

## MINUTES

### Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wesley Bieritz, Bruce Stark, Becky Stark and Crisi Walls. Excused absent were; Craig Golden and Steve Miller. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Erika Briggs - Auditor, Doug Toole – Health Department Administrator, Cathy Jenkins – County Clerk, Robyn Heffern – Chief Deputy County Clerk’s office, Melinda Fourez – Audience Member and Brooke Ferber – Child Advocacy Center Director.

### Agenda Item 2 - Adoption/Amendments to the Agenda

Crisi Walls motioned, second by Becky Stark to approve the agenda. Motion passed by acclamation.

### Agenda Item 3 - Approval of Minutes – August 15, 2022

Becky Stark motioned to approve minutes, second by Bruce Stark. Motion passed by acclamation. Wesley Bieritz abstained from the vote.

### Agenda Item 4 - Audience Comments

None.

### Agenda Item 5 – Financial Update

Ms. Briggs reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She noted there were not a lot of changes since the last meeting. She did point out funds with low balances. The ARPA summary was attached with details on spending, no questions on the attachment to Ms. Carter.

### Agenda Item 6 – Budget – Auditor

Bruce Stark motioned, second by Wesley Bieritz to discuss. Ms. Briggs noted her budget was much like last year with the exception of the salary line and her 3% increase, both were approved by county board action previously. Her overall budget has decreased due to her ability to drop insurance.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Clerk – Election Grant

Wesley Bieritz motioned, second by Becky Stark to discuss. Chairman Baughn explained this is moving grant money that had to be deposited into the revenue line, over to the expense line so they are able to spend that money with their budget.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk - Postage

Wesley Bieritz motioned, second by Crisi Walls to discuss. Chairman Baughn explained this is moving reimbursed money from the treasurer which was deposited into a revenue line. This will allow this money to be moved into the expense line so can be spent with their budget.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the

### **Health Insurance Fund**

Crisi Walls motioned, second by Becky Stark to discuss. Chairman Baughn explained this is moving money to the needed departments insurance lines. This is due to the changes of employees and employee benefits, Insurance is estimated yearly, and this will ensure payment of health insurance for employees.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 10 – Resolution- RE: County Contribution with Reimbursement – To Child Advocacy Center**

Becky Stark motioned, second by Wesley Bieritz to discuss. Chairman Baughn explained this is due to the additional grants Ms. Ferber has received. This will allow the County to upfront the money for reimbursement from the CAC as she receives the grant funds. Ms. Ferber explained this will allow for victim exams to be performed in Danville at their location and not have to travel to Champaign or Peoria.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 11 – Resolution –Public Building Commission Intergovernmental Agreement and Leases**

Wesley Bieritz motioned, second by Crisi Walls to discuss. Chairman Baughn explained this is the three-year lease for the PSB and JDC. This lease allows the capital to increase, due to aging building. This also notes the \$100,000 ARPA payment for JDC security door locks and new security camera system. The city should approve this lease tomorrow (09.13.2022).

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wesley Bieritz, Crisi Walls, Bruce Stark and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 12 – Executive Session**

None

### **Agenda Item 13 - Items of Information**

Chairman Baughn announced there will be a Special Finance Meeting on Monday, September 26<sup>th</sup> to discuss more budgets and start the process of discussing the ARPA requests.

### **Agenda Item 14 – Adjournment**

Committee Chairman Steve Fourez adjourned the meeting at 5:16PM.

Minutes by: Cassy Carter, Financial Resources Director