

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
September 17, 2019
6:00 PM**

Present: Dr. Wes Bieritz, Dr. Karen Broaders, Dr. Jane Cooney, Carla DeAngelis, Brad Gross, Marla Mackiewicz, Connie Ostrander, Paulina Padjen and Dr Wahid Tazudeen.

Absent: Bob Jones and Molly Nicholson.

Meeting was called to order by President Carla DeAngelis at 6:03 PM.

A motion was made to approve the agenda as amended. The agenda was amended to include under New Business Item C: Nominating Committee.

Motion: Connie Ostrander
Second: Marla Mackiewicz
Motion carried unanimously.

A motion was made to approve the minutes of the August 20, 2019 minutes as presented.

Motion: Brad Gross
Second: Dr. Wes Bieritz
Motion carried unanimously.

Fiscal Status

Financials presented reflect the Health Department amounts from the County accounting system through August 31, 2019.

We still have a hefty cash balance of \$288,000 and investments of \$800,000.

There is nothing new to report on the Financials. Donna Dunham is keeping an eye on line items that may need to have transfers in order for the expenses to be paid through the end of the year.

A motion was made to approve the financial statements through August 31, 2019 as presented.

Motion: Dr. Wes Bieritz
Second: Marla Mackiewicz
Motion carried as follows:

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|--------------------|-----|
| Dr. Wes Bieritz | Yes |
| Dr. Karen Broaders | Yes |
| Dr. Jane Cooney | Yes |
| Carla DeAngelis | Yes |
| Brad Gross | Yes |
| Marla Mackiewicz | Yes |
| Connie Ostrander | Yes |
| Paulina Padjen | Yes |
| Dr. Wahid Tazudeen | Yes |

Doug Toole reported that we are continuing to receive State payments. The fact that our FY 2018 audit has not been filed at the State level has not affected our reimbursements. The audit is scheduled to be completed by the end of October.

Dr. Wes Bieritz reported that Julie Fruhling, our Health Educator, gave a presentation at the last County Board meeting. She gave an update to the County Board of what she has been doing the past two years within the community. Dr. Bieritz was very grateful for the presentation and stated that she did a great job.

OLD BUSINESS

Doug Toole presented updates on the different departments.

Environmental Health has been very busy with Lead inspections. They have trained a third lead inspector to help with the increase in caseload. The increase in caseload comes from the lead level being reduced from 10 parts per million to 5 parts per million.

The IPLAN is due again next year. Melissa Rome has been distributing surveys to the Community to find what the community sees as problems within the community – such as Mental Illness, Obesity, Smoking etc. These results will be incorporated into the IPLAN narrative.

We are beginning our flu clinics at the end of September. We are having clinic dates, times and locations printed on postcards to be sent to past clients.

WIC has report that their caseload has increased 3% for August from the month of July.

OSF has been supplying us with meals for 4 to be distributed to the WIC clients. These meals have all ingredients to prepare them, instructions how to prepare them and cost if purchased by the participant.

NEW BUSINESS

There was no need for an Executive Session.

It is time for the Board of Health to do an evaluation of Doug Toole as Public Health Administrator. Carla DeAngelis, Board President asked Donna Dunham to distribute evaluations to the supervisors for their input in the evaluation process. Donna stated that she will distribute the information to the supervisors and ask them to get them back to her in an envelope outside her door. Once all are gathered, she will send them on to Carla DeAngelis. Carla will, then, present the information to the rest of the Board at the

November 19th meeting. With this information, the Board members will complete evaluations of Doug.

President DeAngelis asked for volunteers to be on the Nominating Committee for the Board of Health Officer for FY 2019 – 2020.

Paulina Padjen volunteered. Carla DeAngelis also volunteered. There being no other volunteers, President DeAngelis appointed Molly Nicholson to the committee. These three Board members will compile a slate of officers to be presented at the November 19th meeting.

Items of Information:

The Health Department has had no site reviews, evaluations, audits or certifications.

We are in need of an Account Clerk III for the Environmental Health and Financial departments.

The next Board of Health meeting will be on Tuesday, November 19, 2019 at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Brad Gross
Second: Carla DeAngelis
Motion carried unanimously.

Respectfully submitted,



Donna J. Dunham
Recording Secretary



Bob Jones
Secretary, Board of Health