

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
May 17, 2016**

6:00 PM

Present: Jason Asaad, Dr. Wes Bieritz, Dr. Karen Broaders, Carla DeAngelis, Brad Gross, Bob Jones, Dr. Holly Maes, Molly Nicholson, and Connie Ostrander.

Absent: Dr. Jane Cooney and Bill Wright.

Meeting was called to order President Carla DeAngelis at 6:02 PM.

A motion was made to approve the agenda as presented.

Motion: Dr. Wes Bieritz
Second: Dr. Holly Maes
Motion carried unanimously.

There was a minor adjustment to the Board Minutes for March 14, 2016. On the bottom of the third page, it indicates that the State wants us to “tax” information to them. It should say the State wants us to “fax” something.

A motion was made to approve the minutes of the March 14, 2016 meeting as corrected.

Motion: Dr. Wes Bieritz
Second: Connie Ostrander
Motion carried unanimously.

Fiscal Status

Donna Dunham presented the final fiscal numbers from March and April 2015.

Doug Toole presented the revenue and expenditure report in pie chart form. The Board liked seeing the information in that format.

A motion was made to approve the Budget and Expenditure Report and Cash Flow statement for March and April 2016 as presented.

Motion: Dr. Wes Bieritz
Second: Molly Ostrander

Motion carried as follows:

Jason Asaad	Yes
Dr. Wes Bieritz	Yes
Dr. Karen Broaders	Yes

Carla DeAngelis	Yes
Brad Gross	Yes
Bob Jones	Yes
Dr. Holly Maes	Yes
Molly Nicholson	Yes
Connie Ostrander	Yes

Old Business:

Doug Toole reported that Mr. Marron has indicated that he plans on starting the Environmental Health Department renovation this summer. This project involves tearing down walls and moving doors. It will be more extensive than the other projects and will be more time consuming. We plan on putting an extra small conference room in what is now our copier room. The table and chairs should be able to seat 12 people comfortably.

We have Shick Office and Supply draw a layout of what we envision the area looking like once the renovation is complete. Wes Bieritz asked if he could have a copy of the proposed layout. Doug told him that we would give him a copy and make sure that Chairman Marron has a copy also.

Wes Bieritz stated that the County Board was trying to work out eliminating the rent payment for us for the 2016/2017 fiscal year. If this is accomplished, the plan is to utilize the money to hire a Health Educator.

Carla DeAngelis asked if everyone had received the email from Donna Dunham stating that the Health Department received their Health Protection money in the amount of \$210,643. This is the full payment for the current fiscal year that ends June 30, 2016. This was quite a surprise because we had been told that it could be January of 2017 before we received any money.

The State still owes is \$15,000 for West Nile Virus grant, \$2,500 for Lead Program and \$45,000 for the Illinois Environmental Protection grant.

Doug passed out a Solid Waste Ordinance to the Board for informational purposes only. This ordinance clarifies some language that was in the original ordinance. We have had many properties abandoned this past year.

Discussion ensued regarding the Solid Waste Ordinance.

New Business:

There was no need for an executive session.

Doug Toole asked the Board if we could move the meetings previously scheduled for June and July. He has some commitments that will make it impossible to be here on the original date of the 3rd Tuesday of the month. The Board decided to move the June meeting to June 28th and the July meeting to 26th.

Doug Toole informed the Board that we have received information regarding the WIC funding for the 2016/2017 Fiscal Year. The award has been cut approximately \$45,000.

The State has reduced our caseload around 300. This coming year our caseload will be about 2,400. They are giving us approximately \$150 per client. This is a huge cut for the WIC program and the Health Department.

Caseload for the WIC program is down all over the State. Statewide agencies are baffled because the eligible women and children are not coming. The coupons equate to \$1,000 - \$2,000 per month. If the clients would apply and receive our coupons, this could free up their spending their LINCARD for other purchases.

We are brainstorming to come up with outreach ideas and opportunities that may get our caseload up. Dr. Broaders suggested that we contact the OB/GYN's and have their staff pass the information onto their clients. We have put together packets for these offices in the past and the call us when their supply gets low.

Dr. Maes asks her clients if they have a WIC appointment. If they do not, her office staff gets on the phone with WIC and makes the appointment

We have talked about reaching out to Headstart, Community Action, Presence Hospital, local daycare centers and Public Aid.

Discussion ensued regarding strategies for increasing WIC numbers.

A motion was made to accept the upgrade of the Data Entry Clerk II position for the The Board of Health decided against increasing the fee for the inspection of the Sewage Pumper trucks. They indicated that there is very little involved on the inspector's part and there was no need to increase the fee.

Discussion ensued regarding the Solid Waste Ordinance.

Doug Toole informed the Board that we are starting to schedule our flu clinics for this fall. We partnered with District 118 last year for their faculty and the clinics were quite successful. We have contacted other school districts for flu clinics at those facilities.

Carla DeAngelis asked if we have ordered our flu vaccine yet. We have ordered it and it should be delivered around August 20th.

Wes Bieritz asked if we have ordered quadrivalent. We have ordered quadrivalent. We have not used trivalent for a couple of years.

Mr. Toole discussed his plan to host an electronics recycling event later this year. He is taking a line item transfer to the Health and education meeting on Thursday, May 19th. Money will be transferred from the salary line to the contractual line. He anticipates the event to cost around \$20,000. We are contacting a couple of sites to see if we could hold the event on their premises. The sites are Danville Area Community College (DACC) that allowed us to host the event there a few years ago and we are contacting the Vermilion County fairgrounds.

Discussion ensued regarding the electronics recycling event.

Some County Board members have been interested in bringing recycling back to Vermilion County. Mr. Toole will be analyzing the situation to possibly come up with a solution that will work for all areas of the county.

Discussion ensued regarding recycling.

Items of Information:

Doug Toole reported that the Environmental Health Program is subjected to a site review every 3 years in order to retain the Local Health Protection grant. The water and sewage portion of the review was completed with minimal audit findings. The food portion of the site review the State wanted us to fax information to them. It has been faxed but we do not know the results as yet.

The County has hired an agency to assess all the fees within the County. The firm is Bellweather, LLC. In Champaign County, the fees were analyzed and it was discovered that they were missing out on \$1,400,000 in revenues.

Since Doug Toole has become the Public Health Administrator, we have hired, from within, Dan Balgeman as the Director of Environmental Health. We have not backfilled his position yet. We were going to wait to see if we received the money from the Health Promotion grant. Since we have received these dollars, we will be advertising to hire an additional Health Inspector.

We had a sizable FOIA request. That is, the information requested was sizable. This is a time consuming job. Once all of the information is determined to be within the request, copies must be made and the information has to be read and all private information regarding people must be redacted.

Discussion ensued regarding FOIA requests.

Our next regular Board of Health meeting will be on Tuesday, June 28th at 6:00 PM at the Health Department.

A motion was made to adjourn the meeting.

Motion: Dr. Wes Bieritz
Second: Jason Asaad
Motion carried unanimously.

Respectfully submitted,

Donna J. Dunham
Recording Secretary

Bob Jones
Secretary, Board of Health