

VERMILION COUNTY MENTAL HEALTH 708 BOARD

Meeting Minutes – October 25, 2021

MEMBERS PRESENT: Mr. Jeff Fauver, Mr. Curt Girouard, Mr. Russell Hiatt, Mrs. Nancy O’Kane, Mrs. Cheryl Rotramel

MEMBERS ABSENT: Mr. Mark Kracht, Mr. Travis Mains, Mrs. Anne Sachelli, Ms. Valarie Shelton

IN ATTENDANCE: Brandy Seabaugh, Gail Raney, Michelle Nelson, Lisa Rhodes, Beth Knecht

STAFF PRESENT:

Jim Russell - Executive Director

Jeri Spezia - Administrative Assistant

CALL TO ORDER

Chairman Russ Hiatt called the meeting to order at 5:30 p.m. Four members responded to roll call. Five members were absent.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no adoptions/additions to the agenda.

CITIZEN INPUT

There was no citizen input

MINUTES

Mrs. Nancy O’Kane moved, seconded by Mrs. Cheryl Rotramel to approve the August 23, 2021 minutes as presented. Motion was approved by acclamation.

Jeff Fauver arrived at 5:31pm.

CHAIRMAN COMMENTS

Russ thanked the PTO committee for their efforts in establishing a set PTO policy for the Executive Director position.

EXECUTIVE DIRECTOR’S REPORT

Copies of the Executive Director’s Reports are attached to the minutes.

AGENCY REPORTS

WorkSource: Brandy Seabaugh gave an update on what 708 funding covers, as well as an update on the new building.

Crosspoint: Lisa Rhodes gave an update on stats, soup kitchen and Domestic Violence program at the YWCA. Michelle Nelson gave an update on mental health services.

Hoopeston Multi-Agency: Beth Knecht gave an update on services for homeless food pantry, CRIS senior meals and a grant that was received to help fund the food pantry as well as provide Thanksgiving food baskets.

Rosecrance: Gail Raney gave an update on services. Gail also stated Rosecrance was chosen as the Charity of the Month from Robinson Chiropractic Services for October.

Kleppin & Associates: Mike Kleppin gave an update on services at the Juvenile Detention Center.

Complex Service Planning: Jeri updated the Board on her caseload for August and September 2021.

FINANCIAL REPORT: The financial reports for August and September 2021 were included in the packet for review.

MH Fund Balance as of August 31, 2021: \$429,445.15; Monthly Interest as of August 31, 2021: \$147.51; Yearly Interest as of August 31, 2021: \$553.42; MH Fund Balance as of September 30, 2021: \$650,950.34; Monthly Interest as of September 30, 2021: \$133.63; Yearly Interest as of September 30, 2021: \$687.05

MOTION: Jeff Fauver moved to approve the August and September 2021 financial reports. Curt Girouard seconded the motion. The following board members voted yes:

Jeff Fauver
Curt Girouard
Russell Hiatt
Nancy O’Kane
Cheryl Rotramel

Motion approved.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

FY ’22 CONTRACTS: Jim presented the Board with the FY’22 contracts for the agencies and Kleppin for approval. There were some program changes with Rosecrance but the funding amount will remain the same as FY ’21 for all contracts. Curt Girouard made the motion to approve the FY ’22 contracts. Nancy O’Kane seconded the motion. The following board members voted yes:

Curt Girouard
Nancy O’Kane
Jeff Fauver
Russ Hiatt

Cheryl Rotramel

Motion was approved.

FY '22 ONE YEAR PLAN: Jim presented to the board the FY '22 One Year Plan. Discussion ensued. Nancy O'Kane made the motion to approve the FY '22 One Year Plan. Cheryl Rotramel seconded the motion. Approved by acclamation.

2022 MEETING CALENDAR: Jim presented the 2022 Meeting Calendar. Curt Girouard made the motion to approve the 2022 Meeting Calendar. Jeff Fauver seconded the motion. Approved by acclamation.

FY '22 YEAR-END DISBURSEMENTS: Jim requested the board to give him permission to distribute the year-end disbursements to the agencies once the amounts have been determined. Jeff Fauver made the motion to allow Jim to distribute the year-end disbursement to the agencies when available. Cheryl Rotramel seconded the motion. The following board members voted yes:

Jeff Fauver
Cheryl Rotramel
Curt Girouard
Russ Hiatt
Nancy O'Kane

Motion was approved.

PTO POLICY: PTO for future Executive Directors was discussed by the committee established by this board. The County Personnel Policy already covers the PTO for the Administrative Assistant. Jeff Fauver made the motion; Curt Girouard seconded the motion that the policy presented by the committee be implemented. Much discussion ensued. The motion passed by acclamation. Because this a policy change, it will have to be voted on again at the next board meeting.

DIRECTOR/BOARD ANNOUNCEMENTS: None.

ADJOURNMENT: Jeff Fauver made the motion to adjourn the meeting. Curt Girouard seconded the motion. Meeting was adjourned at 7:58 pm.

_____(Board
Secretary) Minutes prepared by Jeri Spezia

