

**Special Finance & Personnel Committee**  
**Monday, September 26, 2022**  
**5:00 PM, 2<sup>nd</sup> Floor, VCAB**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – September 12, 2022
4. Audience Comments
5. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Election Commission
6. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Department
7. Budget – Treasurer
8. ARPA Discussion – Appropriations
9. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
10. Items of Information
11. Adjournment

Finance & Personnel Committee  
Monday, September 12, 2022  
5:00 PM, 2<sup>nd</sup> Floor VCAB

## MINUTES

### Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wesley Bieritz, Bruce Stark, Becky Stark and Crisi Walls. Excused absent were; Craig Golden and Steve Miller. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Erika Briggs - Auditor, Doug Toole – Health Department Administrator, Cathy Jenkins – County Clerk, Robyn Heffern – Chief Deputy County Clerk’s office, Melinda Fourez – Audience Member and Brooke Ferber – Child Advocacy Center Director.

### Agenda Item 2 - Adoption/Amendments to the Agenda

Crisi Walls motioned, second by Becky Stark to approve the agenda. Motion passed by acclamation.

### Agenda Item 3 - Approval of Minutes – August 15, 2022

Becky Stark motioned to approve minutes, second by Bruce Stark. Motion passed by acclamation. Wesley Bieritz abstained from the vote.

### Agenda Item 4 - Audience Comments

None.

### Agenda Item 5 – Financial Update

Ms. Briggs reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She noted there were not a lot of changes since the last meeting. She did point out funds with low balances. The ARPA summary was attached with details on spending, no questions on the attachment to Ms. Carter.

### Agenda Item 6 – Budget – Auditor

Bruce Stark motioned, second by Wesley Bieritz to discuss. Ms. Briggs noted her budget was much like last year with the exception of the salary line and her 3% increase, both were approved by county board action previously. Her overall budget has decreased due to her ability to drop insurance.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Clerk – Election Grant

Wesley Bieritz motioned, second by Becky Stark to discuss. Chairman Baughn explained this is moving grant money that had to be deposited into the revenue line, over to the expense line so they are able to spend that money with their budget.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk - Postage

Wesley Bieritz motioned, second by Crisi Walls to discuss. Chairman Baughn explained this is moving reimbursed money from the treasurer which was deposited into a revenue line. This will allow this money to be moved into the expense line so can be spent with their budget.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the

### **Health Insurance Fund**

Crisi Walls motioned, second by Becky Stark to discuss. Chairman Baughn explained this is moving money to the needed departments insurance lines. This is due to the changes of employees and employee benefits, Insurance is estimated yearly, and this will ensure payment of health insurance for employees.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 10 – Resolution- RE: County Contribution with Reimbursement – To Child Advocacy Center**

Becky Stark motioned, second by Wesley Bieritz to discuss. Chairman Baughn explained this is due to the additional grants Ms. Ferber has received. This will allow the County to upfront the money for reimbursement from the CAC as she receives the grant funds. Ms. Ferber explained this will allow for victim exams to be performed in Danville at their location and not have to travel to Champaign or Peoria.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 11 – Resolution –Public Building Commission Intergovernmental Agreement and Leases**

Wesley Bieritz motioned, second by Crisi Walls to discuss. Chairman Baughn explained this is the three-year lease for the PSB and JDC. This lease allows the capital to increase, due to aging building. This also notes the \$100,000 ARPA payment for JDC security door locks and new security camera system. The city should approve this lease tomorrow (09.13.2022).

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 12 – Executive Session**

None

### **Agenda Item 13 - Items of Information**

Chairman Baughn announced there will be a Special Finance Meeting on Monday, September 26<sup>th</sup> to discuss more budgets and start the process of discussing the ARPA requests.

### **Agenda Item 14 – Adjournment**

Committee Chairman Steve Fourez adjourned the meeting at 5:16PM.

Minutes by: Cassy Carter, Financial Resources Director

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE ELECTION COMMISSION**

**WHEREAS**, the Election Commission has State grant funds which need to be moved into an expense line for the upcoming election; and

**WHEREAS**, the budget therefore needs to be amended accordingly to show such add funds into the appropriate line in the Election Commission Office to pay for election expenses and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2021-2022 as set out below:

<b>001.530.00.4270</b>	<b>Postage</b>	<b>\$10,000.00</b>
<b>001.530.00.4215</b>	<b>Supplies/Election</b>	<b>\$22,015.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the October 11, 2022 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 11<sup>th</sup> day of October 2022 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Ordinance # \_\_\_\_\_

APPROVED BY Taxation & Election 09/20/22

Tom Morse Y N A  
Committee Chairperson

Joel Bird Y N A

Marla Mackiewicz Y N A

Jerry Hawker Y N A

Nancy O’Kane Y N A

Bruce Stark Y N A

Becky Stark Y N A

APPROVED BY Finance Personnel 09/26/22:

Steve Fourez Y N A  
Committee Chairperson

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisi Walls Y N A

Steve Miller Y N A

**Request for Amendment  
Fiscal Budget  
2021 - 2022**

Dept: 530 Election Commission

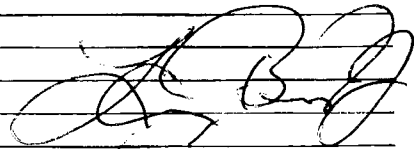
Date: 09.15.22

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.530.00.4270</u>	<u>Postage</u>	\$ <u>9,500</u>	\$ <u>10,000</u>	<u>\$19,500.00</u>
<u>001.530.00.4215</u>	<u>Supplies/Election</u>	\$ <u>92,000</u>	\$ <u>22,015</u>	<u>\$114,015.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

This grant money from the state was required to be deposited into a reveune line. This money needs to be moved from this revenue line into the expense lines to be able to pay for postage and supplies expenses.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Department Head: Kindra N. Woodhouse

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE ANIMAL CONTROL DEPARTMENT**

**WHEREAS**, the Animal Control Department has continuing expenses for animal care as part of its normal and regular duties and is in need of replenishing some expense lines for that purpose; and,

**WHEREAS**, The Animal Control Department has funds in separate lines for donations and grant funds which may be used for such current expenses and the funds need to be transferred and placed into the proper line and budget accordingly and the budget therefore needs to be so amended, and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2021-2022 to add the amounts as set out below:

<b>011.440.00.4375</b>	<b>Donation Expense</b>	<b>\$14,107.00</b>
<b>011.440.00.4374</b>	<b>Miscellaneous Expenses</b>	<b>\$3,000.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the October 11, 2022 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 11<sup>th</sup> day of October 2022 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – Animal Control Department

APPROVED BY Finance Personnel 09/26/22:

Steve Fourez                      Y N A  
Committee Chairperson

Wesley Bieritz                      Y N A

Craig Golden                      Y N A

Becky Stark                      Y N A

Bruce Stark                      Y N A

Crisi Walls                      Y N A

Steve Miller                      Y N A



**Request for Amendment  
Fiscal Budget  
2021 - 2022**

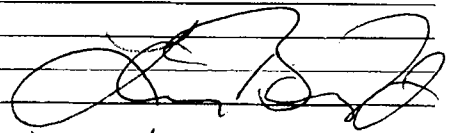
Dept: 011.440 Animal Control

Date: 09.22.22

Account Number	Account Description	Original Appr.	Additional	To Read
<u>011.440.00.4375</u>	<u>Donation Expense</u>	\$ <u>15,000</u>	\$ <u>14,107</u>	<u>\$29,107.00</u>
		\$ _____	\$ _____	_____
<u>011.440.00.4374</u>	<u>Miscellaneous Expenses</u>	\$ <u>22,520</u>	\$ <u>3,000</u>	<u>\$25,520.00</u>
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____
		\$ _____	\$ _____	_____

**Narrative:**

This money is needed to take care of the animals in the shelter. This is moving money from the donation revenue line as donations were higher than budgeted. This is moving that excess into the expense line to care for the animals. We are also moving grant revenue from the revenue line into the expense line to help with the care of the animals.



Department Head: *Kasey Lyell*

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

Chairman

Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



# Treasurer Budget Worksheet Report

## Budget Year 2023

Account	Account Description	2021 Actual Amount	2022 Amended Budget	2022 Actual Amount	2023 Initialization
<b>Fund 001 - GENERAL FUND</b>					
<b>EXPENSE</b>					
Department 140 - Treasurer					
Project 00 - General					
<i>PERSONNEL SERVICES</i>					
4101	Salary - Personnel	112,279.99	112,280.00	112,280.00	176,452.00
4102	Salary - Part-Time	11,000.00	14,000.00	.00	18,355.00
4110	Salary - Department Head	72,830.00	75,015.00	58,344.84	77,265.00
4155	Insurance - Life/Health	42,728.55	55,000.00	39,217.26	55,000.00
<i>PERSONNEL SERVICES Totals</i>		<u>\$238,838.54</u>	<u>\$256,295.00</u>	<u>\$209,842.10</u>	<u>\$327,072.00</u>
<i>SUPPLIES &amp; MATERIALS</i>					
4210	Supplies/Office	2,200.00	2,000.00	2,000.00	2,000.00
<i>SUPPLIES &amp; MATERIALS Totals</i>		<u>\$2,200.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<i>OTHER SERVICES &amp; CHARGES</i>					
4251	Travel Expense	.00	.00	.00	.00
4270	Postage	30,200.00	31,334.00	20,044.09	34,500.00
4280	Publications	.00	.00	.00	.00
4290	Maint/Repair - Equipment	.00	.00	.00	.00
4361	Contractual/Prof Services	.00	.00	.00	.00
4364	Education/Training	.00	.00	.00	.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>		<u>\$30,200.00</u>	<u>\$31,334.00</u>	<u>\$20,044.09</u>	<u>\$34,500.00</u>
<i>CAPITAL OUTLAY</i>					
4450	Office Furniture/Equipment	.00	.00	.00	500.00
<i>CAPITAL OUTLAY Totals</i>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>
Project 00 - General Totals		<u>\$271,238.54</u>	<u>\$289,629.00</u>	<u>\$231,886.19</u>	<u>\$364,072.00</u>
Department 140 - Treasurer Totals		<u>\$271,238.54</u>	<u>\$289,629.00</u>	<u>\$231,886.19</u>	<u>\$364,072.00</u>
<b>EXPENSE TOTALS</b>		<u>\$271,238.54</u>	<u>\$289,629.00</u>	<u>\$231,886.19</u>	<u>\$364,072.00</u>
 <b>Fund 001 - GENERAL FUND Totals</b>					
<b>EXPENSE TOTALS</b>		<u>\$271,238.54</u>	<u>\$289,629.00</u>	<u>\$231,886.19</u>	<u>\$364,072.00</u>
Net Grand Totals					
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		<u>\$271,238.54</u>	<u>\$289,629.00</u>	<u>\$231,886.19</u>	<u>\$364,072.00</u>
Net Grand Totals		(\$271,238.54)	(\$289,629.00)	(\$231,886.19)	(\$364,072.00)



**Treasurer Acct Fund Budget Worksheet  
Report  
Budget Year 2023**

Account	Account Description	2021 Actual Amount	2022 Amended Budget	2022 Actual Amount	2023 Initialization
<b>Fund 072 - TREASURER'S ACCT FUND</b>					
<b>REVENUE</b>					
Department 101 - General					
Project 00 - General					
<i>INTERGOVERNMENTAL REVENUE</i>					
3365	MEG	.00	.00	.00	.00
<i>INTERGOVERNMENTAL REVENUE</i>		\$0.00	\$0.00	\$0.00	\$0.00
<i>MISCELLANEOUS REVENUES</i>					
3701	Interest	2,763.62	.00	211.31	.00
3710	Miscellaneous	.00	.00	.00	.00
<i>MISCELLANEOUS REVENUES Totals</i>		\$2,763.62	\$0.00	\$211.31	\$0.00
<i>OTHER FINANCING SOURCES</i>					
3902	Transfers In	.00	.00	.00	.00
<i>OTHER FINANCING SOURCES Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00
Project 00 - General Totals		\$2,763.62	\$0.00	\$211.31	\$0.00
Department 101 - General Totals		\$2,763.62	\$0.00	\$211.31	\$0.00
<b>REVENUE TOTALS</b>		<b>\$2,763.62</b>	<b>\$0.00</b>	<b>\$211.31</b>	<b>\$0.00</b>
<b>EXPENSE</b>					
Department 959 - Treasurers Account					
Project 00 - General					
<i>PERSONNEL SERVICES</i>					
4101	Salary - Personnel	5,201.00	.00	.00	.00
4149	FICA	.00	.00	.00	.00
4150	IMRF	.00	.00	.00	.00
4155	Insurance - Life/Health	(28.55)	.00	.00	.00
<i>PERSONNEL SERVICES Totals</i>		\$5,172.45	\$0.00	\$0.00	\$0.00
<i>OTHER SERVICES &amp; CHARGES</i>					
4270	Postage	11,991.43	.00	.00	.00
4374	Miscellaneous Expenses	.00	.00	.00	.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>		\$11,991.43	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAY</i>					
4483	MEG Payment	.00	.00	.00	.00
4487	Vendor Payment	.00	.00	.00	.00
4499	Suspend File	.00	.00	.00	.00
<i>CAPITAL OUTLAY Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS</i>					
4610	Transfer	7,232.95	10,000.00	2,763.62	.00
<i>TRANSFERS Totals</i>		\$7,232.95	\$10,000.00	\$2,763.62	\$0.00



**Treasurer Acct Fund Budget Worksheet  
Report**  
Budget Year 2023

Project 00 - General Totals	\$24,396.83	\$10,000.00	\$2,763.62	\$0.00
Department 959 - Treasurers Account	\$24,396.83	\$10,000.00	\$2,763.62	\$0.00
EXPENSE TOTALS	\$24,396.83	\$10,000.00	\$2,763.62	\$0.00
Fund 072 - TREASURER'S ACCT FUND				
REVENUE TOTALS	\$2,763.62	\$0.00	\$211.31	\$0.00
EXPENSE TOTALS	\$24,396.83	\$10,000.00	\$2,763.62	\$0.00
Fund 072 - TREASURER'S ACCT FUND	(\$21,633.21)	(\$10,000.00)	(\$2,552.31)	\$0.00
Net Grand Totals				
REVENUE GRAND TOTALS	\$2,763.62	\$0.00	\$211.31	\$0.00
EXPENSE GRAND TOTALS	\$24,396.83	\$10,000.00	\$2,763.62	\$0.00
Net Grand Totals	(\$21,633.21)	(\$10,000.00)	(\$2,552.31)	\$0.00



**Treasurer Automation Fund Budget  
Worksheet Report  
Budget Year 2023**

Account	Account Description	2021 Actual Amount	2022 Amended Budget	2022 Actual Amount	2023 Initialization
Fund 088 -	TREASURER AUTOMATION FUND				
	REVENUE				
	Department 101 - General				
	Project 00 - General				
	<i>CHARGES FOR SERVICES</i>				
3516	Tax Sale Fees	33,977.00	47,255.00	40,060.00	47,255.00
3519	Technology Services Fees	21,612.00	15,000.00	17,350.50	18,000.00
	<i>CHARGES FOR SERVICES Totals</i>	<u>\$55,589.00</u>	<u>\$62,255.00</u>	<u>\$57,410.50</u>	<u>\$65,255.00</u>
	<i>MISCELLANEOUS REVENUES</i>				
3701	Interest	783.39	300.00	163.04	300.00
	<i>MISCELLANEOUS REVENUES Totals</i>	<u>\$783.39</u>	<u>\$300.00</u>	<u>\$163.04</u>	<u>\$300.00</u>
	Project 00 - General Totals	<u>\$56,372.39</u>	<u>\$62,555.00</u>	<u>\$57,573.54</u>	<u>\$65,555.00</u>
	Department 101 - General Totals	<u>\$56,372.39</u>	<u>\$62,555.00</u>	<u>\$57,573.54</u>	<u>\$65,555.00</u>
	REVENUE TOTALS	<u>\$56,372.39</u>	<u>\$62,555.00</u>	<u>\$57,573.54</u>	<u>\$65,555.00</u>
	EXPENSE				
	Department 965 - Treasurer Automation				
	Project 00 - General				
	<i>PERSONNEL SERVICES</i>				
4101	Salary - Personnel	7,789.79	33,561.00	.00	33,561.00
4149	FICA	.00	.00	.00	.00
4150	IMRF	.00	.00	.00	.00
	<i>PERSONNEL SERVICES Totals</i>	<u>\$7,789.79</u>	<u>\$33,561.00</u>	<u>\$0.00</u>	<u>\$33,561.00</u>
	<i>SUPPLIES &amp; MATERIALS</i>				
4210	Supplies/Office	19,528.30	21,000.00	11,869.24	24,150.00
4238	Special Circumstances	.00	.00	.00	.00
	<i>SUPPLIES &amp; MATERIALS Totals</i>	<u>\$19,528.30</u>	<u>\$21,000.00</u>	<u>\$11,869.24</u>	<u>\$24,150.00</u>
	<i>OTHER SERVICES &amp; CHARGES</i>				
4251	Travel Expense	.00	1,500.00	.00	1,500.00
4280	Publications	8,140.60	4,000.00	162.00	5,000.00
4361	Contractual/Prof Services	20,237.18	12,000.00	3,322.25	17,000.00
4363	Dues/License Fees	300.00	300.00	300.00	300.00
4364	Education/Training	900.00	2,000.00	.00	2,000.00
	<i>OTHER SERVICES &amp; CHARGES Totals</i>	<u>\$29,577.78</u>	<u>\$19,800.00</u>	<u>\$3,784.25</u>	<u>\$25,800.00</u>
	<i>CAPITAL OUTLAY</i>				
4450	Office Furniture/Equipment	.00	.00	.00	.00
	<i>CAPITAL OUTLAY Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Project 00 - General Totals	<u>\$56,895.87</u>	<u>\$74,361.00</u>	<u>\$15,653.49</u>	<u>\$83,511.00</u>
	Project 90 - Technology				



**Treasurer Automation Fund Budget**  
**Worksheet Report**  
 Budget Year 2023

*OTHER SERVICES & CHARGES*

4292	Maint/Repair - Hardware	.00	.00	.00	.00
4293	Maint/Repair - Software	.00	.00	.00	.00

<i>OTHER SERVICES &amp; CHARGES Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Project 90 - Technology Totals	\$0.00	\$0.00	\$0.00	\$0.00
Department 965 - Treasurer	\$56,895.87	\$74,361.00	\$15,653.49	\$83,511.00
EXPENSE TOTALS	\$56,895.87	\$74,361.00	\$15,653.49	\$83,511.00

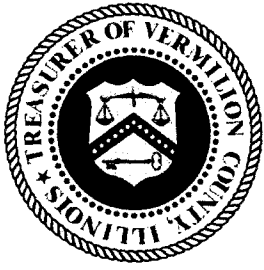
Fund 088 - TREASURER AUTOMATION

REVENUE GRAND TOTALS	\$56,372.39	\$62,555.00	\$57,573.54	\$65,555.00
EXPENSE GRAND TOTALS	\$56,895.87	\$74,361.00	\$15,653.49	\$83,511.00
Net Grand Totals	(\$523.48)	(\$11,806.00)	\$41,920.05	(\$17,956.00)



**VC Trustee Revolving Fund Budget  
Worksheet Report  
Budget Year 2023**

Account	Account Description	2021 Actual Amount	2022 Amended Budget	2022 Actual Amount	2023 Initialization
Fund 090 - VC TRUSTEE REVOLVING FUND					
REVENUE					
Department 101 - General					
Project 00 - General					
<i>CHARGES FOR SERVICES</i>					
3516	Tax Sale Fees	16,511.78	15,000.00	4,025.76	50,000.00
	<i>CHARGES FOR SERVICES Totals</i>	<u>\$16,511.78</u>	<u>\$15,000.00</u>	<u>\$4,025.76</u>	<u>\$50,000.00</u>
<i>MISCELLANEOUS REVENUES</i>					
3701	Interest	97.79	90.00	39.30	90.00
3710	Miscellaneous	.00	.00	.00	.00
	<i>MISCELLANEOUS REVENUES Totals</i>	<u>\$97.79</u>	<u>\$90.00</u>	<u>\$39.30</u>	<u>\$90.00</u>
	Project 00 - General Totals	<u>\$16,609.57</u>	<u>\$15,090.00</u>	<u>\$4,065.06</u>	<u>\$50,090.00</u>
	Department 101 - General Totals	<u>\$16,609.57</u>	<u>\$15,090.00</u>	<u>\$4,065.06</u>	<u>\$50,090.00</u>
	REVENUE TOTALS	<u>\$16,609.57</u>	<u>\$15,090.00</u>	<u>\$4,065.06</u>	<u>\$50,090.00</u>
EXPENSE					
Department 901 - VC Trustee Revolving					
Project 00 - General					
<i>PERSONNEL SERVICES</i>					
4101	Salary - Personnel	.00	.00	.00	10,000.00
	<i>PERSONNEL SERVICES Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10,000.00</u>
<i>OTHER SERVICES &amp; CHARGES</i>					
4270	Postage	8,999.32	9,500.00	5,587.00	15,000.00
4280	Publications	4,200.43	9,000.00	8,149.05	12,000.00
4374	Miscellaneous Expenses	7,480.65	9,000.00	8,743.55	12,000.00
	<i>OTHER SERVICES &amp; CHARGES Totals</i>	<u>\$20,680.40</u>	<u>\$27,500.00</u>	<u>\$22,479.60</u>	<u>\$39,000.00</u>
<i>TRANSFERS</i>					
4610	Transfer	.00	.00	.00	.00
	<i>TRANSFERS Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Project 00 - General Totals	<u>\$20,680.40</u>	<u>\$27,500.00</u>	<u>\$22,479.60</u>	<u>\$49,000.00</u>
	Department 901 - VC Trustee Revolving	<u>\$20,680.40</u>	<u>\$27,500.00</u>	<u>\$22,479.60</u>	<u>\$49,000.00</u>
	EXPENSE TOTALS	<u>\$20,680.40</u>	<u>\$27,500.00</u>	<u>\$22,479.60</u>	<u>\$49,000.00</u>
Fund 090 - VC TRUSTEE REVOLVING					
	Net Grand Totals				
	REVENUE GRAND TOTALS	<u>\$16,609.57</u>	<u>\$15,090.00</u>	<u>\$4,065.06</u>	<u>\$50,090.00</u>
	EXPENSE GRAND TOTALS	<u>\$20,680.40</u>	<u>\$27,500.00</u>	<u>\$22,479.60</u>	<u>\$49,000.00</u>
	Net Grand Totals	<u>(\$4,070.83)</u>	<u>(\$12,410.00)</u>	<u>(\$18,414.54)</u>	<u>\$1,090.00</u>



## DARREN E. DUNCAN

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September 12, 2022

### Budget Narrative for Fiscal Year 2023

#### GENERAL FUND

4101 – Salary Personnel	+\$64,172	\$176,452	Increased to Wage Increases Approved by County Board and the Discontinuation of Fund Fund 72
4110 – Salary Department Head	+\$2,250	\$77,265	Increased Due to County Board Action
4155 – Insurance Life/Health	+\$3,100	\$55,000	Increased Premiums for County Health Insurance
4270 – Postage	+\$3,166	\$34,500	Increased Due to USPS Rate Increases

#### TREASURER AUTOMATION

3519 – Technology Service Fees	+\$3,000	\$18,000	Increased Revenue from County Share of Fees from Change of Vendor
4210 – Supplies/Office	+\$3,150	\$24,150	Increased Due to Costs of Supplies Inflation
4280 – Publications	+\$1,000	\$5,000	Increased Due to Selling of Mobile Homes Taxes And More Delinquent Parcels to Publish
4361 – Contractual/Prof Services	+\$5,000	\$17,000	Increased Due to the Selling of Mobile Home Taxes And More Delinquent Parcels, Also Wage Increases