

**Finance & Personnel Committee**

**Monday, October 3, 2022**

**5:00 PM, 2<sup>nd</sup> Floor VCAB**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Craig Golden, Steve Miller, Bruce Stark and Becky Stark. Excused absent was Crisi Walls. Absent was Wes Bieritz. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Erika Ramsey - Auditor, Doug Toole – Health Department Administrator and Judge Thomas O’Shaughnessy.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Becky Stark motioned, second by Bruce Stark to approve the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – September 26, 2022**

Craig Golden motioned to approve minutes, second by Steve Miller. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None.

**Agenda Item 5 – Financial Update**

Mrs. Ramsey reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report and the ARPA transaction report. She noted there were not many changes in the funds since the last meeting. She did point the large ARPA expense which was the payout of premium pay.

**Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Sheriff Department**

Becky Stark motioned, second by Bruce Stark to discuss. Chairman Baughn explained this is moving reimbursed money from the revenue line into an expense line. This was paid from the community for security at various community events. Moving this into the expense line will allow deputies to be paid for their overtime.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 7 – Ordinance – RE: Amendment to the Public Building Commission Lease**

There was no motion due to upcoming lease changes, this will be sent directly to County Board.

**Agenda Item 8–Resolution- RE: Usage of Funds Under the American Recovery Act to Fund Staffing and Personnel Cost**

Bruce Stark motioned, second by Craig Golden to discuss. Chairman Baughn explained this is to pay the raises to staff from the ARPA fund as their salary lines run out of money at the end of the FY2021-2022. This will save the expense to the General Fund.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

**Agenda Item 9 – Vermilion County Tax Levy – 2022-2023FY**

Becky Stark motioned, second by Craig Golden to place the tax levy on display. Chairman Baughn explained this yearly tax levy. Ms. Carter pointed out this is section C, page 34 of the budget book. Conversation ensued on fund balances and the tax levy.

Upon the call of the roll the following members voted yes, to approve the tax levy to be placed on display after the vote at County Board meeting to be held on October 11<sup>th</sup>, to wit: Steve Fourez, Craig Golden, Steve Miller, Bruce Stark and Becky Stark. 5 yes, 2 absent. Levy to be placed on display.

**Agenda Item 10 – Vermilion County Budget 2022-2023FY**

Bruce Stark motioned, second by Steve Miller to place the budget on display. Chairman Baughn explained this budget shows a substantial increase in revenue to the General Fund. Conversation ensued on the budget. Upon the call of the roll the following members voted yes, to approve the FY 2022-2023 budget to be placed on display after the vote at the County Board meeting to be held on October 11<sup>th</sup>, to wit: Steve Fourez, Craig Golden, Steve Miller, Bruce Stark and Becky Stark. 5 yes, 2 absent. FY 2022-2023 budget to be placed on display.

**Agenda Item 11 – Executive Session**

None

**Agenda Item 12 - Items of Information**

Chairman Baughn announced there would be a tax sale at the VFW at 6:00pm that night. There were 524 parcels and 121 mobile homes. He also stated the Sheriff is getting prices on body cams and this will be paid from the ARPA fund. He also pointed out that the budget will be put on display with the October 11<sup>th</sup> County Board meeting. The November County Board meeting will be pushed back to November 15<sup>th</sup>.

**Agenda Item 13 – Adjournment**

Committee Chairman Steve Fourez adjourned the meeting at 5:47PM.

Minutes by: Cassy Carter, Financial Resources Director