

Urbana ARPA Application Content

In the following pages, prospective Urbana ARPA applicants can find the information that will be requested in the forthcoming online application for ARPA funds.

Organization Information

1. Organization Name
2. Organization Type
 - a. Public Agency
 - b. 501(c)3 non-profit organization
 - c. For-profit business
 - d. Other _____
3. Applicant Name/Point of Contact
4. Mailing Address
5. Phone Number
6. Email Address
7. Tax ID Number
8. UIE/DUNS Number
9. Illinois Secretary of State File Number

Project Details

10. Project Name
11. Requested Funding Amount
12. Project Start Date
13. Project Completion Date
14. Urbana ARPA Funding Goal addressed by this project (“project” = any work or services proposed to be provided by the applicant) *(check all that apply)*
 1. Improve accessibility of public recreation space and youth programming.
 2. Increase support for community violence interventions.
 3. Reduce housing costs for those that need it most.
 4. Increase availability and affordability of mental health services.
 5. Increase availability and affordability of food.
 6. Increase job training and placement opportunities.
 7. Provide relief and support for local businesses.
 8. Invest in infrastructure to increase community health, safety, and future resilience.
15. Describe how the applicant proposes to use the requested ARPA funds to address the Urbana ARPA Funding Goal(s) selected above.

16. Please select the Federal ARPA Expenditure Category (see list below) with which you believe this project best aligns.

Expenditure Category	EC
1: Public Health	
COVID-19 Mitigation & Prevention	
COVID-19 Vaccination	1.1
COVID-19 Testing	1.2
COVID-19 Contact Tracing	1.3
Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, Child care facilities, etc.)	1.4
Personal Protective Equipment	1.5
Medical Expenses (including Alternative Care Facilities)	1.6
Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	1.7
COVID-19 Assistance to Small Businesses	1.8
COVID 19 Assistance to Non-Profits	1.9
COVID-19 Aid to Impacted Industries	1.10
Community Violence Interventions	
Community Violence Interventions	1.11
Behavioral Health	
Mental Health Services	1.12
Substance Use Services	1.13
Other	
Other Public Health Services	1.14
2: Negative Economic Impacts	
Assistance to Households	
Household Assistance: Food Programs	2.1
Household Assistance: Rent, Mortgage, and Utility Aid	2.2
Household Assistance: Cash Transfers	2.3
Household Assistance: Internet Access Programs	2.4
Household Assistance: Paid Sick and Medical Leave	2.5
Household Assistance: Health Insurance	2.6
Household Assistance: Services for Un/Unbanked	2.7
Household Assistance: Survivor's Benefits	2.8
Unemployment Benefits or Cash Assistance to Unemployed Workers	2.9
Assistance to Unemployed or Underemployed Workers (e.g. job training, subsidized employment, employment supports or incentives)	2.10
Healthy Childhood Environments: Child Care	2.11
Healthy Childhood Environments: Home Visiting	2.12
Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System	2.13
Healthy Childhood Environments: Early Learning	2.14
Long-term Housing Security: Affordable Housing	2.15
Long-term Housing Security: Services for Unhoused Persons	2.16
Housing Support: Housing Vouchers and Relocation Assistance for Disproportionately Impacted Communities	2.17
Housing Support: Other Housing Assistance	2.18
Social Determinants of Health: Community Health Workers or Benefits Navigators	2.19
Social Determinants of Health: Lead Remediation	2.20
Medical Facilities for Disproportionately Impacted Communities	2.21
Strong Healthy Communities: Neighborhood Features that Promote Health and Safety	2.22
Strong Healthy Communities: Demolition and Rehabilitation of Properties	2.23
Addressing Educational Disparities: Aid to High-Poverty Districts	2.24
Addressing Educational Disparities: Academic, Social, and Emotional Services	2.25
Addressing Educational Disparities: Mental Health Services	2.26
Addressing Impacts of Lost Instructional Time	2.27
Contributions to UI Trust Funds	2.28
Assistance to Small Businesses	
Loans or Grants to Mitigate Financial Hardship	2.29
Technical Assistance, Counseling, or Business Planning	2.30

Rehabilitation of Commercial Properties or Other Improvements	2.31
Business Incubators and Start-Up or Expansion Assistance	2.32
Enhanced Support to Microbusinesses	2.33
Assistance to Non-Profits	
Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)	2.34
Aid to Impacted Industries	
Aid to Tourism, Travel, or Hospitality	2.35
Aid to Other Impacted Industries	2.36
Other	
Economic Impact Assistance: Other	2.37
3: Public Health-Negative Economic Impact: Public Sector Capacity	
General Provisions	
Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers	3.1
Public Sector Workforce: Rehiring Public Sector Staff	3.2
Public Sector Workforce: Other	3.3
Public Sector Capacity: Effective Service Delivery	3.4
Public Sector Capacity: Administrative Needs	3.5
5: Infrastructure	
Water and Sewer	
Clean Water: Centralized Wastewater Treatment	5.1
Clean Water: Centralized Wastewater Collection and Conveyance	5.2
Clean Water: Decentralized Wastewater	5.3
Clean Water: Combined Sewer Overflows	5.4
Clean Water: Other Sewer Infrastructure	5.5
Clean Water: Stormwater	5.6
Clean Water: Energy Conservation	5.7
Clean Water: Water Conservation	5.8
Clean Water: Nonpoint Source	5.9
Drinking water: Treatment	5.10
Drinking water: Transmission & Distribution	5.11
Drinking water: Lead Remediation, including in Schools and Daycares	5.12
Drinking water: Source	5.13
Drinking water: Storage	5.14
Drinking water: Other water infrastructure	5.15
Water and Sewer: Private Wells	5.16
Water and Sewer: IJJA Bureau of Reclamation Match	5.17
Water and Sewer: Other	5.18
Broadband	
Broadband: "Last Mile" projects	5.19
Broadband: IJJA Match	5.20
Broadband: Other projects	5.21

17. How does this project address needs that are not already met by existing local services?

Project Information

- 18. Please provide data, past experiences, and/or case studies (either from your organization or from external examples) to justify how your proposed project will be effective in addressing ARPA Funding Goals.
- 19. Describe how your project will benefit the low-income, disadvantaged, or groups particularly impacted by the pandemic in the City of Urbana. Justification for this can be based on the qualification requirements for the proposed project, the service area of the project, the demographics of your organization’s existing client base, or other information to indicate how the project will serve these groups. The Data and Demographics page on the Urbana ARPA website is one resource that may be helpful, providing maps and data on vulnerable populations in the City of Urbana.
- 20. Has the applicant received financial support from local Champaign County governments (township, city, or county-level) within the last three years? Please describe, briefly, any funds received.
- 21. Please briefly describe how the stated cost for the project was determined (eg. the cost of previous similar programming administered by the applicant, the cost to other organizations of providing similar programs, estimated staff and facility costs generated by the program description).
- 22. Will the requested funding amount be sufficient to fully administer the proposed project? What other funds, if any, are being pursued or have already been secured to pursue this project?
- 23. How does the applicant plan to continue or transition this project after ARPA funding has been exhausted?
- 24. Are other organizations, other than the one listed at the top of this application, partnering together to execute this project?
- 25. Describe the applicant’s qualifications to -
 - a. Manage the awarded funds (including any previous experience with grants management), and
 - b. Carry out the work described in the previous questions.
- 26. How does the applicant plan to measure the success of the funded program? What specific metrics will be used? Using these metrics, what is the applicant’s anticipated outcome of the program?
- 27. Please describe any other COVID relief funding that your organization has received.

Project Budget

28. Please complete the table below to provide a general budget estimate for the proposed project

Item	ARPA Funds Request

Total Funds Requested -	

29. Please complete the table below to provide an estimate of the project expenditure timeline

Year	Total Expected ARPA Expenditures for the Year
2022	
2023	
2024	
2025	
2026	

30. The default expected funding format for ARPA recipients will be a quarterly reimbursement— meaning that recipients will pay ARPA project costs up front and be reimbursed by the city every three months. If necessary, applicants can negotiate for an alternative funding structure, on a case-by-case basis. Will the quarterly reimbursement structure be feasible for your project?

- a. If “No” was selected above, please describe why quarterly reimbursement is not an appropriate funding structure for this project.

Optional Attachments

If the applicant wishes to provide additional attachments, please upload them here. NOTE – Applicants may provide supplemental materials to their attachment, but application scoring will be solely based on the responses to the required questions.

Required Acknowledgements

- Applicant’s household, organization, and/or clients are located within the city limits of Urbana
- The proposed project meets at least one of the Urbana ARPA Funding Goals and at least one of the Federal Expenditure categories detailed above.
- I understand that, if awarded, I will be required to follow the ongoing federal reporting requirements (monthly/quarterly/annual) of the ARPA program.
- Urbana ARPA awards will be distributed on a reimbursement basis, unless otherwise negotiated.
- Applicants may apply for multiple projects, but only one project per application.
- If awarded, funds will be used only for purposes described in this application. I understand that any award is a one-time award which does not create an obligation or guarantee of continued funding by the City of Urbana.
- If awarded, I or my organization intends to enter into a services contract with the City of Urbana and provide any required documentation at that time.
- Awards will be determined by the City of Urbana in its sole discretion. Applications may be awarded for the full or a partial amount of the total requested, or declined. If not awarded

the full requested amount, applicant can decline the award; if not declined, applicant will provide additional information of how a partial award will be expended.

- As part of the application process, Urbana City Council may provide time for applicants to present their projects to the city council. In this case, a representative of the applicant organization would be willing to provide a brief (5-10 minute) presentation to the Urbana City Council.
- I certify that the information submitted is true and correct to the best of my knowledge. I understand that the City of Urbana will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in a repayment of funds.
- I certify that I have the authority to apply for this grant on behalf of the agency described herein.
- I certify I am current on my federal and state tax payments.
- I certify that the grant will be used for agency purposes only and not for household, personal, or consumer usage.
- I certify that the information contained in this application is true, complete and correct to the best of my knowledge.
- I understand that any willful misrepresentation on this statement could result in a fine and/or imprisonment under provision of the United States Criminal Code U.S.C. Title 18, Section 1001 provides: "Whoever, in any matter within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies or makes false, fictitious or fraudulent statements or representation, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000, or imprisoned not more than five years, or both."
- The Applicant(s) certify that all the information in this application and all the information in support of this application is true and complete to the best of the Applicant(s) knowledge. I/We are aware that all non-exempt information is subject to Illinois's Public Records Law.
- If the applicant organization is a corporation, not-for-profit corporation, limited partnership, limited liability company, or limited liability partnership, then this organization is in good standing with the Office of the Illinois Secretary of State or the relevant office in its state of incorporation.