

**Finance & Personnel Committee**  
**Monday, June 5, 2023**  
**5:00 PM, 2<sup>nd</sup> Floor, Joseph G. Cannon Building**

# **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – May 8, 2023
4. Audience Comments
5. Financial Update
6. Resolution – RE: Vermilion County Personnel Policies and Procedures (Current and Proposed Policy)
7. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health Board 708 - \$78,668.50
8. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$7,061.00
9. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Shelter - \$35,000.00
10. Joseph G Cannon Building Update
11. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
12. Items of Information
13. Adjournment

MINUTES

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Craig Golden, Bruce Stark, Joe Eakle, Shelley McLain, and Nancy O’Kane. Todd Johnson was excused absent. 7 Present, 1 Absent. Also, in attendance; Larry Baughn, Jr.– Vermilion County Board Chairman, Jaqueline Lacy – State’s Attorney, James Siddens – Village of Alvin, Erika Ramsey – Vermilion County Auditor, Cassy Carter- Vermilion County Financial Resources Director, Travis Barton – Vermilion County Highway Department, Becky Stark – County Board Member, Bill Donahue – Risk Consultant, Wes Bieritz – Landbank, Robyn Heffern – Chief Deputy County Clerk’s Office and Cathy Jenkins – County Clerk.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Miller stated Items 6 and 7 would be removed from the agenda and will go to their parent committee before returning to Finance. Hawker motioned to approve the amended agenda, second by Eakle. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – April 10, 2023**

Hawker noted a correction of minutes. Item 11 under Joseph G Cannon Building, second sentence should have said “Hawker did want to pass along the Cannon Bust, to be placed inside the building, will be paid from ARPA fund at \$4,500”. Eakle motioned to approve the minutes with correction, second by Hawker. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

Dr. Bieritz, Land Bank, wanted to remind all about the roof rehabilitation program and the standing request from Land Bank for ARPA funds.

**Agenda Item 5 – Financial Update**

Ramsey referenced her handout that reflects fund balances through 04/30/2023. The General Fund is doing very well. She stated there were not many changes. The ARPA financial report was also attached showing a balance of \$10,126,334.62 with no questions to Carter on ARPA.

**Agenda Item 6 – Removed from Agenda**

**Agenda Item 7 – Removed from Agenda.**

**Agenda Item 8 – ARPA – Highway Department**

Eakle motioned, second by Hawker to discuss. Travis Barton, with the Highway Department, requested the use of ARPA Funds for the following items:

\*Purchase a Vac/Jet trailer. Estimated cost \$184,844.00.

\*Replace road grader. Estimated cost \$337,635.00, plus \$1,470.00 for extended coverage for 60 months.

Both items were approved at the April 18, 2023 Transportation Committee Meeting.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Stark, Eakle, McLain and O’Kane. 7 yes, 1 absent. Motion passed.

**Agenda Item 9 – Executive Session**

None

**Agenda Item 10 - Items of Information**

Chairman Baughn stated there will be a Health & Education meeting on May 18<sup>th</sup>. There will also be a second Finance

meeting and Full County Board meeting in May. This is due to the state deadline for Windfarm & Solar Resolution.

**Agenda Item 11 – Adjournment**

Committee Chairman Steve Miller adjourned the meeting at 5:12PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director

DRAFT



**Fund Equity Changes Report**

Through 05/31/23

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category <b>Governmental Funds</b>					
Fund Type <b>General Fund</b>					
001	General Fund	19,651,738.06	10,967,688.04	7,951,653.41	22,667,772.69
	Fund Type <b>General Fund Totals</b>	\$19,651,738.06	\$10,967,688.04	\$7,951,653.41	\$22,667,772.69
Fund Type <b>Special Revenue Funds</b>					
002	IMRF Fund	791,803.48	1,684.42	314,857.01	478,630.89
003	Vermilion Co Health Department	1,917,310.13	572,108.77	824,914.68	1,664,504.22
004	Mental Health 708 Fund	548,254.06	4,394.68	495,016.51	57,632.23
006	PSB Rent Fund	6,335,363.06	3,585,476.44	5,332,143.08	4,588,696.42
007	County Highway Fund	941,871.23	574,483.20	625,137.26	891,217.17
009	Law Enforcement Fund	6,285,818.85	979,441.39	723,406.53	6,541,853.71
010	Indemnity Fund	149,086.06	36,449.52	43,306.06	142,229.52
011	Animal Control Fund	1,677.85	678,280.59	509,815.53	170,142.91
012	Veterans Assistance Commission	241,387.44	448.07	26,587.05	215,248.46
013	GIS Automation Fund	297,991.91	88,747.10	72,450.00	314,289.01
014	Probation Service Fund	170,825.60	50,859.04	62,237.32	159,447.32
015	County Clerk Vital Records	30,378.05	5,966.06	9,386.25	26,957.86
018	Co Clerk Tax Automation Fund	16,015.89	3,436.29	318.06	19,134.12
019	FICA (Social Security)	289,831.18	1,024.28	781,900.38	(491,044.92)
022	State's Atty Automation	4,744.82	1,454.82	2,882.99	3,316.65
035	Coroner's Automation	75,459.43	11,861.65	3,696.09	83,624.99
039	Infrastructure Fund	139,677.48	49.50	.00	139,726.98
041	Capital Improvements Fund	632,396.05	7,163.10	86,188.00	553,371.15
042	North Fork Spec Serv Area 1	227,791.39	49.08	41,484.49	186,355.98
043	North Fork Spec Serv Area 2	58,143.24	204.34	15,631.84	42,715.74
044	North Fork Spec Serv Area 3	15,423.50	27.73	3,006.14	12,445.09
047	DUI Fund	8,320.10	2,150.00	.00	10,470.10
048	Law Enforcement Grant	27.28	.00	.00	27.28
062	County Bridge Fund	1,820,683.28	77,697.89	11,958.51	1,886,422.66
063	Law Library Fund	94,779.63	13,106.47	18,103.77	89,782.33
069	Working Cash Fund	.15	.00	.00	.15
071	Traffic Fee Fund	209,834.44	19,248.46	62,085.34	166,997.56
073	Public Defender Automation Fund	3,112.12	605.43	.00	3,717.55
074	Court Automation Fund	83,303.18	48,613.67	94,491.55	37,425.30
075	Court Security Fee Fund	71,092.62	161,308.92	65,149.02	167,252.52
076	Recorder Special Fund	318,975.79	17,786.69	19,706.34	317,056.14
078	Circuit Clerk Oper & Admin	124,427.64	15,143.60	2,747.85	136,823.39
079	Court Document Storage Fund	305,003.92	49,491.24	30,193.91	324,301.25
080	Drug Court Fee Fund	68,677.37	15,502.16	3,407.50	80,772.03
081	VC Electronic Monitor	55,721.63	18,414.43	23,030.00	51,106.06
086	Board of Election Fund	.00	.00	.00	.00
088	Treasurer Automation Fund	126,705.83	47,855.00	15,305.51	159,255.32
090	VC Trustee Revolving Fund	9,354.46	3,704.34	.00	13,058.80



## Fund Equity Changes Report

Through 05/31/23

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
091	Child Support/Maint	87,072.38	22,882.66	24,393.60	85,561.44
097	Victim Witness/Atty General	35,645.43	15,061.41	24,728.94	25,977.90
099	VC Meg/Exp Multi-Jur Narc	426.61	109,601.89	109,561.64	466.86
Fund Type <b>Special Revenue Funds</b> Totals		\$22,594,414.56	\$7,241,784.33	\$10,479,228.75	\$19,356,970.14
Fund Category <b>Governmental Funds</b> Totals		\$42,246,152.62	\$18,209,472.37	\$18,430,882.16	\$42,024,742.83
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
066	VC Solid Waste Management	1,183,355.48	100,306.34	112,627.94	1,171,033.88
Fund Type <b>Enterprise Funds</b> Totals		\$1,183,355.48	\$100,306.34	\$112,627.94	\$1,171,033.88
Fund Type <b>Internal Service Funds</b>					
005	Liability Insurance Fund	323,916.27	1,904.88	989,126.88	(663,305.73)
Fund Type <b>Internal Service Funds</b> Totals		\$323,916.27	\$1,904.88	\$989,126.88	(\$663,305.73)
Fund Category <b>Proprietary Funds</b> Totals		\$1,507,271.75	\$102,211.22	\$1,101,754.82	\$507,728.15
Fund Category <b>Fiduciary Funds</b>					
Fund Type <b>Private-Purpose Trust Funds</b>					
052	Electronic Citation Fund	95,553.68	10,279.67	.00	105,833.35
072	Treasurer's Acct Fund	1,344.99	.00	.00	1,344.99
Fund Type <b>Private-Purpose Trust Funds</b> Totals		\$96,898.67	\$10,279.67	\$0.00	\$107,178.34
Fund Category <b>Fiduciary Funds</b> Totals		\$96,898.67	\$10,279.67	\$0.00	\$107,178.34
Grand Totals		\$43,850,323.04	\$18,321,963.26	\$19,532,636.98	\$42,639,649.32

Vermilion County Revenue 2022 vs 2023 -as of May

Revenue	Description	Budget 2022 (Estimated Revenue)	Budget 2023 (Estimated Revenue)	Actual 2022	Actual 2023	% of Budget 2022	% of Budget 2023
3101	Real Estate Taxes	\$ 2,530,818.00	\$ 2,703,359.00	\$ -	\$ -	0.00%	0.00%
3201	Liquor License Fees	\$ 60,000.00	\$ 60,000.00	\$ 54,850.00	\$ 49,825.00	91.42%	83.04%
3301	State Income Taxes	\$ 3,400,000.00	\$ 3,600,000.00	\$ 2,381,375.07	\$ 2,250,817.62	70.04%	62.52%
3304.01	Sales Tax/Regular	\$ 450,000.00	\$ 800,000.00	\$ 374,184.57	\$ 425,934.97	83.15%	53.24%
3304.02	Sales Tax/Supplemental	\$ 1,700,000.00	\$ 2,000,000.00	\$ 1,071,965.81	\$ 1,107,145.77	63.06%	55.36%
3305	Recreational Use Tax	\$ 900,000.00	\$ 1,500,000.00	\$ 562,759.69	\$ 465,598.39	62.53%	31.04%
3306	Corp Replacement Tax	\$ 1,800,000.00	\$ 3,500,000.00	\$ 3,026,921.99	\$ 2,843,299.99	168.16%	81.24%
3307	Hotel/Motel Tax	\$ 5,000.00	\$ 5,000.00	\$ 1,941.33	\$ 1,331.78	38.83%	26.64%
3311.01	State Salary Reimb/ Pub Def	\$ 112,728.00	\$ 113,749.00	\$ 45,853.95	\$ 56,620.44	40.68%	49.78%
3311.02	State Salary Reimb/ Probation	\$ 1,274,276.00	\$ 1,453,889.00	\$ 597,583.77	\$ 773,189.97	46.90%	53.18%
3311.04	State Salary Reimb/ Asst Atty	\$ 4,000.00	\$ 4,000.00	\$ 1,999.98	\$ 1,999.98	50.00%	50.00%
3311.05	State Salary Reimb/ ST Atty	\$ 161,603.00	\$ 166,922.00	\$ 89,972.37	\$ 83,461.38	55.67%	50.00%
3311.06	State Salary Reimb/ S of A	\$ 37,507.00	\$ 38,632.00	\$ 18,662.74	\$ 19,222.53	49.76%	49.76%
3311.08	State Salary Reimb Sheriff	\$ -	\$ -	\$ -	\$ 47,959.35	0.00%	#DIV/0!
3318	S.S.A. Reimb/Prisoners	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 2,400.00	113.33%	80.00%
3321	EMA Grant Reimb	\$ 50,000.00	\$ 35,000.00	\$ 10,212.03	\$ 23,337.82	20.42%	66.68%
3324	Grant Funds	\$ -	\$ 88,058.31	\$ -	\$ 28,942.15	#DIV/0!	32.87%
3325	Reimb/ Dare Program	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ -	100.00%	0.00%
3326	WIB Grant/ Travel	\$ 25,000.00	\$ 27,000.00	\$ 9,771.66	\$ 12,082.77	39.09%	44.75%
3328	Special Circumstance-Grant				\$ 141.20	#DIV/0!	#DIV/0!
3353	School Service Grant	\$ 4,731.00	\$ -	\$ -	\$ 7,060.30	0.00%	#DIV/0!
3425	VOCA Grant	\$ -	\$ -	\$ -	\$ -	0.00%	#DIV/0!
3426	CAC Grant	\$ -	\$ -	\$ 100,104.74	\$ 94,775.89	#DIV/0!	#DIV/0!
3501	Public & Co Fees/ Circuit Clerk	\$ 654,000.00	\$ 654,000.00	\$ 363,630.33	\$ 293,863.50	55.60%	44.93%
3501.02	Public & Co Fees/ County Clerk	\$ 256,000.00	\$ 256,000.00	\$ 125,639.87	\$ 116,512.31	49.08%	45.51%
3501.03	Public & Co Fees/ Recorder	\$ 300,000.00	\$ 300,000.00	\$ 176,778.92	\$ 192,611.71	58.93%	64.20%
3501.04	Public & Co Fees/ Sheriff	\$ 90,000.00	\$ 90,000.00	\$ 34,325.43	\$ 109,718.35	38.14%	121.91%
3501.06	Public & Co Fees/ St Atty	\$ 80,000.00	\$ 80,000.00	\$ 24,475.22	\$ 15,459.08	30.59%	19.32%
3510	Court Security Fees	\$ 210,000.00	\$ 210,000.00	\$ 133,134.97	\$ 118,480.68	63.40%	56.42%
3540	Bond Processing Fee	\$ 68,000.00	\$ 68,000.00	\$ 36,422.50	\$ 27,150.00	53.56%	39.93%
3541	Sheriff's Services	\$ 27,000.00	\$ 27,000.00	\$ 3,613.68	\$ 2,496.06	13.38%	9.24%
3544	Traffic/Conservation Co. Fees	\$ 50,000.00	\$ 50,000.00	\$ 12,245.73	\$ 6,637.63	24.49%	13.28%
3545	Sheriff's Sale Fees	\$ 55,000.00	\$ 40,000.00	\$ 9,000.00	\$ 15,600.00	16.36%	39.00%
3556	State Police Vehicle Fees	\$ 750.00	\$ 750.00	\$ 40.00	\$ 80.00	5.33%	10.67%
3601	Fines	\$ 80,000.00	\$ 65,000.00	\$ 23,059.72	\$ 28,290.12	28.82%	43.52%
3602	Bond Forfeiture	\$ 60,000.00	\$ 100,000.00	\$ 46,652.00	\$ 14,276.00	77.75%	14.28%
3700	Opoind Settlement Funds	\$ -	\$ -	\$ -	\$ 127,799.61	0.00%	#DIV/0!
3701	Interest	\$ 60,000.00	\$ 60,000.00	\$ 6,998.94	\$ 27,262.51	11.66%	45.44%
3702	Rent CSB/Annex	\$ 30,000.00	\$ 30,000.00	\$ 15,000.00	\$ 32,500.00	50.00%	108.33%
3704	Public Defender Client Reimb	\$ 1,000.00	\$ 1,000.00	\$ 192.00	\$ 193.30	19.20%	19.33%
3707	County Jail Medical Fee	\$ 5,500.00	\$ 5,500.00	\$ 8,687.44	\$ 7,559.94	157.95%	137.45%
3708	Penalty Cost & Interest	\$ 225,000.00	\$ 300,000.00	\$ 207,462.16	\$ 282,897.82	92.21%	94.30%
3710	Miscellaneous	\$ 150,000.00	\$ 300,000.00	\$ 340,189.14	\$ 65,797.48	226.79%	21.93%
3723	FTA Warrant Fee	\$ 20,000.00	\$ 20,000.00	\$ 5,670.00	\$ 6,440.00	28.35%	32.20%
3725	Wind/Solar Farm Revenue	\$ -	\$ 300,000.00	\$ -	\$ 164,000.00	0.00%	54.67%
3726	Franchise Fees	\$ 125,000.00	\$ 125,000.00	\$ 57,644.74	\$ 52,895.84	46.12%	42.32%
3727	Gambling Revenue	\$ 251,000.00	\$ 300,000.00	\$ 133,363.74	\$ 143,301.66	53.13%	47.77%
3902	Transfers In	\$ 360,000.00	\$ 185,000.00	\$ 181,759.27	\$ 220,717.14	50.49%	119.31%
3904	Transfers from Fund 009	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	100.00%	100.00%
<b>Total</b>		<b>\$ 16,294,413.00</b>	<b>\$ 20,283,359.31</b>	<b>\$ 10,915,045.50</b>	<b>\$ 10,967,688.04</b>	<b>66.99%</b>	<b>54.07%</b>
						Should be 50 %	↑



# Detail General Ledger Report

G/L Date Range 05/01/23 - 05/31/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount
<b>G/L Account Number 040.640.00.4101 Salary - Personnel</b>								
05/12/2023	2023-00002318	JE	HR	Payroll Post BW Bi-Weekly 05/12/23	Payroll Post		10,717.72	
05/26/2023	2023-00002518	JE	HR	Payroll Post BW Bi-Weekly 05/26/23	Payroll Post		10,717.72	
<b>Account Salary - Personnel Totals</b>							\$21,435.44	\$0.00
<b>G/L Account Number 040.640.00.4155 Insurance - Life/Health</b>								
05/12/2023	2023-00002318	JE	HR	Payroll Post BW Bi-Weekly 05/12/23	Payroll Post		1,105.96	
05/26/2023	2023-00002518	JE	HR	Payroll Post BW Bi-Weekly 05/26/23	Payroll Post		1,105.96	
<b>Account Insurance - Life/Health Totals</b>							\$2,211.92	\$0.00
<b>G/L Account Number 040.640.00.4293 Maint/Repair - Software</b>								
05/30/2023	2023-00002552	JE	AP	A/P Invoice Entry	Accounts Payable		8,610.00	
SC10755	Vendor			ARPA - Yearly Court Calendar Fees	Invoice Date	05/25/2023	Payment Type	Check
					Payment Number	21186	Amount	8,610.00
<b>Account Insurance - Life/Health Totals</b>							\$2,211.92	\$0.00
<b>G/L Account Number 040.640.00.4294 Maint/Repair - Buildings</b>								
05/05/2023	2023-00002222	JE	AP	A/P Invoice Entry	Accounts Payable		231,697.80	
2373	Vendor			ARPA - HVAC VCAB 05.04.23	Invoice Date	04/27/2023	Payment Type	Check
					Payment Number	20969	Amount	231,697.80
<b>Account Maint/Repair - Software Totals</b>							\$8,610.00	\$0.00
<b>G/L Account Number 2023-00002366</b>								
05/15/2023	2023-00002366	JE	AP	A/P Invoice Entry	Accounts Payable		6,616.15	
227248	Vendor			ARPA - Animal Shelter Door and Frame	Invoice Date	04/04/2023	Payment Type	Check
227348	C-N Custom Steelwork			ARPA - Animal Shelter Steel Door and Frame B (part 2)	Invoice Date	04/07/2023	Payment Type	Check
					Payment Number	21036	Amount	2,413.40
					Payment Number	21036	Amount	4,202.75
<b>Account Maint/Repair - Buildings Totals</b>							\$6,616.15	\$0.00
<b>G/L Account Number 2023-00002475</b>								
05/23/2023	2023-00002475	JE	AP	A/P Invoice Entry	Accounts Payable		11,584.22	
PR 5	Vendor			ARPA - JGB Controls	Invoice Date	05/05/2023	Payment Type	Check
	Allied Mechanical Services Inc				Payment Number	21116	Amount	11,584.22
<b>Account Maint/Repair - Buildings Totals</b>							\$11,584.22	\$0.00
<b>G/L Account Number 2023-00002486</b>								
05/23/2023	2023-00002486	JE	AP	A/P Invoice Entry	Accounts Payable		3,888.00	
145330	Vendor			ARPA - Counter Top Treasurer Office for social distancing	Invoice Date	05/16/2023	Payment Type	Check
	Arnold's Office Supply Inc				Payment Number	21117	Amount	3,888.00
<b>Account Maint/Repair - Buildings Totals</b>							\$3,888.00	\$0.00







# Detail General Ledger Report

G/L Date Range 05/01/23 - 05/31/23

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Account Number		040.640.00.4450 Office Furniture/Equipment		JE		A/P Invoice Entry		Balance To Date:	
05/16/2023	2023-00002400	Invoice Number	2023-00002400	Vendor	ERB Turf Equipment, Inc	AP	ARPA - Blower for Highway Dept 05.23	Accounts Payable	6,699.00
01200259		Invoice Number		Vendor				Invoice Date	05/09/2023
								Payment Type	Check
								Payment Number	21039
								Amount	6,699.00
								Total	\$6,699.00

G/L Account Number		040.640.00.4451 Vehicle Lease/Purchase		JE		A/P Invoice Entry		Balance To Date:	
05/22/2023	2023-00002454	Invoice Number	2023-00002454	Vendor	Vermilion County Credit Card	AP	ARPA - Highway High Pressure Backwash Hose	Accounts Payable	599.99
6787436		Invoice Number		Vendor				Invoice Date	05/19/2023
								Payment Type	
								Payment Number	
								Amount	599.99
								Total	\$599.99

G/L Account Number		040.640.00.4451 Vehicle Lease/Purchase		JE		A/P Invoice Entry		Balance To Date:	
05/08/2023	2023-00002228	Invoice Number	2023-00002228	Vendor	Morrow Brothers Ford	AP	ARPA - Sheriff Deputy Squad Car 1	Accounts Payable	281,295.00
T8857		Invoice Number		Vendor	Morrow Brothers Ford			Invoice Date	05/07/2023
T8806					Morrow Brothers Ford			Payment Type	Check
T8769					Morrow Brothers Ford			Payment Number	20966
T8662					Morrow Brothers Ford			Amount	40,185.00
T8517					Morrow Brothers Ford				40,185.00
T8515					Morrow Brothers Ford				40,185.00
T8480					Morrow Brothers Ford				40,185.00
								Total	\$7,298.99

Account		Office Furniture/Equipment Totals							
									\$0.00
Account		Vehicle Lease/Purchase Totals							
									\$281,295.00
Department		American Rescue Plan Totals							
									\$635,565.92
Fund		AMERICAN RESCUE PLAN Totals							
									\$635,565.92
Grand Totals									
									\$281,295.00

American Rescue Plan Fund Balance			
<b>Beginning Revenue</b>	<b>Previous Expenses</b>	<b>May Expenses</b>	<b>Remaining Balance</b>
\$ 14,715,103.01	\$ 4,588,768.39	\$ 635,565.92	\$ 9,490,768.70

# RESOLUTION

**RE: Vermilion County Personnel Policies and Procedures**

WHEREAS, the Vermilion County Board, on December 8, 1981, adopted a Vermilion County Personnel Policies and Procedures manual; and,

WHEREAS, it is the desire of the Vermilion County Board to revise and update Article 6 of said manual to include provisions for the Illinois Family Bereavement Leave Act.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Vermilion County, Illinois, hereby adopts and approves the attached revision of the Vermilion County Personnel Policies and Procedures Manual.

PRESENTED, APPROVED, and RESOLVED by the County Board of Vermilion County, Illinois, at their June 13, 2023, Session.

DATED, this 13th day of June, 2023, A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Larry Baughn, Jr.  
Chairman, Vermilion County Board

ATTEST: \_\_\_\_\_  
Cathy Jenkins, Clerk of the County Board

**APPROVED BY FINANCE/PERSONNEL:**

Steve Miller \_\_\_\_\_  
Chairman Date

Jerry Hawker (Vice Chairman) Y N A

Craig Golden Y N A

Bruce Stark Y N A

Joe Eakle Y N A

Shelley McLain Y N A

Todd Johnson Y N A

Nancy O’Kane Y N A

Resolution No. \_\_\_\_\_

Leave of Absence without Pay

Any employee of Vermilion County who requires an extended leave of absence beyond the term of Family and Medical Leave, or for reasons not covered by any other provisions within the policy, may seek authorization from their department head/officeholder.

The employee shall provide a written request stating the nature and expected duration of the leave of absence without pay. Subject to approval of the department head/officeholder, the period of the leave may not exceed thirty (30) days unless employee received an extension from the department head/officeholder, but in no event shall exceed 90 days.

Employees on leave of absence do not accrue vacation, personal or holiday benefits for the period of leave of absence without pay.

**06.11 MATERNITY LEAVE.**

A maternity leave of absence may be granted upon written request to the department head/officeholder. IMRF is required to pay disability benefits for pregnancy in the same manner as other disabilities. One year's participation in IMRF is required. Employees on pregnancy disability will not receive payment for the first 30 days of leave and will receive one-half pay from IMRF until their return to work. All persons on pregnancy disability must be on a disability leave of absence and will be paid disability payments for the period a physician states that physical impairment makes the employee unable to perform regularly assigned duties.

**06.12 FUNERAL LEAVE.**

*Current*

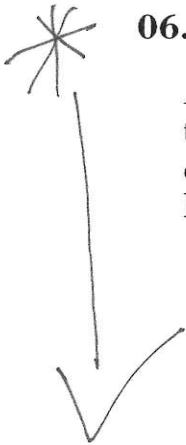
An employee may obtain a reasonable amount of time off with pay (not to exceed three days, depending on travel and funeral arrangements), in the event of a death in the immediate family. The employee's immediate family is considered as listed below:

Immediate Family

Other

Husband  
Wife  
Mother  
Father

Grandmother  
Grandfather  
Aunt  
Uncle



Current

Daughter  
Son  
Brother  
Sister  
Stepmother  
Stepfather  
Grandchild

Mother- in- law  
Father- in- law  
Sister- in- law  
Brother- in- law

Up to one day off with pay may be obtained for funeral leave for Other relatives.

All funeral leaves must be approved by the department head/officeholder. Persons covered by collective bargaining agreements should consult their individual contracts.

### 06.13 MILITARY LEAVE.

Leave without pay will be granted to any employee to satisfy federal or state military obligations provided the employee returns to the job within 30 days of discharge. This leave shall not cause the employee to lose any vacation or personal days previously accumulated. Any employee required to satisfy reserve duty requirements will be allowed leave the same as for full military duty. In such cases, the employee shall notify the department head/officeholder at the earliest possible date of reserve duty requirements for scheduling purposes.

### 06.14 LEAVE WITH PAY.

Approval for leave with pay may be obtained by a regular employee from the department head/officeholder for performance of jury duty, emergency civil duty in connection with national defense, and for the purpose of voting if the polls are not open at least two hours before or after the employee's scheduled work hours. If the employee receives any compensation for the performance of these duties, employment pay will be for the difference between what was received for the outside duties and what regular pay would be. In the case of jury duty or emergency civil duty, the employee will be expected to provide proof of participation before being paid.

# Proposed Change to the Personnel Policy and Procedure Manual

## 6.12 FUNERAL AND FAMILY BEREAVEMENT LEAVE.

**6.12.01 FUNERAL LEAVE** An employee may obtain a reasonable amount of time off with pay (not to exceed three days, depending on travel and funeral arrangements), in the event of a death in the immediate family. The employee's immediate family is considered as: spouse, domestic partner, parents, child, grandchild, stepchild, siblings, step-parents, grandparents, and parents-in-law.

Up to one day off with pay may be obtained for funeral leave for other relatives. Other family members include: Aunt, Uncle, sister-in-law, or brother-in-law

All funeral leaves must be approved by the department head/officeholder. Persons covered by collective bargaining agreements should consult their individual contracts.

**6.12.02 FAMILY BEREAVEMENT LEAVE** Effective January 21, 2023, the State of Illinois updated the Child Bereavement Leave Act with the Family Bereavement Leave Act (FBLA) to allow eligible employees to take up to ten days of unpaid leave. The Act provides unpaid leave for special circumstances related to bereavement in the event of:

- The death of a "covered family member;"
- A stillbirth;
- A miscarriage;
- An unsuccessful reproductive procedure;
- A failed adoption match or an adoption that is not finalized because it is contested;
- A failed surrogacy agreement; or
- A diagnosis that negatively impacts pregnancy or fertility.

A "covered family member" is an employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent.

"Domestic partner", used with respect to an unmarried employee, includes:

- the person recognized as the domestic partner of the employee under any domestic partnership or civil union law of a state or political subdivision of a state; or
- an unmarried adult person who is in a committed, personal relationship with the employee, who is not a domestic partner as described in paragraph (1) to or in such a relationship with any other person, and who is designated to the employee's employer by such employee as that employee's domestic partner.

The unpaid leave is available to any employee who has been employed by the County for at least 12 months and worked at least 1,250 hours in the last 12 months. As provided above in section 6.12.01, the county provides paid funeral leave which allows employees to be paid for up to three of the ten days of this family bereavement leave for those defined immediate family members. The leave must be completed within 60 calendar days after the date the employee receives notice of the death or date of the event as described in the section above. In the event of the death of more than one covered

*family member in a 12-month period, an employee is entitled to up to a total of 6 weeks of bereavement leave during the 12-month period. This does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993. Therefore, employees who have exhausted their FMLA entitlement may not take any additional days under this policy.*

*An employee shall provide the employer with at least 48 hours' advance notice of the employee's intention to take bereavement leave, unless providing such notice is not reasonable and practicable. The County may require reasonable documentation showing the need for the leave.*

*NOTES: Provides clarity for departments and says we care. Provides procedures on how to account for time and who is eligible.*

*\*\*\* Bold, Italic, Underline represent all changes from the current policy*

**Request for Amendment  
Fiscal Budget  
2022 - 2023**

Dept: Mental Health Board

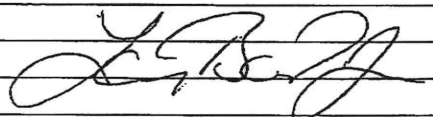
Date: 04.27.2023

Account Number	Account Description	Original Appr.	Additional	To Read
<u>004.101.00.3902</u>	<u>Transfer In</u>	<u>\$ 0.00</u>	<u>\$ 75,000.00</u>	<u>\$75,000.00</u>
<u>004.470.00.4374</u>	<u>Miscellaneous Expenses</u>	<u>\$ 0.00</u>	<u>\$ 75,000.00</u>	<u>\$75,000.00</u>
<u>001.168.00.4610</u>	<u>Transfer</u>	<u>\$ 0.00</u>	<u>\$ 75,000.00</u>	<u>\$75,000.00</u>
_____	_____	<u>\$ _____</u>	<u>\$ _____</u>	_____
_____	_____	<u>\$ _____</u>	<u>\$ _____</u>	_____
<u>004.470.00.4273</u>	<u>Mental Health First Aid Trai</u>	<u>\$ 18,247.00</u>	<u>\$ 3,668.50</u>	<u>\$21,915.50</u>
_____	_____	<u>\$ _____</u>	<u>\$ _____</u>	_____
_____	_____	<u>\$ _____</u>	<u>\$ _____</u>	_____

**Narrative:**

**This is moving money from the General Fund Opioid Settlement line, into the Mental Health Board fund. Since this is an allowed expense, this will allow paying Illinois Recovery Oriented System of Care expenses via Mental Health fund.**

**This item is the funding for Mental Health First Aid Trainings. The amount of \$3,668.50 is the amount Illinois College paid for a series of trainings, plus a \$100 memorial gift. Moving this to the Expense line will allow us to spend these funds on Mental Health trainings.**



Department Head: Jim Russell

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

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\_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: 708 Community Mental Health Board Budget Amendment**

**WHEREAS**, the Vermilion County General Fund contains funds from an Opioid Settlement and such funds are now needing to be transferred for proper use and expenditure to the 708 Community Mental Health Board budget; and,

**WHEREAS**, the funds will be moved to facilitate an expenditure for Mental Health First Aid Trainings, a relevant and permitted use of such funds; and,

**WHEREAS**, the process requires multiple amendments and entries to accomplish this goal and so are outlined in the lines below, but fundamentally transfer the settlement funds to a line to spend on trainings; and,

**WHEREAS**, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2022-2023 to add the amounts as set out below:

<b>004.101.00.3902</b>	<b>Transfer In</b>	<b>\$75,000.00</b>
<b>004.470.00.4374</b>	<b>Miscellaneous Expenses</b>	<b>\$75,000.00</b>
<b>001.168.00.4610</b>	<b>Transfer</b>	<b>\$75,000.00</b>
<b>004.470.00.4273</b>	<b>Mental Health First Aid Training</b>	<b>\$3,668.50</b>

***This amendment takes two thirds majority for passage by the Board.***

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 13, 2023 A.D. Session.

DATED this 13<sup>th</sup> day of June, 2023 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ Ordinance No. \_\_\_\_\_

\_\_\_\_\_  
Larry Baughn, Jr.  
Chairman, Vermilion County Board

ATTEST: \_\_\_\_\_

Cathy Jenkins, Clerk of the County Board



Approved by Health & Education Committee: 5/18/23

Chairman Baughn (this meeting only)	(Y) N A
Kevin Green	(Y) N A
Phil Jackson	Y N (A)
Christine LaMar	(Y) N A
Tim McFadden	(Y) N A
Phearn Butler	(Y) N A

Approved by Finance Personnel Committee: 6/5/23

<u>Steven Miller</u> Chairperson	Y N A
Jerry Hawker (Vice Chair)	Y N A
Craig Golden	Y N A
Bruce Stark	Y N A
Joe Eakle	Y N A
Shelley McLain	Y N A
Todd Johnson	Y N A
Nancy O’Kane	Y N A

**VERMILION COUNTY**  
**MENTAL HEALTH 708 BOARD**  
200 S. College, Suite A Danville, Illinois 61832 (217) 443-3500

**TO; Larry Baughn, County Board Chair**  
**CC: Cassy Carter, Financial Administrative Manager**

**REVISED REQUEST FOR FUNDING**  
**April 11, 2023**

Attached you will find a brief description of the work of a Recovery Oriented System of Care (ROSC). At this time, there is a grant opportunity through the Illinois Department of Substance Use Prevention & Recovery (SUPR) to support a ROSC.

Our original intention was for this office to apply for the grant and then provide the services through a coalition of local agencies and service providers. But SUPR ruled that we were not eligible to apply. So Step Recovery Center, led by Wendy Lambert, took the lead in making the grant application. Step Recovery Center has completed and submitted the grant application. The most recent response we have received from the State of Illinois is that there are technical issues with the application. We are being asked to re-submit an application in October.

One obstacle with this grant is that it is reimbursement based. An agency with a ROSC will have to pay all expenses upfront, submit those expenses two weeks into the next month, and then wait for payment from the state. It has been the experience of several agencies and providers of state grant services that the first check from the state might come as late as three months into the start of the grant. Step Recovery Center does not have the financial resources to support the services of the ROSC for the first three months. At this time, this office does not have the funding in our budget to support the ROSC either.

Our original request of you was a grant amount of \$25,000 to be provided once we received approval of the state grant application. Now, we are asking that you provide a grant amount total of \$75,000 to fully fund the ROSC. For the purposes of this funding, this office will serve as the Fiscal Agent, monitor the budget from Step Recover Center, pay the expenses as they are incurred, and provide you with a full accounting of expenditures. If we can establish and maintain local funding for this effort, we can also have local control and decide the best path for Vermilion County to follow in providing these services.

If you need any further information or have any questions, please feel free to contact me. Thank you.

Sincerely,  
**Jim Russell**  
Jim Russell, MS, LCPC  
Executive Director

## Illinois Recovery Oriented System of Care (ROSC) Councils

In 2018, IDHS/SUPR changed its name from the Division of Alcoholism and Substance Abuse (DASA) to the Division of Substance Use Prevention and Recovery (SUPR). In addition to removing stigmatizing language (substance abuse) from the Division's name, it supports the commitment of the Division for prevention of, and recovery from, substance use disorders. SUPR has made progress in reorienting the system from focusing solely on the traditional acute care approach to a chronic care approach. Shifting to a chronic care approach requires the entire system i.e., prevention, intervention, treatment and recovery management to embrace a recovery-oriented approach. Long term recovery from substance use disorders is dependent upon a continued connection to care and the delivery of services that are not only responsive to individuals' use of alcohol and other drugs, but their co-occurring trauma effects, mental health, physical health and ongoing recovery related concerns as well.

### ROSC

ROSC is a coordinated network of community-based services and supports that is person-centered and builds on the strengths and resiliencies of individuals, families, and communities to achieve recovery and improved health, wellness, and quality of life for those with or at risk of substance use disorders. The central focus of a ROSC is to create an infrastructure, or "system of care", with the resources to effectively address the full range of substance use problems within communities. The goals of the Illinois ROSC include:

- Building a culture that builds and nurtures recovery
- Building capacity and infrastructure to support a recovery-oriented system of care
- Developing commitment to implement and sustain a recovery-oriented system of care

### ROSC Councils

In addition to developing a statewide ROSC, SUPR has implemented local ROSC Councils in eight communities through its Recovery-Oriented Systems of Care-Illinois Statewide Network (ROSC-ISN) program. This program established networked, geographically distributed ROSC Councils that will assist communities with building local recovery-oriented systems of care and that can network with the statewide ROSC. ROSC Councils build collaborations in their communities that connect everyone who can support recovery. This may include local hospitals, primary care, mental health, law enforcement, local business owners, local government representatives and policy makers, persons with lived experience and SUD intervention, treatment, prevention and recovery support service providers.

The ROSC-ISN project was designed to support each ROSC Council to set goals and objectives to develop and grow a ROSC in their community, specific to the needs of the community as defined in a needs assessment and a readiness assessment. Each ROSC Council has a "lead agency", an organization that is providing leadership for the Council and is supported by IDHS/SUPR. These funds support lead agency staff to organize the logistics of ROSC Council meetings, stipends to ensure the participation of persons with lived experience, and training costs. The size of each community is defined by the local ROSC Council.

The Lead Agencies of the ROSC Councils currently participate in a Monthly Learning Collaborative call to develop linkages with ROSC Councils throughout the state in order to develop a consistent and collaborative approach to a statewide ROSC. The Lead Agency will also participate in quarterly in-person statewide ROSC meetings in the Chicago area.

### ROSC Councils

- [WCIR Council - Bridgeway, Inc. \(Knox, Warren, Henderson, and Henry Counties\)](#)
- [CRCC - Chicago Recovering Communities Coalition \(Chicago - West Side\)](#)
- [MERC - Chestnut Health Systems, Inc., Madison County \(Madison and St. Clair Counties\)](#)
- [CMLC Council - Chestnut Health Systems, Inc., McLean County \(McLean County\)](#)
- [CEAD Council - Central East Alcoholism and Drug Council \(Coles, Cumberland and Shelby Counties\)](#)
- [SIRC - Egyptian Public and Mental Health Department \(Saline, Gallatin and White Counties\)](#)

- [CPYD Coalition - Kenneth Young Center \(Elk Grove Village, Palatine and Hanover Park\)](#)
- [FSRI - Transforming Educating and Empowering Children and Humanity \(TEECH, South Suburban Chicago\)](#)
- [Bridgeway, Inc. \(McDonough and Fulton Counties\)](#)
- [Human Service Center \(Randolph and Washington Counties\)](#)
- [Ford Heights Community Service Organization: \(Will County\)](#)

(Map: [ROSC Map Nov 2019 \(pdf\)](#))

For more information about joining a ROSC council, contact Johanna Gonzalez at [Johanna.Gonzalez@Illinois.gov](mailto:Johanna.Gonzalez@Illinois.gov)

## Definitions

**Lived Experience** - Lived experience means personal knowledge about substance use disorder (SUD), including co-occurring mental health and substance use disorders (COD), treatment, and recovery gained through direct involvement, which may include that individual's involvement as a patient, family member or loved one of a person receiving SUD/COD treatment services.

**Recovery** - A process of change through which individuals improve their health and wellness, live a self-directed life, and strive to reach their full potential. (SAMHSA Working Definition, <https://store.samhsa.gov/product/SAMHSA-s-Working-Definition-of-Recovery/PEP12-RECDEF>)

**Recovery Community Cafés and Recovery Community Centers (RCCs)** - These are physical locations where people in or seeking recovery can go to receive recovery support, meals, classes and/or referrals to other community resources focused on recovery. This is a safe space or "sanctuary" for people to "hang out" with other people in recovery, and RCC's may have structured activities as well. People do not live at these facilities, but rather RCC's can help individuals build recovery capital at the community level by providing advocacy, training, recovery information and resource mobilization. RCCs (Café's) and RCCs (Centers) are very similar, it is largely a choice of what they decide to call themselves and what network they affiliate with - Recovery Café Network (<https://recoverycafe.org/about/share-our-model/>) or Recovery Community Centers (<https://ccar.us/services/recovery-community-centers/>)

**Recovery Community Organization (RCO)** - RCOs are independent, non-profit organizations led and governed by representatives of local communities of recovery. (More information at <https://facesandvoicesofrecovery.org/resources/recovery-community-organizations.html>, particularly the "RCO Toolkit.")

**ROSC Council** - Local ROSC Councils are defined by IDHS/SUPR as local membership organizations that seek to improve the local ROSC and participate in the statewide ROSC Council. Membership includes individuals that live in the community as well as local hospitals, primary care, mental health, law enforcement, local business owners, local government representatives and policy makers, persons with lived experience and SUD intervention, treatment, prevention and recovery support service providers. The size and scope of the community is defined by the ROSC Council. ROSC Council leadership and organization styles may vary, but usually include one or more leaders with LIVED EXPERIENCE or "champions" that provide influence and direction.

**Request for Amendment  
Fiscal Budget  
2022 - 2023**

Dept: Regional Superintendent

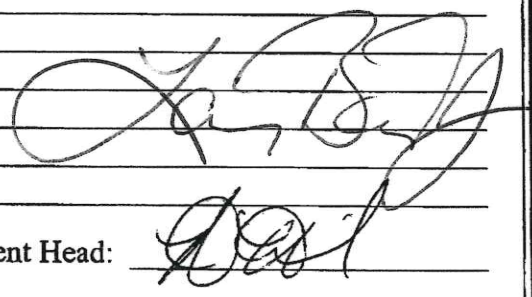
Date: 05.05.2023

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.101.00.3353</u>	<u>School Services Grant</u>	\$ <u>0</u>	\$ <u>7,061</u>	<u>\$7,061.00</u>
		\$ _____	\$ _____	_____
<u>001.420.59.4101</u>	<u>Salary Personnel</u>	\$ <u>0</u>	\$ <u>7,061</u>	<u>\$7,061.00</u>
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____

**Narrative:**

This budget amendment is necessary to allow revenue and expenditures to flow from a state funding source outside the budget for the purpose of paying additional stipends to county employees. The funding source is the ROE School Service Line which is state money outside the county budget.

\_\_\_\_\_  
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\_\_\_\_\_  
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Department Head: \_\_\_\_\_

**Approved By:**

\_\_\_\_\_ Committee  
\_\_\_\_\_  
Chairman  
\_\_\_\_\_  
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Finance Committee  
\_\_\_\_\_  
Chairman  
\_\_\_\_\_  
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\_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE REGIONAL OFFICE OF EDUCATION**

**WHEREAS**, the Regional Superintendent of has access to a State funding source to pay one-time annual stipends to employees for the fiscal year 2022-2023; and,

**WHEREAS**, such outside funding requires an amendment to receive and disperse such funds from the School Services Grant line to the Salary Personnel line; and

**WHEREAS**, the budget therefore needs to be amended to recognize such funds and to receive and accordingly disperse such funds as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2022-2023 as set out below:

<b>001.101.00.3353</b>	<b>School Services Grant</b>	<b>\$7,061.00</b>
<b>001.420.59.4101</b>	<b>Salary-Personnel</b>	<b>\$7,061.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the June 13, 2023 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 13<sup>th</sup> day of June, 2023 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Approved by Health & Education Committee: 5/18/23

Chairman Baughn (this meeting only)	<input checked="" type="radio"/> Y N A
Kevin Green	<input checked="" type="radio"/> Y N A
Phil Jackson	Y N <input checked="" type="radio"/> A
Christine LaMar	<input checked="" type="radio"/> Y N A
Tim McFadden	<input checked="" type="radio"/> Y N A
Phearn Butler	<input checked="" type="radio"/> Y N A

**Approved by FINANCE/PERSONNEL** 6/5/23

Steve Miller Committee Chair	Y N A
Jerry Hawker (Vice-Chair)	Y N A
Bruce Stark	Y N A
Craig Golden	Y N A
Joe Eakle	Y N A
Nancy O’Kane	Y N A
Shelley McClain	Y N A
Todd Johnson	Y N A

**Request for Amendment  
Fiscal Budget  
2022 - 2023**

Dept: Animal Control

Date: 04.19.2023

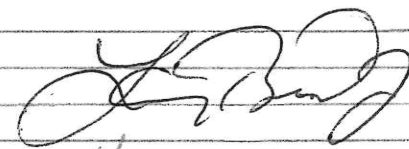
Account Number	Account Description	Original Appr.	Additional	To Read
<u>011.440.00.4227</u>	<u>Supplies/Drugs/Nursing</u>	\$ <u>70,000</u>	\$ <u>15,000</u>	<u>\$85,000.00</u>
		\$	\$	
<u>011.440.00.4238</u>	<u>Special Circumstances</u>	\$ <u>15,763</u>	\$ <u>20,000</u>	<u>\$35,763.00</u>
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Narrative:**

Due to the current animal cruelty case and the urgency, we did have to use Supplies/Drugs/Nursing line to cover initial costs.

We will need this reimbursed to make it through the rest of the year with the shelter animals.

The Special Circumstances line will need additional funds to cover the expenses of the cruelty case for April and potentially May. Any funds not used will be applied to any other cruelty case that may come up during the remainder of 2023.



Department Head: *[Signature]*

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



**ORDINANCE**

**RE: Animal Control Budget Amendment**

**WHEREAS**, the Vermilion County Board estimates the amount of funding required for each department at the beginning of the budget year based on history and projections; and,

**WHEREAS**, historically, the funds occasionally need to be adjusted due to changes in activity, special expenses, and case incidents, which are frequently unpredictable and this has been the case with Animal Control since its inception as a county department such that infusion of funds for special occurrences is necessary; and,

**WHEREAS**, the Animal Control Department has been required to investigate a case involving animal cruelty to companion animals that requires special expenses due to the medical and physical condition of horses and other animals; and,

**WHEREAS**, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2022-2023 to add the amounts as set out below:

<b>011.440.00.4227</b>	<b>Supplies/Drugs/Nursing</b>	<b>\$15,000.00</b>
<b>011.440.00.4238</b>	<b>Special Circumstances</b>	<b>\$20,000.00</b>

***This amendment takes two thirds majority for passage by the Board.***

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 13, 2023 A.D. Session.

DATED this 13<sup>th</sup> day of June, 2023 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ Ordinance No. \_\_\_\_\_

\_\_\_\_\_  
Larry Baughn, Jr.  
Chairman, Vermilion County Board

ATTEST: \_\_\_\_\_

Cathy Jenkins, Clerk of the County Board

Approved by Health & Education Committee: 5/18/23

Chairman Baughn (this meeting only)	<input checked="" type="radio"/> Y N A
Kevin Green	<input checked="" type="radio"/> Y N A
Phil Jackson	Y N <input checked="" type="radio"/> A
Christine LaMar	<input checked="" type="radio"/> Y N A
Tim McFadden	<input checked="" type="radio"/> Y N A
Phearn Butler	<input checked="" type="radio"/> Y N A

Approved by Finance Personnel Committee: 6/5/23

<u>Steven Miller</u> Chairperson	Y N A
Jerry Hawker (Vice Chair)	Y N A
Craig Golden	Y N A
Bruce Stark	Y N A
Joe Eakle	Y N A
Shelley McLain	Y N A
Todd Johnson	Y N A
Nancy O'Kane	Y N A