



# Danville Election Commission

Barbara Bailey  
Chairperson

Thomas Mellen  
Vice Chairperson

David J. Ryan  
Secretary

Sandra Delhaye  
Executive Director

201 N Vermilion (lower level)  
Danville, Illinois 61832

phone: 217-554-1930  
fax: 217-554-1933

eleccomm@vercounty.org

## Minutes of the October 12, 2022 meeting of the Danville Election Commission

1. Call to Order: The meeting was called to order at 1:00 p.m. By Chairperson Barbara Bailey.
2. Attendance: Present were Chairperson Barbara Bailey, Thomas Mellen, Secretary David Ryan, and Executive Director Sandra Delhaye.
3. Approval of Agenda: On motion of Thomas Mellen, seconded by David Ryan, the agenda was approved.
4. Approval of Minutes: The minutes of the September 21, 2022 meeting were approved on motion of Barbara Bailey, seconded by Thomas Mellen.
5. Public Comments: No public comments.
6. Approval of Payables: On motion of David Ryan, seconded by Thomas Mellen, payables in the amount of \$26,065.87 were approved. Sandra Delhaye indicated these payables included election supplies and support, Verizon Wireless for Jet paks, and postage. Mrs Delhaye noted that the postage expense was higher than anticipated due to the state-mandated mailing required on the subject of mail-in voting.
7. Voter Registration Numbers/ September 2022: Sandra Delheye reported active voter registrations of 15,593 (an increase of 61) and inactive registrations of 2,405 (no change from August, 2022).
8. Commissioner comments: David Ryan stated he had heard positive feedback from potential registrars who attended a recent program put on by Sandra. Barbara Bailey initiated a discussion about the timing of the Commission's publication of the sample ballot. It was noted that the sample ballot was available online and at the office of the Commission well before publication, and all agreed it was best to keep the current publication schedule.
9. Director Comments: Sandra Delheye reported that a new procedure had been instituted by the County Board in regard to handling grants received by the Commission. Mrs. Delhaye stated that previously, when the Commission applied for and received a grant for a particular purpose, upon receipt of the check she would turn the check over to the County Board office with a request that the check be credited to the relevant line item in the Commission's budget. The County Board is now insisting that the check be deposited in the Commission's general budget, and that Mrs. Delhaye then make application for a line item transfer to the relevant line item. Mrs. Delhaye also indicated that unresolved issues remained between the county and the city which would delay the installation of the ballot drop box to a date beyond the next election.
6. Adjournment: On motion of Thomas Mellen, seconded by Barbara Bailey, the meeting was adjourned at 1:48 p.m.

*David J. Ryan*  
Secretary

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*David Ryan*  
*Secretary*

## VOTER REGISTRATION OCTOBER 2022

ACTIVE 15,453  
 INACTIVE 2,542

	NEW	DUPS	TRANS	NR	INACT	N/C	FR	TOTALS	CXLD
MOTOR VEHICLES	35	67	42					144	
PUBLIC AID	0	0	0					0	
4 DIGIT	0	0	4					4	
OTHER	0	0	6					6	1
OFFICE	1	0	5					6	3
MAIL	2	0	38					40	6
STATE BOARD	0	0	0					0	
VERM CTY	0	0	0					0	4
IVRS	0	0	0					0	68
GRACE	5	0	7					1219	
DEP REGIST	0	0	0					0	
ONLINE REGISTR	0	0	0					0	
PAPERLESS	19	15	24	1				59	
<b>VBM</b>	0	0	412					412	
ERIC	0	0	0					0	
NCOA	0	0	0					0	
<b>TOTAL</b>	62	82	635					683	82
<b>CORRECTIONS</b>	0	0	97					97	1
								780	83

**REMOVED VOTERS**

DEATHS	21
FEL	4
DUPS	1
MOVED	56
OTH	1

**CONFIRMATION CARDS**

SENT	275
<i>RETURNED UNDELIVERABLE</i>	132
NOT RETURNED	143
NOT ID COMPLIANT	6
<i>SEE LIST</i>	

**VOTERS WITHOUT SIGNATURE TOTAL 254**

**VOTERS NOT ID COMPLIANT - TOTAL 625**



# Budget Performance Report

Date Range 12/01/21 - 11/16/22

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 001 - GENERAL FUND									
EXPENSE									
Department 530 - Election Commission									
Project 00 - General									
4101	Salary - Personnel	43,312.00	.00	43,312.00	1,899.46	.00	41,723.03	1,588.97	96
4102	Salary - Part-Time	16,000.00	.00	16,000.00	1,302.15	.00	15,708.47	291.53	98
4103	Salary - Commissioners	7,935.00	.00	7,935.00	357.60	.00	7,911.66	23.34	100
4106	Salary - Election Personnel	62,000.00	.00	62,000.00	2,400.00	.00	24,854.50	37,145.50	40
4110	Salary - Department Head	52,530.00	.00	52,530.00	2,252.64	.00	50,306.50	2,223.50	96
4210	Supplies/Office	5,000.00	.00	5,000.00	48.22	(1,388.26)	3,436.93	2,951.33	41
4215	Supplies/Election	92,000.00	22,015.00	114,015.00	722.75	(1,150.00)	79,674.81	35,490.19	69
4251	Travel Expense	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4265	Contractual/Communications	5,000.00	.00	5,000.00	.00	.00	4,181.14	818.86	84
4270	Postage	9,500.00	10,000.00	19,500.00	.00	.00	19,368.84	131.16	99
4271	Contractual/Legal Fees	4,000.00	.00	4,000.00	.00	.00	1,200.00	2,800.00	30
4275	Rent	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
4280	Publications	13,000.00	.00	13,000.00	.00	.00	12,787.67	212.33	98
4349	Canvas of Voters	9,500.00	.00	9,500.00	.00	.00	9,000.00	500.00	95
4361	Contractual/Prof Services	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
4363	Dues/License Fees	1,000.00	.00	1,000.00	.00	.00	675.00	325.00	68
4364	Education/Training	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
Project 00 - General Totals		\$331,277.00	\$32,015.00	\$363,292.00	\$8,982.82	(\$2,538.26)	\$270,828.55	\$95,001.71	74%
Department 530 - Election Commission Totals		\$331,277.00	\$32,015.00	\$363,292.00	\$8,982.82	(\$2,538.26)	\$270,828.55	\$95,001.71	74%
EXPENSE TOTALS		\$331,277.00	\$32,015.00	\$363,292.00	\$8,982.82	(\$2,538.26)	\$270,828.55	\$95,001.71	74%
Fund 001 - GENERAL FUND Totals									
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		331,277.00	32,015.00	363,292.00	8,982.82	(2,538.26)	270,828.55	95,001.71	74%
Fund 001 - GENERAL FUND Totals		(\$331,277.00)	(\$32,015.00)	(\$363,292.00)	(\$8,982.82)	\$2,538.26	(\$270,828.55)	(\$95,001.71)	
Grand Totals									
REVENUE TOTALS		.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		331,277.00	32,015.00	363,292.00	8,982.82	(2,538.26)	270,828.55	95,001.71	74%
Grand Totals		(\$331,277.00)	(\$32,015.00)	(\$363,292.00)	(\$8,982.82)	\$2,538.26	(\$270,828.55)	(\$95,001.71)	



# Accounts Payable Invoice Report

Invoice Date Range 10/13/22 - 11/30/22

Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1360 - Election Systems &amp; Software LLC</b> CD2043527	Election supplies and support	Paid by Check #19128		10/17/2022	10/17/2022	10/17/2022		10/19/2022	3,790.22
Vendor <b>1360 - Election Systems &amp; Software LLC</b> Totals						Invoices	1		<u>\$3,790.22</u>
Vendor <b>1375 - Express Packaging Service</b> 411745	Election supplies and support	Paid by Check #19129		10/17/2022	10/17/2022	10/17/2022		10/19/2022	103.39
Vendor <b>1375 - Express Packaging Service</b> Totals						Invoices	1		<u>\$103.39</u>
Vendor <b>1382 - Faulstich Printing Co, Inc</b> 88592	Newspaper inserts	Paid by Check #19237		10/25/2022	10/25/2022	10/25/2022		11/01/2022	1,834.00
Vendor <b>1382 - Faulstich Printing Co, Inc</b> Totals						Invoices	1		<u>\$1,834.00</u>
Vendor <b>1578 - Indiana Media Group</b> 09302022	Publication	Paid by Check #19130		10/14/2022	10/14/2022	10/14/2022		10/19/2022	305.00
Vendor <b>1578 - Indiana Media Group</b> Totals						Invoices	1		<u>\$305.00</u>
Vendor <b>1886 - Pitney Bowes Inc</b> 1021751325	Office supplies	Paid by Check #19238		10/26/2022	10/26/2022	10/26/2022		11/01/2022	118.98
10252022-A	Postage	Paid by Check #19238		10/26/2022	10/26/2022	10/26/2022		11/01/2022	9,800.00
Vendor <b>1886 - Pitney Bowes Inc</b> Totals						Invoices	2		<u>\$9,918.98</u>
Vendor <b>1923 - Quill Corporation</b> 27571800	Office supplies	Paid by Check #19131		10/19/2022	10/19/2022	10/19/2022		10/19/2022	579.27
27582499	Office supplies	Paid by Check #19239		10/31/2022	10/31/2022	10/31/2022		11/01/2022	249.95
Several	Office supplies	Paid by Check #19239		11/01/2022	11/01/2022	11/01/2022		11/01/2022	770.97
Vendor <b>1923 - Quill Corporation</b> Totals						Invoices	3		<u>\$1,600.19</u>
Vendor <b>2189 - Verizon Wireless</b> 9917792793	Jet paks	Paid by Check #19180		10/25/2022	10/25/2022	10/25/2022		10/26/2022	380.10
Vendor <b>2189 - Verizon Wireless</b> Totals						Invoices	1		<u>\$380.10</u>
Vendor <b>2875 - Vermilion County Credit Card</b> 10252022-A	Election supplies and support	Paid by Check #19324		10/31/2022	10/31/2022	10/31/2022		11/09/2022	264.00
Vendor <b>2875 - Vermilion County Credit Card</b> Totals						Invoices	1		<u>\$264.00</u>
Grand Totals						Invoices	11		<u><u>\$18,195.88</u></u>

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✓ 140

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2542 137 ↑

15,593 A S

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**VOTERS WITHOUT SIGNATURE TOTAL            254**

**VOTERS NOT ID COMPLIANT - TOTAL            625**