

# AGENDA

## Transportation Committee Meeting

Tuesday, August 8, 2023

5:15 PM, Second Floor, Joseph G. Cannon Building

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – July 11, 2023 Meeting
4. Audience Comments
5. Review of Expenses – June 2023
6. County Bridge Fund 062, Resolution Middlefork Twp. Section 22-12163-00-BR  
**Purpose:** Resolution to assist Middlefork Township with the replacement of the Armstrong Truss Bridge. Petitions and location maps are attached.
7. Highway Department Budget – County Highway Fund – County Bridge Fund.
8. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

**Transportation Committee Meeting**  
**Tuesday July 11, 2023**  
**5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Mitch Weaver, Craig Golden, and Mark Steinbaugh. Kevin Green and Robert Boyd were excused. Dan Wright was absent. 4 present and 3 absent. Also attending the meeting: Chairman Larry Baughn Jr., Adrian Greenwell - County Engineer, William Donahue- Vermilion County Board Office- Risk Consultant, and Jennifer Jenkins – Vermilion County Board Office Manager.

**Agenda Item 2 - Adoption of the Agenda**

Steinbaugh moved, second by Weaver, to adopt the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of the minutes June 13, 2023**

Steinbaugh moved, second by Golden, to adopt the June 13, 2023 minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None

**Agenda Item 5 – Review of Expenses-June 2023**

Greenwell indicated that everything is going as planned. Going to start the process of searching for a vehicle that is in their budget. Motion made by Weaver, seconded by Golden to approve the June 2023 expenses. Upon a roll call vote the following voted yes: Eakle, Weaver, Golden, and Steinbaugh. 4 yes and 3 absent.

**Agenda Item 6 – Item of Discussion- Hungry Hollow Road**

Greenwell explained that this road is currently part of Danville Township and it is in very bad shape and continues to get worse. It is a federal aid route which means it is eligible for surface, transportation money. Greenwell suggests another option would be that that we take jurisdiction of the road via transfer. The Highway Dept. could go in and do millings, asphalt repair, etc. which is a less costly option. The federal money is used for resurfacing and is costly.

**Agenda Item 7 – Item of Discussion – Property Purchase for Material Disposal**

Greenwell explained that the Highway Dept. is in need of an area for disposal of shrubs, tree limbs, etc. The Highway Dept. area is getting ready full. Greenwell also informed the committee that the hoop building is almost completed.

**Agenda Item 8 – Executive Session**

No need.

**Agenda Item 9 – Items of Information**

None.

**Agenda Item 10 – Adjournment of Meeting**

Committee Chairman Eakle adjourned the meeting at 5:49 pm.

Minutes by: Jennifer Jenkins, CB Office Manager



# Expense Budget Performance Report

2023 Expense Budget Performance Report  
 Budget - Budget Accounting System

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
521,235.00	Salary - Personnel	.00	.00	521,235.00	39,941.76	.00	327,472.29	193,762.71	63
50,000.00	Salary - Overtime	.00	.00	50,000.00	753.55	.00	2,246.59	47,753.41	4
400,759.00	Salary - Technical/Secretary	.00	.00	400,759.00	23,080.68	.00	187,890.37	212,868.63	47
15,000.00	Salary - Summer Personnel	.00	.00	15,000.00	.00	.00	.00	15,000.00	0
.00	FICA	.00	.00	.00	.00	.00	.00	.00	+++
.00	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
.00	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++
.00	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++
.00	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++
112,860.00	Insurance - Life/Health	.00	.00	112,860.00	9,500.00	.00	75,525.00	37,335.00	67
100,000.00	Insurance - Liab/Fire/Bonds	.00	.00	100,000.00	.00	.00	93,564.00	6,436.00	94
17,000.00	Employee Fringe Benefits	.00	.00	17,000.00	1,865.07	.00	11,081.47	5,918.53	65
7,000.00	Supplies/Office	.00	.00	7,000.00	202.84	.00	2,881.64	4,118.36	41
30,000.00	Materials	.00	.00	30,000.00	938.96	26.00	13,344.80	16,629.20	45
100,000.00	Fuel	.00	.00	100,000.00	6,244.48	.00	35,142.56	64,857.44	35
.00	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	+++
2,000.00	Travel Expense	.00	.00	2,000.00	.00	.00	29.40	1,970.60	1
5,000.00	Telephone	.00	.00	5,000.00	129.83	.00	1,579.54	3,420.46	32
.00	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++
2,500.00	Postage	.00	.00	2,500.00	.00	.00	1,285.09	1,214.91	51
3,000.00	Contractual/Legal Fees	.00	.00	3,000.00	.00	.00	.00	3,000.00	0
80,000.00	Maint/Repair - Vehicles	.00	.00	80,000.00	4,324.23	108.00	17,962.83	61,929.17	23
40,000.00	Maint/Repair - Buildings	.00	.00	40,000.00	1,042.20	.00	14,293.84	25,706.16	36
1,000.00	Contractual/Equipment Rental	.00	.00	1,000.00	.00	.00	.00	1,000.00	0
2,000.00	Contractual/Maint - Roads	.00	.00	2,000.00	.00	.00	.00	2,000.00	0
1,000.00	Bridge Repairs	.00	.00	1,000.00	.00	.00	.00	1,000.00	0
24,000.00	Electricity/Gas	.00	.00	24,000.00	984.02	.00	11,454.99	12,545.01	48
2,000.00	Water	.00	.00	2,000.00	203.09	.00	934.42	1,065.58	47
2,000.00	Contractual/Prof Services	.00	.00	2,000.00	.00	85.37	420.80	1,493.83	25
.00	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++
.00	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++
.00	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++
5,000.00	Office Furniture/Equipment	.00	.00	5,000.00	3,750.00	.00	4,102.43	897.57	82
175,000.00	Vehicle Lease/Purchase	.00	.00	175,000.00	.00	.00	.00	175,000.00	0
160,000.00	Equipment Lease/Purchase	.00	.00	160,000.00	872.41	.00	2,822.41	157,177.59	2
.00	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++



# Expense Budget Performance Report

08/03/2023 09:29:19 AM  
 Municipal Funding Accounts and Financial Performance

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
4610	EXPENSE								
	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$1,858,354.00</b>	<b>\$0.00</b>	<b>\$1,858,354.00</b>	<b>\$93,833.12</b>	<b>\$219.37</b>	<b>\$804,034.47</b>	<b>\$1,054,100.16</b>	<b>43%</b>
	Roads - General Fund	<b>(\$1,858,354.00)</b>	<b>\$0.00</b>	<b>(\$1,858,354.00)</b>	<b>(\$93,833.12)</b>	<b>(\$219.37)</b>	<b>(\$804,034.47)</b>	<b>(\$1,054,100.16)</b>	<b>43%</b>
	Expenses - County Highway Fund	<b>(\$1,858,354.00)</b>	<b>\$0.00</b>	<b>(\$1,858,354.00)</b>	<b>(\$93,833.12)</b>	<b>(\$219.37)</b>	<b>(\$804,034.47)</b>	<b>(\$1,054,100.16)</b>	<b>43%</b>
	Exp - COUNTY HIGHWAY FUND Total	<b>\$1,858,354.00</b>	<b>\$0.00</b>	<b>\$1,858,354.00</b>	<b>\$93,833.12</b>	<b>\$219.37</b>	<b>\$804,034.47</b>	<b>\$1,054,100.16</b>	



# Expense Budget Performance Report

Report generated by: Adrian Greenwell  
 Account: 4610 - County Bridge Fund

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
4343	Construction & Engineering	380,000.00	.00	380,000.00	14,253.29	.00	37,698.93	342,301.07	10
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$380,000.00</b>	<b>\$0.00</b>	<b>\$380,000.00</b>	<b>\$14,253.29</b>	<b>\$0.00</b>	<b>\$37,698.93</b>	<b>\$342,301.07</b>	<b>10%</b>
	Department: 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$14,253.29)	\$0.00	(\$37,698.93)	(\$342,301.07)	10%
	Department: 0500 - County Bridge Fund Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$14,253.29)	\$0.00	(\$37,698.93)	(\$342,301.07)	10%
	Dept: 000 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$14,253.29	\$0.00	\$37,698.93	\$342,301.07	
	<b>Grand Total:</b>	<b>\$2,238,354.00</b>	<b>\$0.00</b>	<b>\$2,238,354.00</b>	<b>\$108,086.41</b>	<b>\$219.37</b>	<b>\$841,733.40</b>	<b>\$1,396,401.23</b>	

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
Middlefork	Section 22-12163-00-BR	\$64,500

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the August 8, 2023, A.D. Session.

DATED this 8<sup>th</sup> day of August, 2023, A.D.

Aye \_\_\_\_\_ Nay \_\_\_\_ Absent \_\_\_\_ Abstain \_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**County Bridge Resolution (062 fund)**

Middlefork Twp.

Section 22-12163-00-BR

APPROVED BY TRANSPORTATION COMMITTEE:  
On Tuesday August 8, 2023

Joe Eakle            Y N A  
Committee Chairperson

Robert Boyd        Y N A

Craig Golden        Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh    Y N A

Mitch Weaver      Y N A

Dan Wright         Y N A

Resolution Number \_\_\_\_\_

P E T I T I O N

PETITION OF MIDDLEFORK ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 22-12163-00-BR Exist. SN 092-0111 Prop. SN 092-3533

ESTIMATED COST

	<u>COUNTY</u>	<u>TOWNSHIP</u>	<u>FEDERAL</u>	<u>TWP BRIDGE</u>	<u>TOTALS</u>
Const.	\$ <u>46,720.00</u>	\$ <u>46,720.00</u>	\$ <u>1,868,800.00</u>	\$ <u>373,760.00</u>	\$ <u>2,336,000.00</u>
Eng.	\$ <u>17,780.00</u>	\$ <u>17,780.00</u>	\$ <u>111,200.00</u>	\$ <u>142,240.00</u>	\$ <u>289,000.00</u>

Type & Location Replace structure 092-0111 located on 350E just south of US 136.

NOW THEREFORE, the said Road District hereby requests county aid in the estimated sum of Sixty-Four Thousand Five Hundred and No/100 Dollars \$ 64,500.00, for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefore, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

Donna Wilson  
Highway Commissioner

July 26, 2023  
Date

MIDDLEFORK Road District



# MIDDLEFORK



