

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD**

### **Meeting Minutes – June 28, 2021**

**MEMBERS PRESENT:** Mr. Curt Girouard, Mr. Russell Hiatt, Mr. Mark Kracht, Mr. Travis Mains, Mrs. Nancy O’Kane, Mrs. Anne Sacheli

**MEMBERS ABSENT:** Mr. Jeff Fauver, Mrs. Cheryl Rotramel, Ms. Valarie Shelton

**IN ATTENDANCE:** Brandy Seabaugh, Todd Seabaugh, Gail Raney, Michelle Nelson, Lisa Rhodes, Beth Knecht

#### **STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

#### **CALL TO ORDER**

Acting Chairman Curt Girouard called the meeting to order at 5:38 p.m. Five members responded to roll call. Four members were absent.

Chairman Russ Hiatt arrived at 5:39 pm.

#### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no adoptions/additions to the agenda.

#### **MINUTES**

Mrs. Nancy O’Kane moved, seconded by Mrs. Anne Sacheli, to approve the April 26, 2021 minutes as presented. Motion was approved by acclamation.

#### **CITIZEN INPUT**

There was no citizen input.

#### **CHAIRMAN COMMENTS**

There were no Chairman comments.

#### **EXECUTIVE DIRECTOR’S REPORT**

Copies of the Executive Director’s Reports are attached to the minutes.

#### **AGENCY REPORTS**

**WorkSource:** Todd gave an update on vocational/day training, stating things are starting to get back to normal activities with all consumers back in attendance. Brandy gave an update on production and the new building.

**Crosspoint:** Michelle Nelson gave an update on hybrid services, Chestnut psychiatric services on July 5<sup>th</sup>, as well as a crisis stats. Lisa Rhodes gave an update on the domestic violence program and Crosspoint’s building upgrade progress.

**Hoopeston Multi-Agency:** Beth Knecht gave an update on bus tour hosting, Senior Dance and the thrift store.

**Rosecrance:** Gail Raney gave an update on services, stating more in-person services are being performed with COVID healthcare guidelines in place.

**Kleppin & Associates:** Mike Kleppin was not present.

**Complex Service Planning:** Jeri updated the Board on her caseload for April and May 2021.

**FINANCIAL REPORT:** The financial reports for April and May 2021 were included in the packet for review.

MH Fund Balance as of April 30, 2021: \$94,683.93; Monthly Interest as of April 30, 2021: \$35.80; Yearly Interest as of April 30, 2021: \$202.26; MH Fund Balance as of May 31, 2021: \$97,337.98; Monthly Interest as of May 31, 2021: \$15.28; Yearly Interest as of May 31, 2021: \$217.54

**MOTION:** Curt Girouard moved to approve the April and May 2021 financial reports. Nancy O’Kane seconded the motion. The following board members voted yes:

Curt Girouard  
Nancy O’Kane  
Russell Hiatt  
Mark Kracht  
Travis Mains  
Anne Sacheli

Motion approved.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**FY ’21-22 BUDGET (TENTATIVE):** Jim presented to the Board the tentative FY’21-22 budget with the stipulation that any additional funding will go into the Contractual Professional line item. Discussion ensued.

**MOTION:** Nancy O’Kane made the motion to approve the FY ’21-22 tentative budget as presented. Curt Girouard seconded the motion. The following board members voted yes:

Nancy O’Kane  
Curt Girouard  
Russell Hiatt  
Mark Kracht

Travis Mains  
Anne Sacheli

Motion approved.

**INTERNSHIP/PRACTICUM:** Jim presented the board with information about the possibility of an internship for Masters level counseling students from Eastern Illinois University. Travis Mains made the motion and Anne Sacheli seconded the motion to allow Jim to establish the internship. Discussion ensued.

Motion was approved by acclamation.

**PTO POLICY:** Travis Mains made the motion to extend the current PTO policy of 25 days for Jim, effective from August 1, 2021 through July 31, 2022. Nancy O’Kane seconded the motion.

Motion was approved by acclamation.

**DIRECTOR/BOARD ANNOUNCEMENTS:** Nancy O’Kane thanks the agencies for coming to the meetings and answering any board questions or concerns.

**ADJOURNMENT:** Nancy O’Kane made the motion to adjourn the meeting. Mark Kracht seconded the motion. Meeting was adjourned at 6:33 pm.

\_\_\_\_\_(Board  
Secretary) Minutes prepared by Jeri Spezia



