

VERMILION COUNTY MENTAL HEALTH 708 BOARD

Meeting Minutes – January 24, 2022

MEMBERS PRESENT: Mr. Jeff Fauver, Mr. Russell Hiatt, Mr. Mark Kracht, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli, Mrs. Mary Suprenant,

MEMBERS ABSENT: Mr. Curt Girouard, Mr. Travis Mains, Ms. Valarie Shelton

IN ATTENDANCE: Brandy Seabaugh, Todd Seabaugh, Michelle Nelson, Cher Pollock, Beth Knecht, Gail Raney

STAFF PRESENT:

Jim Russell - Executive Director

Jeri Spezia - Administrative Assistant

CALL TO ORDER

Chairman Russ Hiatt called the meeting to order at 5:32 p.m. Four members responded to roll call. Five members were absent.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no adoptions/additions to the agenda.

CITIZEN INPUT

There was no citizen input

Mary Suprenant arrived at 5:34 p.m.

Jeff Fauver arrived at 5:41 p.m.

CHAIRMAN COMMENTS

Chairman Hiatt welcomed Mary Suprenant to the 708 Board. Chairman Hiatt also expressed sympathy to Jim Russell on the loss of his wife Ellen and read a thank you card from the Russell family. Chairman Hiatt presented the Board with a letter from the Director of Vermilion County Juvenile Detention Center. See attached.

MINUTES

Mr. Jeff Fauver moved, seconded by Mrs. Cheryl Rotramel to approve the October 25, 2021 minutes as presented. Motion was approved by acclamation.

EXECUTIVE DIRECTOR'S REPORT

Copies of the Executive Director's Reports are attached to the minutes.

AGENCY REPORTS

WorkSource: Todd Seabaugh gave an update on services. Brandy Seabaugh gave an update on the new building.

Crosspoint: Michelle Nelson gave an update on mental health services.

Hoopeston Multi-Agency: Beth Knecht gave an update on services.

Rosecrance: Gail Raney gave an update on services.

Kleppin & Associates: Mike Kleppin was absent.

Complex Service Planning: Jeri updated the Board on her caseload for October, November and December 2021.

FINANCIAL REPORT: The financial reports for October, November and December 2021 were included in the packet for review.

MH Fund Balance as of October 31, 2021: \$581,168.01; Monthly Interest as of October 31, 2021: \$165.06; Yearly Interest as of October 31, 2021: \$852.11; MH Fund Balance as of November 30, 2021: \$562,069.18; Monthly Interest as of November 30, 2021: \$163.14; Yearly Interest as of November 30, 2021: \$1,015.25; MH Fund Balance as of December 31, 2021: \$494,003.92; Monthly Interest as of December 31, 2021: \$158.90; Yearly Interest as of December 31, 2021: \$1,174.15

MOTION: Cheryl Rotramel moved to approve the October, November and December 2021 financial reports. Mark Kracht seconded the motion. The following board members voted yes:

Chery Rotramel
Mark Kracht
Jeff Fauver
Russell Hiatt
Anne Sacheli
Mary Suprenant

Motion approved.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

FY '20-21 ANNUAL FINANACIAL REPORT: Jim presented the Board with the FY '20-21 Annual Financial Report. See attached. Jeff Fauver made the motion to approve the FY '20-21 Annual Financial Report. Anne Sacheli seconded the motion. The following board members voted yes:

Jeff Fauver
Anne Sacheli
Russell Hiatt
Mark Kracht

Cheryl Rotramel
Mary Suprenant

Motion was approved.

PTO POLICY: The Executive Director PTO policy was presented for vote. Discussion ensued. Anne Sacheli made the motion to approve the Executive Director PTO policy. Cheryl Rotramel seconded the motion. The following Board members voted yes:

Anne Sacheli
Cheryl Rotramel
Jeff Fauver
Russell Hiatt
Mark Kracht
Mary Suprenant

Motion was approved.

CURRENT DIRECTOR PTO: Decision Memorandum attached. Discussion ensued. Jeff Fauver made the motion to approve Mr. Russell's PTO. Mary Suprenant seconded the motion. The following Board members voted yes:

Jeff Fauver
Mary Suprenant
Russell Hiatt
Mark Kracht
Cheryl Rotramel
Anne Sacheli

Motion approved.

ANNUAL EVALUATIONS: Cheryl Rotramel made the motion to exit the January 24, 2022 Board Meeting and move to Executive Session. Anne Sacheli seconded the motion. Approved by acclamation.

EXECUTIVE SESSION: The Vermilion County Mental Health Board moved to executive session on January 24, 2021 at 6:18 P.M. to discuss Mr. Russell and Ms. Spezia's annual evaluations.

Executive Session – Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint filed against an employee of the public body or against legal counsel for the public body to determine its validity.”

Anne Sacheli made the motion to end the Executive Session and re-enter the 708 Board Meeting at 6:41 pm. Mary Suprenant seconded the motion. Approved by acclamation.

DIRECTOR/BOARD ANNOUNCEMENTS: None.

ADJOURNMENT: Mary Suprenant made the motion to adjourn the meeting. Mark Kracht seconded the motion. Meeting was adjourned at 6:43 pm.

_____(Board
Secretary) Minutes prepared by Jeri Spezia

