

AGENDA

Transportation Committee Meeting
Tuesday, June 13, 2023
5:30 PM, Second Floor, VCAB

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – May 9, 2023 Meeting
4. Audience Comments
5. Review of Expenses – May 2023
6. Resolution for Improvement Section 23-00226-00-ES, Safety Study CH 6, Perrysville Road
7. Resolution for Improvement Section 23-00227-00-PV, Study for Improvement of CH 1, Henning Road north of Henning.
8. Resolution for Improvement Section 23-00228-00-RS, Resurfacing of CH 33, Shake Rag Road.
9. County Engineer’s Salary Resolution
10. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
11. Items of Information
12. Adjournment

Transportation Committee Meeting
Tuesday May 9, 2023
5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Kevin Green, Craig Golden, and Robert Boyd. Mitch Weaver and Mark Steinbaugh were excused. Dan Wright was absent. 4 present and 3 absent. Also attending the meeting: Larry Baughn Jr.- Vermilion County Chairman, attending via conference call- Adrian Greenwell - County Engineer, William Donahue- Vermilion County Board Office- Risk Consultant, and Jennifer Jenkins – Vermilion County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Green moved, second by Boyd, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the April 18, 2023

Green moved, second by Golden, to adopt the April 18, 2023 minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Review of Expenses-April 2023

Greenwell indicated that everything is going as planned. Motion made by Golden, seconded by Green to approve the April 2023 expenses. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 6 & 7 Butler Twp. Low Bid Award Resolution, Township Rebuild Funds, Section 21-02159-02-PV, Letting held April 27, 2023 ARPA Fund Request, Item # 7 Grant Twp. Low Bid Award Resolution, Township Rebuild Funds, Section 22-08162-02-PV, Letting held April 27, 2023

Greenwell explained that these are items are from rebuild bond funds. They are over \$45,000. They rebuilt section of road and items 6 & 7 are for the seal coat. Motion by Boyd, seconded by Golden. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 8 – Low Bid Award, County Seal Coat Contract, Section 23-00000-03-GM, Letting held April 27, 2023

Moved by Green, seconded by Boyd. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 9 – Low Bid Award, County Striping Contract, Section 23-00000-05-GM, Letting held April 27, 2023

Moved by Green, seconded by Golden. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 10 – Supplemental Resolution, Section 22-00219-00-RS, Catlin Vermilion Street & Batestown Road Description: Milling, patching and resurfacing in Catlin and patching and diamond grinding on Batestown Road

The original resolution was to get the project started but now that we know costs we now know what our match will be. Moved by Golden, seconded by Green. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 11 – Resolution for Improvement Higginsville Road, CH 21, Section 23-00225-00-PV REBUILD Funds

Greenwell explained that the Army Corps will have a site visit next week, scheduled for May 16, and then they will move on to design. Moved by Green, seconded by Boyd. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent.

Agenda Item 12 - Resolution for Highway Road District Construction and Legislative Support for House Bill 2781

Greenwell explained that there was a letter sent out from the IL Association of County Board Members to increase the amount of money that goes to the Township Bridge Program funding. It is not a tax increase, they just want IDOT to let go of additional money. Moved by Green, seconded by Boyd. Upon a roll call vote the following voted yes: Eakle, Green, Golden, and Boyd. 4 yes and 3 absent

Agenda Item 13 – Executive Session

No need.

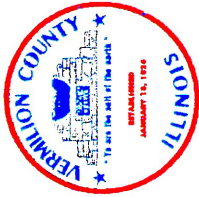
Agenda Item 14 – Items of Information

The Army Corps of Engineers will be visiting the Higginsville project on May 16th.

Agenda Item 15 – Adjournment of Meeting

Committee Chairman Eakle adjourned the meeting at 5:42 pm.

Minutes by: Jennifer Jenkins, CB Office Manager



Expense Budget Performance Report

Date Range 12/01/22 - 05/31/23

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
002	COUNTY HIGHWAY FUND								
	Department 610 - County Highway								
	Project 60 - General								
	EXPENSE								
4101	Salary - Personnel	521,235.00	.00	521,235.00	39,941.76	.00	247,588.77	273,646.23	48
4104	Salary - Overtime	50,000.00	.00	50,000.00	23.57	.00	1,493.04	48,506.96	3
4128	Salary - Technical/Secretary	400,759.00	.00	400,759.00	23,067.74	.00	141,716.07	259,042.93	35
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	+++
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	+++
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	+++
4155	Insurance - Life/Health	112,860.00	.00	112,860.00	9,500.00	.00	56,525.00	56,335.00	50
4156	Insurance - Liab/Fire/Bonds	100,000.00	.00	100,000.00	93,564.00	.00	93,564.00	6,436.00	94
4159	Employee Fringe Benefits	17,000.00	.00	17,000.00	1,084.91	.00	7,796.87	9,203.13	46
4210	Supplies/Office	7,000.00	.00	7,000.00	572.45	.00	2,511.55	4,488.45	36
4220	Materials	30,000.00	.00	30,000.00	482.72	.85	11,448.76	18,550.39	38
4221	Fuel	100,000.00	.00	100,000.00	6,458.40	.00	24,942.96	75,057.04	25
4238	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	+++
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	29.40	1,970.60	1
4260	Telephone	5,000.00	.00	5,000.00	235.82	.00	1,212.65	3,787.35	24
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	+++
4270	Postage	2,500.00	.00	2,500.00	200.00	.00	1,090.09	1,409.91	44
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4291	Maint/Repair - Vehicles	80,000.00	.00	80,000.00	853.02	138.50	12,437.38	67,424.12	16
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	507.88	.00	9,893.54	30,106.46	25
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	Electricity/Gas	24,000.00	.00	24,000.00	882.40	41.81	9,728.52	14,229.67	41
4316	Water	2,000.00	.00	2,000.00	185.19	35.30	577.08	1,387.62	31
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	.00	.00	420.80	1,579.20	21
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	+++
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	+++
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	+++
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	78.94	.00	297.94	4,702.06	6
4451	Vehicle Lease/Purchase	175,000.00	.00	175,000.00	.00	.00	.00	175,000.00	0
4452	Equipment Lease/Purchase	160,000.00	.00	160,000.00	210.61	59.80	1,862.84	158,077.36	1
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	+++



Expense Budget Performance Report

Date Range 12/01/22 - 06/01/23
 Indirect Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
4610	EXPENSE								
	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,858,354.00	\$0.00	\$1,858,354.00	\$177,849.41	\$276.26	\$625,137.26	\$1,232,940.48	34%
	Federal - Federal Road	(\$1,858,354.00)	\$0.00	(\$1,858,354.00)	(\$177,849.41)	(\$276.26)	(\$625,137.26)	(\$1,232,940.48)	34%
	Federal - State Highway Fund	(\$1,858,354.00)	\$0.00	(\$1,858,354.00)	(\$177,849.41)	(\$276.26)	(\$625,137.26)	(\$1,232,940.48)	34%
	Fund - County Highway Fund	\$1,858,354.00	\$0.00	\$1,858,354.00	\$177,849.41	\$276.26	\$625,137.26	\$1,232,940.48	



Expense Budget Performance Report

Date Range: 12/01/22 - 05/31/23
 Includes Budget Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
4343	Construction & Engineering	380,000.00	.00	380,000.00	23,497.84	.00	11,958.51	368,041.49	3
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE								
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	\$23,497.84	\$0.00	\$11,958.51	\$368,041.49	3%
	Original Budget	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$23,497.84)	\$0.00	(\$11,958.51)	(\$368,041.49)	3%
	Current Budget	\$380,000.00	\$0.00	\$380,000.00	\$23,497.84	\$0.00	\$11,958.51	\$368,041.49	
	Grand Total:	\$2,238,354.00	\$0.00	\$2,238,354.00	\$201,347.25	\$276.26	\$637,095.77	\$1,600,981.97	

Re: Resolution for Improvement for Section 23-00226-00-ES

APPROVED BY TRANSPORTATION COMMITTEE:
June 13, 2023

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____



Is this project a bondable capital improvement?
[X] Yes [] No

Table with 3 columns: Resolution Type (Original), Resolution Number, Section Number (23-00227-00-PV)

BE IT RESOLVED, by the Board of the County of Vermilion County, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: CH 1 Henning Road, 4.5, CH 1, 3100N, CH 14

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Perform an engineering study for the reconstruction of County Highway 1, Henning Road.

2. That there is hereby appropriated the sum of Two Hundred, Fifty Thousand

Dollars (\$250,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins, County Clerk in and for said County

of Vermilion County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Vermilion County at a meeting held on June 13, 2023

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of June, 2023

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date Department of Transportation

Aye ___ Nay ___ Absent ___ Abstain ___

Re: Resolution for Improvement for Section 23-00227-00-PV

APPROVED BY TRANSPORTATION COMMITTEE:

June 13, 2023

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____

Re: Resolution for Improvement for Section 23-00228-00-RS

APPROVED BY TRANSPORTATION COMMITTEE:
June 13, 2023

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____

Resolution

**Re: County Engineer's Salary
Section 24-00000-00-CS**

WHEREAS, County has need of establishing the County Engineer's salary and has agreed to use the recommended salary level set by the Illinois Department of Transportation at the 100% level, and,

WHEREAS, such an approach allows the County to transfer Federal Surface Transportation money to pay one-half of the County Engineer's salary and has been recommended by the Transportation Committee.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermilion County, Illinois, that said salary is hereby approved and adopted by the County Board and may be signed by the appropriate personnel as using the Department of Transportation form in words and figures as attached hereto and incorporated herein by reference, submitting five originals to the Department of Transportation, effective June 16, 2023 through June 15, 2024 and further directs that the Auditor and County Board Chairman amend the Highway budget as needed.

PRESENTED, APPROVED, AND RESOLVED by the County Board of Vermilion County, Illinois, at its July 11, 2023, A.D. Session.

Dated this 11th day of July, 2023.

Aye ___ Nay ___ Absent ___ Abstain ___

County Board Chairman

Attest:

County Clerk

Resolution Number _____

**Re: Resolution for County Engineer's Salary
Section 24-00000-00-CS**

APPROVED BY Finance & Personnel Committee
July 11, 2023

Steve Miller Y N A
Committee Chairman

Joe Eakle Y N A

Craig Golden Y N A

Jerry Hawker (VC) Y N A

Todd Johnson Y N A

Nancy O'Kane Y N A

Shelly McLain Y N A

Bruce Stark Y N A

Resolution Number _____

**Re: Resolution for County Engineer's Salary
Section 24-00000-00-CS**

APPROVED BY TRANSPORTATION COMMITTEE:
June 13, 2023

Joe Eakle Y N A
Committee Chairman

Robert Boyd Y N A

Craig Golden Y N A

Kevin Green (VC) Y N A

Mark Steinbaugh Y N A

Mitch Weaver Y N A

Dan Wright Y N A

Resolution Number _____



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

September 30, 2022

Mr. Rick Johnson, President
Illinois Association of County Engineers
928 South Spring Street
Springfield, Illinois 62704

Dear Mr. Johnson:

Enclosed are the 2023 minimum recommended salaries for the county engineers' salary program, effective January 1, 2023. The minimum recommended salaries of the county engineers are established by a ranking system designed to represent the magnitude of the responsibilities to maintain the county highway system and does not factor years of experience or other personal factors of the respective County Engineer.

In accordance with the agreement memorialized on October 25, 2021 between IDOT and IACE, the salaries have been increased two percent (2%) along with county re-ranking.

The data used in the ranking criteria is the most recently available, including the 2020 U.S. Census usage for the population figures for counties.

The joint-county state agreement (BLR 09220) and the annual county board resolution (BLR 09221) are available through the IDOT website and should be used for the county engineers' salaries.

Thank you for your interest in the Illinois transportation system. If you have any questions or need additional information, please contact Stephane B. Seck-Birhame, Local Program Development Engineer at (217) 782-3972.

Please share this information with your members.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Seck-Birhame'.

Stephane B. Seck-Birhame, P.E., PTOE
Local Program Development Engineer

SSB\hp

Attachment

**CY 2023 County Engineer Minimum Recommended Salaries
Re-Ranked with 2% Salary Increase**

2023 RANK	COUNTY	2023 Salary 2% Increase
1	Cook	
2	DuPage	
3	Lake	
4	Kane	154,300
5	Will	153,200
6	Winnebago	151,800
7	McHenry	146,700
8	McLean	145,500
9	St. Clair	143,300
10	Peoria	141,200
11	Sangamon	141,000
12	LaSalle	140,400
13	Madison	134,900
14	Kankakee	134,100
15	Champaign	133,700
16	Williamson	132,900
17	Tazewell	132,400
18	Rock Island	132,100
19	Macon	131,900
20	DeKalb	131,700
21	Ogle	131,200
22	Adams	131,000
23	Kendall	129,700
24	Knox	129,000
25	Whiteside	123,700
26	Grundy	121,500
27	Stephenson	120,000
28	Vermilion	120,000
29	Livingston	120,000
30	Henry	120,000
31	Madison	114,800
32	Lee	114,100
33	Troopis	113,900
34	Jackson	113,300
35	Scott	112,700
36	Bureau	112,500
37	Jefferson	112,400
38	Wabash	111,800
39	Woodford	111,400
40	Fulton	111,100
41	Ogle	110,700
42	Effingham	110,400
43	Johnson	109,800
44	Christian	109,300
45	Morgan	107,800
46	Washington	107,500
47	Franklin	107,400
48	Clay	107,200
49	Marion	107,200
50	Shelby	107,200
51	Randolph	106,300

2023 RANK	COUNTY	2023 Salary 2% Increase
52	McDonough	115,500
53	Perry	115,000
54	Logan	114,300
55	Crawford	112,900
56	Union	112,900
57	Fayette	111,200
58	Hancock	111,000
59	Warren	110,400
60	Saline	109,900
60	Wayne	109,900
62	Jersey	109,500
63	Clark	109,400
64	Massac	109,300
65	Edgar	107,900
65	Mercer	107,900
67	Douglas	106,900
68	Pike	106,900
68	Washington	106,900
70	Carroll	106,600
71	White	106,600
72	Platt	105,200
73	Bond	105,100
74	Johnson	105,000
75	DeWitt	104,900
76	Richland	103,700
77	Jasper	103,300
78	Lawrence	101,500
79	Mason	101,700
80	Clay	101,600
81	Cambria	101,300
81	Ford	101,300
83	Menard	101,000
84	Greene	98,700
85	Marshall	98,500
85	Worth	98,800
87	Pope	93,300
88	Alexander	91,500
89	Cass	91,400
89	Pulaski	91,000
91	Hamilton	90,900
92	Wabash	90,100
93	Hardin	89,900
94	Cumberland	89,900
95	Henderson	89,100
96	Schwartz	89,100
97	Blair	88,100
98	Edwards	86,900
99	Cheney	86,100
100	Brown	86,100
101	Greene	85,700
102	Scott	85,200



Resolution Appropriating Funds for the Payment of the County Engineer's Salary

Does the County participate in the County Engineer's Salary Reimbursement Program? [X] Yes [] No

Resolution No [] Section No 24-00000-00-CS STP Section No 24-CS183-00-AC

WHEREAS, the County Board of Vermilion County has adopted a resolution establishing the salary of the County Engineer to be 100% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Vermilion County has entered into an agreement with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Vermilion County Board that there is hereby appropriated the sum of

One Hundred, Twenty Five Thousand, Six Hundred Dollars (\$125,600.00) from the County's Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from 06/16/23 to 06/15/24 and

BE IT FURTHER RESOLVED, that the Vermilion County Board hereby authorizes the Department of Transportation, State of Illinois to transfer Sixty Two Thousand, Nine Hundred Dollars (\$62,900.00) of Federal Surface Transportation Program funds allocated to Vermilion County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Vermilion County Board that there is hereby appropriated the sum of Twenty Nine Thousand and 00/100 Dollars (\$29,000.00) from the County's Motor Fuel Tax funds for the purpose of paying the County Engineer's expenses from 06/16/23 to 06/15/24

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Vermilion at a meeting held on 07/11/23

I certify that the correct TIN/FEIN number for Vermilion County is 37-6002224 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 11th day of July, 2023

(SEAL, if required by the LPA)

Clerk Signature & Date

[Signature box]

APPROVED

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds:

Omer Osman, P.E.

Secretary of Transportation Signature & Date

[Signature box]

BY:

George A. Tapas, P.E., S.E.

Engineer of Local Roads & Streets Signature & Date

[Signature box]

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy

