

<b>STATE OF ILLINOIS, CIRCUIT COURT</b>  _____ COUNTY	<b>NOTICE OF FILING FOR JUVENILE EXPUNGEMENT</b>	<i>For Court Use Only</i>
<b>Instructions ▼</b> Directly above, enter the name of county where you will file the case.  Enter your name and birth date.  Enter all case numbers you listed in this area of your <i>Request</i> form.	Request of:  _____ <b>Your name</b> ( <i>First, middle, last name</i> )  _____ <b>Date of birth</b>  <b>Case numbers for all of your juvenile court records in this County:</b>  _____ _____ _____ _____	

In 1, enter the State's Attorney's Office in the County where you are filing.

1. **To:** \_\_\_\_\_ County State's Attorney's Office  
           *County Name*  
  
           \_\_\_\_\_ City State ZIP  
           *Street Address*

In 2, enter the police or sheriff's department that arrested you. If there are more than 2, use the *Additional Arresting Agencies* form and check the box and file it with this *Notice*.

2. **To:** Police or Sheriff's Department that arrested you:  
  
           \_\_\_\_\_ Name  
           *Name*  
  
           \_\_\_\_\_ Name  
           *Name*  
  
           \_\_\_\_\_ City State ZIP  
           *Street Address*  
  
           \_\_\_\_\_ City State ZIP  
           *Street Address*

I have listed additional Arresting Agencies on the *Additional Arresting Agencies* form which I will file with this *Notice*.

3. **To:** Illinois State Police  
           260 North Chicago Street  
           Joliet, Illinois 60432

4. I have filed a *Request to Expunge Juvenile Records* with the Circuit Clerk of \_\_\_\_\_ County, Illinois.  
           \_\_\_\_\_ *County Name*

5. The Circuit Clerk will mail a copy of this *Notice* and the *Request* to all of the agencies listed above in sections 1 - 3.

If you are completing this form on a computer, sign your name by typing it. If you are completing it by hand, sign and print your name.

Enter your name, address, and phone number.

/s/

\_\_\_\_\_  
*Your Signature*

\_\_\_\_\_  
*Date*

Prepared by: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### CERTIFICATE OF MAILING

**DO NOT** fill out this section. The Circuit Clerk will sign and mail it.

The undersigned certifies that the above *Notice* and attached documents were placed in the U.S. Mail with first class postage prepaid to all parties listed above.

\_\_\_\_\_  
*Signature of Circuit Clerk*

\_\_\_\_\_  
*Name of Deputy Clerk*