

**Special Finance & Personnel Committee**  
**Monday, July 10, 2023**  
**5:00 PM, 2<sup>nd</sup> Floor, Joseph G. Cannon Building**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – June 5, 2023
4. Audience Comments
5. Financial Update
6. Resolution – RE: 2024 Legal Holidays for Vermilion County, Illinois
7. Resolution – RE: County Engineer’s Salary
8. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
9. Items of Information  
\*New Revenue Deposits – Casino, Dynegy Settlement
10. Adjournment

MINUTES

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Bruce Stark, Todd Johnson and Nancy O’Kane. Craig Golden and Joe Eakle were excused absent. Shelley McLain was absent. 5 Present, 3 Absent. Also, in attendance; Larry Baughn, Jr.– Vermilion County Board Chairman (via phone), Kathleen Orcutt – Animal Shelter, Robyn Heffern – Chief Deputy County Clerk’s Office, Tim McFadden – County Board, James Siddens – Village of Alvin, Jim Russell – Vermilion County Mental Health Director, Erika Ramsey – Vermilion County Auditor, Cassy Carter- Vermilion County Financial Resources Director, Synthia Porter – Audience Member, Bill Donahue – Risk Consultant, Wes Bieritz – Landbank and Nancy Boose – Human Resources Director.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Stark motioned to approve agenda, second by Johnson to approve. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – May 8, 2023**

Stark motioned to approve minutes, second by Hawker. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

Kathleen Orcutt, with the Vermilion County Animal Shelter, presented pictures of the horses from the ongoing animal cruelty case. This display showed pictures of the horses both before and after the Animal Shelter’s involvement. Hawker stated it was not common practice to display evidence such as this in an ongoing case. Audience member, Synthia Porter, explained this was legal due to not divulging anything confidential to the case. She also stated the pictures, showing improvement of horses, is a way to display how the Animal Shelter cares for animals. This could possibly earn donations to assist with the care of all animals in the shelter.

Dr. Bieritz, Landbank, stated they are still wanting to rehabilitate 40-50 roofs. This will save the homes and help ensure the property tax base. The estimate is \$10,000 per roof, and he wanted to follow up on the request for ARPA funds to assist with this project.

**Agenda Item 5 – Financial Update**

Ramsey referenced her handout that reflects fund balances through 05/31/2023. The General Fund is doing very well. The revenue should be at 50% and it is currently at 54%. We will continue to keep an eye on the Animal Shelter Fund to ensure this does not go negative. The ARPA financial report was also attached showing a balance of \$9,490,768.70 with no questions to Carter on ARPA.

**Agenda Item 6 – Resolution – RE: Vermilion County Personnel Policies and Procedures (current and proposed policy)**

Stark motioned, second by Johnson to discuss. Boose explained this was a change in the state policy as of January 1, 2023. This change will keep the county in line with state laws regarding the Family Bereavement Act. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

**Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health Board 708 - \$78,668.50**

Hawker motioned, second by Stark to discuss. Russell explained this was moving money from the Opioid settlement into the Mental Health fund. This would allow for paying Illinois Recovery Oriented System of Care expenses via the Mental Health Fund. Also, the additional \$3,668.50 is the amount Illinois College paid for a series of trainings and a memorial gift. This is moving that money from the revenue line into the expense line to allow spending of then funds on mental health trainings.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

**Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$7,061.00**

Hawker motioned, second by Stark to discuss. Carter explained this is the yearly stipend money paid to the three employees at the ROE. This is funded by the state. This is deposited into the revenue line, so this will move the money to the expense line to allow this expense to be paid.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

**Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter - \$35,000.00**

Stark motioned, second by O’Kane to discuss. Carter explained this is adding additional funds to reimburse the lines due to the higher than planned expenses due to the animal cruelty case. Hawker inquired about the expenses with the cruelty case. Conversation ensued on the added funds.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

**Agenda Item 10 – Joseph G Cannon Building Update**

Carter updated, per an email from Jennifer Jenkins, that there will be a Property Meeting the week of June 19<sup>th</sup>. The RFPs are complete for the; elevator, doors and roof. These will all be reviewed by the Property Committee, then will be posted.

**Agenda Item 11 – Executive Session**

None

**Agenda Item 12 - Items of Information**

None

**Agenda Item 13 – Adjournment**

Committee Chairman Steve Miller adjourned the meeting at 5:48PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director

Vermilion County Revenue 2022 vs 2023 -as of June

Revenue	Description	Budget 2022 (Estimated Revenue)	Budget 2023 (Estimated Revenue)	Actual 2022	Actual 2023	% of Budget 2022	% of Budget 2023
3101	Real Estate Taxes	\$ 2,530,818.00	\$ 2,703,359.00	\$ -	\$ -	0.00%	0.00%
3201	Liquor License Fees	\$ 60,000.00	\$ 60,000.00	\$ 54,850.00	\$ 49,825.00	91.42%	83.04%
3301	State Income Taxes	\$ 3,400,000.00	\$ 3,600,000.00	\$ 2,648,674.27	\$ 1,937,271.77	77.90%	53.81%
3304.01	Sales Tax/Regular	\$ 450,000.00	\$ 800,000.00	\$ 426,091.68	\$ 359,671.98	94.69%	44.96%
3304.02	Sales Tax/Supplemental	\$ 1,700,000.00	\$ 2,000,000.00	\$ 1,268,541.64	\$ 910,130.97	74.62%	45.51%
3305	Recreational Use Tax	\$ 900,000.00	\$ 1,500,000.00	\$ 658,407.99	\$ 386,289.43	73.16%	25.75%
3306	Corp Replacement Tax	\$ 1,800,000.00	\$ 3,500,000.00	\$ 3,026,921.99	\$ 2,843,299.99	168.16%	81.24%
3307	Hotel/Motel Tax	\$ 5,000.00	\$ 5,000.00	\$ 2,197.56	\$ 1,854.15	43.95%	37.08%
3311.01	State Salary Reimb/ Pub Def	\$ 112,728.00	\$ 113,749.00	\$ 55,024.74	\$ 47,183.70	48.81%	41.48%
3311.02	State Salary Reimb/ Probation	\$ 1,274,276.00	\$ 1,453,889.00	\$ 692,894.77	\$ 773,189.97	54.38%	53.18%
3311.04	State Salary Reimb/ Asst Atty	\$ 4,000.00	\$ 4,000.00	\$ 2,333.31	\$ 1,666.65	58.33%	41.67%
3311.05	State Salary Reimb/ ST Atty	\$ 161,603.00	\$ 166,922.00	\$ 103,439.30	\$ 69,551.15	64.01%	41.67%
3311.06	State Salary Reimb/ S of A	\$ 37,507.00	\$ 38,632.00	\$ 21,788.37	\$ 16,003.15	58.09%	41.42%
3311.08	State Salary Reimb Sheriff	\$ -	\$ -	\$ -	\$ 39,571.13	0.00%	#DIV/0!
3318	S.S.A. Reimb/Prisoners	\$ 3,000.00	\$ 3,000.00	\$ 4,200.00	\$ 2,800.00	140.00%	93.33%
3321	EMA Grant Reimb	\$ 50,000.00	\$ 35,000.00	\$ 29,858.68	\$ 27,127.82	59.72%	77.51%
3324	Grant Funds	\$ -	\$ 88,058.31	\$ -	\$ 39,787.15	#DIV/0!	45.18%
3325	Reimb/ Dare Program	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ -	100.00%	0.00%
3326	WIB Grant/ Travel	\$ 25,000.00	\$ 27,000.00	\$ 12,664.14	\$ 14,151.73	50.66%	52.41%
3328	Special Circumstance- Grant				\$ 141.20	#DIV/0!	#DIV/0!
3353	School Service Grant	\$ 4,731.00	\$ -	\$ 4,730.68	\$ 7,060.30	99.99%	#DIV/0!
3425	VOCA Grant	\$ -	\$ -	\$ -	\$ -	0.00%	#DIV/0!
3426	CAC Grant	\$ -	\$ -	\$ 100,104.74	\$ 136,678.98	#DIV/0!	#DIV/0!
3501	Public & Co Fees/ Circuit Clerk	\$ 654,000.00	\$ 654,000.00	\$ 537,785.77	\$ 293,863.50	82.23%	44.93%
3501.02	Public & Co Fees/ County Clerk	\$ 256,000.00	\$ 256,000.00	\$ 144,058.02	\$ 135,436.63	56.27%	52.90%
3501.03	Public & Co Fees/ Recorder	\$ 300,000.00	\$ 300,000.00	\$ 208,407.07	\$ 225,358.34	69.47%	75.12%
3501.04	Public & Co Fees/ Sheriff	\$ 90,000.00	\$ 90,000.00	\$ 39,598.67	\$ 130,658.72	44.00%	145.18%
3501.06	Public & Co Fees/ St Atty	\$ 80,000.00	\$ 80,000.00	\$ 53,232.87	\$ 15,459.08	66.54%	19.32%
3510	Court Security Fees	\$ 210,000.00	\$ 210,000.00	\$ 192,018.34	\$ 118,480.68	91.44%	56.42%
3540	Bond Processing Fee	\$ 68,000.00	\$ 68,000.00	\$ 43,534.50	\$ 31,757.00	64.02%	46.70%
3541	Sheriff's Services	\$ 27,000.00	\$ 27,000.00	\$ 4,049.94	\$ 8,240.01	15.00%	30.52%
3544	Traffic/Conservation Co. Fees	\$ 50,000.00	\$ 50,000.00	\$ 18,715.12	\$ 6,637.63	37.43%	13.28%
3545	Sheriff's Sale Fees	\$ 55,000.00	\$ 40,000.00	\$ 10,800.00	\$ 19,200.00	19.64%	48.00%
3556	State Police Vehicle Fees	\$ 750.00	\$ 750.00	\$ 200.00	\$ 80.00	26.67%	10.67%
3601	Fines	\$ 80,000.00	\$ 65,000.00	\$ 37,616.42	\$ 28,290.12	47.02%	43.52%
3602	Bond Forfeiture	\$ 60,000.00	\$ 100,000.00	\$ 73,271.00	\$ 14,276.00	122.12%	14.28%
3700	Opoid Settlement Funds	\$ -	\$ -	\$ -	\$ 127,799.61	0.00%	#DIV/0!
3701	Interest	\$ 60,000.00	\$ 60,000.00	\$ 9,489.34	\$ 32,607.46	15.82%	54.35%
3702	Rent CSB/Annex	\$ 30,000.00	\$ 30,000.00	\$ 15,000.00	\$ 32,500.00	50.00%	108.33%
3704	Public Defender Client Reimb	\$ 1,000.00	\$ 1,000.00	\$ 267.00	\$ 193.30	26.70%	19.33%
3707	County Jail Medical Fee	\$ 5,500.00	\$ 5,500.00	\$ 14,270.50	\$ 8,514.65	259.46%	154.81%
3708	Penalty Cost & Interest	\$ 225,000.00	\$ 300,000.00	\$ 207,462.16	\$ 282,897.82	92.21%	94.30%
3710	Miscellaneous	\$ 150,000.00	\$ 300,000.00	\$ 350,759.08	\$ 89,700.41	233.84%	29.90%
3723	FTA Warrant Fee	\$ 20,000.00	\$ 20,000.00	\$ 8,400.00	\$ 6,440.00	42.00%	32.20%
3725	Wind/Solar Farm Revenue	\$ -	\$ 300,000.00	\$ 1,000.00	\$ 173,000.00	0.00%	57.67%
3726	Franchise Fees	\$ 125,000.00	\$ 125,000.00	\$ 57,644.74	\$ 52,895.84	46.12%	42.32%
3727	Gambling Revenue	\$ 251,000.00	\$ 300,000.00	\$ 160,667.70	\$ 168,599.37	64.01%	56.20%
3902	Transfers In	\$ 360,000.00	\$ 185,000.00	\$ 181,759.27	\$ 220,717.14	50.49%	119.31%
3904	Transfers from Fund 009	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	100.00%	100.00%
	<b>Total</b>	\$ 16,294,413.00	\$ 20,283,359.31	\$ 12,100,231.37	\$ 10,486,859.53	74.26%	51.70%
						Should be 58.33 %	



**Fund Equity Changes Report**

Through 06/30/23

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category <b>Governmental Funds</b>					
Fund Type <b>General Fund</b>					
001	General Fund	19,651,738.06	10,486,859.53	9,192,982.19	20,945,615.40
	Fund Type <b>General Fund</b> Totals	\$19,651,738.06	\$10,486,859.53	\$9,192,982.19	\$20,945,615.40
Fund Type <b>Special Revenue Funds</b>					
002	IMRF Fund	791,803.48	1,939.27	352,869.83	440,872.92
003	Vermilion Co Health Department	1,917,310.13	612,735.70	963,019.10	1,567,026.73
004	Mental Health 708 Fund	548,254.06	4,460.31	567,666.81	(14,952.44)
006	PSB Rent Fund	6,335,363.06	3,606,556.44	5,819,338.28	4,122,581.22
007	County Highway Fund	941,871.23	589,344.38	710,201.35	821,014.26
009	Law Enforcement Fund	6,285,818.85	815,591.86	758,721.69	6,342,689.02
010	Indemnity Fund	149,086.06	36,499.23	43,306.06	142,279.23
011	Animal Control Fund	1,677.85	726,237.95	601,848.31	126,067.49
012	Veterans Assistance Commission	241,387.44	524.53	30,489.39	211,422.58
013	GIS Automation Fund	297,991.91	103,829.42	98,590.00	303,231.33
014	Probation Service Fund	170,825.60	50,913.62	73,851.36	147,887.86
015	County Clerk Vital Records	30,378.05	7,059.13	10,218.75	27,218.43
018	Co Clerk Tax Automation Fund	16,015.89	4,852.99	318.06	20,550.82
019	FICA (Social Security)	289,831.18	1,182.56	900,905.84	(609,892.10)
022	State's Atty Automation	4,744.82	1,455.90	2,972.92	3,227.80
035	Coroner's Automation	75,459.43	13,515.41	4,135.41	84,839.43
039	Infrastructure Fund	139,677.48	58.54	.00	139,736.02
041	Capital Improvements Fund	632,396.05	7,194.94	86,188.00	553,402.99
042	North Fork Spec Serv Area 1	227,791.39	54.05	41,899.87	185,945.57
043	North Fork Spec Serv Area 2	58,143.24	219.63	15,788.36	42,574.51
044	North Fork Spec Serv Area 3	15,423.50	32.16	3,036.24	12,419.42
047	DUI Fund	8,320.10	2,150.00	.00	10,470.10
048	Law Enforcement Grant	27.28	.00	.00	27.28
062	County Bridge Fund	1,820,683.28	103,595.16	23,445.64	1,900,832.80
063	Law Library Fund	94,779.63	13,147.11	28,995.59	78,931.15
069	Working Cash Fund	.15	.00	.00	.15
071	Traffic Fee Fund	209,834.44	19,363.45	62,085.34	167,112.55
074	Court Automation Fund	83,303.18	48,626.92	104,466.80	27,463.30
075	Court Security Fee Fund	71,092.62	161,354.60	75,284.11	157,163.11
076	Recorder Special Fund	318,975.79	20,811.02	22,910.62	316,876.19
078	Circuit Clerk Oper & Admin	124,427.64	15,208.24	2,855.27	136,780.61
079	Court Document Storage Fund	305,003.92	49,597.65	34,164.76	320,436.81
080	Drug Court Fee Fund	68,677.37	15,538.68	3,998.34	80,217.71
081	VC Electronic Monitor	55,721.63	18,437.90	27,419.00	46,740.53
086	Board of Election Fund	.00	.00	.00	.00
088	Treasurer Automation Fund	126,705.83	56,827.46	15,305.51	168,227.78
091	Child Support/Maint	87,072.38	24,717.36	28,768.74	83,021.00
097	Victim Witness/Atty General	35,645.43	15,068.38	24,728.94	25,984.87



**Fund Equity Changes Report**

Through 06/30/23

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
	Fund Type <b>Special Revenue Funds</b> Totals	\$22,581,521.37	\$7,148,701.95	\$11,539,794.29	\$18,190,429.03
	Fund Category <b>Governmental Funds</b> Totals	\$42,233,259.43	\$17,635,561.48	\$20,732,776.48	\$39,136,044.43
	Fund Category <b>Proprietary Funds</b>				
	Fund Type <b>Enterprise Funds</b>				
066	VC Solid Waste Management	1,183,355.48	142,124.44	125,633.28	1,199,846.64
	Fund Type <b>Enterprise Funds</b> Totals	\$1,183,355.48	\$142,124.44	\$125,633.28	\$1,199,846.64
	Fund Type <b>Internal Service Funds</b>				
005	Liability Insurance Fund	323,916.27	2,102.24	994,993.52	(668,975.01)
	Fund Type <b>Internal Service Funds</b> Totals	\$323,916.27	\$2,102.24	\$994,993.52	(\$668,975.01)
	Fund Category <b>Proprietary Funds</b> Totals	\$1,507,271.75	\$144,226.68	\$1,120,626.80	\$530,871.63
	Fund Category <b>Fiduciary Funds</b>				
	Fund Type <b>Private-Purpose Trust Funds</b>				
052	Electronic Citation Fund	95,553.68	10,315.88	.00	105,869.56
072	Treasurer's Acct Fund	1,344.99	.00	.00	1,344.99
	Fund Type <b>Private-Purpose Trust Funds</b> Totals	\$96,898.67	\$10,315.88	\$0.00	\$107,214.55
	Fund Category <b>Fiduciary Funds</b> Totals	\$96,898.67	\$10,315.88	\$0.00	\$107,214.55
	Grand Totals	\$43,837,429.85	\$17,790,104.04	\$21,853,403.28	\$39,774,130.61



# Detail General Ledger Report

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount
<p>G/L Account Number 040.640.00.4101 Salary - Personnel</p>							
06/09/2023	2023-00002704	HR	Payroll Post BW Bi-Weekly 06/09/23	Payroll Post		10,903.07	
06/23/2023	2023-00002950	HR	Payroll Post BW Bi-Weekly 06/23/23	Payroll Post		10,694.55	
<p>Month June 2023 Totals</p>						\$21,597.62	\$0.00
<p>Account Salary - Personnel Totals</p>						\$21,597.62	\$0.00
<p>Balance To Date:</p>							
<p>G/L Account Number 040.640.00.4155 Insurance - Life/Health</p>							
06/09/2023	2023-00002704	HR	Payroll Post BW Bi-Weekly 06/09/23	Payroll Post		1,105.96	
06/23/2023	2023-00002950	HR	Payroll Post BW Bi-Weekly 06/23/23	Payroll Post		1,105.96	
<p>Month June 2023 Totals</p>						\$2,211.92	\$0.00
<p>Account Insurance - Life/Health Totals</p>						\$2,211.92	\$0.00
<p>Balance To Date:</p>							
<p>G/L Account Number 040.640.00.4291 Maint/Repair - Vehicles</p>							
06/14/2023	2023-00002805	AP	A/P Invoice Entry	Accounts Payable		1,115.23	
83493	Vendor Anthem Chevrolet Buick	Description ARPR - Coroner Suburban Repair		Invoice Date 06/01/2023	Payment Type Check	Payment Number 21376	Amount 1,115.23
<p>Month June 2023 Totals</p>						\$1,115.23	\$0.00
<p>Account Accounts Payable</p>						\$1,115.23	\$0.00
<p>Balance To Date:</p>							
<p>G/L Account Number 040.640.00.4291 Maint/Repair - Vehicles</p>							
06/15/2023	2023-00002835	AP	A/P Invoice Entry	Accounts Payable		2,553.44	
3944	Vendor Carnaghi Towing & Repair Inc	Description ARPA - Repair of Animal Shelter 2014 Truck		Invoice Date 05/16/2023	Payment Type Check	Payment Number 21378	Amount 2,553.44
<p>Month June 2023 Totals</p>						\$2,553.44	\$0.00
<p>Account Accounts Payable</p>						\$2,553.44	\$0.00
<p>Balance To Date:</p>							
<p>G/L Account Number 040.640.00.4291 Maint/Repair - Vehicles</p>							
06/15/2023	2023-00002836	AP	A/P Invoice Entry	Accounts Payable		261.86	
3959	Vendor Carnaghi Towing & Repair Inc	Description ARPA - Repair of Animal Shelter 2019 Truck		Invoice Date 05/16/2023	Payment Type Check	Payment Number 21378	Amount 261.86
<p>Month June 2023 Totals</p>						\$261.86	\$0.00
<p>Account Accounts Payable</p>						\$261.86	\$0.00
<p>Balance To Date:</p>							



# Detail General Ledger Report

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Account Number		040.640.00.4293 Maint/Repair - Software		Month	June 2023 Totals	\$0.00
Invoice Number	Vendor	AP	A/P Invoice Entry	Account	Maint/Repair - Vehicles Totals	\$0.00
0711.10556	DEVNET	Description	ARPA - Property Tax Software	Accounts Payable	13,900.16	Amount
		Invoice Date	Payment Type	Invoice Date	Payment Number	Amount
		05/01/2023	Check	05/01/2023	21238	13,900.16
					Total	\$13,900.16
Balance To Date:						

G/L Account Number		040.640.00.4294 Maint/Repair - Buildings		Month	June 2023 Totals	\$0.00
Invoice Number	Vendor	AP	A/P Invoice Entry	Account	Maint/Repair - Software Totals	\$0.00
2398	United Mechanical Group, Inc.	Description	ARPA - HVAC JGC Building 05.30.23	Accounts Payable	67,600.44	Amount
		Invoice Date	Payment Type	Invoice Date	Payment Number	Amount
		05/30/2023	Check	05/30/2023	21240	67,600.44
					Total	\$67,600.44
Balance To Date:						

G/L Account Number		040.640.00.4361 Contractual/Prof Services		Month	June 2023 Totals	\$0.00
Invoice Number	Vendor	AP	A/P Invoice Entry	Account	Maint/Repair - Buildings Totals	\$0.00
891011812	VCNA Prairie LLC	Description	ARPA - Highway Hoop Building Concrete Block	Accounts Payable	4,415.00	Amount
38313	Fairmount Redi-Mix		ARPA - Hoop Building for Highway flowable fill	Invoice Date	Payment Number	Amount
5590	First Midwest Bank		ARPA - Problem Solving Courts Conference #5590	05/31/2023 <td>21383</td> <td>105.00</td>	21383	105.00
8360	First Midwest Bank		ARPA - Problem Solving Courts Conference #8360	06/05/2023 <td>21380</td> <td>1,150.00</td>	21380	1,150.00
				06/06/2023 <td>21440</td> <td>2,370.00</td>	21440	2,370.00
				06/06/2023 <td>21440</td> <td>790.00</td>	21440	790.00
					Total	\$4,415.00
Balance To Date:						

G/L Account Number		040.640.00.4361 Contractual/Prof Services		Month	June 2023 Totals	\$0.00
Invoice Number	Vendor	AP	A/P Invoice Entry	Account	Maint/Repair - Buildings Totals	\$0.00
06/15/2023	2023-00002833	Description	ARPA - Problem Solving Courts Conference #8360	Accounts Payable	2,370.00	Amount
		Invoice Date	Payment Type	Invoice Date	Payment Number	Amount
		06/15/2023	Check	06/15/2023	21440	2,370.00
					Total	\$2,370.00
Balance To Date:						





# Detail General Ledger Report

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

Invoice Number	Vendor	Description	Invoice Date	Payment Type	Payment Number	Amount	
7513	First Midwest Bank	ARPA - Problem Solving Courts Conference #7513	06/06/2023	Check	21440	2,370.00	
						<b>Total</b>	<b>\$2,370.00</b>
06/15/2023	2023-00002834	AP A/P Invoice Entry	Accounts Payable			4,286.10	
139686	Confidential On Site Paper	ARPA - Shredding of purged court cases	05/31/2023	Check	21379	4,286.10	
						<b>Total</b>	<b>\$4,286.10</b>
06/15/2023	2023-00002836	AP A/P Invoice Entry	Accounts Payable			4,377.50	
07.2023	Elizabeth Bray Knecht	ARPA - Mental Health Contractor July 2023	06/15/2023	Check	21377	4,377.50	
						<b>Total</b>	<b>\$4,377.50</b>
06/21/2023	2023-00002927	AP A/P Invoice Entry	Accounts Payable			40,000.00	
06.23	Vermilion County Child	ARPA - Support 06.23	06/15/2023	Check	21451	40,000.00	
						<b>Total</b>	<b>\$40,000.00</b>
06/21/2023	2023-00002932	AP A/P Invoice Entry	Accounts Payable			10,000.00	
06.2023	Vermilion County	ARPA - Support 06.2023	06/15/2023	Check	21452	10,000.00	
						<b>Total</b>	<b>\$10,000.00</b>
06/26/2023	2023-00002999	AP A/P Invoice Entry	Accounts Payable			17,493.00	
06.15.23	Vermilion County Museum	ARPA - Parking Lot Reimbursement for increased visitor travel	06/15/2023	Check	21453	17,493.00	
						<b>Total</b>	<b>\$17,493.00</b>
06/27/2023	2023-00003014	AP A/P Invoice Entry	Accounts Payable			18,900.00	
3776377	Clifton Larson Allen LLP	ARPA - Audit and additional reporting GASB and Cir Clerk	06/26/2023	Check	21443	18,900.00	
						<b>Total</b>	<b>\$18,900.00</b>
06/27/2023	2023-00003022	AP A/P Invoice Entry	Accounts Payable			59,300.00	
						<b>Total</b>	<b>\$59,300.00</b>



# Detail General Ledger Report

G/L Date Range 06/01/23 - 06/30/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

2411	Larry J Fredericks, LLC	ARPA - Sheriff Body Armor	06/23/2023	Check	21445	59,300.00
					Total	\$59,300.00

Month		June 2023 Totals	\$161,141.60	\$0.00
Account	Contractual/Prof Services Totals		\$161,141.60	\$0.00

G/L Account Number	040.640.00.4450 Office Furniture/Equipment	AP	A/P Invoice Entry	Invoice Number	Vendor	Invoice Date	Payment Type	Payment Number	Amount
06/13/2023	2023-00002805	Quill Corporation	ARPA - SA 4 drwr lateral file cabinet	32684886	Quill Corporation	05/25/2023	Check	21381	723.34
		Quill Corporation	ARPA - Leather exec chair JGC bldg	32724375	Quill Corporation	05/27/2023	Check	21381	159.28
								Total	\$882.62

G/L Account Number	2023-00002999	AP	A/P Invoice Entry	Invoice Number	Vendor	Invoice Date	Payment Type	Payment Number	Amount
06/26/2023	2023-00002999	CDS Office Technologies	ARPA - 3 copiers 06.23	INV1541937	CDS Office Technologies	06/21/2023	Check	21441	12,965.00
								Total	\$12,965.00

Month		June 2023 Totals	\$13,847.62	\$0.00
Account	Office Furniture/Equipment Totals		\$13,847.62	\$0.00
Project	General Totals		\$284,229.89	\$0.00
Department	American Rescue Plan Totals		\$284,229.89	\$0.00
Fund	AMERICAN RESCUE PLAN Totals		\$284,229.89	\$0.00
	Grand Totals		\$284,229.89	\$0.00

American Rescue Plan Fund Balance		
<b>Beginning Revenue</b>	<b>June Expenses</b>	<b>Remaining Balance</b>
\$ 14,715,103.01	\$ 284,229.89	\$ 9,206,538.81

RESOLUTION

**RE: 2024 Legal Holidays for Vermilion County, Illinois**

WHEREAS, pursuant to the Vermilion County Personnel Policy, a list of holidays shall be distributed to all departments and offices of Vermilion County in December of each year; and,

WHEREAS, holidays were established by the Chief Judge of the Supreme Court of Illinois by order M.R. 5272, as amended June 9, 2023, and forwarded to the County Board by the Chief Judge of the Circuit and Presiding Judge of Vermilion County as now amended.

NOW, THEREFORE, BE IT RESOLVED by the Vermilion County Board that the following list of days is observed as legal holidays by the County of Vermilion through the year of 2024:

Monday, January 1, 2024	New Year’s Day
Monday, January 15, 2024	Martin Luther King Jr. Day
Monday, February 12, 2024	Lincoln’s Birthday
Monday, February 19, 2024	Washington’s Birthday (observed)
Monday, May 27, 2024	Memorial Day
Wednesday, June 19, 2024	Juneteenth Independence Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, October 14, 2024	Columbus Day (observed)
Monday, November 11, 2024	Veteran’s Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Day following Thanksgiving Day
Wednesday, December 25, 2024	Christmas Day
Thursday, December 26, 2024	Day following Christmas Day

PRESENTED, APPROVED, and RESOLVED by the County Board of Vermilion County, Illinois, at their July 11, 2023, session.

DATED, this 11th day of July, 2023, A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board



**Resolution**

**Re: County Engineer's Salary  
Section 24-00000-00-CS**

WHEREAS, County has need of establishing the County Engineer's salary and has agreed to use the recommended salary level set by the Illinois Department of Transportation at the 100% level, and,

WHEREAS, such an approach allows the County to transfer Federal Surface Transportation money to pay one-half of the County Engineer's salary and has been recommended by the Transportation Committee.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermilion County, Illinois, that said salary is hereby approved and adopted by the County Board and may be signed by the appropriate personnel as using the Department of Transportation form in words and figures as attached hereto and incorporated herein by reference, submitting five originals to the Department of Transportation, effective June 16, 2023 through June 15, 2024 and further directs that the Auditor and County Board Chairman amend the Highway budget as needed.

PRESENTED, APPROVED, AND RESOLVED by the County Board of Vermilion County, Illinois, at its July 11, 2023, A.D. Session.

Dated this 11th day of July, 2023.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

\_\_\_\_\_  
County Board Chairman

Attest:

\_\_\_\_\_  
County Clerk

Resolution Number \_\_\_\_\_

**Re: Resolution for County Engineer's Salary  
Section 24-00000-00-CS**

APPROVED BY Finance & Personnel Committee  
July 11, 2023

Steve Miller        Y N A  
Committee Chairman

Joe Eakle            Y N A

Craig Golden                    Y N A

Jerry Hawker (VC) Y N A

Todd Johnson                    Y N A

Nancy O'Kane        Y N A

Shelly McLain                    Y N A

Bruce Stark         Y N A

Resolution Number \_\_\_\_\_

**Re: Resolution for County Engineer's Salary  
Section 24-00000-00-CS**

APPROVED BY TRANSPORTATION COMMITTEE:  
June 13, 2023

Joe Eakle            Y   N   A  
Committee Chairman

Robert Boyd        Y   N   A

Craig Golden        Y   N   A

Kevin Green (VC)   Y   N   A

Mark Steinbaugh   Y   N   A

Mitch Weaver      Y   N   A

Dan Wright         Y   N   A

Resolution Number \_\_\_\_\_



# Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets  
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

September 30, 2022

Mr. Rick Johnson, President  
Illinois Association of County Engineers  
928 South Spring Street  
Springfield, Illinois 62704

Dear Mr. Johnson:

Enclosed are the 2023 minimum recommended salaries for the county engineers' salary program, effective January 1, 2023. The minimum recommended salaries of the county engineers are established by a ranking system designed to represent the magnitude of the responsibilities to maintain the county highway system and does not factor years of experience or other personal factors of the respective County Engineer.

In accordance with the agreement memorialized on October 25, 2021 between IDOT and IACE, the salaries have been increased two percent (2%) along with county re-ranking.

The data used in the ranking criteria is the most recently available, including the 2020 U.S. Census usage for the population figures for counties.

The joint-county state agreement (BLR 09220) and the annual county board resolution (BLR 09221) are available through the IDOT website and should be used for the county engineers' salaries.

Thank you for your interest in the Illinois transportation system. If you have any questions or need additional information, please contact Stephane B. Seck-Birhame, Local Program Development Engineer at (217) 782-3972.

Please share this information with your members.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Seck-Birhame'.

Stephane B. Seck-Birhame, P.E., PTOE  
Local Program Development Engineer

SSB\hp

Attachment



**CY 2023 County Engineer Minimum Recommended Salaries  
Re-Ranked with 2% Salary Increase**

2023 RANK	COUNTY	2023 Salary 2% Increase
1	Cook	
2	DuPage	
3	Lake	
4	Kane	154,300
5	Will	153,200
6	Winnebago	151,800
7	McHenry	146,700
8	McLean	145,500
9	St. Clair	143,300
10	Peoria	141,200
11	Sangamon	141,000
12	LaSalle	140,400
13	Madison	134,600
14	Kankakee	134,100
15	Champaign	133,700
16	Williamson	132,900
17	Tazewell	132,400
18	Rock Island	132,100
19	Macon	131,900
20	DeKalb	131,700
21	Ogle	131,200
22	Adams	131,000
23	Kendall	129,700
24	Knox	129,000
25	Whiteside	128,700
26	Grundy	127,500
27	Stephenson	126,000
28	Vermilion	125,600
29	Livingston	125,300
30	Henry	125,000
31	Macoupin	124,600
32	Lee	124,100
33	Iroquois	123,600
34	Jackson	123,300
35	Boone	122,700
36	Bureau	122,500
37	Jefferson	122,400
38	Marion	121,800
39	Woodford	121,400
40	Fulton	121,100
41	Coles	120,700
42	Effingham	120,400
43	Clinton	119,900
44	Christian	119,300
45	Morgan	117,600
46	Montgomery	117,300
47	Franklin	117,100
48	JcDaviss	116,900
49	Monroe	116,700
50	Shelby	116,500
51	Randolph	115,800

2023 RANK	COUNTY	2023 Salary 2% Increase
52	McDonough	115,500
53	Perry	115,000
54	Logan	114,300
55	Crawford	112,800
56	Union	112,600
57	Fayette	111,200
58	Hancock	111,000
59	Warren	110,400
60	Saline	109,900
60	Wayne	109,900
62	Jersey	109,500
63	Clark	109,400
64	Massac	109,300
65	Edgar	107,300
65	Mercer	107,300
67	Douglas	106,900
68	Pike	105,900
68	Washington	105,900
70	Carroll	105,600
71	White	105,300
72	Piatt	105,200
73	Bond	105,100
74	Johnson	105,000
75	DeWitt	104,800
76	Richland	103,700
77	Jasper	102,900
78	Lawrence	101,800
79	Mason	101,700
80	Clay	101,600
81	Calhoun	101,300
81	Ford	101,300
83	Menard	101,000
84	Greene	99,700
85	Marshall	98,800
85	Mcultrie	98,800
87	Pope	98,300
88	Alexander	97,800
89	Cass	97,400
90	Pulaski	97,000
91	Hamilton	95,500
92	Wabash	92,100
93	Hardin	91,900
94	Cumberland	91,800
95	Henderson	91,400
96	Schuyler	91,300
97	Stark	90,400
98	Edwards	89,900
99	Putnam	89,100
100	Brown	88,100
101	Gallatin	87,700
102	Scott	85,900



Resolution Appropriating Funds for the Payment of the County Engineer's Salary

Does the County participate in the County Engineer's Salary Reimbursement Program? [X] Yes [ ] No

Resolution No [ ] Section No 24-00000-00-CS STP Section No 24-CS183-00-AC

WHEREAS, the County Board of Vermilion County has adopted a resolution establishing the salary of the County Engineer to be 100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Vermilion County has entered into an agreement with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Vermilion County Board that there is hereby appropriated the sum of One Hundred, Twenty Five Thousand, Six Hundred Dollars (\$125,600.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from 06/16/23 to 06/15/24 and

BE IT FURTHER RESOLVED, that the Vermilion County Board hereby authorizes the Department of Transportation, State of Illinois to transfer Sixty Two Thousand, Nine Hundred Dollars (\$62,900.00) of Federal Surface Transportation Program funds allocated to Vermilion County to the

Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Vermilion County Board that there is hereby appropriated the sum of Twenty Nine Thousand and 00/100 Dollars (\$29,000.00) from the County's

Motor Fuel Tax funds for the purpose of paying the County Engineer's expenses from 06/16/23 to 06/15/24

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Vermilion at a meeting held on 07/11/23

I certify that the correct TIN/FEIN number for Vermilion County is 37-6002224 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of July, 2023

(SEAL, if required by the LPA)

Clerk Signature & Date [Signature Box]

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds:

Omer Osman, P.E. Secretary of Transportation Signature & Date [Signature Box]

BY: George A. Tapas, P.E., S.E. Engineer of Local Roads & Streets Signature & Date [Signature Box]

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy

LPA NAME	Section No	STP Section No
Vermilion County	24-00000-00-CS	24-CS183-00-AC
<b>For IDOT Use Only</b>		
Dates of the existing agreement between IDOT and County _____ to _____		
Beginning Ending		
Dates of the new agreement between IDOT and County _____ to _____		
Beginning Ending		