

Finance & Personnel Committee
Monday, August 15, 2022
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Absent were Wes Bieritz and Steve Miller. Steve Miller joined the meeting at 5:02PM. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Erika Briggs - Auditor, Jerry Hawker – County Board, Doug Toole – Health Department Administrator, Jacqueline Lacy – State’s Attorney, Tom Gregory – Probation Director, Sandy Cook – CLA, Sandy Perry – CLA, Carrie Wilson – County Clerk’s Office, Robyn Heffern – Chief Deputy County Clerk’s office, Melissa Quick – Circuit Clerk, Brianna Buchanan – Audience Member and Matt Long - SOA.

Agenda Item 2 - Adoption/Amendments to the Agenda

Becky Stark motioned, second by Crisi Walls to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – July 11, 2022

Bruce Stark motioned to approve minutes, second by Craig Golden. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 – Financial Update

Ms. Briggs reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She pointed out funds with low balances. The ARPA summary was attached with details on spending, no questions on the attachment to Ms. Carter.

Agenda Item 6 – Clifton Larson Allen – Audit Presentation

Sandy Cook and Sandy Perry from Clifton Larson Allen reviewed the results of the outside audit. They pointed out there were no issues with the audit. Conversation ensued on the audit details.

Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney Office - \$8,000

Bruce Stark motioned, second by Crisi Walls to discuss. Jacqueline Lacy explained this is an out of category transfer of funds into Fuel and Supplies lines due to inflation and increased in costs.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Crisi Walls, Bruce Stark and Becky Stark. 6 yes, 1 absent. Motion passed.

Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Sheriff Department - \$15,124

Craig Golden motioned, second by Becky Stark to discuss. Chairman Baughn explained this is moving money from grant money into the salary overtime line to pay deputies overtime.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Crisi Walls, Bruce Stark and Becky Stark. 6 yes, 1 absent. Motion passed.

Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the VC Electronic Monitor- Probation - \$24,000

Crisi Walls motioned, second by Becky Stark to discuss. Tom Gregory explained this is moving money from the fund balance into the expense line. The increase is due to more clients than usual with ankle monitoring devices.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Crisi Walls,

Bruce Stark and Becky Stark. 6 yes, 1 absent. Motion passed.

Agenda Item 10 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Department - \$32,987

Becky Stark motioned, second by Craig Golden to discuss. Kasey Snyder explained additional funds are needed due to an influx of intakes as well as the pending case to care for those animals.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Crisi Walls, Bruce Stark and Becky Stark. 6 yes, 1 absent. Motion passed.

Agenda Item 11 – Resolution – Unions Ratifying Collective Bargaining Agreements and Extending Benefits to Non-union Personnel

Steve Miller motioned, second by Bruce Stark to discuss. Chairman Baughn explained this is the resolution to pass the pay increase for all union and non-union employees. Chairman Baughn thanked the finance committee for all of their hard work and attending the additional 17 meetings to get this completed.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Steve Miller, Crisi Walls, Bruce Stark and Becky Stark. 6 yes, 1 absent. Motion passed.

Agenda Item 12 – Executive Session

None

Agenda Item 13 - Items of Information

None

Agenda Item 14 – Adjournment

Committee Chairman Steve Fourez adjourned the meeting at 5:54PM.

Minutes by: Cassy Carter, Financial Resources Director