

**VERMILION COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
January 17, 2023  
6:00 PM**

Present: Brad Gross, John Hart, Celeste Widloff, Paulina Padjen, Marla Mackiewicz, Karen Broaders, Connie Ostrander

Absent: Sabeeha Haque, Bob Jones, Jane Cooney, Carla Priest

The meeting was called to order by Brad Gross, at 6:00 PM.

A motion was made to approve the agenda as presented.

Motion: Celeste Widloff  
Second: Connie Ostrander  
Motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

A motion was made to approve the special meeting minutes of 12/06/2022.

Motion: Connie Ostrander  
Second: Karen Broaders  
Motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

**Fiscal Status**

The Board reviewed the Budget Performance Report, Income Statement, and the Balance Sheet for December 2022.

A motion was made to approve of the financial reports for December 2022 as presented.

Motion: Paulina Padjen  
Second: Celeste Widloff  
Motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

State and Federal grant money has been coming in regularly. There is an opportunity to receive another Covid Grant, but the Health Department is waiting on the details of the grant.

Marla Mackiewicz reported that the County is in good shape financially.

### **Old Business:**

Jana updated the Board on various Departments.

The Health Department has installed security cameras and received most of the new furniture.

The food ordinance has changed. The permit prices are \$50 for the full farmers market permit and \$10 for the egg permit.

**Environmental Health**- Mark Sandwick has left as a Health Inspector. The EH staff is working on program reviews and looking into the spring electronics pickup collection.

**Public Health Emergency Preparedness**- Jana and Clayton have picked up the responsibilities for the Emergency Preparedness Coordinator. The Health Department is looking to fill that position.

**Immunizations** –Immunizations is still looking for a nurse. The Covid numbers are down.

**WIC (Women’s, Infants and Children)**- The drive up is still how WIC is operating, but WIC will be back to in person appointments this year.

**Administration Update**-The Health Department is getting their annual report numbers in.

### **New Business:**

**An executive session was held at this meeting “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into the minutes of the closed meeting. As allowed by the Illinois Open Meeting Act, (5 ILCS 120/2 (c) (11).”**

A motion was made to go into closed session at 6:20 p.m.

Motion: Brad Gross  
Second: Paulina Padjen  
Motion carried as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

A motion was made to go into open session at 7:10 p.m.

Motion: Karen Broaders  
Second: Celeste Widloff  
Motion carried as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

### **Consideration of voluntary Public Health Consultant**

Steve Laker is willing to volunteer his time to be a Public Health Consultant which would include advising Jana Messmore and the Board of Health to look for a Public Health Administrator.

Motion: Paulina Padjen  
Second: Connie Ostrander  
Motion carried as follows:

Brad Gross	Yes
John Hart	Yes
Celeste Widloff	Yes
Paulina Padjen	Yes
Marla Mackiewicz	Yes
Karen Broaders	Yes
Connie Ostrander	Yes

**Items of Information:**

The next meeting will be Tuesday, March 21, 2023, at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Karen Broaders  
Second: Paulina Padjen  
Motion carried unanimously.

Respectfully submitted,

Clayton Fauver  
Recording Secretary



Carla Priest  
Secretary, Board of Health