



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

December 7, 2022

CIRCULAR LETTER 2022-30

MUNICIPAL ANNEXATION / DISCONNECTION NOTICE REQUIREMENTS TO IDOT

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS / MUNICIPAL ENGINEERS
/ PUBLIC WORKS DIRECTORS / MAYORS / METROPOLITAN PLANNING
ORGANIZATIONS – DIRECTORS / TOWNSHIP HIGHWAY COMMISSIONERS /
CONSULTING ENGINEERS

Public Act 102-969 revises, and makes it mandatory, to report any annexation, disconnection and annexation, or disconnection to the Illinois Department of Transportation within 30 days of the action.

While this best practice has been followed by many municipalities, the Public Act is now a statutory and legal requirement designed to ensure the Department is informed of these changes. This information, and the revised boundaries are used for many purposes including, but not limited to, calculation of Motor Fuel Tax distributions, jurisdiction of roads and bridges, and oversize and overweight permits.

Public Act 102-969 takes effect on January 1, 2023.

To comply with this law, please remit all information to the Department as follows:

Illinois Department of Transportation
Bureau of Local Roads and Streets, Room 205
2300 S. Dirksen Parkway
Springfield, IL 62764

Attn: Highway Systems Manager

Or if the information is sent by email, please remit to: DOT.LocalPolicy@illinois.gov

If you have any questions regarding this circular letter, please contact Mike Foster, Highway Systems Manager, michael.foster@illinois.gov or 217-782-3401.

Sincerely,

A handwritten signature in blue ink, appearing to read 'G. Tapas'.

George A. Tapas, P.E., S.E.
Engineer of Local Roads and Streets

cc: Brad Cole, Illinois Municipal League
Jerry Crabtree, Township Officials of Illinois
Arnold Vegter, Township Highway Commissioners of Illinois
Shane Schneider, Illinois Association of County Engineers