

Finance & Personnel Committee
Monday, April 10, 2023
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Vice Chairman Jerry Hawker called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Jerry Hawker, Craig Golden, Bruce Stark, Joe Eakle, Shelley McClain, Todd Johnson and Nancy O’Kane. Steve Miller was excused absent. 7 Present, 1 Absent. Also, in attendance; Larry Baughn Jr.– Vermilion County Board Chairman, James Siddens – Village of Alvin, Erika Ramsey – Vermilion County Auditor, Cassy Carter- Vermilion County Financial Resources Director, Bill Donahue – Risk Consultant, Matt Long – Supervisor of Assessment, Steve Brandy – WAND News, Dr. Wes Bieritz – Landbank, Darren Duncan – Vermilion County Treasurer, Missy Quick – Circuit Clerk, Tim McFadden – County Board Member, Adrian Green – Vermilion County Engineer and Jane McFadden – Vermilion County Coroner

Agenda Item 2 - Adoption/Amendments to the Agenda

O’Kane motioned to approve agenda, second by Eakle to approve. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – March 6, 2023

Eakle motioned to approve the minutes, second by Johnson. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Dr. Bieritz, Land Bank, wanted to remind all about the roof rehabilitation program and the request from Land Bank from ARPA funds.

Agenda Item 5 – Financial Update

Ramsey referenced her handout that reflects fund balances through 03/31/2023. The General Fund is doing very well. It is significantly higher than budgeted. She stated there were not many changes. Hawker asked about the Animal Shelter cruelty case at \$13,000 per month. He stated this is very over charged and feels the \$3,000 range is more in the normal amount to care for the horses. He also stated Judge O’Shaughnessy is overseeing this case. The ARPA financial report was also attached showing a balance of \$10,198,291.96 with no questions to Carter from that report.

Agenda Item 6 - Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Coroner’s Office - \$40,000.00

Stark motioned, second by McClain to discuss. Jane McFadden stated she needs to hire another person since their Deputy Coroner resigned. This would allow for another employee to be on call, to cover the office when needed and to haul bodies when multiple deaths at the same scene, or deaths at the same time at different locations.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 7 - Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Coroner’s Office - \$35,000.00

O’Kane motioned, second by Golden to discuss. Jane McFadden stated this is for a vehicle for the new hire. This would be a used Suburban that would allow the hauling of two bodies.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 8 - Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk Office - \$12,000.00

McClain motioned, second by Johnson to discuss. Quick stated this is to pay the state for a program that allows an integration so the state can pull required reports. This will be reimbursed from the state once the program is functional.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 9 – ARPA Updated Vermilion County Community Requests

Chairman Baughn stated this was an updated list of all community requests for ARPA funds. Carter attached a comprehensive list of all requests.

McClain motioned to set aside \$1,400,000 to help communities in Vermilion County. This total is to include monies already spent on community requests. Second by O’Kane.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 10 – ARPA Circuit Clerk microfilm and shredding

Quick stated after more review, the court documents do not have to save to microfilm. The only money requested is for shredding of cases in the basement that have been scanned into the JANO system.

Hawker motioned to allow \$15,000 from ARPA fund for shredding, second by Eakle.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed.

Agenda Item 11 – ARPA Vermilion County owned Property Need/Requests

*Building & Grounds will work on RFPs for various projects, then once the Property Committee has their recommendations this will come back to Finance.

*Highway Department submitted a list of requests. Greenwell explained the Hoop building is critical to store unused salt.

Eakle motioned to build a Hoop building at the Highway department and pay the \$40,000 expense from the ARPA fund. This was second by Johnson.

Upon the call of the roll the following members voted yes, to wit: Hawker, Golden, Stark, Eakle, McClain, Johnson and O’Kane. 7 yes, 1 absent. Motion passed

*Joseph G Cannon Building - Finance Vice Chairman Hawker stated that Finance Chairman Steve Miller was not present at the meeting due to the death in the family. Hawker did want to pass along the Cannon Bust, to be placed inside the building, will be paid from the ARPA fund at \$4,500. Due to this being under the allowed limit, this can be approved by Chairman Baughn once this is completed.

Agenda Item 12 – Executive Session

None

Agenda Item 13 - Items of Information

Chairman Baughn reminded all that the County Board meeting for April would be held on April 18th at 6:00PM.

Agenda Item 14 – Adjournment

Committee Vice Chairman Jerry Hawker adjourned the meeting at 6:05 PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director