



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

February 22, 2023

CIRCULAR LETTER 2023-06

CHANGE IN SALARY CAP ON ENGINEERING AGREEMENTS

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS MUNICIPAL ENGINEERS / PUBLIC WORKS DIRECTORS / MAYORS METROPOLITAN PLANNING ORGANIZATIONS / TOWNSHIP HIGHWAY COMMISSIONERS, CONSULTING ENGINEERS

FILED

FEB 23 2023

Cathy Johnson
COUNTY CLERK
VERMILION CO. IL.

INTRODUCTION & PURPOSE:

With the issuance of the Department's Professional Transportation Bulletin (PTB) 207 on February 7, 2023, the salary cap for Engineering Agreements was increased from \$78/hr. to \$86/hr. In our continuing effort to maintain consistency across local and state projects, we are informing our local partners of this change and the resulting modification to affected forms.

REVISED FORMS:

The following forms have been revised to reflect this change:

- **BLR 05513 – Cost Estimate of Consultant Services Worksheet, Anniversary.**
This form is used in conjunction with BLR 05530 for all projects using Cost Plus Fixed Fee (CPFF) compensation where the consultant employee raise schedule is set up on an anniversary basis.
- **BLR 05514 – Cost Estimate of Consultant Services Worksheet, Fixed Raise.**
This form is used in conjunction with BLR 05530 for all projects using CPFF compensation where the consultant employee raise schedule is set up on a fixed basis.

EFFECTIVE DATE:

The revised forms are effective immediately.

For fully executed and existing Engineering Agreements, no change will be made to the salary cap. For clarity, fully executed agreements, and existing and future supplements on the same agreement, irrespective of the date fully executed, will continue with the \$78/hr. salary cap.

For new Engineering Agreements, and agreements not fully executed by the February 7, 2023 effective date, the new salary cap of \$86/hr. will be in effect.

CIRCULAR LETTER 2023-06

Page 2

February 22, 2023

For additional questions please contact Greg Lupton, Local Project Implementation Engineer at either greg.lupton@illinois.gov, or 217-785-1670.

Sincerely,



George A. Tapas, P.E., S.E.
Engineer of Local Roads and Streets

cc:

Shane Schneider, Illinois Association of County Engineers
Brad Cole, Illinois Municipal League
Jerry Crabtree, Township Officials of Illinois
Arnie Vegter, Township Highway Commissioners of Illinois