nd Floor, Joseph G Cannon Building

MINUTES

Agenda Item 1- Call to Order and Roll Call

Chairman Larry Baughn called the Health & Education meeting to order at 5:00 pm. Upon the Roll Call, the following members were present: Larry Baughn, Kevin Green, Christine LaMar, Phearn Butler and Tim McFadden. Excused absent was Phil Jackson. (5 present, 1 absent).

Also present were: Bill Donahue - County Board Risk Consultant, Jacqueline Lacy – State’s Attorney, Erika Ramsey – Auditor, Aaron Hird – Regional Office of Education, Kasey Snyder – Director Animal Shelter, Jerry Hawker – County Board Member and Cassy Carter - Financial Resources Director.

Agenda Item 2- Adoption/ Amendment to the Agenda

McFadden motioned to approve agenda, second by Butler. Motion passed by acclamation.

Agenda Item 3 – Approval of Minutes from January 19, 2023

Motion made by McFadden, second by LaMar to approve minutes. Motion passed by acclamation

Agenda Item 4 – Audience Comments

None

Agenda Item 5 – Ordinance RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health Board 708 - \$78,668.50

Mc Fadden motioned, second by LaMar to discuss.

Chairman Baughn explained this is an allowed expense to move money from the OPIOID settlement line into the Mental Health fund. Lacey explained this would be used in conjunction with STEP Recovery. This is for sober living and will work closely with drug court, AA and NA meetings.

Upon the call of the roll the following members voted yes, to wit: Baughn, Green, LaMar, Butler and McFadden. 5 yes, 1 absent. Motion passed.

Agenda Item 6 – Ordinance RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$7,061.00

LaMar motioned, second by McFadden to discuss.

Hird explained this is money that comes in from the state yearly. A budget amendment is then needed to move this money into the county salary line. This will allow this money to pay the ROE employees their yearly bonus from the state. Butler inquired about the number of employees whom will receive this. Hird noted he has three employees, all of whom would receive a portion.

Upon the call of the roll the following members voted yes, to wit: Baughn, Green, LaMar, Butler and McFadden. 5 yes, 1 absent. Motion passed.

Agenda Item 7 – Ordinance RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter - \$35,000.00

Butler motioned, second by McFadden to discuss.

Snyder explained this amendment is needed due to the added expenses from the animal cruelty case. Lacy stated the Animal Shelter employees worked very closely with the State’s Attorney office and followed their direction. Hawker handed out the estimated expenses and questioned the high cost for the two rabbits. Snyder explained the fees on this are to the shelter. These fees are to the shelter and is not actually an expense the county has to pay. Butler inquired on using standard suppliers for better rates. McFadden asked if they can get a bid now for expenses, this should be lower since not as much vet care is now needed. Conversation ensued on the current animal cruelty case and expenses.

Upon the call of the roll the following members voted yes, to wit: Baughn, Green, LaMar, Butler and McFadden. 5 yes, 1 absent. Motion passed.

Agenda Item 8 – Executive Session

None.

Agenda Item 9 - Items of Information

Chairman Baughn passed out an update from Jana Messmore, Interim Public Health Administrator, regarding the Health Department and various updates/activities. He also stated, Jana has decided to not take the Public Health Administrator position due to her obligations outside of work with her children.

Snyder announced good news that the Animal Shelter received a grant for \$21,000 from “Best Friends”. This is to be used to improve the quality of the animal’s life.

Agenda Item 10 - Adjournment

Chairman Baughn adjourned the meeting at 5:26PM.

Minutes by: Cassy Carter, Financial Resources Director

DRAFT

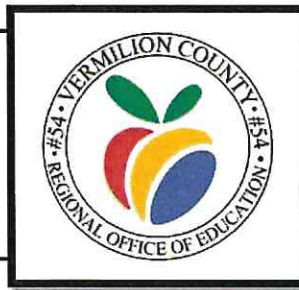


ROE Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
Fund 001 - GENERAL FUND							
EXPENSE							
Department 420 - Regional Superintendent							
Project 00 - General							
PERSONNEL SERVICES							
4101	Salary - Personnel	80,867.06	93,807.61	114,333.00	114,333.00	67,076.63	117,927.00
4155	Insurance - Life/Health	11,400.00	950.00	.00	.00	.00	.00
<i>PERSONNEL SERVICES Totals</i>		\$92,267.06	\$94,757.61	\$114,333.00	\$114,333.00	\$67,076.63	\$117,927.00
SUPPLIES & MATERIALS							
4210	Supplies/Office	1,443.57	968.19	1,950.00	1,950.00	.00	1,950.00
<i>SUPPLIES & MATERIALS Totals</i>		\$1,443.57	\$968.19	\$1,950.00	\$1,950.00	\$0.00	\$1,950.00
OTHER SERVICES & CHARGES							
4251	Travel Expense	2,124.08	1,809.03	5,800.00	5,800.00	1,593.19	5,800.00
4265	Contractual/Communications	1,463.64	1,501.43	1,470.00	1,470.00	963.17	1,470.00
4270	Postage	500.00	2,260.00	260.00	260.00	.00	260.00
4280	Publications	611.13	305.00	600.00	600.00	.00	600.00
4290	Maint/Repair - Equipment	735.92	703.92	800.00	800.00	351.96	800.00
4361	Contractual/Prof Services	7,895.00	7,200.00	10,200.00	10,200.00	.00	10,200.00
<i>OTHER SERVICES & CHARGES Totals</i>		\$13,329.77	\$13,779.38	\$19,130.00	\$19,130.00	\$2,908.32	\$19,130.00
CAPITAL OUTLAY							
4450	Office Furniture/Equipment	.00	.00	500.00	500.00	.00	500.00
<i>CAPITAL OUTLAY Totals</i>		\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
Project 00 - General Totals		\$107,040.40	\$109,505.18	\$135,913.00	\$135,913.00	\$69,984.95	\$139,507.00
Project 59 - School Service							
PERSONNEL SERVICES							
4101	Salary - Personnel	7,500.00	4,250.00	.00	.00	.00	.00
<i>PERSONNEL SERVICES Totals</i>		\$7,500.00	\$4,250.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 59 - School Service Totals		\$7,500.00	\$4,250.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 420 - Regional		\$114,540.40	\$113,755.18	\$135,913.00	\$135,913.00	\$69,984.95	\$139,507.00
EXPENSE TOTALS		\$114,540.40	\$113,755.18	\$135,913.00	\$135,913.00	\$69,984.95	\$139,507.00
Fund 001 - GENERAL FUND Totals							
EXPENSE TOTALS		\$114,540.40	\$113,755.18	\$135,913.00	\$135,913.00	\$69,984.95	\$139,507.00
Fund 001 - GENERAL FUND Totals		(\$114,540.40)	(\$113,755.18)	(\$135,913.00)	(\$135,913.00)	(\$69,984.95)	(\$139,507.00)
Net Grand Totals							
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$114,540.40	\$113,755.18	\$135,913.00	\$135,913.00	\$69,984.95	\$139,507.00
Net Grand Totals		(\$114,540.40)	(\$113,755.18)	(\$135,913.00)	(\$135,913.00)	(\$69,984.95)	(\$139,507.00)

Courtney Dudley
Assistant Regional Superintendent
cdudley@roe54.org



Aaron Hird
Regional Superintendent
ahird@roe54.org

Regional Office of Education #54 Budget

July 25, 2023

Vermilion County Health and Education Committee

The FY24 ROE budget would be identical to the FY23 budget except in the employee salary line. The FY24 budget includes a boost to the salary line that the County Board has approved for the County's employees. Salaries and insurance increases do not include the Regional Superintendent and Asst. Regional Superintendent that are paid by the State of Illinois.

Supplies/Office remain the same at \$1,950.

Travel Expense remain the same at \$5,800.

Contractual/Communications remain the same at \$1470.

Postage remain the same at \$260.

Publications remain the same at \$600.

Maintenance/Repair- Equipment remain the same at \$800

Contractual/Professional Services remain the same at \$10,200.

Office Furniture/Equip - remain the same at \$500

The contractual/professionalservices line covers the cost of Financial Preparations for the Office of the Audit General that is still required by code at this time.

I look forward to meeting with the Health and Education Committee this week to discuss the budget and any questions that you may have for me at this time.

Sincerely,

Aaron Hird



Journal Register Report

Pay Date Range 06/04/23 - 06/17/23
 Sort by Department - G/L Account - Employee
 Pay Batch 06/23/23

Employee Amount 26.1 3.125%

Source	Source Detail	Amount
Primary Department 420 - Regional Supt of Schools G/L Account 001.110.44.4101 - GENERAL FUND.County Board.W I B Employee Grant.Salary - Personnel		
3768 Light, Lindsay Erin		
G/L Account 001.110.44.4101 - GENERAL FUND.County Board.W I B Employee Grant.Salary - Personnel	Totals	25,000.00
		1,034.48
		\$1,034.48
G/L Account 001.420.00.4101 - GENERAL FUND.Regional Superintendent.General.Salary - Personnel		
4044 Bush, Micki Ann		
4846 Johnson, Jamie Jolene		
3768 Light, Lindsay Erin		
G/L Account 001.420.00.4101 - GENERAL FUND.Regional Superintendent.General.Salary - Personnel	Totals	117,926.77
		891.36
		23,264.50
		23,991.51
		1,758.69
		45,901.81
		47,336.24
		1,731.30
		45,186.93
		46,599.02
		\$4,381.35



Health Department & Solid Waste Budget Worksheet Report

Budget Year 2024

Account	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Department Request
Fund 003 - VERMILION CO HEALTH DEPARTMENT							
REVENUE							
Department 101 - General							
Project 00 - General							
<i>PROPERTY TAXES</i>							
3101	Real Estate Taxes	321,452.48	328,748.59	329,006.00	329,006.00	199,848.53	329,006.00
	<i>PROPERTY TAXES Totals</i>	\$321,452.48	\$328,748.59	\$329,006.00	\$329,006.00	\$199,848.53	\$329,006.00
<i>INTERGOVERNMENTAL REVENUE</i>							
3330	Basic Health/HProtection	137,324.39	448,659.57	223,565.00	223,565.00	.00	223,565.00
3332	WIC Revenue	318,575.70	321,243.30	391,730.00	391,730.00	269,248.50	438,971.00
3356	IEPA/SWE	8,998.49	25,541.29	45,000.00	45,000.00	30,901.94	45,000.00
3448	Emergency Public Health/Wnv	12,955.61	14,551.11	15,207.00	15,207.00	4,328.11	15,207.00
3451	IDPA/BIO Terrorism	75,630.15	63,646.04	67,343.00	67,343.00	43,060.64	65,520.00
3452	Cures Grant	(163,940.00)	.00	.00	.00	.00	.00
3453	Covid-19 Contact Tracing	31,576.00	.00	.00	.00	.00	.00
3455	SIPA	.00	.00	.00	.00	.00	.00
	<i>INTERGOVERNMENTAL REVENUE Totals</i>	\$421,120.34	\$873,641.31	\$742,845.00	\$742,845.00	\$347,539.19	\$788,263.00
<i>CHARGES FOR SERVICES</i>							
3507	Health Fees	286,979.71	342,646.82	399,979.00	399,979.00	190,982.45	310,000.00
	<i>CHARGES FOR SERVICES Totals</i>	\$286,979.71	\$342,646.82	\$399,979.00	\$399,979.00	\$190,982.45	\$310,000.00
<i>MISCELLANEOUS REVENUES</i>							
3701	Interest	7,018.52	7,591.65	9,000.00	9,000.00	653.71	9,000.00
3710	Miscellaneous	686,460.30	485,271.10	300,000.00	300,000.00	165,950.45	150,000.00
	<i>MISCELLANEOUS REVENUES Totals</i>	\$693,478.82	\$492,862.75	\$309,000.00	\$309,000.00	\$166,604.16	\$159,000.00
<i>OTHER FINANCING SOURCES</i>							
3902	Transfers In	.00	.00	.00	.00	.00	.00
	<i>OTHER FINANCING SOURCES Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Project 00 - General Totals	\$1,723,031.35	\$2,037,899.47	\$1,780,830.00	\$1,780,830.00	\$904,974.33	\$1,586,269.00
	Department 101 - General Totals	\$1,723,031.35	\$2,037,899.47	\$1,780,830.00	\$1,780,830.00	\$904,974.33	\$1,586,269.00
	REVENUE TOTALS	\$1,723,031.35	\$2,037,899.47	\$1,780,830.00	\$1,780,830.00	\$904,974.33	\$1,586,269.00
EXPENSE							
Department 445 - Health Department							
Project 00 - General							
<i>PERSONNEL SERVICES</i>							
4101	Salary - Personnel	1,153,658.85	1,055,928.43	1,278,832.00	1,278,832.00	683,519.60	1,301,497.00
4110	Salary - Department Head	90,539.00	93,256.00	102,754.00	102,754.00	50,799.80	105,966.00
4155	Insurance - Life/Health	137,874.98	113,777.99	166,200.00	166,200.00	95,242.00	166,800.00
	<i>PERSONNEL SERVICES Totals</i>	\$1,382,072.83	\$1,262,962.42	\$1,547,786.00	\$1,547,786.00	\$829,561.40	\$1,574,263.00
<i>SUPPLIES & MATERIALS</i>							
4210	Supplies/Office	11,015.59	11,054.15	12,000.00	12,000.00	9,297.31	12,000.00
4211	Supplies/Forms	8,598.19	2,799.00	12,000.00	12,000.00	1,880.39	12,000.00
4218	Supplies/Educational	854.17	188.63	1,311.00	1,311.00	352.73	1,311.00
4231	Supplies/Consumable/Clinical	91,469.50	79,976.16	136,500.00	136,500.00	34,568.32	136,500.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$111,937.45	\$94,017.94	\$161,811.00	\$161,811.00	\$46,098.75	\$161,811.00
<i>OTHER SERVICES & CHARGES</i>							
4251	Travel Expense	20,346.37	27,500.17	28,524.00	28,524.00	11,804.04	28,524.00
4260	Telephone	20,678.02	21,488.57	22,000.00	22,000.00	10,969.96	22,000.00
4270	Postage	3,457.37	5,937.54	7,500.00	7,500.00	2,107.50	7,500.00
4275	Rent	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
4290	Maint/Repair - Equipment	5,896.20	5,498.58	9,600.00	9,600.00	1,291.00	9,600.00
4307	Registration Births & Deaths	21,412.00	19,964.00	25,000.00	25,000.00	11,556.00	25,000.00



Health Department & Solid Waste Budget Worksheet Report

Budget Year 2024

4361	Contractual/Prof Services	74,049.50	111,155.01	157,000.00	157,000.00	49,888.10	157,000.00
4363	Dues/License Fees	2,935.21	1,540.06	1,404.00	1,404.00	1,357.50	2,000.00
4364	Education/Training	3,669.20	9,318.87	10,001.00	10,001.00	2,970.89	10,001.00
<i>OTHER SERVICES & CHARGES Totals</i>		\$167,443.87	\$217,402.80	\$276,029.00	\$276,029.00	\$106,944.99	\$276,625.00
CAPITAL OUTLAY							
4450	Office Furniture/Equipment	28,158.60	102,934.32	70,000.00	70,000.00	42,949.04	70,000.00
<i>CAPITAL OUTLAY Totals</i>		\$28,158.60	\$102,934.32	\$70,000.00	\$70,000.00	\$42,949.04	\$70,000.00
TRANSFERS							
4610	Transfer	.00	.00	15,000.00	15,000.00	.00	15,000.00
<i>TRANSFERS Totals</i>		\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
Project 00 - General Totals		\$1,689,612.75	\$1,677,317.48	\$2,070,626.00	\$2,070,626.00	\$1,025,554.18	\$2,097,699.00
Department 445 - Health Department Totals		\$1,689,612.75	\$1,677,317.48	\$2,070,626.00	\$2,070,626.00	\$1,025,554.18	\$2,097,699.00
EXPENSE TOTALS		\$1,689,612.75	\$1,677,317.48	\$2,070,626.00	\$2,070,626.00	\$1,025,554.18	\$2,097,699.00
Fund 003 - VERMILION CO HEALTH							
REVENUE TOTALS		\$1,723,031.35	\$2,037,899.47	\$1,780,830.00	\$1,780,830.00	\$904,974.33	\$1,586,269.00
EXPENSE TOTALS		\$1,689,612.75	\$1,677,317.48	\$2,070,626.00	\$2,070,626.00	\$1,025,554.18	\$2,097,699.00
Fund 003 - VERMILION CO HEALTH		\$33,418.60	\$360,581.99	(\$289,796.00)	(\$289,796.00)	(\$120,579.85)	(\$511,430.00)
Fund 066 - VC SOLID WASTE MANAGEMENT							
REVENUE							
Department 101 - General							
Project 00 - General							
INTERGOVERNMENTAL REVENUE							
3324	Grant Funds	.00	.00	15,000.00	15,000.00	.00	15,000.00
<i>INTERGOVERNMENTAL REVENUE Totals</i>		\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
CHARGES FOR SERVICES							
3518	Landfill Surcharge Fees	260,633.68	285,492.29	286,736.00	286,736.00	141,944.41	286,736.00
<i>CHARGES FOR SERVICES Totals</i>		\$260,633.68	\$285,492.29	\$286,736.00	\$286,736.00	\$141,944.41	\$286,736.00
MISCELLANEOUS REVENUES							
3701	Interest	6,067.20	6,650.31	.00	.00	287.63	.00
<i>MISCELLANEOUS REVENUES Totals</i>		\$6,067.20	\$6,650.31	\$0.00	\$0.00	\$287.63	\$0.00
OTHER FINANCING SOURCES							
3902	Transfers In	.00	.00	.00	.00	.00	.00
<i>OTHER FINANCING SOURCES Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 00 - General Totals		\$266,700.88	\$292,142.60	\$301,736.00	\$301,736.00	\$142,232.04	\$301,736.00
Department 101 - General Totals		\$266,700.88	\$292,142.60	\$301,736.00	\$301,736.00	\$142,232.04	\$301,736.00
REVENUE TOTALS		\$266,700.88	\$292,142.60	\$301,736.00	\$301,736.00	\$142,232.04	\$301,736.00
EXPENSE							
Department 660 - VC Solid Waste Management							
Project 00 - General							
PERSONNEL SERVICES							
4101	Salary - Personnel	79,043.13	77,266.27	110,386.00	110,386.00	60,207.60	103,851.00
4150	IMRF	(128,461.00)	.00	.00	.00	.00	.00
4155	Insurance - Life/Health	55,032.00	43,700.00	50,160.00	50,160.00	13,880.56	22,800.00
<i>PERSONNEL SERVICES Totals</i>		\$5,614.13	\$120,966.27	\$160,546.00	\$160,546.00	\$74,088.16	\$126,651.00
SUPPLIES & MATERIALS							
4210	Supplies/Office	4,520.39	5,247.74	9,000.00	9,000.00	2,171.95	9,000.00
4211	Supplies/Forms	.00	.00	950.00	950.00	.00	950.00
<i>SUPPLIES & MATERIALS Totals</i>		\$4,520.39	\$5,247.74	\$9,950.00	\$9,950.00	\$2,171.95	\$9,950.00
OTHER SERVICES & CHARGES							
4251	Travel Expense	9,420.08	11,760.36	10,527.00	10,527.00	9,161.62	10,527.00
4275	Rent	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00



Health Department & Solid Waste Budget Worksheet Report

Budget Year 2024

4361	Contractual/Prof Services	35,173.95	29,865.18	60,000.00	60,000.00	29,422.82	60,000.00
4363	Dues/License Fees	.00	.00	500.00	500.00	.00	500.00
4364	Education/Training	.00	700.00	600.00	600.00	.00	600.00
<i>OTHER SERVICES & CHARGES Totals</i>		\$59,594.03	\$57,325.54	\$86,627.00	\$86,627.00	\$53,584.44	\$86,627.00
<i>CAPITAL OUTLAY</i>							
4450	Office Furniture/Equipment	3,737.68	4,691.83	6,400.00	6,400.00	2,317.34	6,400.00
<i>CAPITAL OUTLAY Totals</i>		\$3,737.68	\$4,691.83	\$6,400.00	\$6,400.00	\$2,317.34	\$6,400.00
<i>TRANSFERS</i>							
4610	Transfer	.00	.00	.00	.00	.00	.00
<i>TRANSFERS Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 00 - General Totals		\$73,466.23	\$188,231.38	\$263,523.00	\$263,523.00	\$132,161.89	\$229,628.00
<i>Project 31 - Planning/Recycling</i>							
<i>OTHER SERVICES & CHARGES</i>							
4361	Contractual/Prof Services	12,000.00	1,924.62	12,000.00	12,000.00	.00	12,000.00
<i>OTHER SERVICES & CHARGES Totals</i>		\$12,000.00	\$1,924.62	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
<i>TRANSFERS</i>							
4610	Transfer	.00	.00	.00	.00	.00	.00
<i>TRANSFERS Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 31 - Planning/Recycling Totals		\$12,000.00	\$1,924.62	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
Department 660 - VC Solid Waste		\$85,466.23	\$190,156.00	\$275,523.00	\$275,523.00	\$132,161.89	\$241,628.00
EXPENSE TOTALS		\$85,466.23	\$190,156.00	\$275,523.00	\$275,523.00	\$132,161.89	\$241,628.00
<i>Fund 066 - VC SOLID WASTE MANAGEMENT</i>							
REVENUE TOTALS		\$266,700.88	\$292,142.60	\$301,736.00	\$301,736.00	\$142,232.04	\$301,736.00
EXPENSE TOTALS		\$85,466.23	\$190,156.00	\$275,523.00	\$275,523.00	\$132,161.89	\$241,628.00
Fund 066 - VC SOLID WASTE MANAGEMENT		\$181,234.65	\$101,986.60	\$26,213.00	\$26,213.00	\$10,070.15	\$60,108.00
<i>Net Grand Totals</i>							
REVENUE GRAND TOTALS		\$1,989,732.23	\$2,330,042.07	\$2,082,566.00	\$2,082,566.00	\$1,047,206.37	\$1,888,005.00
EXPENSE GRAND TOTALS		\$1,775,078.98	\$1,867,473.48	\$2,346,149.00	\$2,346,149.00	\$1,157,716.07	\$2,339,327.00
Net Grand Totals		\$214,653.25	\$462,568.59	(\$263,583.00)	(\$263,583.00)	(\$110,509.70)	(\$451,322.00)

July 18, 2023

**Vermilion County Health Department
Fiscal Year 2023-2024
REVISED Budget Narrative**

Revenue Budget

Real Estate Taxes

The combined request for real estate taxes is \$3.25 cents/\$100 of EAV with a projected countywide EAV of \$995,500,000 or \$329,006 total. This budget request includes \$302,686 for the operation of the VCHD for the next fiscal year and \$26,320 which will be used to offset health insurance costs associated with health department employees previously funded through the county general fund. This request uses the same levy rate of \$2.99 cents/\$100 for operations and \$.26 for health insurance contributions as was requested beginning with FY 2012. This reflects the same amount from the 2022-2023 revenue request due to uncertainty about the EAV rate.

Grants and Contracts

- Line 3330: SFY 2023-24 **Local Health Protection** grant award which is funded through the ILGRF has been retained and included in this budget request at \$223,565 because it is critical for the maintenance of our certified local health department status.
- Line 3332: The SFY 2023-24 federally funded **WIC** grant of \$438,971, administered by the IDHS increased by \$47,241 (11%) from the previous year. The WIC grant award is determined by a formulary that is based on achieved caseload each year and includes special project funding such as Farmers Market.
- Line 3356: The SFY 2023-24 **Illinois EPA** grant is a pass-through grant to the Solid Waste Fund for activities associated with landfill inspections and other related activities. The 2021-2026 delegation agreement has been approved. We have applied for this year's funding and estimate it to be the same as last year in the amount of \$45,000.
- Line 3448: The SFY 2023-24 State-funded **WNV/Vector Prevention** grant of \$15,207 is the same as last year. This grant program is funded by IDPH through the IL Used Tire Disposal Surcharge Fund.
- Line 3451: The SFY 2023-24 federally funded **PHEP/Bioterrorism** grant administered by the IDPH of \$65,519.16 is a \$1,823.84 decrease from the previous year. This is an estimated amount provided to us by the PHEP program.

- Line 3455: The SFY 2023-2024 **Strengthening Illinois Public Health Administration (SIPA-24)** grant, \$0, is a new non-competitive funding opportunity from IDPH. The grant award is being provided to Illinois certified local health departments for public health employee retention and workforce development. The total grant award of \$350,000 will be awarded during SFY 2024 (CFY 2023) and is to be expended over SFY 2024-SFY 2027. The CFY 2023 budget will need to be amended by \$50,500 at a special BOH meeting in August to reflect the employee retention bonus plan to be implemented in November 2023. The remaining balance of \$299,500 will be deposited in account #2530 fund balance account upon direction of the county board office at the beginning of CFY 2024. SIPA-24 funding is part of the Component A option of the Centers for Disease Control and Prevention (CDC)'s funding opportunity, Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems.

- Line 3507: We have included \$310,000 in estimated revenue from **Fees** for CFY 2023-2024. This fee estimate has dropped this year because we have only been averaging \$330,000 over the last 5 years and in more recent years, we have been around \$300,000. This revenue source includes fees from Environmental Health, Immunizations and Vital Records (including the Vital Records Surcharge fees collected by the VCHD and remitted to the State of Illinois). VCHD increased some of its fees four years ago, and increased its Vital Records fees last year, and this level of anticipated revenue from fees is in-line with our current expectations, based on last year's revenues.

- Line 3701: We estimate that we will receive about \$9,000 in revenue from **Interest** during CFY 2023-2024.

- Line 3710: We expect to generate about \$150,000 in **Miscellaneous** revenues for CFY 2023-24. The decrease is due to less Covid grant funds coming in. Most of this revenue comes from COVID-related grants which are short-term and specific to personnel, supply, and outreach expenses during the pandemic.

Total Revenue Appropriation Request **\$1,586,269**

Our total CFY 2023-2024 revenue appropriation request is \$155,438.16 more than the CFY 2022-23 budget and appropriation request.

Expenditure Budget

Line 4101 – Salary - Personnel
\$1,247,496.09

Please note for the following:	Source of funds by percentage
1) Grants/Contracts	59 %
2) Fees	20 %
3) Tax levy	21 %

The "Salary – Personnel" line item was increased mainly to reflect a 3.125% wage increase and a base-salary increase.

Line 4110 – Salary Department Head / Public Health Administrator **\$105,966.**

The “Salary – Department Head” line item was increased to reflect a 3.125% wage increase.

Line 4149 – FICA **\$0**

This appropriation was moved to Line 4155 Insurance at the request of the County Board Office.

Line 4150 – IMRF **\$0**

This appropriation was moved to Line 4155 at the request of the County Board Office.

Line 4155 – Insurance –Life/Health **\$166,800**

This requested appropriation will offset health insurance costs previously paid out of the County General Fund. This amount budgeted for FY2023-24 is about \$600 higher than was budgeted for FY2022-23.

Line 4210 - Office Supplies **\$12,000**

Our analysis of current and future expenditures indicates that this line item should remain the same as the previous year. Please note that fees and grant revenues provide about 60% of the funds for this expenditure line.

Line 4211 – Printing **\$12,000**

Our analysis of current and future expenditures in this line item indicates that it should remain the same as the previous year. Please note that fees and grant revenues provide 73% of the funds for this expenditure.

Line 4218 - Educational Materials **\$1,311**

Our analysis of current and future expenditures for grant commitments indicates that it should remain the same as the previous year. Please note that grant revenues provide all the funds for this expenditure line.

Line 4231 – Consumable Supplies **\$136,500**

Our analysis of current and future expenditures indicates that this allocation should remain the same as the previous year. Please note that fees and grant revenues provide about 86% of the funds for this expenditure line.

Line 4251 – Travel **\$28,524**

Our analysis of current and projected future expenditures indicates that this line item should remain the same as the previous year. Also please note that fees and grant revenues will provide 97% of the funds for this line item.

Line 4260 - Telephone **\$22,000**

Our analysis of the current budget and future expenditures indicates that this line item should stay the same as FY2022-2023. Please note that grant revenues provide all the funding for this line item.

Line 4270 - Postage **\$7,500**

Our analysis of current expenditures in this line indicates that this line should remain the same as the previous year. Please note that fees and grant revenues provide 78% of the funding for this line item.

Line 4275 - Rent **\$15,000**

Please note that the County Board charges the Health Department rent to occupy a portion of the Health and Education Building. Half of the \$30,000 in rent comes from the Health Department fund, and the other half comes from the Solid Waste fund.

Line 4290 - Maintenance and Repair **\$9,600**

Our analysis of current and anticipated expenditures indicates that this line should remain the same as the previous year. Please note that grant and fee revenues provide about 69% of the funding for this line item. Maintenance and Repair includes, but is not limited to, maintenance agreements for the copiers, Elliott Data System (emergency preparedness software & system), and VCHD accounting software.

Line 4307 – Registrations Births and Deaths **\$25,000**

This line item provides an expenditure line to account for the monthly disbursement of death certificate surcharge fees to the State Registrar at the Illinois Department of Public Health for the Electronic Death Certificate System. Our analysis of current expenditures in this line indicates that this line should be stay the same as the previous year. Please note that this expenditure is 100% funded by the surcharge we collect from Vital Records fees.

Line 4361 - Contractual/Professional Services **\$157,000**

Our analysis of current expenditures and anticipated expenditures indicates that this line item should stay the same from the amount budgeted in 2022-23.

Line 4363 – Dues/License Fees **\$2,000**

Our analysis of current and anticipated expenditures indicates this line should increase by \$596 from the amount budgeted in 2022-2023.

Line 4364 - Education and Training **\$10,001**

Our analysis of the current expenditures, grant allocations and future staff development needs indicates that this line should remain the same as the previous year.

Line 4450 - Equipment/Furniture **\$70,000**

Our analysis of future needs and available grant funds indicates that this line item should remain the same as the previous year.

Line 4610 – Transfer **\$15,000**

This line shows the pass-through transfer of revenues to the Solid Waste Fund for the IEPA grant related activities. This grant is in the amount of **\$45,000** yearly. This is unchanged from last year. VCHD Financial Director submits documentation quarterly for reimbursement and IEPA sends us a check that is deposited into the Health Department account. The Financial Director then requests that a check be written out of the Health Department Account to the Solid Waste Account. Since the Public Health Administrator performs many of the duties for the Solid Waste Program, the Financial Director estimates that approximately \$30,000 will be retained by the Health Department, and only about \$15,000 will be transferred to Solid Waste Fund.

**Total Expenditure Appropriation
Request**

\$2,097,699

This reflects an increase of \$27,073 from the previous year's request.

July 27, 2023

**Vermilion County Health Department
Solid Waste Budget Narrative CFY 2023-2024**

Our combined Solid Waste Management budget request is expected to remain the same as the previous year-- \$301,736 -- for CFY 2023-2024.

Revenues:

Please note that \$286,736 (95%) of the total revenue is generated through landfill surcharge fees. The \$45,000 Illinois Protection Agency Grant is provided for activities associated with the 2021-2026 IEPA Delegation Agreement.

Expenditures:

Personnel Services is expected to make up 53% of the total requested budget allocation. The expenditures included in this Solid Waste budget include costs associated with the activities supported by the landfill surcharges and delegation agreement activities. The amount included in Contractual includes \$30,000 to cover costs in a planned electronics-collection event. Also, please note that the Keep Vermilion County Beautiful has again requested continued funding of \$12,000 to continue to support and expand community project grants.

We believe this request can be approved to maintain a comfortable Solid Waste Management Fund balance for the CFY 2023-2024.



Journal Register Report

Pay Date Range 06/04/23 - 06/17/23
 Sort by Department - G/L Account - Employee
 Pay Batch 06/23/23

Employee	Source	Source Detail	Amount	Yearly 26.1	3-125%	22-23
Primary Department 445 - Department of Health						
G/L Account 003.445.00.4101 - VERMILION CO HEALTH DEPARTMENT.Health Department.General.Salary - Personnel						
4983 Adams, Brenda Enid	Wages					
4656 Anderson, Alexandra L	Wages		2,064.75	53,889.98	55,574.04	
5222 Bailentine, Preston Kendale	Wages		2,121.73	55,377.15	57,107.69	
5109 Beltz, Taylor Brienne	Wages		2,235.66	58,350.73	60,174.19	
4578 Carrillo, Melissa M	Wages		2,016.66	52,634.83	54,279.66	
4041 Dreher, Kristina Lyn	Wages		1,184.82	30,923.80	31,890.17	
4544 Drollinger, Nicole Danielle	Wages		1,376.71	35,932.13	37,055.01	
4990 Fauver, Clayton Andrew	Wages		2,428.98	63,396.38	65,377.51	
3303 Fauver, Susan Michelle	Wages		3,036.22	79,245.34	81,721.76	
4497 Fruhling, Julie D	Wages		2,110.99	55,096.84	56,818.62	
3670 Hannan, Michael Scott	Wages		2,771.58	72,338.24	74,598.81	
5046 Lucas, Ivora Regina	Wages		1,376.71	35,932.13	37,055.01	
3474 Messmore, Janaleigh N.	Wages		2,428.98	63,396.38	65,377.51	
5049 Okonya, Juliana Maloba	Wages		1,542.60	40,261.86	41,520.04	
4708 Pacot, Susan A	Wages		712.50	18,596.25	19,177.38	
5153 Perkins, Samantha Fern	Wages		2,016.66	52,634.83	54,279.66	
4570 Polk, Ashley Renee	Wages		1,617.90	42,227.19	43,546.79	
5238 Schuler, Lee E	Wages		1,471.26	38,399.89	39,599.88	
4702 Steitzer, Brittany Susan	Wages		1,761.03	45,962.88	47,399.22	
4753 Stimac, Reagan	Wages		1,376.71	35,932.13	37,055.01	
5069 Weaver, Lorri Ann	Wages		2,016.66	52,634.83	54,279.66	
5240 Webb, Julie Ann	Wages		1,909.56	49,839.52	51,397.00	
4995 Wolfe, Caitline Marissa	Wages		1,542.60	40,261.86	41,520.04	
4236 Yergler, Ilene Louise	Wages		1,721.20	44,923.32	46,327.17	
TOTAL			\$44,110.54			
G/L Account 003.445.00.4101 - VERMILION CO HEALTH DEPARTMENT.Health Department.General.Salary - Personnel Totals					1,187,262.75	1,278,832.00
3474 Messmore, Janaleigh N.	Wages		1,000.00	26,100.00	26,915.63	
G/L Account 003.445.00.4110 - VERMILION CO HEALTH DEPARTMENT.Health Department.General.Salary - Department Head						
TOTAL			\$1,000.00			
G/L Account 003.445.00.4110 - VERMILION CO HEALTH DEPARTMENT.Health Department.General.Salary - Department Head Totals					105,965.06	102,754.00
New Director						
G/L Account 066.660.00.4101 - VC SOLID WASTE MANAGEMENT.VC Solid Waste Management.General.Salary - Personnel						
4578 Carrillo, Melissa M	Wages		296.21	7,731.08	7,972.68	
3046 Chezem, Lee Ann	Wages		487.08	12,712.79	13,110.06	
4544 Drollinger, Nicole Danielle	Wages		317.02	8,274.22	8,532.79	
4990 Fauver, Clayton Andrew	Wages		607.24	15,848.96	16,344.24	
3474 Messmore, Janaleigh N.	Wages		607.24	15,848.96	16,344.24	
5049 Okonya, Juliana Maloba	Wages		385.65	10,065.47	10,380.01	
4570 Polk, Ashley Renee	Wages		404.48	10,556.93	10,886.83	
5238 Schuler, Lee E	Wages		367.82	9,600.10	9,900.11	
4995 Wolfe, Caitline Marissa	Wages		385.65	10,065.47	10,380.01	
TOTAL			\$3,858.39			
G/L Account 066.660.00.4101 - VC SOLID WASTE MANAGEMENT.VC Solid Waste Management.General.Salary - Personnel Totals					103,850.98	110,386.00

**Request for Amendment
Fiscal Budget
2022 - 2023**

Dept: Animal Control

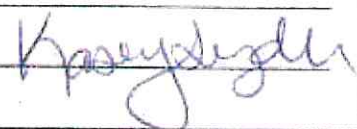
Date: 07.20.23

Account Number	Account Description	Original Appr.	Additional	To Read
011.440.00.4101	Salary - Personnel	\$ 425,829	\$ 210,017	\$635,846.00
011.440.00.4104	Salary - Overtime	\$ 31,080	\$ 31,388	\$62,468.00
011.440.00.4110	Salary - Dept Head	\$ 68,635	\$ 8,467	\$75,102.00
011.440.00.4227	Supplies/Drugs/Nursing	\$ 70,000	\$ 38,277	\$108,277.00
011.440.00.4220	Materials	\$ 38,000	\$ 32,987	\$70,987.00
		\$	\$	
		\$	\$	
011.440.00.4374	Miscellaneous Expenses	\$ 400	\$ 11,288	\$11,688.00

Narrative:

Adding additional money due to not having enough in the budget to cover expenses. Salaries were to be paid out of ARPA, but has been decided to do an amendment. Overtime has increased due to many more calls. Supplies, Drugs, Nursing and Materials all need increased due to high influx of animals and the rising cost associated with that.
Total additional in salary lines would be \$247,872. Total in Supply and Material lines would be \$71,264. Grand totals is \$319,136.

The Miscellaneous Expense is due to a grant check that was deposited into a revenue line. This would be moving that money into an expense line, so the money can be used for care of animals. Grant total is \$11,288.

Department Head: 

Approved By:

Committee

Chairman

Finance Committee

Chairman

Dated: _____

Dated: _____

Line	Description	Budgeted	Total Needed	Additional Needed
4101	Salary	\$ 425,829.00	\$ 635,846.00	\$ 210,017.00
4110	Salary - Department Head	\$ 68,635.00	\$ 75,102.00	\$ 6,467.00
4104	Over time	\$ 31,080.00	\$ 62,468.00	\$ 31,388.00
4220	Materials	\$ 38,000.00	\$ 70,987.00	\$ 32,987.00
4227	Supplies/Drugs/Nursing	\$ 70,000.00	\$ 108,277.00	\$ 38,277.00
GRAND TOTAL				\$ 319,136.00

4220 Materials budgeted at 38,000 for FY 2021-2022 amendment processed to bring total to \$70,9087

4227 Took 7 months of history to get monthly number then took that number by the remaining 5 months

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE ANIMAL REGULATIONS DEPARTMENT**

WHEREAS, the Vermilion County Animal Regulations Department is needing to add funds to several lines to pay the employees and department head; and

WHEREAS, the Vermilion County Animal Regulations Department is needing to add funds to several lines to pay for the care for an influx of animals; and,

WHEREAS, various animals are now impounded and needed to be cared for and fed and this has caused an unforeseen increase in costs; and

WHEREAS, grant money was received and deposited into a revenue line and now needs to be moved to an expense line so that the money can be used to care for the animals and

WHEREAS, the budget therefore needs to be amended to add such funds and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2022-2023 as set out below:

011.440.00.4101	Salary – Personnel	\$210,017.00
011.440.00.4104	Salary - Overtime	\$31,388.00
011.440.00.4110	Salary – Dept Head	\$6,467.00
011.440.00.4227	Supplies/Drugs/Nursing	\$38,277.00
011.440.00.4220	Materials	\$32,987.00
011.440.00.4374	Miscellaneous Expense	\$11,288.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the August 8, 2023 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of August, 2023 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

APPROVED BY Health and Education 8/03/2023:

Larry Baughn, Jr. Y N A
Committee Chairperson

Phil Jackson Y N A

Christine LaMar Y N A

Tim McFadden Y N A

Phearn Butler Y N A

APPROVED BY FINANCE/PERSONNEL 8/7/2023:

Steve Miller Y N A
Chairman

Jerry Hawker Y N A

Todd Johnson Y N A

Shelley McLain Y N A

Joe Eakle Y N A

Bruce Stark Y N A

Craig Golden Y N A

Nancy O’Kane Y N A



Balance Sheet

Through 08/01/23

Detail Listing

Include Rollup Account/Rollup to Base Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Governmental Funds				
Fund Type	Special Revenue Funds				
Fund	011 - ANIMAL CONTROL FUND				
	ASSETS				
	Cash				
1004	Cash				
1004.30	Cash General Checking Acct	(1,637.74)	(1,637.74)	.00	.00
1004.64	Cash General Checking-IF	44,188.47	22,633.04	21,555.43	95.24
	1004 - Cash Totals	\$42,550.73	\$20,995.30	\$21,555.43	102.67%
		996.46	996.46	.00	.00
1160	Accounts Receivable	\$43,547.19	\$21,991.76	\$21,555.43	98.02%
	ASSETS TOTALS				
	LIABILITIES AND FUND EQUITY				
	LIABILITIES				
2000	Accounts Payable	(17,973.61)	7,927.93	(25,901.54)	(326.71)
2070	Due To Other Funds	12,079.45	12,385.98	(306.53)	(2.47)
	LIABILITIES TOTALS	(\$5,894.16)	\$20,313.91	(\$26,208.07)	(129.02%)
	FUND EQUITY				
2440	Fund Balance (Encumbrances)	266.58	266.58	.00	.00
2530	Fund Balance	1,411.27	1,411.27	.00	.00
	FUND EQUITY TOTALS Prior to Current Year Changes	\$1,677.85	\$1,677.85	\$0.00	0.00%
	Prior Year Fund Equity Adjustment	.00			
	Fund Revenues	(744,380.42)			
	Fund Expenses	696,616.92			
	FUND EQUITY TOTALS	\$49,441.35	\$1,677.85	\$47,763.50	2,846.71%
	LIABILITIES AND FUND EQUITY TOTALS	\$43,547.19	\$21,991.76	\$21,555.43	98.02%
	FUND EQUITY TOTALS	\$0.00	\$0.00	\$0.00	+++
	LIABILITIES AND FUND EQUITY TOTALS	\$0.00	\$0.00	\$0.00	+++
Fund	011 - ANIMAL CONTROL FUND Totals	\$0.00	\$0.00	\$0.00	+++
Fund Type	Special Revenue Funds Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category	Governmental Funds Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++