

Finance & Personnel Committee
Monday, June 5, 2023
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Bruce Stark, Todd Johnson and Nancy O’Kane. Craig Golden and Joe Eakle were excused absent. Shelley McLain was absent. 5 Present, 3 Absent. Also, in attendance; Larry Baughn, Jr.– Vermilion County Board Chairman (via phone), Kathleen Orcutt – Animal Shelter, Robyn Heffern – Chief Deputy County Clerk’s Office, Tim McFadden – County Board, James Siddens – Village of Alvin, Jim Russell – Vermilion County Mental Health Director, Erika Ramsey – Vermilion County Auditor, Cassy Carter- Vermilion County Financial Resources Director, Synthia Porter – Audience Member, Bill Donahue – Risk Consultant, Wes Bieritz – Landbank and Nancy Boose – Human Resources Director.

Agenda Item 2 - Adoption/Amendments to the Agenda

Stark motioned to approve agenda, second by Johnson to approve. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – May 8, 2023

Stark motioned to approve minutes, second by Hawker. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Kathleen Orcutt, with the Vermilion County Animal Shelter, presented pictures of the horses from the ongoing animal cruelty case. This display showed pictures of the horses both before and after the Animal Shelter’s involvement. Hawker stated it was not common practice to display evidence such as this in an ongoing case. Audience member, Synthia Porter, explained this was legal due to not divulging anything confidential to the case. She also stated the pictures, showing improvement of horses, is a way to display how the Animal Shelter cares for animals. This could possibly earn donations to assist with the care of all animals in the shelter.

Dr. Bieritz, Landbank, stated they are still wanting to rehabilitate 40-50 roofs. This will save the homes and help ensure the property tax base. The estimate is \$10,000 per roof, and he wanted to follow up on the request for ARPA funds to assist with this project.

Agenda Item 5 – Financial Update

Ramsey referenced her handout that reflects fund balances through 05/31/2023. The General Fund is doing very well. The revenue should be at 50% and it is currently at 54%. We will continue to keep an eye on the Animal Shelter Fund to ensure this does not go negative. The ARPA financial report was also attached showing a balance of \$9,490,768.70 with no questions to Carter on ARPA.

Agenda Item 6 – Resolution – RE: Vermilion County Personnel Policies and Procedures (current and proposed policy)

Stark motioned, second by Johnson to discuss. Boose explained this was a change in the state policy as of January 1, 2023. This change will keep the county in line with state laws regarding the Family Bereavement Act. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health Board 708 - \$78,668.50

Hawker motioned, second by Stark to discuss. Russell explained this was moving money from the Opioid settlement into the Mental Health fund. This would allow for paying Illinois Recovery Oriented System of Care expenses via the Mental Health Fund. Also, the additional \$3,668.50 is the amount Illinois College paid for a series of trainings and a memorial gift. This is moving that money from the revenue line into the expense line to allow spending of then funds on mental health trainings.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$7,061.00

Hawker motioned, second by Stark to discuss. Carter explained this is the yearly stipend money paid to the three employees at the ROE. This is funded by the state. This is deposited into the revenue line, so this will move the money to the expense line to allow this expense to be paid.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter - \$35,000.00

Stark motioned, second by O’Kane to discuss. Carter explained this is adding additional funds to reimburse the lines due to the higher than planned expenses due to the animal cruelty case. Hawker inquired about the expenses with the cruelty case. Conversation ensued on the added funds.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Stark, Johnson and O’Kane. 5 yes, 3 absent. Motion passed.

Agenda Item 10 – Joseph G Cannon Building Update

Carter updated, per an email from Jennifer Jenkins, that there will be a Property Meeting the week of June 19th. The RFPs are complete for the; elevator, doors and roof. These will all be reviewed by the Property Committee, then will be posted.

Agenda Item 11 – Executive Session

None

Agenda Item 12 - Items of Information

None

Agenda Item 13 – Adjournment

Committee Chairman Steve Miller adjourned the meeting at 5:48PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director