

Judicial & Rules Committee Meeting
Tuesday, August 24, 2021
Vermilion County Administrative Building 2nd Floor, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call:

Committee Chairman Mary Ellen Surprenant called the meeting to order at 5:00 PM. Upon the call of roll, the following members were present: Mary Ellen Surprenant, Breannah Haton, and Phearn Butler. Chairman Baughn present as Ex-Officio. Excused absent were: Tom Morse and Nancy O'Kane. Absent were: Steve Miller and Natalie Duncan. 4 present, 4 absent. Also attending the meeting were: Jana Brazas – Deputy Director of Probation, Bill Donahue – Vermilion County Risk Consultant, Melissa Quick – Circuit Clerk, Cassy Carter - Vermilion County Financial Administrative Manager and Tom Gregory – Director of Probation (via phone call).

Agenda Item 2 - Adoption/Amendment to the Agenda:

Haton moved, seconded by Butler, to adopt the agenda as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 3 - Approval of Minutes from July 27, 2021:

Haton moved, seconded by Butler, to approve the minutes as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 4 - Audience Comments:

None.

Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Department

Motion by Butler, seconded by Haton to discuss.

Thomas Gregory explained that this is moving money from the fund balance into the current FY, so that they could spend the money. This is needed due to the large number of ankle monitoring bracelets currently active. These bracelets track and report back when they are either out of the allowed area, or in an area that is not allowed.

Upon roll call vote the following members voted yes, to-wit: Surprenant, Haton, Butler and Baughn. Absent and not voting were Morse, Miller, Duncan and O'Kane. 4 yes, 4 absent. Motion passed.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk

Motion by Haton, seconded by Butler to discuss.

Melissa Quick explained this is a change to the court schedule. This would categorize all cases with two letters followed by the case number. This would make cases more uniform. Discussion ensued on waiver of fees and how this could affect the budget in the future.

Upon roll call vote the following members voted yes, to-wit: Surprenant, Haton, Butler and Baughn. Absent and not voting were Morse, Miller, Duncan and O'Kane. 4 yes, 4 absent. Motion passed

Agenda Item 7 – Executive Session:

None.

Agenda Item 8 - Items of Information:

Baughn explained that Clifton Larson Allen would be presenting at the Finance Meeting and County Board Meeting on the audit. Also, the Executive meeting would be held on August 31st.

Agenda Item 9- Adjournment:

Surprenant adjourned the meeting at 5:27PM

Minutes by: Cassy Carter, Financial Manager