

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD**

### **Meeting Minutes – January 25, 2021**

**MEMBERS PRESENT:** Mr. Russell Hiatt, Mr. Mark Kracht, Mr. Travis Mains, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli

**MEMBERS ABSENT:** Mr. Jeff Fauver, Mr. Curt Girouard, Mrs. Nancy O’Kane, Ms. Valarie Shelton

**IN ATTENDANCE:** Brandy Seabaugh, Todd Seabaugh, Gail Raney, Lisa Rhodes, Brittany Morris

#### **STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

#### **CALL TO ORDER**

Chairman Russ Hiatt called the meeting to order at 5:33 p.m. Five members responded to roll call. Four members were absent.

#### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no adoptions/additions to the agenda.

#### **MINUTES**

Mrs. Anne Sacheli moved, seconded by Mr. Mark Kracht, to approve the October 26, 2020 minutes as presented. Motion was approved by acclamation.

#### **CITIZEN INPUT**

There was no citizen input.

#### **CHAIRMAN COMMENTS**

Chairman Hiatt read thank you note from Hoopston Multi-Agency.

#### **EXECUTIVE DIRECTOR’S REPORT**

Copies of the Executive Director’s Reports are attached to the minutes.

#### **AGENCY REPORTS**

**WorkSource:** Todd gave an update on number for work placement. Todd also informed Board allotment check will be used for vocational lab equipment and updated the Board regarding the Day Program. Brandy gave an update on production and the new building.

**Crosspoint:** Lisa Rhodes gave an update on Day Services, as well as Crisis and Therapist services. Lisa also informed the Board the allotment check will be applied to the Psych Services department.

**Hoopston Multi-Agency:** Please see attached note.

**Rosecrance:** Gail Raney gave an update on services, stating most services are being done by Telehealth, as well as informing the Board youth service numbers are currently low. Gail also informed the Board the allotment check will be going towards drug screenings.

**Kleppin & Associates:** Mike Kleppin was not present.

**Complex Service Planning:** Jeri updated the Board on her caseload for November and December 2020.

**FINANCIAL REPORT:** The financial reports for October, November and December 2020 were included in the packet for review.

MH Fund Balance as of October 31, 2020: \$364,121.29.50 Monthly Interest as of October 31, 2020: \$234.23; Yearly Interest as of October 31, 2020: \$1,193.48; MH Fund Balance as of November 30, 2020: \$326,002.83; Monthly Interest as of November 30, 2020: \$187.77; Yearly Interest as of November 30, 2020: \$1,381.25; MH Fund Balance as of December 31, 2020: \$277,368.83; Monthly Interest as of December 31, 2020: \$134.12; Yearly Interest as of December 31, 2020: \$1,515.37

**MOTION:** Travis Mains moved to approve the October, November and December 2020 financial reports. Mark Kracht seconded the motion. The following board members voted yes:

Travis Mains  
Mark Kracht  
Russell Hiatt  
Cheryl Rotramel  
Anne Sacheli

Motion approved.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**FY '18-19 ANNUAL REPORT:** Jim presented the FY '18-19 Annual Report for approval. Discussion ensued. Travis Mains made the motion to approve the FY '18-19 Annual Report. Cheryl Rotramel seconded the motion. The following board members voted yes:

Travis Mains  
Cheryl Rotramel  
Russell Hiatt  
Mark Kracht  
Anne Sacheli

Motion was approved.

**PTO POLICY:** Cheryl Rotramel stated they are still working on putting together a PTO policy for the Executive Director position.

**DIRECTOR/BOARD ANNOUNCEMENTS:** None

**ADJOURNMENT:** Cheryl Rotramel made the motion to adjourn the meeting. Anne Sacheli seconded the motion. Meeting was adjourned at 6:16 pm.

\_\_\_\_\_(Board  
Secretary) Minutes prepared by Jeri Spezia



